



Apply for WPCF Onsite New Permit Coverage

Version 1.0

April 2025



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Translation or other formats

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System Overview

The Oregon Department of Environmental Quality has instituted the use of a modernized, cloud-based tool for a selection of compliance programs within the agency and several business processes that involve the public and regulated entities.

[Your DEQ Online](#) is an environmental data management system designed to combine current DEQ processes across air, land and water divisions in one convenient and easily accessible portal. The system enables users to submit applications, upload reports, enter data, check the status of applications, pay fees or fines, and manage account activity. In addition, the system allows for greater public access to environmental data without the need to request this information from DEQ staff.

Recommended browser: Google Chrome.



Visit the DEQ website to find [additional information about Your DEQ Online](#) or view the [Your DEQ Online Help page](#)

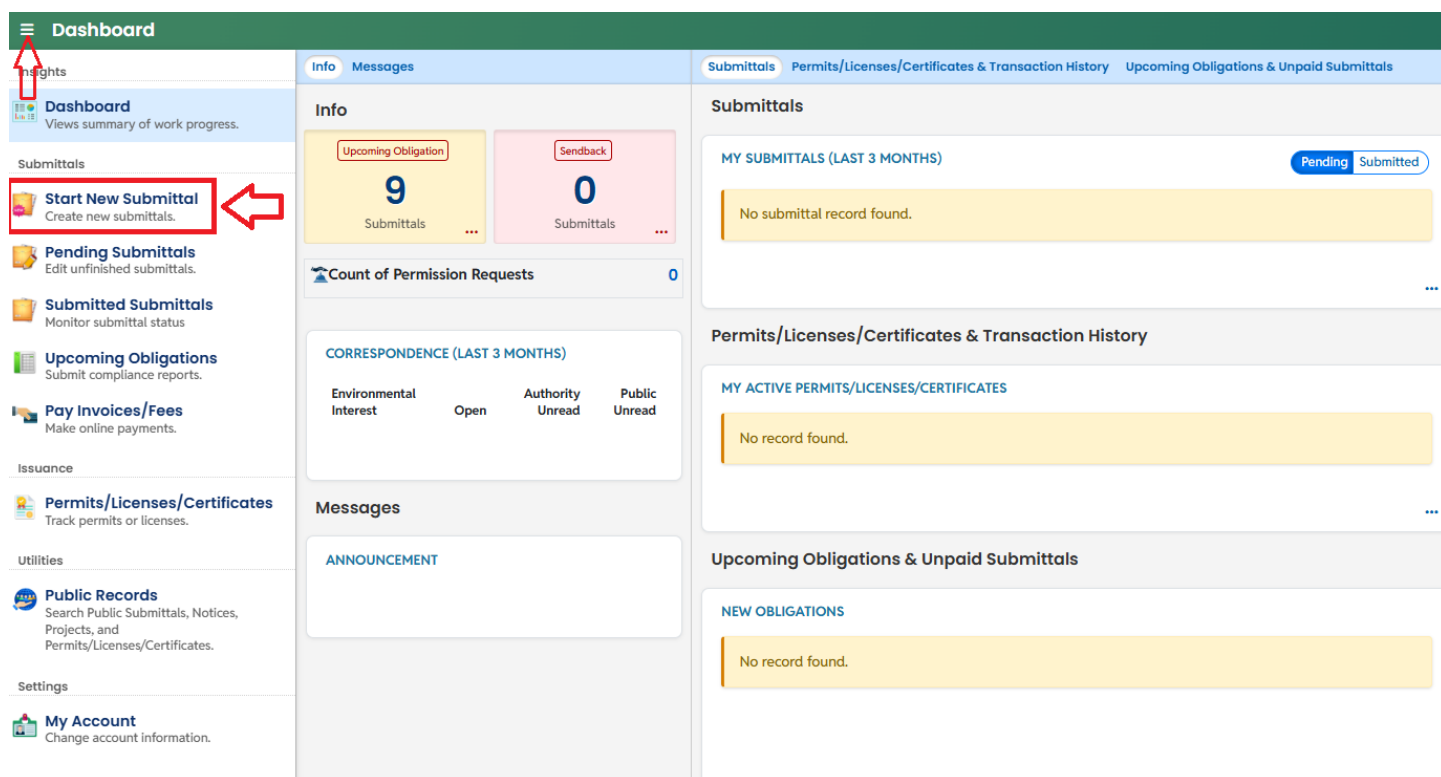
1. Introduction



This document provides information to the owner of a facility that needs to apply for new Water Pollution Control Facilities Onsite permit coverage in [Your DEQ Online](#).

