

Fiscal Advisory Committee for Ambient Air Toxics Benchmark Review Rulemaking

Advisory Committee Charter

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Air Quality program

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DEQ is a leader in restoring, maintaining and enhancing the quality of Oregon's air, land and water.



State of Oregon
Department of
Environmental
Quality

Documents can be provided upon request in an alternate format for individuals with disabilities or in a language other than English for people with limited English skills. To request a document in another format or language, call DEQ in Portland at 503-229-5696, or toll-free in Oregon at 1-800-452-4011, ext. 5696; or email deqinfo@deq.state.or.us.

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Objectives and Scope

Policy Objectives

Fiscal and Economic Impact

ORS 183.333 requires that DEQ ask the committee to consider the fiscal and economic impact of the proposed rules including:

- Whether the rules will have a fiscal impact, and if so,
- what the extent of that impact will be.
- Whether the rules will have a significant adverse impact on small businesses, and if so, how DEQ can reduce the rules' negative fiscal impact on small businesses.

Roles

DEQ Facilitator

The facilitator:

- Encourages open, candid and robust dialogue;
- Starts and ends the meetings and agenda items on time;
- Encourages innovation by listening to all ideas;
- Tries not to lose good ideas to the consensus process; and
- Recognizes when the discussion is outside the scope of the meeting and steers the discussion back to the focus of the meeting.

Committee Members

Advisory committee members must attend each meeting to ensure continuity throughout the process. An alternate may be assigned if needed. However, it is each committee member's responsibility to fully brief their alternate on all relevant issues and prior committee discussions in order to meet the meeting objectives and keep the project on schedule. The primary and alternate members of the committee cannot participate in the same meeting. If a member's absence is unavoidable, please notify the DEQ project manager.

The DEQ will consider all input provided by the members of the Fiscal Advisory Committee. Consensus among the group is not required.

The committee member:

- Prepares for and sets aside time for the meetings;
- Provides DEQ staff with copies of relevant research and documentation cited during the meeting;
- Stays focused on the specific agenda topics for each meeting;
- Comments constructively and in good faith;
- Consults regularly with constituencies to inform them on the process and gather their input;
- Treats everyone and his or her opinions with respect;
- Allows one person to speak at a time;
- Is courteous by not engaging in sidebar discussions; and
- Avoids representing to the public or media the views of any other committee member or the committee as a whole.

Scope of Meeting Discussions

The potential fiscal impacts of the proposed revisions to 23 ambient benchmark concentrations and addition of three new benchmark concentrations will be limited to how benchmark concentrations are used within OAR 340-246-0090; that is, as goals in the Air Toxics Program. Under this rule definition, benchmark concentrations are not regulatory standards, but reference values by which air toxics can be identified, addressed, and evaluated. DEQ will use ambient benchmarks to implement the Geographic, Source Category, and Safety Net Programs.

In addition, only the 23 benchmarks recommended for revision, and the three new benchmarks recommended for addition to the list during this cycle of rulemaking, will be discussed in terms of potential fiscal impacts.

Non-Committee Member Attendees

Those who attend the committee meetings, but are not members of the committee are there only to observe and not to actively participate. If non-committee members are present at a meeting, DEQ may allow time during the meeting for their comments.

DEQ Staff

DEQ is committed to making the most effective use of committee member's time by:

- Establishing clear committee goals, meeting objectives and agendas;
- Giving committee members reasonable access to staff;
- Encouraging all members to take part in discussions; and
- Providing a clear description of members' roles, the committee timeline, the level of agreement expected and feedback on how members' input is used.

DEQ Support and Website

DEQ will post agenda and meeting materials on the advisory committee website at least one week in advance. DEQ administrative staff will provide meeting summaries that highlight committee discussions, different perspectives and input of committee members. DEQ will not prepare a formal committee report. DEQ will send draft meeting summaries to the advisory committee for review and input. Final meeting minutes will be posted to the advisory committee website and will be part of the public record.

The advisory committee charter, a full roster of the committee, meeting agendas and minutes, and background materials will all be located on the advisory committee webpage <http://www.oregon.gov/deq/Regulations/rulemaking/Pages/Ratbr2017.aspx>

Committee Meetings

1. All committee meetings will be:
 - open to the public, although the public can listen but is not entitled to participate in the advisory committee meeting. DEQ may allow time for public comments at the close of meeting, if appropriate.
 - advertised on DEQ's webpage calendar two weeks before the meeting at: [DEQ Event Calendar](#)
 - noticed by email to the Air Toxics Statewide [GovDelivery](#) list
 - accessible via a call-in number or webinar
2. The committee is expected to meet one time at the following address: Conference Room 1E, Portland State Office Building, 800 N.E. Oregon Street, Portland, OR 97232. The meeting will begin at 1 p.m on Tuesday, Sept. 12, 2017.

The meeting duration times above may vary depending on topics and committee progress.

3. Meeting materials and agenda will be posted to the advisory committee webpage

Decision Making

The committee's discussions will be used by DEQ in forming its draft rule, which will then be proposed for broader public review and comment as part of DEQ's rulemaking process.

When DEQ shares information with the group, DEQ will allow a reasonable timeframe for comments.

Membership

In convening this committee, DEQ selected members that reflect the range of stakeholders both directly and indirectly affected by implementation of revised copper standards. Representatives should be able to consider the policy, fiscal and economic impact of the proposed standard on the business or organization they represent.

Advisory Committee Membership	
Committee Members	
Name	Affiliation
Dr. Kent Norville	Air Sciences, Inc.
Mr. Max Hueftle	Lane Regional Air Protection Agency
Mr. Matt Hoffman	Multnomah County Health Department
Mr. Geoff Scott	Maul Foster & Alongi, Inc.
Mr. Al Hooton	Glass Alchemy
Mr. Mark Riskedahl	Northwest Environmental Defense Council

Travel Expenses

DEQ is able to reimburse any in state, out-of-town committee members for travel expenses, if DEQ approves them in advance.

Public Records and Confidentiality

Committee communications and records, such as formal documents, discussion drafts, meeting summaries and exhibits are public records and are available for public inspection and copying. DEQ does not assume responsibility for protecting proprietary or confidential business information shared during committee or subcommittee meetings. However, the private documents of individual committee members generally are not considered public records if DEQ does not have copies.

Information Exchange

Committee members will provide information as much in advance as possible of the meeting at which such information is used. The members will also share all relevant information with each other to the maximum extent possible. If a member believes the relevant information is proprietary in nature, the member will provide a general description of the information and the reason for not providing it.

Public Involvement

The Fiscal Advisory Committee meeting will be open to the public. The public can listen to, but is not entitled to participate in, the Fiscal Advisory Committee meeting. DEQ may set aside time for the public to speak.

Once the committee process is complete, DEQ will continue developing draft rules and conducting a public rulemaking process. That process will include a specified period during which the public can submit comments on the proposed rules. The public comment period began on July 14, 2017, and will close at 4 p.m. on Monday, Oct. 2, 2017. DEQ held a public hearing on Aug. 17, 2017, during which members of the public submitted written or verbal comments. Individual committee members may provide comments to DEQ on the full draft rule at this time. DEQ may modify the final proposed rules based on public comment. DEQ intends to take a final proposed rule to the EQC for consideration in a 2018 meeting, the date of which is yet to be determined.

DEQ Contacts

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