



Solid Waste Disposal Site Permit Exemption Application User Guide

Version 1.0

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State of Oregon
Department of Environmental Quality

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Translation or other formats

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System Overview

The Oregon Department of Environmental Quality has instituted the use of a modernized, cloud-based tool for a selection of compliance programs within the agency and several business processes that involve the public and regulated entities.

[Your DEQ Online](#) is an Environmental Data Management System designed to combine current DEQ processes across air, land and water divisions in one convenient and easily accessible portal. The system enables users to submit applications, upload reports, enter data, check the status of applications, pay fees or fines, and manage account activity. In addition, the system allows for greater public access to environmental data without the need to request this information from DEQ staff.

Getting Started in YDO

To apply for a solid waste disposal site permit exemption, you must have a Responsible Official account with the Solid Waste submittal group selected.

- If you already have this account type and submittal group selected, proceed to the next section.
- If you need to create a Responsible Official account, follow the detailed instructions on the [YDO Account Registration and Management here](#).

For additional information and tools please visit [Your DEQ Online Account Registration](#) website.

My Account

16722 **RO**

Basic Info **Account Type** Password/PIN Security Questions Consultants Verification Linked Licensee

Submittal Groups

Submittal group will affect your access right of submittals.

<input type="checkbox"/> 7 401 - Dredge and Fill Project	<input type="checkbox"/> 2 401 - Hydropower Project	<input type="checkbox"/> 21 Air Contaminant Discharge Program (ACDP)
<input type="checkbox"/> 1 Air Emission Inventory	<input type="checkbox"/> 9 Air Title V Permit	<input type="checkbox"/> 4 Area Source Registration
<input type="checkbox"/> 8 Asbestos	<input type="checkbox"/> 3 CAFO	<input type="checkbox"/> 4 Cleaner Air Oregon
<input type="checkbox"/> 3 Cleanup and Site Remediation	<input type="checkbox"/> 8 Climate Protection Program *	<input type="checkbox"/> 1 Gasoline Transporter
<input type="checkbox"/> 4 General NPDES Domestic	<input type="checkbox"/> 17 General NPDES Industrial	<input type="checkbox"/> 4 General NPDES Mining
<input type="checkbox"/> 4 General WPCF Domestic	<input type="checkbox"/> 10 General WPCF Industrial	<input type="checkbox"/> 5 Greenhouse Gas Reporting *
<input type="checkbox"/> 13 Hazardous Waste	<input type="checkbox"/> 8 Heating Oil Tank	<input type="checkbox"/> 15 Individual NPDES Domestic
<input type="checkbox"/> 7 Individual NPDES Industrial	<input type="checkbox"/> 13 Individual WPCF Domestic	<input type="checkbox"/> 7 Individual WPCF Industrial
<input type="checkbox"/> 6 Leaking Underground Storage Tank	<input type="checkbox"/> 10 MS4 - Municipal Separate Storm Sewer System	<input type="checkbox"/> 7 NPDES - Stormwater (Construction)
<input type="checkbox"/> 23 NPDES - Stormwater (Industrial)	<input type="checkbox"/> 3 NPDES: Public Agencies Only 1200-CA *	<input type="checkbox"/> 2 Sewage Disposal Service License
<input checked="" type="checkbox"/> 31 Solid Waste	<input type="checkbox"/> 3 Third-Party Verification *	<input type="checkbox"/> 8 UIC - Underground Injection Control
<input type="checkbox"/> 21 Underground Storage Tank	<input type="checkbox"/> 2 WasteWater Operator Certificate	<input type="checkbox"/> 6 WPCF - Onsite

Introduction



This document provides information necessary for completing the DEQ-approved solid waste disposal site permit exemption application in [Your DEQ Online](#).

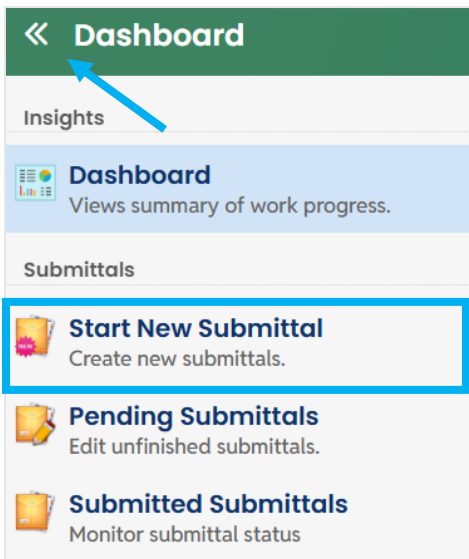
The information in this user guide is grouped by permit action type (new, renew, amend), / and termination). Please select the permit action you would like to complete to access the relevant instructions:


- [New Permit Exemption Application](#)
- Amend (modify) and Termination – please contact your [regional permit coordinator](#) for assistance if you need to amend or terminate your approval.