A WPCF onsite permit is an operating permit to construct a septic system with a projected daily sewage flow greater than 2,500 gallons per day or waste strength is greater than residential strength wastewater and requires pretreatment other than a grease interceptor tank. The permit is issued for up to ten years and must be renewed for the life of the system. This permit has compliance limits for sewage flow and waste strength with monitoring requirements that are recorded and submitted to DEQ. To determine if you need a WPCF Onsite permit please review this factsheet found [here](#).

2. How to apply for new permit coverage

Login to your account on the [Your DEQ Online Public Portal](#). From the Dashboard, expand the left menu by clicking on the menu icon  at the top left-hand corner of the screen. Select the 'Start New Submittal' icon  to create a new submittal.















On the “New Submittal” page, select “WPCF Onsite Wastewater Treatment Systems Permit” by clicking the add icon  next to the submittal. You can view instructions for completing the application by clicking the information icon  located to the left of the add icon.

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New SubmittalOnsite

Water Quality (5)

 WPCF Onsite Inspection and Certification of Proper Construction Form Inspection and Certification of Proper Construction Form	<div>Water Quality f6001001</div> <div>Water Quality</div>	
 WPCF Onsite Operation and Maintenance Manual (O&M) Operation and Maintenance Manual (O&M)	<div>Water Quality f6001002</div> <div>Water Quality</div>	<div></div>
 WPCF Onsite Permit Conditions Reporting Form WPCF Onsite Permit Conditions Reporting Form	<div>Water Quality f6001003</div> <div>Water Quality</div>	
 WPCF Onsite Plan Review Request WPCF Onsite Plan Review Request	<div>Water Quality f600124</div> <div>Water Quality</div>	
 WPCF Onsite Wastewater Treatment Systems Permit WPCF Onsite Wastewater Treatment Systems Permit Online Form - New Application	<div>Water Quality f60051</div> <div>Water Quality</div>	<div></div>

The instruction file and additional submittal instructions are also available in the “Submittal Information” to the right of the screen. You will need to review these resources as you complete the application.



Submittal Information



WPCF Onsite Wastewater Treatment Systems Permit

 Get Information




  f60051 New

 Onsite

WPCF Onsite Wastewater Treatment Systems Permit Online Form - New Permit Coverage Application

This application is for new permit coverage. A WPCF onsite permit is an operating permit to construct a septic system with a projected daily sewage flow greater than 2,500 gallons per day or waste strength is greater than residential strength wastewater and requires pretreatment other than a grease interceptor tank. The permit is issued for up to ten years and must be renewed for the life of the system. This permit has compliance limits for sewage flow and waste strength with monitoring requirements that are recorded and submitted to DEQ. Permittees are required to pay an Annual Compliance Determination fee. To determine if you need a WPCF Onsite permit please review this factsheet found [here](#).

3. Basic info tab

Complete all required fields in each section of the basic info tab. Save your data entry frequently by clicking on the pink disk .

3.1. Applicant information

Enter the legal name and status of the applicant. The name must be a legal, active name registered with the Oregon Secretary of State, Corporation Division. Refer to the application instructions for more information.

← WPCF – Onsite Sewer Systems Permit

(N/A)

1 Basic Info 1

2 Attachment 1

3 Payment 1

4 Review

5 Submission 1

Reference Information

Legal Name of Applicant

Required

Is the name of the applicant the owner of the facility?

☐ Yes

☐ No

Required

Legal Status of Applicant

Required

3.2. Facility location information

Indicate whether you are selecting the facility from the list of established facilities or creating a new facility by selecting the appropriate radio dial. If your facility already has a DEQ permit (i.e. stormwater), choose “Select your facility” and follow instructions in Section 3.3. If your facility has never had a DEQ permit, choose “Create new facility” and follow instructions in Section 3.4.

