



State of Oregon Department of Environmental Quality

# Webinar and Teleconference Instructions

## How to join the teleconference:

To join a DEQ teleconference or webinar you will need the telephone number and the participant ID Code. You can find this information on the web page that describes the meeting, and on DEQ Rulemaking Notices.

- At the time of the meeting:
  - Dial the 888 phone number listed on the announcement
  - After the prompt, enter the participant code
  - You should be connected to the meeting

## How to join the webinar:

- At the time of the meeting:
  - Connect to the internet
  - Go to this web address: <https://www.webmeeting.att.com>

- You will see this screen:

at&t

>Web Meeting Login | Topic Help

## AT&T TeleConference Services

IT'S NEVER BEEN EASIER TO CALL A MEETING

**Login to your Web Meeting**

Meeting Number

Code

Email Address

Enter Your Name

**Additional Information...**

AT&T Web Meeting Service is an interactive presentation and collaborative tool which combines audio conferencing and data-sharing through the power of the internet. Now when you need to present documents, diagrams, and illustrations to your employees, vendors, and customers, you can do so easily and effectively. AT&T Web Meeting Service is designed to facilitate the presentation of documents from remote locations in combination with AT&T Audio Teleconference Services.

[HELP](#)

[FAQS](#)

[FEEDBACK](#)

[RELEASE NOTES](#)

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[Terms and Conditions](#) [Privacy Policy](#)

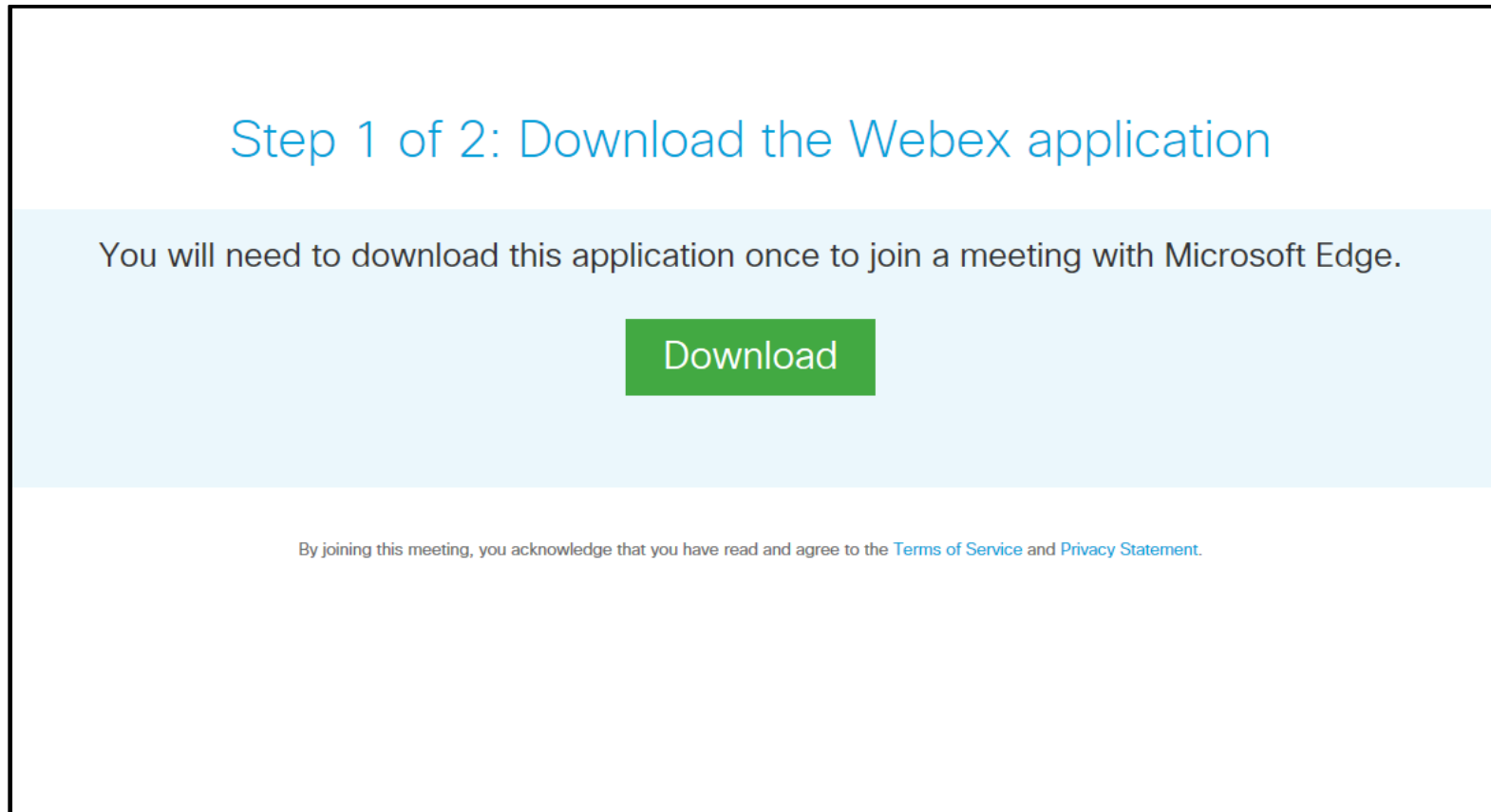
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- For “Meeting Number,” enter the teleconference phone number
- For “Code,” enter the Participant ID provided in the DEQ notice
- Enter your email address and name
- Click on “Submit”