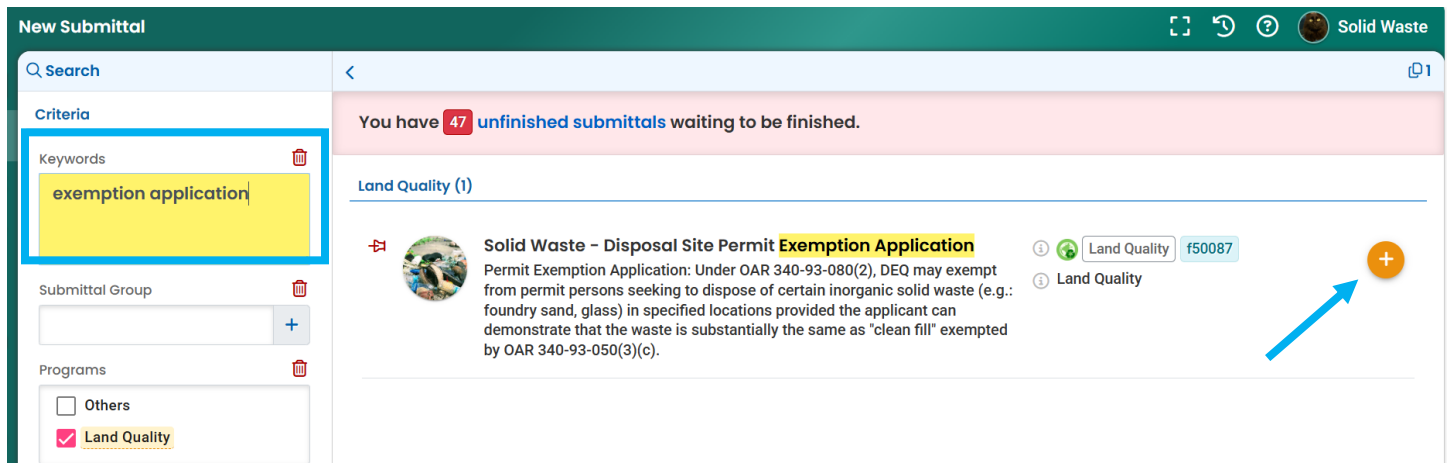
1 New Permit Exemption Application Instructions

1.1 How to locate the Solid Waste-Disposal Site Permit Exemption Application Submittal Form

In the top left corner of the main page or in the Dashboard, select the green arrows icon  to the left of Dashboard. Select Start New Submittal  to create a new submittal.




In the Keywords section, type in the first letters of the submittal form you want to complete. For this submittal DEQ recommends the Exemption application. Once your submittal form appears, click the Create New Application icon  located on the far-right side of the screen.






Note: If the Submittal does not display, check your account settings to confirm the solid waste submittal group has been selected for your account. That option is in the My Account Screen, on the Account Type tab.

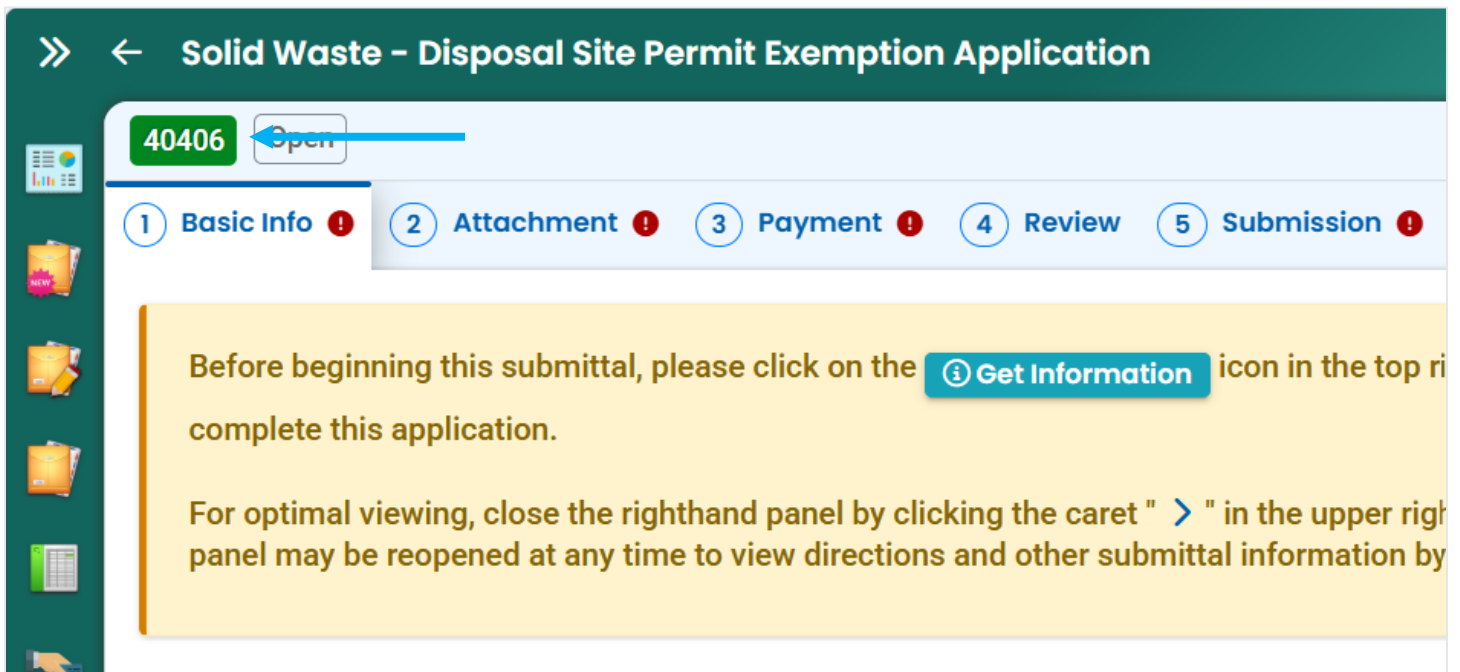
1.2 Important Things to Know Before you Start Your Application