☒ Select your facility

☐ Create new facility

Select your facility (project site)

Required.

3.3. Select your facility

Select your facility from the list of facilities with existing or previous DEQ permits, open the drop-down menu, and use search function to locate your facility by address, city, town, or facility name.

☒ Select your facility ☐ Create new facility

Select your facility (project site)

ABC Multi-Development

3174 Beacon St NE, Salem, OR 97301-8681

308503

3.4. Create a new facility

To create a new facility entry for a facility that does not currently have and has not previously had a DEQ permit, complete all required fields as indicated in the New Facility Information section.

☐ Select your facility ☒ Create new facility

New Facility Information

Facility Name

Required.

Abbreviation

Is the facility located on Native American Lands?

No

Email

Phone

Fax

Number of Employees

Required and Check the Email Format.

000-000-0000

000-000-0000

0

Required and Check the Phone Number Format.

Comments

(Remaining Length: 40)

Complete all required fields as indicated in the Mailing Address section.

Mailing Address

Country

☒ United States ☐ Canada

Address

Building, Unit, Suite, or Floor #

Required.

City

State

Zip Code

Required.

OR (Oregon)

00000-0000

Required.

Complete all required fields as indicated in the Physical Location section. Populate the Latitude and Longitude fields in decimal degrees. A map will be created showing the location of the facility.

Physical Location

Use the map to auto-populate latitude and longitude.

Copy from Mailing Address

Country

☒ United States ☐ Canada

Address

Building, Unit, Suite, or Floor #

Required.

City

State

Zip Code

OR (Oregon)

00000-0000

Required.

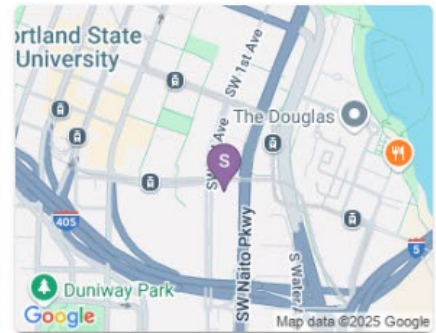
Required.


Latitude

Longitude

Required.

Required.



Save your data entry frequently by clicking on the pink disk .

3.5. Select a primary SIC or NAICS code

Choose a code that best describes the primary activity for the facility using either Standard Industrial Code (SIC) or North American Industry Classification System (NAICS).

☐ SIC ☒ NAICS

Primary NAICS Code

721211 - RV (Recreational Vehicle) Parks and Campgrounds



111110 - Soybean Farming

111120 - Oilseed (except Soybean) Farming

111130 - Dry Pea and Bean Farming

111140 - Wheat Farming

111150 - Corn Farming

111160 - Rice Farming


111191 - Oilseed and Grain Combination Farming

111199 - All Other Grain Farming

111211 - Potato Farming

111219 - Other Vegetable (except Potato) and Melon Farming




1229 Results


Save your data entry frequently by clicking on the pink disk .

3.6. Facility Location

Add the facility location in township/range/section/tax lot. If the facility spans multiple townships, ranges, sections or tax lots, click the add item icon to add additional locations.

Facility Location - Township/Range/Section/Tax Lot





	Township	Range	Section	Tax Lot #
1 Text 	4N	23E	3	200
2 Text 	4N	23E	3	201
+ Add Item 				

Save your data entry frequently by clicking on the pink disk .

3.7. Responsible official contact information

A Responsible Official, or RO, is a person who is legally authorized to sign WPCF Onsite permit applications, Discharge Monitoring Reports (DMRs) and other reports required by the permit. This person must choose the RO account. The RO is allowed to prepare, certify and submit submittals. See public user guide [YDO Account Registration and Set Up](#) for more information.

Responsible Official(RO)

Salutation	First Name	M.I.	Last Name
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
	 Required.		 Required.
Company	Title		Email
<input type="text"/>	<input type="text"/>		<input type="text"/>
			 Required.
Phone	Mobile	Fax	
<input type="text"/>	<input type="text"/>	<input type="text"/>	
 Required.			

