



Dear Oregon Dealer,

Thank you for your interest in the Oregon Clean Vehicle Rebate Program!

Please read the rebate application form and all Terms and Conditions carefully. The Oregon Clean Vehicle Rebate Program provides rebates toward the purchase or lease of qualifying new and used electric vehicles when all program terms and conditions are met and when DEQ has appropriate funding to pay for all rebates. Currently, the Oregon State Legislature has approved the Oregon Clean Vehicle Rebate Program for two rebate options:

- Standard rebate for the purchase or lease of an eligible **new** electric vehicle. Electric vehicles can be battery electric vehicles or plug-in hybrid electric vehicles. Rebate amounts are:
 - \$2,500 for a new electric vehicle with a battery capacity of 10 kWh or more
 - \$1,500 for a new electric vehicle with a battery capacity of less than 10 kWh
 - \$750 for a new zero-emission electric motorcycle

- Charge Ahead Rebate for the purchase or lease of a **new or used** battery electric vehicle. New or used plug-in hybrid electric vehicles purchased on Sept. 29, 2019 or later also qualify for this rebate. The vehicle must be purchased through a certified vehicle dealer or an original equipment manufacturer, no person-to-person sales are eligible. The rebate amount is \$2,500. You must be a low- or moderate-income household to qualify for this rebate.
 - If you purchase or lease a new, battery electric or plug-in hybrid electric vehicle that qualifies for a Charge Ahead rebate and the vehicle also qualifies for a Standard rebate, you may combine the Charge Ahead rebate with the Standard rebate for up to a total rebate of \$4,000 to \$5,000.

Summary

IF you purchase(d) ...	AND your household income is...	THEN you are eligible for the following rebate(s):
An eligible NEW electric vehicle on the Standard rebate list	Any amount	Standard rebate (\$750-\$2,500, depending on vehicle specifications)
A NEW battery electric or plug-in hybrid electric vehicle on the Charge Ahead rebate list	Low- or moderate-income	Standard rebate AND Charge Ahead rebate (\$4,000 to \$5,000)
A USED battery electric or plug-in hybrid electric vehicle on the Charge Ahead rebate list	Low- or moderate-income	Charge Ahead rebate ONLY (\$2,500)

How to apply

1. Read the Terms and Conditions carefully (pages 3-5).
2. Fill out and sign the Rebate application (pages 6-9).
 - a. If you think you are eligible for the Charge Ahead rebate, please visit the Income Eligibility Calculator on our website, and fill out Part 3A of this application.
3. Submit a copy of the following (more details in the Terms and Conditions):
 - a. A current Oregon driver's license or other proof of Oregon residency (for individuals) or a copy of a local business license, articles of incorporation or other formation document filed with the Oregon Secretary of State (for business, non-profit and government agency applicants);
 - b. An executed and signed sales or lease contract; and
 - c. Proof of temporary or permanent Oregon vehicle registration for the vehicle listed in the application.
4. Mail your completed Rebate application packet to:
Oregon DEQ-OCVRP
Attn: Dealer Rebate
700 NE Multnomah St, Suite 600
Portland, OR 97232

If you have questions about the Terms and Conditions or about filling out the application, please contact us at CleanCars@deq.state.or.us.

Application

Oregon Clean Vehicle Rebate Program

Terms and Conditions

PART 1: Rebate Process

The applicant must be the individual, business, non-profit, or government agency who purchased or leased the qualifying vehicle. By signing this application, the applicant agrees to the program Terms and Conditions.

DEQ will issue rebates to applicants who meet all of the program Terms and Conditions, as laid out in this agreement, in OAR Chapter 340, Division 270, and under Oregon law, so long as DEQ has appropriate funding to pay for all rebates. To apply for a rebate:

1. Required documentation will include, at a minimum, all the following:
 - A. **The application**, signed by the applicant or an authorized representative.
 - B. **Proof of temporary or permanent vehicle registration for the vehicle listed in the application.** The applicant's name must be on the registration, and the registration must be current (not expired).
 - C. **A complete copy of the vehicle sales or lease contract.** A complete contract is a contract that is executed and signed. It includes an itemization of credits, discounts, and incentives received, if applicable. The applicant's name and the name of the dealership must be listed on the contract.
 - D. **Proof of Oregon residency** (for individuals only):
 - I. A copy of the applicant's current (not expired) Oregon driver's license.
 - II. Individuals who do not have an Oregon driver's license will be required to provide proof of Oregon residency in the form of a utility or cable bill within the last 3 months, a copy of the current DMV registration of another vehicle in the name of the purchaser or lessee, a signed, dated, and notarized residential rental agreement, or other valid form of demonstrating Oregon residency as approved by DEQ.
 - E. **Proof of Oregon residency** (for businesses, non-profits, or government agencies). A copy of a local business license, articles of incorporation, or other formation document filed with the Oregon Secretary of State.
2. Applicants must provide any additional information and documentation requested by DEQ or its designee that is necessary to ascertain that the applicant qualifies for a rebate.
3. For security purposes, supporting documents that are sent on removable media (flash drives, CDs, DVDs, etc.) will not be accepted. Because of security and privacy concerns, emailed applications are not supported at this time.

