



Application for Solid Waste Disposal Site Permit

Oregon Department of Environmental Quality

State of Oregon
Department of
Environmental
Quality

DEQ BUSINESS OFFICE USE ONLY	
Date Rec'd:	_____
Amount Rec'd:	_____
Check No.:	_____
Deposit No.:	_____
Forward confirmation of fee payment to:	
• Eastern Region: DEQ-The Dalles	
• Northwestern Region: DEQ-NWR	
• Western Region: DEQ-Eugene	

A. TYPE OF PERMIT REQUESTED

New <input type="checkbox"/>	Renewal <input type="checkbox"/>	Modification <input type="checkbox"/>
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B. REFERENCE INFORMATION *Attach additional sheets if needed. Please type or print clearly.*

1. APPLICANT INFORMATION

Name	
Company name	
Address	
City, State, Zip	
Telephone	
Email	

2. PROPERTY OWNER INFORMATION

Name	
Mailing address	
City, State, Zip	
Telephone or email	

3. FACILITY INFORMATION

Facility common name	
Permit No. <i>(if applicable)</i>	
Street address	
City, State, Zip	
County	
Latitude and longitude	
Tax lot number(s)	
Mailing address	
City, State, Zip	
Operator name	
Operator telephone	
Operator email	
Modification Reason <i>(if applicable)</i>	

C. TYPE OF PERMIT REQUESTED: *Check one*

- | | |
|---|---|
| <input type="checkbox"/> Landfill Closure Permit | <input type="checkbox"/> Landfill Permit |
| <input type="checkbox"/> Composting or Anaerobic Digester Facility Permit | <input type="checkbox"/> Solid Waste Letter Authorization Permit (short-term projects only) |
| <input type="checkbox"/> Conversion Technology Facility Permit | <input type="checkbox"/> Solid Waste Treatment Facility Permit |
| <input type="checkbox"/> Energy Recovery Facility Permit | <input type="checkbox"/> Transfer Station or Material Recovery Facility Permit |
| <input type="checkbox"/> Incineration Facility Permit | |

Please contact the solid waste permit coordinator for your region if you have any questions about the permit type or need further information. See page 2 for DEQ regional office contacts.

SIGNATURE: I hereby certify by my signature below that the information contained in this application and the documents I have attached, are true and correct to the best of my knowledge and belief.

Signature:	Date:
Print name:	Title:

ATTACH TO THIS PERMIT APPLICATION

To complete your application attach the following if required for your application: (Note: New applications need Items 1-5; Renewals need Item 5. If you have questions regarding requirements, please check with the regional permit coordinator).

- 1. A completed LAND USE COMPATIBILITY STATEMENT which identifies: 1) the type of activity/facility proposed (composting facility, material recovery facility, anaerobic digestion facility, etc.); 2) the specific location of the facility; and 3) the amount of solid waste the facility will receive.
- 2. A WRITTEN RECOMMENDATION from the local government unit having jurisdiction of solid waste in my area.
- 3. A CERTIFICATE OF BUSINESS REGISTRY of this business with the State of Oregon.
- 4. A LIST OF DEQ PERMITS issued or applied for under the business name listed above
 - Check here if no other permits have been applied for or issued.
- 5. A list of property owner's addresses within a quarter mile radius of solid waste facility property boundary in Excel or similar format. (For facilities located in Eastern Region, attach adjacent land owner's addresses only).
- 6. Additional materials, as listed on the instruction sheet specific to the type of facility for which you are applying. (Refer to <http://www.oregon.gov/deq/mm/swpermits/Pages/default.aspx> or contact your region's DEQ solid waste permit coordinator if you have questions).

Please see applicable websites for further information:

Composting and Anaerobic Digesters: <http://www.oregon.gov/deq/mm/swpermits/Pages/Composting-Facilities.aspx>

Conversion Technology: <http://www.oregon.gov/deq/mm/swpermits/Pages/Conversion-Technology-Facilities.aspx>

Material Recovery Facilities and Transfer Stations: <http://www.oregon.gov/deq/mm/swpermits/Pages/Material-Recovery-Facilities.aspx>

Permit Coordinators: <http://www.oregon.gov/deq/mm/swpermits/Pages/default.aspx>

FEES – MUST ACCOMPANY THIS APPLICATION

Permit Fees: <http://www.oregon.gov/deq/mm/swpermits/Pages/Fees.aspx>

Make checks payable to Oregon DEQ.

Please mail the original application and one copy of the completed packet to the appropriate regional office. Note that action will not begin on an application until a complete application packet is received. Incomplete applications may be returned. DEQ recommends retaining a copy of all application materials to guard against loss in transit.

If your facility/project is in this county...	...then send to this DEQ office
Baker, Crook, Deschutes, Gilliam, Grant, Harney, Hood River, Jefferson, Klamath, Lake, Malheur, Morrow, Sherman, Umatilla (including Milton- Freewater), Union, Wallowa, Wasco, Wheeler	Eastern Region Materials Management Program 400 E Scenic Drive, Suite 307 The Dalles, OR 97058 Phone: 541-298-7255 ext. 221
Clackamas, Clatsop, Columbia, Multnomah, Tillamook, Washington	Northwest Region Environmental Partnerships 700 NE Multnomah St., Suite 600 Portland, OR 97232 Phone: 503-229-5353 or DEQNWR.SolidWastePermitCoordinator@deq.state.or.us
Benton, Coos, Curry, Douglas, Jackson, Josephine, Lane, Lincoln, Linn, Marion, Polk, Yamhill	Western Region Materials Management Program 165 E Seventh Ave., Suite 100 Eugene, OR 97401 Phone: 541-687-7465