Responsible Official(RO) - Mailing Address

Country			
<input checked="" type="radio"/> United States <input type="radio"/> Canada			
Address		Building, Unit, Suite, or Floor #	
<input type="text"/>		<input type="text"/>	
<i>Required.</i>			
City	State	Zip Code	
<input type="text"/>	OR (Oregon) <input type="button" value="v"/>	<input type="text"/>	
<i>Required.</i>		<i>Required.</i>	

3.8. Facility contact information

The facility contact is typically located at or near the facility and has specific knowledge of the facility or operation under permit and may be contacted if there are specific questions about this application. If the facility contact is the same as the RO, select the Copy from RO button for fields to automatically populate with information provided in the RO contact section.

Facility Contact

Copy from RO			
Salutation	First Name	M.I.	Last Name
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
	<i>Required.</i>		<i>Required.</i>
Company	Title	Email	
<input type="text"/>	<input type="text"/>	<input type="text"/>	
		<i>Required.</i>	
Phone	Mobile	Fax	
<input type="text"/>	<input type="text"/>	<input type="text"/>	
<i>Required.</i>			

Facility Contact - Mailing Address





Country			
<input checked="" type="radio"/> United States <input type="radio"/> Canada			
Address		Building, Unit, Suite, or Floor #	
<input type="text"/>		<input type="text"/>	
<i>Required.</i>			
City	State	Zip Code	
<input type="text"/>	OR (Oregon) <input type="button" value="v"/>	<input type="text"/>	
<i>Required.</i>		<i>Required.</i>	

3.9. Invoice contact information




Complete all required fields under Invoice Contact. The invoice contact is the person or legal entity responsible for payment of the annual compliance determination fee invoice. If the invoice contact is the same as the responsible official, select the Copy from RO button for fields to automatically populate with information provided in the RO contact section.


Invoice Contact

Copy from RO


Salutation	First Name	M.I.	Last Name
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
	 Required.		 Required.
Company	Title	Email	
<input type="text"/>	<input type="text"/>	<input type="text"/>	
		 Required.	
Phone	Mobile	Fax	
<input type="text"/>	<input type="text"/>	<input type="text"/>	
 Required.			

Invoice Contact - Mailing Address

Country		
<input checked="" type="radio"/> United States <input type="radio"/> Canada		
Address		Building, Unit, Suite, or Floor #
<input type="text"/>		<input type="text"/>
 Required.		
City	State	Zip Code
<input type="text"/>	<input type="text" value="OR (Oregon)"/>	<input type="text" value="00000-0000"/>
 Required.		 Required.

Save your data entry frequently by clicking on the pink disk .

3.10. General information

This section requires a description of the proposed facility and a series of questions to be completed. For additional information answering the questions, click the help icon .

General Information

Briefly describe the proposed facility, type of wastewater, and primary method of wastewater treatment and disposal

20-space manufactured home park with laundry facilities, residential strength wastewater, 5,000 gpd recirculating textile filter system to standard drainfield.

Select the total design capacity of all systems serving the proposed facility.

Design Capacity

☐ 1200 gpd or less ☐ Over 1200 gpd

 Required

Indicate if a community sewer system is possibly available to serve this facility. If “Yes”, specify distance to nearest connection point to sewer. If the facility is located within the service boundary of a municipal sewer system provide the name of the municipality.

Is the proposed facility located within a half-mile of an area wide community sewerage system?

☒ Yes ☐ No

How close is the nearest connection point to the sanitary sewer (in feet)

 Required

Is the proposed facility located within the service boundary of a municipal sanitary sewerage system?


☒ Yes ☐ No

Description

 Required

Indicate if an Underground Injection Control (UIC) system will be used or is currently used to dispose of wastewater for the proposed facility described above. Wastewater includes wash water, process wastewater, and/or sewage. The following wastewater disposal systems are considered UICs.

- Non-residential onsite sewage system with a design flow of 2,500 gallons per day or designed to serve 20 or more people a day (excluding single-family residential systems).
- Multi-family residential onsite sewage systems regardless of size.
- Any onsite sewage system, regardless of size, that receives industrial wastewater.
- Dry wells or sumps.
- Infiltration trenches, French drains.
- Industrial wastewater drain holes.
- Cesspools/sewage drain holes.