The system uses a lot of icons. To see what an icon represents, hover over it with your mouse cursor.

Unsaved entries will be lost. To avoid losing your work, click SAVE  (bottom right) frequently and before often and prior to leaving the submittal.

Take note of the Submittal ID number. After clicking SAVE , the system will assign a unique Submittal ID number like this  in the top left corner.


Finding submittals you are still working on: If you leave this submittal after clicking the SAVE button  but before submitting, you must reopen it from the Pending Submittals module (located below Start New Submittal). Use the Submittal ID number in the top left corner.



>> < Solid Waste - Disposal Site Permit Exemption Application

40406 Open

1 Basic Info ! 2 Attachment ! 3 Payment ! 4 Review 5 Submission !

Before beginning this submittal, please click on the  Get Information icon in the top right corner to complete this application.

For optimal viewing, close the righthand panel by clicking the caret " > " in the upper right corner. The righthand panel may be reopened at any time to view directions and other submittal information by clicking the " < " icon.

1.3 Basic Info tab

These instructions are for completing the Basic Info tab for a solid waste disposal site permit exemption application.


1.3.1 Applicant Information section

Permit exemptions issued under this application are issued to the applicant. The applicant must be the owner of the facility or the owner's agent or the lessee responsible for the operation and maintenance of the facility.





Applicant Legal Name

If the legal name is for a registered business, the name provided must match the entity name listed with the [Oregon Secretary of State](#). DEQ recommends copying and pasting the legal entity name directly from their site.

Solid Waste Disposal Site permit exemptions are issued to the name provided in the Applicant Legal Name field.

Applicant Legal Name
<input type="text"/>
 Required.

Please provide a name and contact information for the applicant.

Applicant Contact Information			
Salutation	First Name	M.I.	Last Name
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
	 Required.		 Required.
Title		Email	
<input type="text"/>		<input type="text"/>	
		 Required.	
Phone	Mobile	Fax	
<input type="text"/>	<input type="text"/>	<input type="text"/>	
 Required.			

1.3.2 Applicant Mailing Address section

This is the mailing address for the Applicant. DEQ will use it for all mailed correspondence related to your account.

Applicant Mailing Address

Country

☒ United States
☐ Canada
☐ Other

Address

Required.

Building, Unit, Suite, or Floor #

City

Required.

State

OR (Oregon)

Zip Code

00000-0000

Required.

1.3.3 Facility Information section

If you are applying for a permit exemption at a site that already has a DEQ solid waste PLC (permit, notification, or determination), and you have the appropriate [Facility Group Permission](#), click Select your site and follow the instructions below. Otherwise, select Create New site and skip to [Create new site instructions](#).

Facility Information


☐ Select your site
☒ Create new site

Select your site instructions:

To select your site, click on the dropdown menu and click on the correct site. If you have several sites linked to your account, DEQ recommends typing in a partial street address to narrow the search results. In the example below, DEQ recommends entering the street address numbers only.

The County will automatically populate.

