



State of Oregon  
Department of Environmental Quality  
700 NE Multnomah St, Suite 600 Portland OR 97232

For DEQ Use Only

## Annual Report Graywater Reuse and Disposal System General Permits

This annual report describes the operation and maintenance of a graywater reuse and disposal system covered under the general permit during the calendar year. **This annual report must be submitted to DEQ by all 2402 permit holders. For all 2401 permit holders, this annual report may be submitted to DEQ instead of the \$40 annual compliance fee.**

**Send completed annual report to:**  
Oregon Department of Environmental Quality  
Attn: Graywater Program Coordinator  
700 NE Multnomah St, Suite 600  
Portland OR 97232

Select Type of Permit:                      **2401**                      **2402**

### A. PERMIT INFORMATION

1. WQ File No.:                      Registered date:

### B. PERMITTEE NAME AND CONTACT INFORMATION

1. Legal Name of permittee:

2. ☐ Email Address:                      Telephone:

☐ I do not have an email address or do not wish to correspond by email.

3. Mailing Address:

City:                      State:                      Zip code:

### C. SYSTEM OPERATION & MAINTENANCE

1. Months in which graywater was used for irrigation (mark all that apply):

Graywater                      was /                      was not / used for subsurface irrigation during the past year of:

Year:

<input type="checkbox"/> January	<input type="checkbox"/> February	<input type="checkbox"/> March	<input type="checkbox"/> April
<input type="checkbox"/> May	<input type="checkbox"/> June	<input type="checkbox"/> July	<input type="checkbox"/> August
<input type="checkbox"/> September	<input type="checkbox"/> October	<input type="checkbox"/> November	<input type="checkbox"/> December

2. Briefly describe any maintenance activities in the last year:

3.

Please note any changes made to the graywater reuse and disposal system in the last year:

☐ Fixtures were added or removed from the graywater collection system. Please indicate the total number of fixtures from which graywater is collected

Fixture:

Total number of fixtures from which graywater is collected:

If more than 4 fixtures, please enter the total number of fixtures:

Shower/bath	<input type="radio"/> 0	<input type="radio"/> 1	<input type="radio"/> 2	<input type="radio"/> 3	<input type="radio"/> 4	Shower/bath
Bathroom sink	<input type="radio"/> 0	<input type="radio"/> 1	<input type="radio"/> 2	<input type="radio"/> 3	<input type="radio"/> 4	Bathroom sink
Kitchen sink	<input type="radio"/> 0	<input type="radio"/> 1	<input type="radio"/> 2	<input type="radio"/> 3	<input type="radio"/> 4	Kitchen sink
Laundry	<input type="radio"/> 0	<input type="radio"/> 1	<input type="radio"/> 2	<input type="radio"/> 3	<input type="radio"/> 4	Laundry

Total estimated graywater flow in gallons per day:

☐ A graywater surge tank was: ☐ added to OR ☐ removed from the system.

☐ Changes were made to the graywater distribution system (briefly describe):

☐ Irrigation zones were: ☐ added to OR ☐ removed from the system.

4.

If relevant, please describe any other operation and maintenance activities or changes made to the graywater reuse and disposal system:

D. CERTIFICATION STATEMENT

I hereby certify that the graywater reuse and disposal system covered under the general graywater permit was operated as required by permit and the rules in Oregon Administrative Rules Chapter 340 Division 53. I further certify that information in this annual report is true and correct to the best of my knowledge and belief. **A wet signature of a legally authorized representative is required in order to process this application. Please print out this application and sign.**

Signature

Date

Updated 11/2022

2

## ~ IMPORTANT INFORMATION ~

Please mail the completed annual report to:  
Oregon Department of Environmental Quality  
Attn: Graywater Program Coordinator  
700 NE Multnomah, Suite 600 Portland, OR 97232

### INSTRUCTIONS FOR COMPLETING THE ANNUAL REPORT

This annual report describes the operation and maintenance of a graywater reuse and disposal system covered under the general permit during the calendar year. **This annual report must be submitted to DEQ by all 2402 permit holders. For all 2401 permit holders, this annual report may be submitted to DEQ instead of the \$40 annual compliance fee.**

#### A. PERMIT INFORMATION

1. **Response required.** Enter the "WQ File number" and "Registered date" for your permit. This information is located on the signed cover page of your permit. (If you received your permit via email, the cover page of the permit follows the notice of permit assignment.)

#### B. PERMITTEE NAME AND CONTACT INFORMATION

1. **Response required.** Enter the legal name of the permittee. This should match the information on the signed cover page of the permit. If the property has changed ownership or the name of the permittee has changed, please submit an application for *Name Change and/or Permit Transfer*, which is available online at [www.oregon.gov/deq/FilterPermitsDocs/pmttfrappl.pdf](http://www.oregon.gov/deq/FilterPermitsDocs/pmttfrappl.pdf)
2. **Response required.** Provide the email address and telephone number of the permittee.
3. **Response required.** Enter the mailing address of the permittee.

#### C. SYSTEM OPERATION & MAINTENANCE

1. **Response required.** Please indicate if graywater was or was not used for irrigation during the past year. Please select the appropriate year from the drop down box. If graywater was used for irrigation, please indicate the months irrigation occurred.
2. **Response required.** Briefly describe maintenance activities on the graywater reuse and disposal system during the past year, such as, but not limited to, cleaning or replacing filters, replacing broken or worn equipment, flushing the system, removing accumulated solids, or winterizing the system. If no maintenance was completed on the system, please indicate as such.
3. Please indicate if any changes were made to the graywater system (select all that apply). If no changes were made, this section may be left blank.
  - If fixtures were added or removed from the system, please check the box and specify the total number of fixtures from which graywater is collected. Please provide an updated estimate on the total amount of graywater collected in gallons per day.
  - If a graywater surge tank was added or removed from the system, please check the box and indicate if a tank was added or removed.
  - If any changes that were made to the graywater distribution system, please check the box and provide brief description of changes. Changes to the distribution may include adding, removing, or replacing pipes or valves between the graywater collection system (in the house) and the point of irrigation.
  - If irrigation areas were added or removed from the graywater reuse system, please check the box and indicate if irrigation areas were added or removed.
4. Please describe any other changes to the graywater reuse and disposal system.

#### D. CERTIFICATION STATEMENT

**Response required.** The signature of the permittee or a legally authorized representative of the permittee must be provided. The signature certifies that the graywater reuse and disposal system was operated as required by permit and Oregon Administrative Rules Chapter 340, Division 53.