Does the proposed facility discharge wastewater to an Underground Injection Control (UIC) system? 

☐ Yes ☐ No

 Required

Indicate if there is any other wash water or wastewater at the regulated site that will be or is being discharged to a UIC system not included in the proposed facility description. If “Yes”, also provide the required information for each UIC in the Project Description and Facility Plans attachment.

Is there any other wash water or wastewater that will be or is being discharged to a UIC system?

☐ Yes ☐ No

 Required

Indicate if a UIC system other than the one described in this application will be used or is currently used to drain stormwater. The following storm drainage systems are considered UICs:

- Any UIC wastewater system also used for storm drainage.
- Dry wells or sumps.
- Infiltration trenches, French drains.
- Storm drain holes.


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Does or will stormwater at the facility be drained to a UIC system other than described by this application?

☐ Yes ☐ No

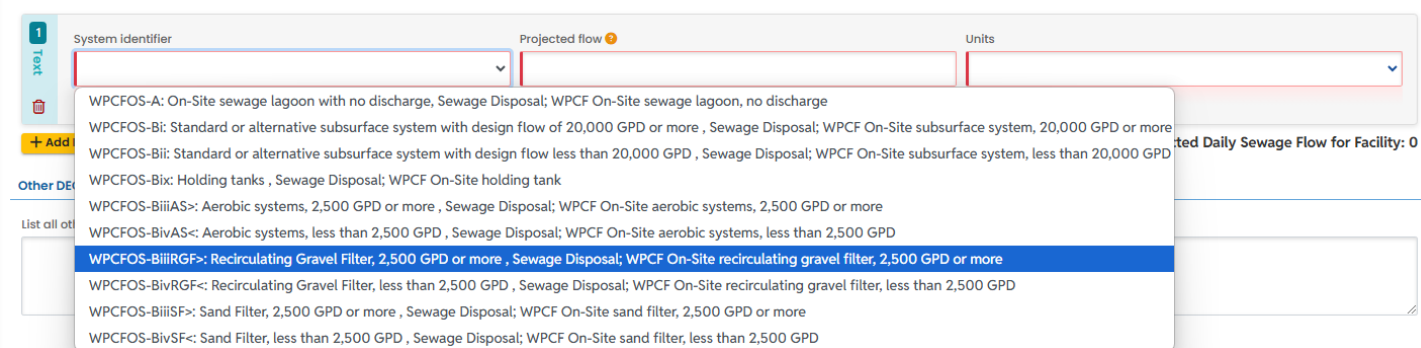
Required

Save your data entry frequently by clicking on the pink disk .

3.11. General Information - List all proposed and existing systems

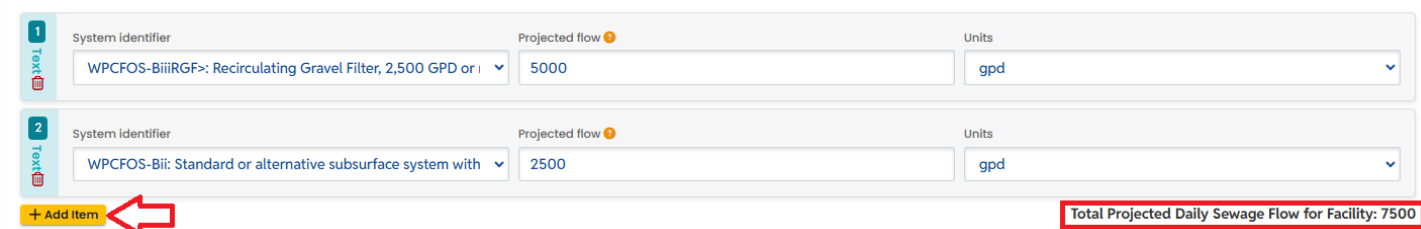
List the type of system and projected daily sewage flow in gpd for each proposed and existing waste streams. Recirculating textile filters use recirculating gravel filter identifier.


