



# Application for Solid Waste Disposal Site Permit

State of Oregon  
Department of  
Environmental  
Quality

DEQ BUSINESS OFFICE USE ONLY

Date Rec'd: \_\_\_\_\_

Amount Rec'd: \_\_\_\_\_

Check No.: \_\_\_\_\_

Deposit No.: \_\_\_\_\_

Forward confirmation of fee payment to:

- Eastern Region: DEQ-The Dalles
- Northwestern Region: DEQ-NWR
- Western Region: DEQ-Eugene

## A. Type of permit requested

New	Renewal	Modification
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## B. Reference information *Attach additional sheets if needed. Please type or print clearly.*

### 1. Applicant information

Name	
Company name	
Address	
City, State, Zip	
Telephone	
Email	

### 2. Property owner information

Name	
Mailing address	
City, State, Zip	
Telephone or email	

### 3. Facility information

Facility common name	
Permit No. <i>(if applicable)</i>	
Street address	
City, State, Zip	
County	
Latitude and longitude	
Tax lot number(s)	
Mailing address	
City, State, Zip	
Operator name	
Operator telephone	
Operator email	
Modification Reason <i>(if applicable)</i>	

## C. Type of permit requested: *Check one*

Landfill Closure Permit

Landfill Permit

Composting or Anaerobic Digester Facility Permit

Solid Waste Letter Authorization Permit (short term projects only)

Conversion Technology Facility Permit

Solid Waste Treatment Facility Permit

Energy Recovery Facility Permit

Transfer Station, Material Recovery, or Limited Sort Facility Permit

Incineration Facility Permit

Commingled Recycling Processing Facility

Please contact the solid waste permit coordinator for your region if you have any questions about the permit type or need further information. See page 2 for DEQ regional office contacts.

**Signature:** I hereby certify by my signature below that the information contained in this application and the documents I have attached, are true and correct to the best of my knowledge and belief.

Signature:	Date:
Print name:	Title:

**Attach to this permit application**

To complete your application attach the following if required for your application: (Note: New applications need Items 1-5; Renewals need Item 5. Solid Waste Letter Authorizations require If you have questions regarding requirements, please check with the regional permit coordinator).

1. A completed LAND USE COMPATIBILITY STATEMENT which identifies: 1) the type of activity/facility proposed (composting facility, material recovery facility, anaerobic digestion facility, etc.); 2) the specific location of the facility; and 3) the amount of solid waste the facility will receive.
2. WRITTEN RECOMMENDATION from the local government unit having jurisdiction of solid waste in my area.
3. A CERTIFICATE OF BUSINESS REGISTRY of this business with the State of Oregon.
4. A LIST OF DEQ regulated programs and/or permits issued or applied for under the business name listed above

Check here if no other permits have been applied for or issued.

If regulated by another DEQ program (e.g., Cleanup, LUST, UST), please supply the program and the file number:

- Cleanup – File No. \_\_\_\_\_
- LUST – File No. \_\_\_\_\_
- UST – File No. \_\_\_\_\_
- Other: \_\_\_\_\_

5. A list of property owner’s addresses within a quarter mile radius of solid waste facility property boundary in Excel or similar format. (For facilities located in Eastern Region, attach adjacent land owner’s addresses only).

6. Additional materials, as listed on the instruction sheet specific to the type of facility for which you are applying. (Refer to <http://www.oregon.gov/deq/mm/swpermits/Pages/default.aspx> or contact your region’s DEQ solid waste permit coordinator if you have questions).

Please see applicable websites for further information:

- Composting and Anaerobic Digesters: <http://www.oregon.gov/deq/mm/swpermits/Pages/Composting-Facilities.aspx>
- Conversion Technology: <http://www.oregon.gov/deq/mm/swpermits/Pages/Conversion-Technology-Facilities.aspx>
- Transfer Stations and Material Recovery Facility: <http://www.oregon.gov/deq/mm/swpermits/Pages/Material-Recovery-Facilities.aspx>
- Commingled Recycling Processing Facility: <https://www.oregon.gov/deq/mm/swpermits/Pages/crfp.aspx>
- Permit Coordinators: <http://www.oregon.gov/deq/mm/swpermits/Pages/default.aspx>

**Fees – Must accompany this application**

Permit Fees: <http://www.oregon.gov/deq/mm/swpermits/Pages/Fees.aspx>

Make checks payable to Oregon DEQ.

Please mail the original application and one copy of the completed packet to the appropriate regional office. Note that action will not begin on an application until a complete application packet is received. Incomplete applications may be returned. DEQ recommends retaining a copy of all application materials to guard against loss in transit.

If your facility/project is in this county...	...then send to this DEQ office
Baker, Crook, Deschutes, Gilliam, Grant, Harney, Hood River, Jefferson, Klamath, Lake, Malheur, Morrow, Sherman, Umatilla (including Milton- Freewater), Union, Wallowa, Wasco, Wheeler	<p><b>Eastern Region</b>  Materials Management Program  400 E Scenic Drive, Suite 307  The Dalles, OR 97058</p> <p>Phone: 541-298-7255 ext. 221</p>
Clackamas, Clatsop, Columbia, Multnomah, Tillamook, Washington	<p><b>Northwest Region</b>  Environmental Partnerships  700 NE Multnomah St., Suite 600  Portland, OR 97232</p> <p>Phone: 503-229-5353 or  <a href="mailto:DEQNWR.SolidWastePermitCoordinator@deq.oregon.gov">DEQNWR.SolidWastePermitCoordinator@deq.oregon.gov</a></p>
Benton, Coos, Curry, Douglas, Jackson, Josephine, Lane, Lincoln, Linn, Marion, Polk, Yamhill	<p><b>Western Region</b>  Materials Management Program  165 E Seventh Ave., Suite 100  Eugene, OR 97401</p> <p>Phone: 541-687-7465</p>