



# Greenhouse Gas Reporting Program

## Asset-Controlling Supplier Designation Application

In accordance with OAR 340-215-0120 (7), people who own or operate inter-connected electricity generating facilities or has exclusive rights to claim electricity from these facilities even though they do not own them, may request to be designated by the Oregon Department of Environmental Quality (DEQ) as an asset-controlling supplier (ACS), provided that applicants seeking designation adhere to the requirements of OAR Division 215.

In addition to submitting the applicable data emissions reports, those seeking ACS designation must also submit this application and supplemental attachments listed below by the emissions reporting deadline of each year to Your DEQ Online for DEQ to calculate and publish a supplier-specific system emission factor. ACS emission factors will be calculated according to OAR 340-215-0120 (6)(b) for designated asset-controlling suppliers.

PART I: General Information			
<b>Asset-Controlling Supplier Applicant Information:</b>			
1. Business Name			
2. Type of Business (check one)			
<input type="checkbox"/> Public/Government Entity	<input type="checkbox"/> Limited Liability Company	<input type="checkbox"/> Other _____	
<input type="checkbox"/> Corporation	<input type="checkbox"/> Limited Liability Partnership		
<input type="checkbox"/> General Partnership	<input type="checkbox"/> Limited Partnership		
Please check one box:			
<input type="checkbox"/> This is the <b>first time</b> our business is applying for asset-controlling supplier designation with DEQ.			
<input type="checkbox"/> Our business is applying for <b>renewal</b> of asset-controlling supplier designation with DEQ.			
3. Business Mailing Address:	City:	State:	Zip:
4. Physical address (if different from above)	City:	State:	Zip:
<b>Business Designated Representative:</b>			
"Designated representative" means the person responsible for certifying, signing, and submitting a greenhouse gas emissions data report, and any registration or report required to be submitted under OAR division 215, on behalf of a regulated entity.			
First Name:	Last Name:	Title:	
Email:	Phone:		
<b>Other Greenhouse Gas Reporting Officers:</b>			
Officer Name:	Officer Title:		
Officer Name:	Officer Title:		
Officer Name:	Officer Title:		

**PART II: Supplemental Attachments**

Submit the previous calendar year of data for consideration of ACS designation. Calendar Year of data being submitted (January 1 to December 31) for this application: \_\_\_\_\_

This application form and the following supplemental documents must be submitted to [GHGReport@DEQ.State.or.us](mailto:GHGReport@DEQ.State.or.us) for consideration of ACS designation.

1. Submit the following information in an Excel file titled “[Company Name] ACS Application [Calendar Year of Data]” with your Your DEQ Online emissions data report. Data must comply with reporting requirements in OAR-340-215-0120.
  - a. Wholesale electricity purchased and taken from specified sources (MWh);
  - b. Wholesale electricity purchased from unspecified sources (MWh); and
  - c. Wholesale electricity sold from specified sources (MWh).
  
2. Submit the following information in an Excel file titled “[Company Name] Source Registration [Calendar Year of Data]” with your Your DEQ Online emissions data report. List and description of specified electricity generating facilities from which power was purchased or generated for the calendar year. Identify facilities under the applicant’s ownership or operational control. Where available, include the electricity generating facility fuel type (coal, natural gas, wind, solar etc.), address, and federal reporting ID’s. You may use your own document and format for this form, or use DEQ’s Specified Source Registration workbook, located on our [Greenhouse Gas Reporting Resources and Forms](#) webpage, under the Electricity Supplier section.

**Part III: Certification**

By signing this Asset-Controlling Supplier Designation Application, I agree that the above listed information and supplemental attachments described under Part II: Supplemental Attachments are in compliance with OAR Chapter 340 Division 215. I certify under penalty of perjury under the laws of the State of Oregon, that the information contained in this asset-controlling supplier application and required supplemental attachments is true, accurate, and complete. I further certify that I am the Designated Representative for the above listed business, and I am duly authorized to represent and legally bind the utility on all matters related to this application.

Title:	Printed Name:
Designated Representative Signature:	Date:

**DEQ Internal Use**

DEQ GHG ID Number:	Date Received:
ACS Approval Date:	Reviewed by (GHG Staff Name):