General Information - List all proposed and existing systems



Click the add item button to add additional systems. The total projected daily sewage flow for the facility is tallied at the bottom right. The total projected daily sewage flow amount will be used below in the Plan Review section under Design Specifications – Gallons per day.

General Information - List all proposed and existing systems



Save your data entry frequently by clicking on the pink disk .

3.12. Other DEQ or Public Agency permit section

For DEQ to coordinate with other DEQ divisions and public agencies, list all permits issued to or applied for this project.

Other DEQ or Public Agency Permit

List all other DEQ or public agency permits issued to or applied for this project

GEN12C Stormwater construction activities - 1 acre or more


3.13. Underground Injection Control (UIC) registration section

Acknowledge UIC registration by selecting the toggle button on.

Underground Injection Control (UIC) Registration

Federal and state regulations require that all UIC systems be registered with DEQ. By completing this application, your wastewater UIC systems (UIC) will be registered with the DEQ and you will be sent a UIC registration conformation letter to be maintained at the facility. You will be informed by DEQ of any additional UIC regulations that are applicable to your UIC system once this application has been reviewed.

☒ I have read and agree to the above agreement

Save your data entry frequently by clicking on the pink disk .

3.14. Plan review section

Check the "Plan Submitted". Plans and specifications in most cases are required for all new permit applications. The figure used for the design specifications in gallons per day is the total projected daily sewage flow tallied in Section 3.11. Select the system type from the drop-down menu that was used as the system identifier for the proposed new system in Section 3.11. Select the Commercial Facility radio button.

Plan Review

☒ Plan Submitted?

Design specifications - Gallons per day


7500

Type of system

WPCFOS-BiiiRGF>: Recirculating Gravel Filter, 2,500 GPD or more , Sewage Disposal; WPCF On-Site recirculating gravel filter, 2,500 GPD or more

Commercial Facility or Single Family Dwelling

☒ Commercial Facility ☐ Single Family Dwelling

Save your data entry frequently by clicking on the pink disk .

3.15. Certification

Certify your submittal by selecting the toggling button on.



Certification

I hereby certify that the information contained in the application is true and correct to the best of my knowledge and belief. In addition, I agree to pay all permit fees required by Oregon Administrative rules 340-045 and/or 340-071. This includes a new application fee to obtain the permit and a compliance determination fee invoiced annually by DEQ to maintain the permit.

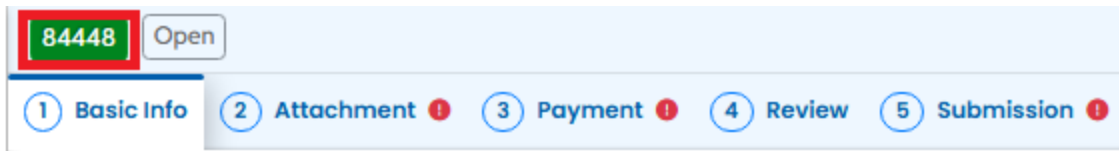
☒ I have read and agree to the above agreement

Save your data entry by clicking on the pink disk .

3.16. Verify all required fields have been completed

A red explanation point icon  will appear next to the tab , indicating a required field(s) has not been completed. You will not be able to move on to the payment tab until all required fields have been completed.

After completing all required fields and saving your data, a submittal RID number will be created.



