

## Instructions

### FORM F1101

#### Total Assessable Emissions by Regulated Pollutant

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Form F1101 is part of the form series provided to Title V Operating Permit holders to report annual emissions of regulated air pollutants subject to fees to the Department of Environmental Quality. The fee report process and the regulated air pollutants subject to fees are described in the general instructions for the F1100 form series. The instructions below are for form F1101.

The source owner or operator must complete form F1101 to report emissions by pollutant for the reporting year and to certify the fee report. The certification must be signed by the official who is responsible for the source's compliance with state and federal air quality regulations and who can certify the truth, accuracy and completeness of the contents of the report per OAR 340-218-0050(3)(c)(D) and 340-218-0040(5). The responsible official is listed on the first page of the Title V permit and may be shown as a position title rather than a specific person.

Complete form F1101 after completing form F1102.

#### Form instructions

1. Enter the reporting year.
2. Enter the facility name. Include a site identifier if the corporation has multiple facilities by the same name in Oregon.
3. Enter the permit number.
4. Enter the mailing address of the facility.
5. Enter the name, title and phone number of the person who DEQ may contact regarding this report.
6. Enter the total amounts of the emissions (in tons) for each pollutant reported on form F1102. This requires the owner or operator to sum the emissions on form F1102 by pollutant <sup>1</sup>. Enter zero if the emissions of a pollutant are zero or if the permit does not have a plant site emission limit (PSEL) for the pollutant <sup>2</sup>.
7. Enter the total emissions (in tons) for all of the pollutants subject to emission fees. This is the sum of the emissions in section 6.
8. Certify the fee report. Enter the name and title of the responsible official and the date. The responsible official must sign the original copy of the F1101 form in blue ink.

<sup>1</sup> Report only one particulate category. If the permit has a PSEL for PM<sub>10</sub>, report emissions of PM<sub>10</sub>. If the permit has a PSEL for particulate matter (PM) and not PM<sub>10</sub>, report emissions of PM. If the permit has a PSEL for PM<sub>2.5</sub> and not PM<sub>10</sub> or PM, report emissions of PM<sub>2.5</sub>. If the permit has a PSEL for total suspended particulate (TSP) and not PM<sub>10</sub>, PM or PM<sub>2.5</sub>, report emissions of TSP.

<sup>2</sup> Total plant site emissions that are less than one ton per year (or less than 500 lbs/yr of PM<sub>10</sub> in a PM<sub>10</sub> nonattainment area) are considered insignificant per OAR 340-200-0020(7). Emissions that are categorically insignificant and not subject to a PSEL are exempt from fees. Aggregate insignificant emissions established as part of the PSEL in a permit are subject to fees.