



DEQ's Air Quality Permit Annual Report Process

Step 1: Identify your annual report deadline

DEQ has several types of air quality permits. Your current permit includes the deadline for your annual report. Please comply with the date on your permit. Most annual reports are due on **February 15** every year.

DEQ will send reminders to help facilities prepare and submit their annual reports. Reminder emails will be sent to people registered as responsible officials listed in the [Your DEQ Online](#) database.

If you have any questions about annual report deadlines, contact your permit writer.

Step 2: Submit your annual report on the Your DEQ Online platform

All facilities must use [Your DEQ Online](#) to upload annual reports. If your business does not have a YDO account, [register here](#). Some older permits may still request a paper submittal, but paper copies are no longer accepted.

All annual reports must be submitted through Your DEQ Online.

Step 3: DEQ reviews reports

Your submitted annual reports are reviewed by DEQ permit writers. If they have questions or need any more information, they will contact you through YDO.

For questions or assistance:

Visit the [YDO Helpdesk](#) for help with submissions.

Non-discrimination statement

DEQ does not discriminate on the basis of race, color, national origin, disability, age, sex, religion, sexual orientation, gender identity, or marital status in the administration of its programs and activities. Visit DEQ's [Civil Rights and Environmental Justice page](#).

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