

1. Source Number: _____

2. Reporting period: (calendar year): _____

3. Company information:

Legal Name:	Other Company Name (if different than legal name):		
Mailing Address:	Site Address (if different than mailing address):		
City, State, Zip Code:	City:	County (required)	Zip Code:

4. Site Contact Person:

Name:	Telephone number:
Title:	Email / Fax Number:

5. Were there any deviations or instances of noncompliance with any applicable standard or requirement of the permit during the previous calendar year? Yes: No:
- If yes, include a description of the deviation or noncompliance and the subsequent corrective actions taken to achieve compliance.

6. Has any of the following changed during the previous calendar year from what was submitted in the Initial Notification or Notification of Compliance Status?

Equipment, Process, or Material	Changed during the previous calendar year? (yes or no)
Number of spray booths	
Type of spray booths	
Number of preparation stations	
Type(s) of items sprayed	
Method(s) of paint stripping	
Type(s) of substrates stripped	
Methylene chloride use on site	

For any 'yes' answers to #6 above, you must include details about the changes in the box below or on attached documentation (e.g., 'yes' to number of spray booths requires that you include the number of spray booths that are on site; 'yes' to types of substrates stripped requires that you include the new types of substrates). If you are unsure what was submitted in the Initial Notification or Notification of Compliance Status, you may elect to attach or provide information on all of these items.

7. For each spray-applied coating:

Spray-Applied Coating		Coating Density in pounds per gallon	VOC content (or volatiles) in pounds per gallon ¹	Contains any target metal HAP ² ? (yes or no)	Amount Used (gallons)
Manufacturer	Product Number				

¹ If the MSDS does not list the VOC of the coating or solvent, list percent volatile instead.
² Target metal Hazardous Air Pollutants are: chromium, lead, manganese, nickel, and cadmium.

8. For each coating in question #7 above that states 'yes' indicating that the coating contains target metal HAP, fill out the following for each coating (attach additional pages as needed):

Spray-Applied Coating		Target HAP	Present in this coating? (yes or no)	% HAP by weight of the coating
Manufacturer	Product Number			
		Chromium		
		Lead		
		Manganese		
		Nickel		
		Cadmium		
		Chromium		
		Lead		
		Manganese		
		Nickel		
		Cadmium		
		Chromium		
		Lead		
		Manganese		
		Nickel		
		Cadmium		

9. Paint stripper containing methylene chloride (MeCl):

MeCl Containing Paint		Density (lbs/gal)	VOC Content in pounds per gallon ¹	Amount Used (gallons)	MeCl Content (% by weight)
Manufacturer	Product Number				

¹ If the MSDS does not list the VOC of the coating or solvent, list percent volatile instead.

10. Does your facility use methylene chloride-containing paint strippers on site? Yes: No:

- If yes, you must fill out the following table to indicate whether the methylene chloride management practices were implemented on site:

Management practice. During the entire previous calendar year, did you...	Yes	No
Evaluate each application to ensure there is a need for paint stripping (e.g., evaluate whether it is possible to re-coat the piece without removing the existing coating)?		
Evaluate each application to ensure that there is no alternative paint stripping technology that can be used?		
Reduce exposure of all paint strippers containing methylene chloride to the air?		
Optimize application conditions when using paint strippers containing methylene chloride to reduce evaporation (e.g., if the stripper must be heated, make sure that the temperature is kept as low as possible to reduce evaporation)?		
Practice proper storage and disposal of paint strippers containing methylene chloride (e.g., store stripper in closed, airtight containers)?		

11. Facilities that use methylene chloride paint strippers:

- Do you have a written employee manual, Standard Operating Procedures, or equivalent documentation that describes how your facility complies with the work practices in question #7? Yes: No:
- Has your facility ever used over one ton of methylene chloride in a 12-consecutive month period? Yes: No:
- Did your facility use over one ton of methylene chloride for the first time during the previous calendar year? Yes: No:

12. Summary of complaints relating to air quality: List any air quality/nuisance complaints received within the last calendar year and how the complaints were addressed.

Date	Time	Complaint/What was it about?	Response/What did you do?

13. List permanent changes made to processes and equipment that affected air contaminant emissions. (e.g., Did you install new paint stripping or surface coating equipment during the reporting period?)

14. By signing below, I hereby certify that I have personally examined and am familiar with the information submitted in this report and that the information contained in this report is true, accurate and complete to the best of my knowledge and belief.

Name of Responsible Official

Title of Responsible Official

Signature of Responsible Official

Date

Submit reporting form to the appropriate Regional Office by selecting the county where the facility is located.

Select County:
Oregon Department of Environmental Quality