- You will see this screen:
  - Click on “Participant”

The screenshot shows the AT&T TeleConference Services login page. At the top left is the AT&T logo. Below it is a navigation bar with links for '>Host Login Information' and 'Topic Help'. The main header features the text 'AT&T TeleConference Services' and the tagline 'IT'S NEVER BEEN EASIER TO CALL A MEETING'. On the left side, there is a vertical menu with links for 'HELP', 'FAQS', 'FEEDBACK', 'RELEASE NOTES', and 'DOWNLOADS'. The central content area is titled 'Login Information' and contains the text 'Please choose between the following:'. Below this text are two buttons: 'HOST' and 'PARTICIPANT'. On the right side, there is a section titled 'Additional Information...' which contains a paragraph describing the AT&T Web Meeting Service. At the bottom left, there are links for 'Terms and Conditions' and 'Privacy Policy', followed by the copyright notice 'Copyright © 2019 AT&T. All rights reserved.'

- You will see this screen:

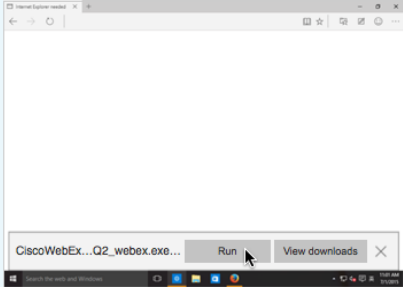


- Click on “Download”

- You will see this screen:

## Step 2 of 2: Run the Webex application

Select **Run** on the message bar at the bottom of the window to run the Webex application.



The image shows a Windows File Explorer window with a message bar at the bottom. The message bar contains the file name 'CiscoWebEx...Q2\_webex.exe...', a 'Run' button, and a 'View downloads' button. A mouse cursor is pointing at the 'Run' button. Below the File Explorer window, a Windows Security warning dialog is displayed. The dialog text reads: 'What do you want to do with WebEx\_mc\_attwm\_2orEsrgtNI.exe (1.1 MB)? From: attwm.webex.com'. The dialog has four buttons: 'Run', 'Save', '^', and 'Cancel', along with a close button (X).

- Click on “Run”

- This should take you to the Webinar screen, which will look like this:

The screenshot shows a Microsoft Teams Meeting Center window. The title bar reads "Meeting Center". Below the title bar is a menu bar with "File", "Edit", "Share", "View", "Audio", "Participant", "Meeting", and "Help". A secondary bar contains "Quick Start", "Meeting Info", "Emil -'s Screen", and "New Whiteboard". On the right side, there are icons for "Participants", "Chat", and "Notes".

The main content area displays a shared PDF document titled "Division 20 - Specific Air Pollution Control Rules for Areas with Unique Air Quality Control Needs.pdf - Adobe Acrobat Pro DC". The document content is as follows:

**OREGON ADMINISTRATIVE RULES**  
**CHAPTER 340, DIVISION 20 - DEPARTMENT OF ENVIRONMENTAL QUALITY**  
**What Are The Applicable Parking Ratios?**  
 340-09-1190

Department of Environmental Quality  
 Voluntary Maximum Parking Ratios  
 For The Portland AQMA  
 Parking ratios are based on spaces per 1,000 sqft  
 GFA except gross leasable area  
 GFA except gross floor area

Land Use	CCTMP Areas:	CCTMP Areas:	CCTMP Areas:	Outside CCTMP:
Downstream parking sectors 1-4, University District and River District parking sectors 1-2 of the CCTMP.	Central Eastside parking sectors 2 & 3, Clatsop Hill and Lloyd District of the CCTMP.	Arroyo	Lower Albion, North Macleam, Central Eastside parking sectors 1, 44 and River District 1 & 2 of the CCTMP.	Areas outside of CCTMP areas, but inside AQMA boundary.
Bank with Drive-In	River District parking sectors 5-7, 4.3 (gfa)	Central Eastside parking sectors 2 & 3 and Lloyd District: 4.3 (gfa)	4.3 (gfa)	4.3 (gfa)
Bank with Drive-In is a prohibited land use in Downstream sectors 1-4, University District	Bank with Drive-In is a prohibited land use in Clatsop Hill.			
Bank with Walk-In	1.0 - 2.5* (gfa)	4.3 (gfa)	4.3 (gfa)	4.3 (gfa)
Place of Worship	2.5 (gfa)	.5 (gfa)	.5 (gfa)	.5 (gfa)
Commercial Retail**	1.0 - 2.0* (gfa)	4.1 (gfa)	4.1 (gfa)	4.1 (gfa)

Revised by DQI for internal use only, last amended 11/14/1999  
 Not for use as original document in file attachments.

The right side of the meeting window shows a "Participants" panel with "Speaker:" and two participants: "xx (me)" and "Emil - (Host)". A "FORMAT" panel is also visible on the right, showing text formatting options and "SCANNED DOCUMENTS" settings.

At the bottom right of the meeting window, it says "Connected" with a blue dot.