



# Third Party Verification Site Visit Decision Tree

Verification bodies approved by the Oregon Department of Environmental Quality's Third Party Verification Program conduct site visits as part of verification services, in order to reach reasonable assurance that a regulated entity's reporting conforms to regulatory requirements and does not contain material misstatement. This document is intended to help regulated entities and their verifiers determine when full in-person site visits are required by DEQ.

## What is less intensive verification?

Less intensive verification is available two years of every three for qualifying entities. It means that a full, in-person site visit is not required, and that the verification body may use the risk assessment developed as part of its most recent sampling plan for the entity to perform verification. Entities must meet the following requirements for less intensive verification:

- Positive verification statement in the most recent verification year
- No major changes to operations, or changes to emissions 25% or greater, since its last verification
- Using the same verification body as it did last year

## Is a full site visit required?

Full in-person site visits are still required in the following circumstances:

- If the result of the entity's most recent verification statement was adverse or qualified positive, a full in-person site visit is required.
- If the result of the entity's most recent verification statement was positive but the entity had significant operational changes, changes to emissions of 25% or more, or has changed verification bodies since their most recent verification, a full in-person site visit is required.
- If the result of the entity's most recent verification statement was positive but the entity did not have an in-person site visit during either of its two most recent verifications, a full in-person site visit is required.
- If the entity's reporting is being verified for the first time, a full in-person site visit is required.

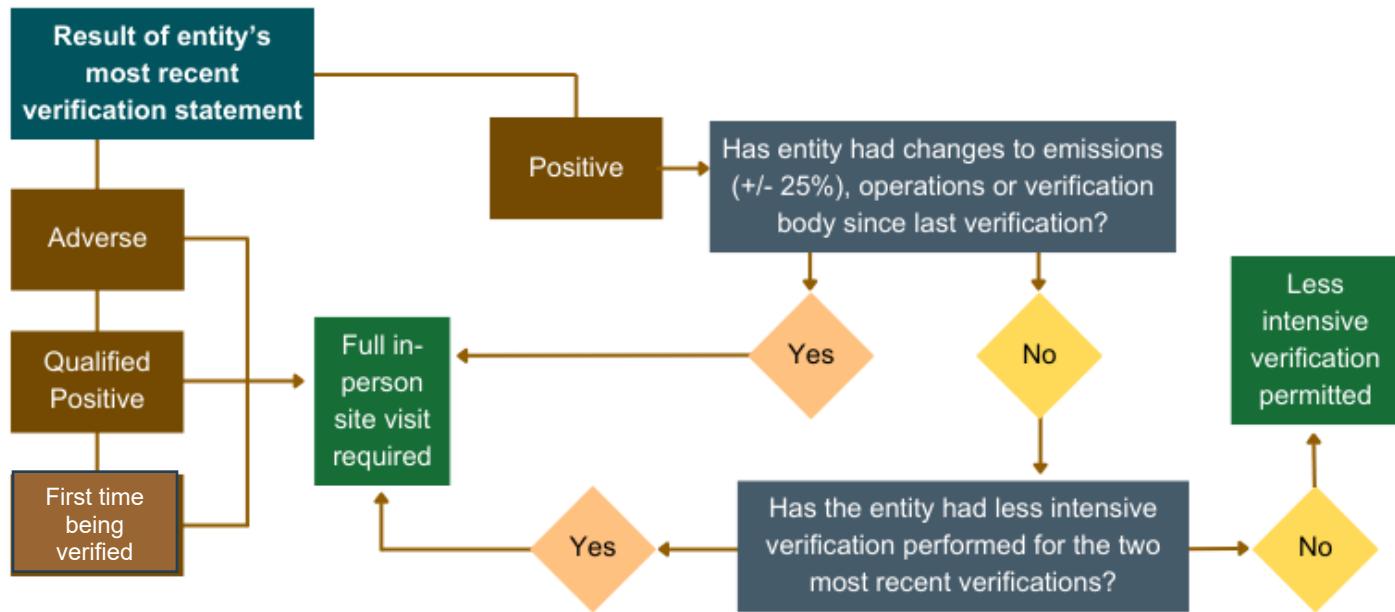
Please refer to the decision tree in Figure 1 to help determine when a full in-person site visit is required.

### Translation or other formats

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Figure 1. Third Party Verification Program site visit decision tree



## More information

For more information contact [3PVerify@deq.oregon.gov](mailto:3PVerify@deq.oregon.gov) or visit the [Third Party Verification program web page](#).

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