Select your site (project site)



Example DEQ Permitted Solid Waste Facility
311806

400 E Scenic Dr, The Dalles, OR 97058

County

Wasco (Eastern)

Create new site instructions

The Facility Name provided must match the legal name of the Applicant. If the legal name is for a registered business, the name provided must match the entity name listed with the Oregon Secretary of State. DEQ recommends copying and pasting from their site. Please provide the email and phone number for the person that you would like DEQ to contact with questions regarding this facility. Fields not required: Abbreviation, Is

the facility located on Native American Lands (if unsure), Fax, and Number of Employees. If the Facility has a common name, business name, or DBA, include it in the comments. If the common name is a registered business, ensure it matches the entity name listed with the Oregon Secretary of State. DEQ recommends copying and pasting from their website.

New Site Information

Site Name

! Required.

Abbreviation

Is the site located on Native American Lands?

No

Email

! Required and Check the Email Format.

Phone

000-000-0000

! Required and Check the Phone Number Format.

Fax

000-000-0000

Number of Employees

0

Comments

(Remaining Length: 4000)

Mailing Address

Enter the mailing address for the site.

Mailing Address

Country

☒ United States
☐ Canada

Address

Required.

Building, Unit, Suite, or Floor #

City

Required.

State

OR (Oregon)

Zip Code

00000-0000

Required.

Physical Location

This is the address of the site. If the physical address is the same as the mailing address, click Copy from Mailing Address. Click the dropdown button and select the appropriate county.

Physical Location

Use the map to auto-populate latitude and longitude.

Copy from Mailing Address

Country

☒ United States
☐ Canada

Address

Required.

Building, Unit, Suite, or Floor #

City

Required.

State

OR (Oregon)

Zip Code

00000-0000

Required.

Latitude

Required.

Longitude

Required.

County (Region)

Required.

1.3.4 Additional Facility Information section

The Township, Range, Section and Tax Lot#(s) covered in the Land Use Compatibility Statement, also known as LUCS. If there is more than one TRS, please include it in the tax lot field.

Additional Facility Information

Township

Range

Section

Tax Lot #

▼

▼

▼

Required.

Required.

Required.

Required.

1.3.5 Disposal Site section

Disposal Site

+ New

1.3.6 Disposal Site Property Owner Information section

Enter information for the Disposal Site Property Owner.

Disposal Site Property Owner Information

Disposal Site Property Owner Legal Name

Required.

Disposal Site Property Owner Contact Information

Salutation

First Name

M.I.

Last Name

Required.

Required.

Email

Required.

Phone

Mobile

000-000-0000x00000

000-000-0000

Required.

Solid Waste Disposal Site Permit Exemption Application User Guide

Disposal Site Property Owner Mailing Address

Country

☒ United States ☐ Canada

Address

! Required.

Building, Unit, Suite, or Floor #

City

! Required.

State

OR (Oregon) ▼

Zip Code

00000-0000

! Required.

Disposal Site Location

Street address

Country

☒ United States ☐ Canada

Address

Building, Unit, Suite, or Floor #

City

State

OR (Oregon) ▼

Zip Code

00000-0000

Latitude

! Required.

Longitude

! Required.





County

! Required.

Tax lot number(s)

! Required.

At this point, all sections within the Basic Info tab should be complete. Click the SAVE button, . If a red warning icon  still appears next to Basic Info tab, review sections to ensure all required information has been entered.

1.4 Attachment tab

Go to the Attachment tab to attach all required documents to the submittal.

A list of required and optional attachments is available on the panel on the right. A red asterisk * indicates that an attachment is required.

Each attached document must be:

- labeled with a document type
- a file type (PDF, Excel, etc.) listed to the left of the navigation pane

NOTE: If you experience issues uploading or attaching your document, please contact your [regional permit coordinator](#) for assistance.

There are two ways to add attachment(s):

- **Click the Upload or Drag Files Over Here bar** to open the document detail box, where you can select and upload files.
- **Drag and drop files** anywhere on the Attachment Tab page to upload them directly.

Once uploaded, click on the document and a Select Document Type dropdown will appear. Click on the dropdown arrow for a list of document types.

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6 New DetailedPlans for low risk disposal site determination.pdf v1 PDF 16 KB 5/28/2025

↓ ↓ Click on the document to identify the attachment type. ↓ ↓

New

Select Document Type

- * Adjacent Property Owners
- Certification of Business Registry
- Description of Modifications

Enter a brief description of the document in the Comments section and click **SAVE** at the bottom right of the screen, otherwise the attachment will not successfully upload.

1 Basic Info 2 Attachment 3 Payment 4 Review 5 Submission

Instruction

1 Make sure you upload all required (*) attachments. Please refer to side panel on the right for more detailed information.

When uploading an attachment, first click the file record and select a document type option for the uploaded file. If you want to mail the documents to the authorized agency, please navigate to the Review tab and use the "Mail To" checkbox.