DEQ will reject applications that do not meet applicable program requirements. DEQ will provide a written explanation of all rejections. Rebate applicants who are rejected may appeal the decision directly

to DEQ within 60 days of the date of the rejection. The appeal letter must set forth all facts that form the basis for the appeal.

DEQ will respond to all appeals of a rebate rejection in writing. If the only basis for an appeal is that the applicant disagrees with the policies set forth in the Terms and Conditions and Oregon Administrative Rule 340-270, DEQ will deny the appeal. DEQ's response will constitute an order in other than a contested case.

PART 2: Applicant and vehicle requirements

As a condition for receiving a rebate, you must comply with the Terms and Conditions below and any other requirements imposed by law. The Terms and Conditions below and any other legal requirements apply even if you assign your rebate to a vehicle dealer, which could result in rebate funds being paid to you directly from the dealer (either in cash, as a credit towards the price on your vehicle, or in any other form), who may then apply to be reimbursed by DEQ. You are responsible for reviewing the program requirements prior to applying for a rebate.

An applicant will only receive a rebate if they meet requirements that include, but are not limited to, the following:

1. Applicant purchased or leased a vehicle **on or after Jan. 1, 2018**. Zero-emission electric motorcycles must have been purchased or leased on or after Jan. 1, 2019;
2. Applicant who leased a vehicle has a minimum lease term of 24 months;
3. Applicant is an Oregon resident at the time of vehicle purchase or lease or a business, non-profit, or state or municipal agency that is based in Oregon or has an Oregon-based affiliate at the time the eligible vehicle is purchased or leased;
4. Applicant purchased or leased a vehicle with a base manufacturer's suggested retail price of less than \$50,000;
5. Applicant purchased or leased a vehicle from a certified vehicle dealer or an original equipment manufacturer. If a vehicle is purchased through an original equipment manufacturer, the manufacturer cannot have any licensed, franchised, new automobile dealers in Oregon.
6. Applicant's vehicle meets program requirements that include:
 - A. For **new vehicles** – Vehicles are eligible only if the vehicles have not been previously registered with the Oregon Department of Motor Vehicles. Vehicles that were previously used as dealership floor models and test drive vehicles (demo vehicles) are eligible for a rebate only if they have not been previously registered with the Oregon Department of Motor Vehicles.
 - B. For **used vehicles** – Vehicles are eligible only if they would have been eligible for a rebate at the time of original sale or lease had the rebate program existed;
7. Applicant submits a rebate application within six (6) months after the date of purchase or lease. For the purposes of the program, the date of purchase is the day of sale. A sale is deemed completed when the purchaser of the vehicle has executed and signed a purchase contract or security agreement. For the purposes of the program, a vehicle is deemed to be leased on the date which the lease agreement is signed;
8. Applicant certifies that they will not make or allow any modifications to the vehicle's emissions control systems, hardware, software calibrations, or hybrid system;
9. Applicant certifies that they will retain registration of the vehicle for a minimum of 24 consecutive months immediately after the vehicle purchase or lease date;
10. Applicant certifies that they will be available for follow-up inspection if requested by DEQ, or DEQ's designee for project oversight and accountability; and

11. Applicant certifies that they will participate in ongoing research efforts and surveys that support the program goals, upon request from DEQ.

Rebate recipients who do not retain the eligible vehicle for the full 24-month ownership or lease period will be required to reimburse DEQ either the full amount or a pro-rated amount of the original rebate.

1. Vehicle purchaser or lessee is required to notify DEQ and reimburse DEQ for the entire rebate amount or a pro-rated amount under certain conditions.
2. DEQ or an approved contractor will periodically check vehicle identification numbers with vehicle registrations to ensure that program recipients meet this requirement. If a recipient violates this requirement, DEQ or its designee reserves the right to recoup funds from the vehicle purchaser or lessee identified on the rebate application form and may pursue other remedies available under the law.

For business, non-profit, and government agency applicants:

In addition to all the Terms and Conditions noted above, organizational fleet applicants must also agree to submit annual vehicle usage reports to DEQ or its designee for all rebated vehicles for a period of at least 36 months. Required data may include but is not limited to mileage reporting, annual fuel use by fuel type, and percentage of operation within disadvantaged communities. Other statutory or regulatory limitations or requirements may apply to organizational fleet applicants.

If you have questions about the Terms and Conditions, or about filling out the application, please contact us at CleanCars@deq.state.or.us.



Oregon Clean Vehicle Rebate Program Application Form

All information is required unless otherwise noted. Failure to complete all required information will result in your application being delayed or rejected. Please print legibly.