Files Names File Info/ Updated Date

1 New LUCS.pdf v1 PDF 16 KB 5/28/2025

Doc Type Land Use Compatibility Statement (LUCS)

New

Select Document Type

Land Use Compatibility Statement (LUCS)

Comments

2025 signed Land Use Compatibility Statement

(Remaining Length: 3956)

1 Results

NOTE: If you have saved a document with an incorrect document type or format, you will need to delete the document using the red delete icon on the upper right before proceeding and re-attach the document to select the correct document type.

Solid Waste Disposal Site Permit Exemption Application User Guide

1 Basic Info 2 Attachment 3 Payment 4 Review 5 Submission

Make sure you upload all required (*) attachments. Please refer to side panel on the right for more detailed information.

The file extensions of some uploaded files do not comply with the required upload specifications.

When uploading an attachment, first click the file record and **select a document type option** for the uploaded file. If you want to mail the documents to the authorized agency, please navigate to the Review tab and use the "Mail To" checkbox.

Files Names File Info/ Updated Date

1	New LUCS.docx	v1	DOCX	13 KB	5/12/2025	
	Doc Type Land Use Compatibility Statement (LUCS)					

The file extension does not comply with the required upload specifications. Please refer to side panel on the right for more detailed information.

Once the required attachments are uploaded, labeled and saved, the warning icon **!** will disappear. You may repeat this process to add any optional or supplementary attachments.

1 Basic Info 2 Attachment 3 Payment 4 Review 5 Submission

Files Names File Info/ Updated Date

3	New Detailed Plans and Specifications or Request for Low-Risk Disposal Site Determination.docx	v1	DOCX	13 KB	5/28/2025	
	Doc Type Detailed Plans and Specifications or Request for Low-Risk Disposal Site Determination					
4	New LUCS.pdf	v1	PDF	16 KB	5/28/2025	
	Doc Type Land Use Compatibility Statement (LUCS)					
5	New Operations Plan.docx	v1	DOCX	13 KB	5/28/2025	
	Doc Type Operations Plan					
6	New DetailedPlans for low risk disposal site determination.pdf	v1	PDF	16 KB	5/28/2025	
	Doc Type Detailed Plans and Specifications or Request for Low-Risk Disposal Site Determination					
7	New Site Characterization Report or Request for Low-Risk Disposal Site Determinatio.docx	v1	DOCX	13 KB	5/28/2025	
	Doc Type Site Characterization Report or Request for Low-Risk Disposal Site Determination					

NOTE: If you choose to [mail](#), [email](#), or [FTP](#) the documents to DEQ, go to the Review tab and check the Mail To box.

1 Basic Info

2 Attachment

3 Payment

4 Review

5 Submission

Mandatory Attachment

Missing required attachment.

☐ Select All Mail to

* Adjacent Property Owners

List of adjacent property owners

gif

jpg

jpeg

png

pdf

doc

docx

xls


xlsx

☐ Mail to

Uploaded Attachment

No record.

1.5 Payment tab

For a new submittal, click **SAVE**  to confirm the fee amount before proceeding.

Additional payment resources

- [Payments for Submittals User Guide](#): includes step-by-step instructions.
- [Your DEQ Online Payments](#): includes general Your DEQ Online payment information.

1 Basic Info2 Attachment3 **Payment** 4 Review5 Submission

Please complete the payment process.

DEQ adds a 4% technology fee to every fee payment processed through YDO.

FeeServicePaidDue

\$ 100.00 + \$ 4.00 - \$ 0.00 = \$ 104.00

Pay Amount Due

FeesPayment Transactions

Technology Fee

Additional Fee

The technology fee applies to payments made to invoices and program submittal charges in Your DEQ Online to cover annual costs of operating and maintaining the system.

\$ 4.00

Application Processing Fee


Permit/License/Certificate Fee

Application Processing Fee



\$ 100.00

2 Results

No payment transaction records.

PrePP

1.6 Review tab

Please review your submittal info and any attachments provided. If a warning icon  appears next to the Basic Info Tab, Attachment Tab, or Payment Tab, make the necessary changes to remove the warning icon . If you are unable to identify the issue, contact your [regional permit coordinator](#).

← Solid Waste – Disposal Site Permit Exemption Application

21649

Open


>

1 Basic Info


2 Attachment

3 Payment

4 Review

5 Submission 

Submittal Form(s) Summary

Click on the print icon () to view/save/print the submittal data entry form.

✓ Basic Info

Fees/Payments

Fee

\$ 500.00

+

Service

\$ 20.00

–

Paid

\$ 0.00

=

Due

\$ 520.00

Amount in Transit/Waiting

\$ 520.00

Mandatory Attachment

Uploaded Attachment

All required attachments were included.

No record.

Oregon Department of Environmental Quality

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1.7 Submission tab

Review the Certification Statement and check the box to confirm that you have read and agree to it.

Submit your report by clicking the **Submit** button at the bottom of the Submission tab.

Important: Your report will remain **pending** until you submit it using the blue **Submit** bar—saving does not complete the submission.

1 Basic Info2 Attachment3 Payment4 Review5 Submission1

Certification Statement

I hereby certify the information submitted and contained in this application and the documents I have attached, are true and correct to the best of my knowledge and belief.

☐ I have read and agree to the above certification statement

Required.

Security Precautions

To prevent your information from being used inappropriately, we maintain stringent system safeguards as well as physical and administrative protection. In addition, the security safeguards are also powered by VeriSign's Certificates. Once we provide you with a password, you are responsible for maintaining the confidentiality of the password. Please note that access to these links, irrespective of the issuance of the User ID and Password, may be terminated by our discretion at any time.

Disclaimer

The system, its agencies, officers, or employees protect your confidential information. However personally identifiable information privacy is a new and evolving area, and despite dedicated efforts, some mistakes and misunderstandings may result. The visitor proceeds to any external sites at their own risk. The development company specifically disclaims any and all liabilities from damages which may result from accessing the website, or from reliance upon any such information.



Submit

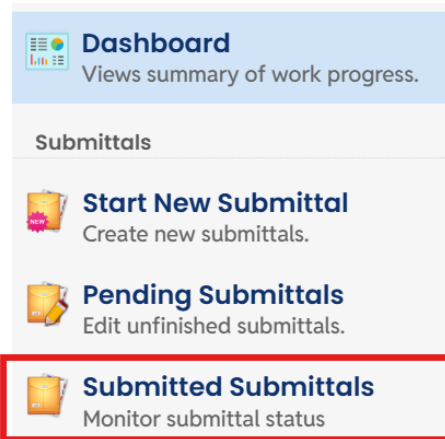
PrePP




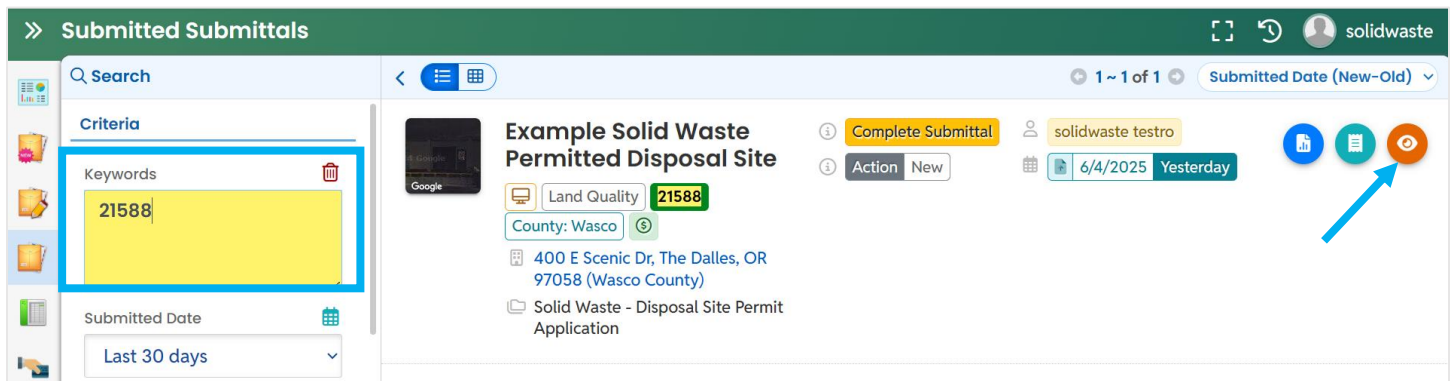
1.8 Locating Your Submittal in YDO

After submitting your application in YDO, you will receive an automated Submission Received email from yourdeqonline@govonlineasaas.com.

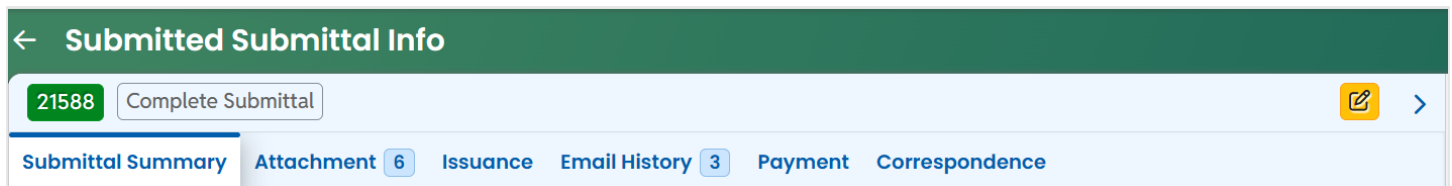
To view your submittal in YDO, in the top left corner of the Dashboard, click the green arrows to the left of Dashboard  **Dashboard** and then select Submitted Submittals .