PART 3: Applicant information

Applicant type - Please select one

<input type="checkbox"/> Individual* * Sole proprietorships must apply as an individual. (If you select "individual" as applicant type, please proceed to Part 3A.)	<input type="checkbox"/> Business <input type="checkbox"/> Non-Profit Organization <input type="checkbox"/> Federal Government Agency	<input type="checkbox"/> Local Government Agency <input type="checkbox"/> State Government Agency
(If you select any applicant type other than "Individual," please proceed to Part 3b)		

PART 3a: Applicant type – Individual

Applicant information							
Title (circle one):	Dr.	Mr.	Mrs.	Ms.	Mx.	Other	
First name:				Last name:			
Phone:				Email:			
Street address: <i>(where the car is registered)</i>							
City:				State:		ZIP code:	
Mailing address: <i>(Enter only if different from address above)</i>							
City:				State:		ZIP code:	
<p>The Charge Ahead rebate is an additional rebate available for low- and moderate income households. The Charge Ahead rebate is available for the purchase or lease of a new or used, plug-in hybrid electric or battery electric vehicle in Oregon.</p> <p>To qualify for the Charge Ahead rebate you must:</p> <ul style="list-style-type: none"> Meet the low- and moderate-income levels in your household for your area. To determine income levels for your area, please use the Income Eligibility Calculator on our website. Purchase or lease a new or used plug-in hybrid or battery electric vehicle that meets the requirements established for the Charge Ahead rebate; <ul style="list-style-type: none"> <input type="checkbox"/> I believe I am eligible for the Charge Ahead rebate, based on my household income and vehicle purchase or lease. <input type="checkbox"/> I acknowledge I will not receive a Charge Ahead rebate until I submit additional income verification information, which will be requested by DEQ at a later date. 							

PART 3b: Applicant type - Business, Non-Profit or Government agency

Fleet vehicle?

Please select one:

<input type="checkbox"/> Yes, car share/rental vehicle	<input type="checkbox"/> Yes, public fleet vehicle	<input type="checkbox"/> No, not a fleet vehicle
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Applicant information

First name: <i>(Authorized representative)</i>	Last name: <i>(Authorized representative)</i>	
Name of vehicle owner/lessee: <i>(as it appears on the vehicle Purchase or Lease Agreement)</i>		
Phone:	Email:	
Street address: <i>(where the car is registered)</i>		
City:	State:	ZIP code:
MAILING ADDRESS: <i>(Enter only if different from address above)</i>		
City:	State:	ZIP code:

PART 4: Vehicle information

Vehicle information

Make:	Model:	
Year:	VIN:	
Purchase or lease? (select one) <input type="checkbox"/> Purchase <input type="checkbox"/> Lease	If lease, length of lease term in months:	
	<i>Leased vehicles with lease terms less than 24 months are ineligible to participate in the program.</i>	
	Date of purchase or lease start date:	
<i>Please refer to the date on your Purchase or Lease Agreement.</i>		

Dealership information (optional):

Dealership name:	Dealership phone:
Dealership contact person:	Dealer contact title:

PART 5. SIGNATURE

By signing this application, the purchaser or lessee agrees to the following:

1. I intend to keep the registration of the vehicle in Oregon for a minimum of 24 months after the purchase or lease date and intend to maintain ownership or possession of the vehicle for a minimum of 24 months.
2. I will be available for follow-up inspection if requested by DEQ, or DEQ's designee, for project oversight and accountability.
3. I will participate in ongoing research efforts and surveys that support program goals, upon request from DEQ or its designee.
4. I will not make or allow any modifications to the vehicle's emissions control systems, hardware, software calibrations, or hybrid system.
5. I will contact DEQ and pay back rebate funds received if, at any point, circumstances change and any of the above Terms and Conditions are not met. A change in circumstances that requires me to contact DEQ and pay back rebate funds includes if I sell the vehicle for which I receive a rebate or terminate the lease before the expiry of the 24-month period, do not retain the registration in Oregon for the required 24 month period, or make or allow any modifications to the vehicle's emissions control systems, hardware, software calibrations, or hybrid system. **I am aware that if I assign my rebate to the vehicle dealer but a change in circumstances occurs or any of the Terms and Conditions of the program are not met, I am responsible for contacting DEQ and paying back the rebate funds.**
6. I understand that DEQ reserves all rights and remedies available under the law to enforce the Terms and Conditions of this application and to enforce the statutes and regulations establishing the program.
7. I acknowledge that I have read and understand, and agree to be bound by, the Terms and Conditions as outlined within this application and the statutes and regulations establishing the program.
8. I acknowledge that if I owe any monies owed to the State of Oregon, I may not receive a rebate check until the monies are repaid.
9. I choose to voluntarily submit personally-identifying information for the purposes of processing my rebate and enforcing the program Terms and Conditions. DEQ does not share your personal information with any third party that is not involved in the rebate application process, except as required by the Public Records Law. Information that I provide but that does not identify me personally may be included and aggregated with other consumers' information for statistical reporting. If my application requires direct involvement of the DEQ, DEQ may refer my personal information to its representative

I certify under penalty of perjury that the information provided in this application and supporting documentation is accurate.

Signature of Applicant or Authorized Representative:

Date:

Mail this signed application form along with your supporting documents to:

**Oregon DEQ-OCVRP
Attn: Dealer Rebate
700 NE Multnomah St, Suite 600
Portland, OR 97232**