In the Submitted Submittals module, your application may be at the top of the page. If it isn't, quickly find your submittal using the Keywords feature to search for the Submittal ID. Once located, click on the orange eye icon  on the right side of the screen.



This will open a Submitted Submittal Info screen.



1.9 Next Steps

The following is a summary of the most common steps in the disposal site permit exemption application. Additional steps may be required based on the specifics of your application Completeness Review.

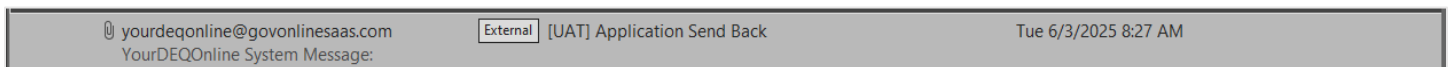
Once DEQ receives your application it will be reviewed for completeness. DEQ staff will work with the Responsible Official to ensure the application is complete and accurate.

1.9.1 What to do if you Receive a Send Back email

Scenarios that will result in a Send Back include, but are not limited to:

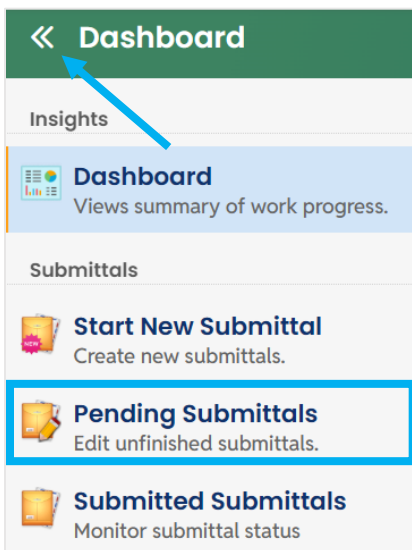
- **Administratively Incomplete Submittal**
OAR [340-093-0070](https://www.oregon.gov/deq/qaia/Pages/340-093-0070.aspx)


In each scenario you will receive an email with an attachment explaining DEQ's findings and instructions.



1.9.1.1 How to Locate your Application Send Back in YDO

Send Backs are in the Pending Submittal module.



When you are ready to submit the required items from your Send Back, a quick way to find your submittal in the Pending Submittals module is by using the Keywords feature to search for the Submittal ID located in the Send Back email. Once located, click the Edit Submittal icon,  .

Pending Submittals

Search + Submittal

Criteria

Keywords: 40365

Obligation Type

Accountable Party (Site or Personnel)	RID Send Back Updated Date Submittal Type	Status Monitoring Period Due Date	Preparer Permit Action
Example DEQ Permitted Solid Waste Facility 700700 NE Multnomah St, Portland, OR 97232 (Multnomah County) 86436	40365 by Jamie Jones 6/3/2025 Today Solid Waste - Disposal Site Permit Application Land Quality	Amendment	Solid Waste Test RO New

1.9.1.2 How to Resubmit your Send Back

When ready to update or submit the item(s) listed in the Send Back letter, go to each applicable tab.

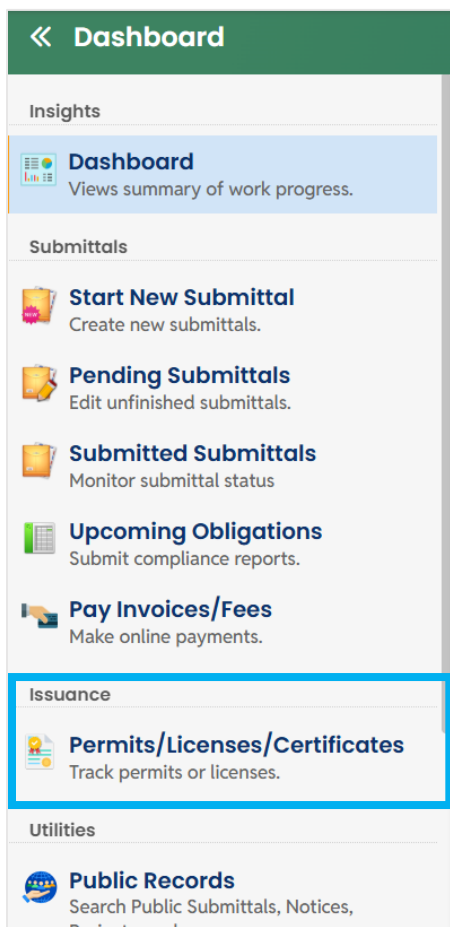
- [Link to Basic tab Instructions](#)
- [Link to Attachment tab Instructions](#) - If you are required to update or submit a new attachment, do not delete previously submitted attachments.
- [Link to Payments tab Instructions](#)
- [Link to Review tab Instructions](#).
- [Link to Submission tab Instructions](#)

After submitting, you will receive an email confirming DEQ has received your submittal. If you do not receive this email or if you have issues resubmitting, please contact your [regional permit coordinator](#).

1.9.2 Final Action

1.9.2.1 Issued Exemption

To view your permit in YDO, select the green arrows icon at the top to the left of "Dashboard." Select the Permits/Licenses/Certificates icon .



Once in the Permit/Licenses/Certificates module, the fastest way to locate a permit is as follows:

- In the Keywords section, type in the permit number
- In the PLC Status, select Issued

1.9.2.2 Denied Permits

OAR [340-093-0110](#) identifies scenarios that will result in the denial of a permit.

2 Attachments for Disposal Site Permit Exemption Application

2.1 Permit Action Type: New

- **Disposal Location Map and Description**
- **Hazardous Waste Determination**

Documentation that the waste is not hazardous as defined in OAR Chapter 340, Division 101. The procedure for making a hazardous waste determination is defined in OAR 340-102-011.

- **Inertness and Stability Demonstration**

A demonstration that the waste is inorganic, stable, and physically like soil, rock, concrete, brick, building block or tile.

- **Waste Description and Amount**

A description of the process generating the waste and how that process integrates into the generator's operations. Include the amount of waste.

- **Waste Disposal Description**

How the waste will be disposed, and whether it will be "encapsulated" or "non-encapsulated" disposal. Examples of encapsulated uses are for building, road and parking lot subbase where the waste will be covered by concrete or asphalt, or as an additive to cement or asphalt.

- **NPDES Storm Water Discharge Permit or an Underground Injection Control Permit**

Only required for NPDES Storm Water Permittees or UIC Permittees. If the disposal location has a NPDES Storm Water Discharge Permit or an Underground Injection Control Permit, the applicant must demonstrate that the disposal will not cause the conditions of the permit to be violated.

- **Real Property Owner Statement of Approval**

Only required if applicant is not the real property owner

3 Solid Waste Permitting Staff Contacts

Information about solid waste permits and DEQ's regulations may be obtained from the DEQ webpage at <http://www.oregon.gov/deq/>.

All inquiries regarding this permit application should be directed to the permit coordinator at the regional office for the area where the facility is located. DEQ's regional offices are as follows:

If your facility/project is in this county...	...then send to this DEQ office
Baker, Crook, Deschutes, Gilliam, Grant, Harney, Hood River, Jefferson, Klamath, Lake, Malheur, Morrow, Sherman, Umatilla (including Milton-Freewater), Union, Wallowa, Wasco, Wheeler	Eastern Region Materials Management Program 400 E Scenic Drive, Suite 307 The Dalles, OR 97058 Phone: 541-298-7257 DEQER.SolidWastePermitCoordinator@deq.oregon.gov
Clackamas, Clatsop, Columbia, Multnomah, Tillamook, Washington	Northwest Region Environmental Partnerships 700 NE Multnomah St., Suite 600 Portland, OR 97232 Phone: 503-229-5353 DEQNWR.SolidWastePermitCoordinator@deq.oregon.gov
Benton, Coos, Curry, Douglas, Jackson, Josephine, Lane, Lincoln, Linn, Marion, Polk, Yamhill	Western Region Materials Management Program 165 E Seventh Ave., Suite 100 Eugene, OR 97401 Phone: 541-687-7465 DEQWR.SolidWastePermitCoordinator@deq.oregon.gov


4 FTP Link Information


If you would like to submit your document using our FTP, please email the request to your regional permit coordinator. They will respond with an email that contains a link to the FTP and instructions for submitting.


5 Troubleshooting


If you are experiencing any submittal-related issues, contact your [regional permit coordinator](#) for assistance.

5.1 Unable to pay


You will not be able to submit a payment until the Basic Info and Attachment tab no longer have a red exclamation mark icon .

1 Basic Info 

2 Attachment 

3 Payment 

4 Review

5 Submission 

Please ensure all required data is entered on the submittal form and required attachments are provided before you can pursue payment.

DEQ adds a 4% technology fee to every fee payment processed through YDO.

Fee

Service

Paid

Due

\$ 150.00 + \$ 6.00 - \$ 0.00 = \$ 156.00

6 Helpdesk and Resources

For more information, training and resources, go to the [Your DEQ Online Help page](#). For technical assistance, contact the [Your DEQ Online Helpdesk](#).

7 Revision history

Revision	Date	Changes	Editor
1.0		Initial draft	
1.0	6/18/2025	Style edits	LKS
1.0	7/2/2025	Grammar and style edits	MG