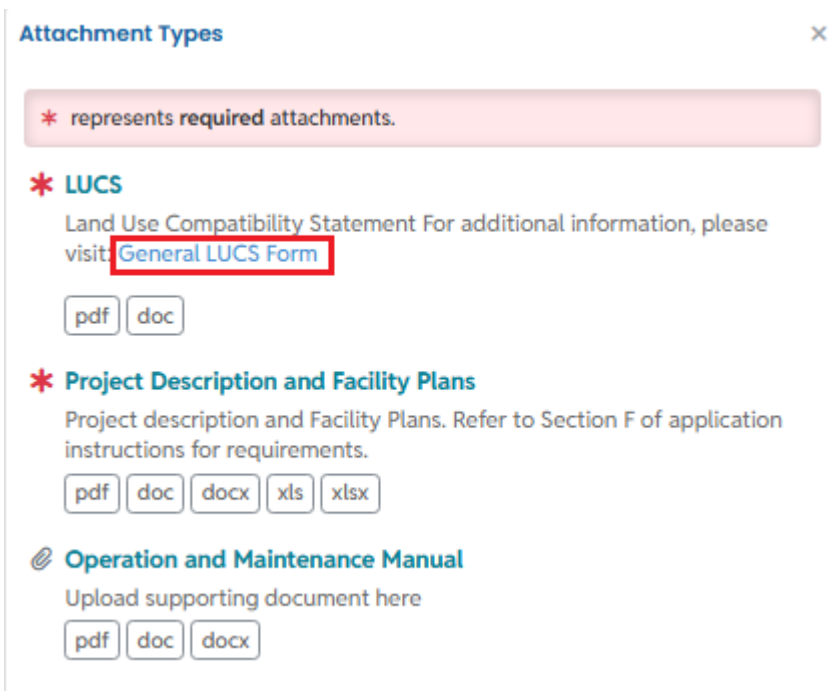
84448 Open

1 Basic Info 2 Attachment 3 Payment 4 Review 5 Submission

4. Attachment tab

Required submittal attachments are located on the right-side panel of the screen. A red asterisk icon * indicates a required attachment.

To access the General LUCS form click on the link.



Attachment Types

* represents required attachments.

* **LUCS**
Land Use Compatibility Statement For additional information, please visit [General LUCS Form](#)

pdf doc

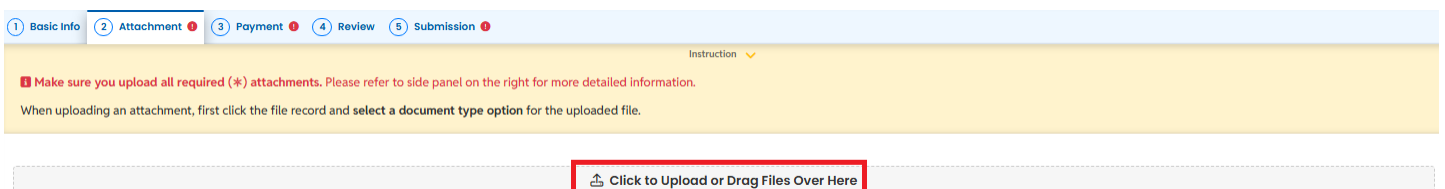
* **Project Description and Facility Plans**
Project description and Facility Plans. Refer to Section F of application instructions for requirements.

pdf doc docx xls xlsx

Operation and Maintenance Manual
Upload supporting document here

pdf doc docx

Upload attachments using the 'Click to Upload or Drag Files Over Here' icon.



1 Basic Info 2 Attachment 3 Payment 4 Review 5 Submission

Instruction

Make sure you upload all required (*) attachments. Please refer to side panel on the right for more detailed information.

When uploading an attachment, first click the file record and select a document type option for the uploaded file.

Click to Upload or Drag Files Over Here

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When uploading an attachment, first click the file record and **select a document type option** for the uploaded file. Repeat for each attachment uploaded. If you have additional attachments other than the required, select 'other'.

1 Basic Info 2 Attachment 3 Payment 4 Review 5 Submission

Make sure you upload all required (*) attachments. Please refer to side panel on the right for more details.

When uploading an attachment, first click the file record and **select a document type option** for the uploaded file.

Files Names

1 PDF New General LUCS.pdf

Click on the document to identify the attachment type.

Select Document Type

* LUCS

- Operation and Maintenance
- Other

* Project Description and Facility Plans

- Redacted Submittal Form in PDF

If you need to delete an attachment, click on the trash icon .

1 Basic Info 2 Attachment 3 Payment 4 Review 5 Submission

Instruction

When uploading an attachment, first click the file record and select a document type option for the uploaded file.

Files Names

File Info/ Updated Date

1 PDF New General LUCS.pdf PDF 1,059 KB 1/30/2025 v1


Doc Type LUCS

2 PDF New Project Description and Facility Plans.pdf PDF 1,156 KB 1/30/2025 v1

Doc Type Project Description and Facility Plans

2 Results

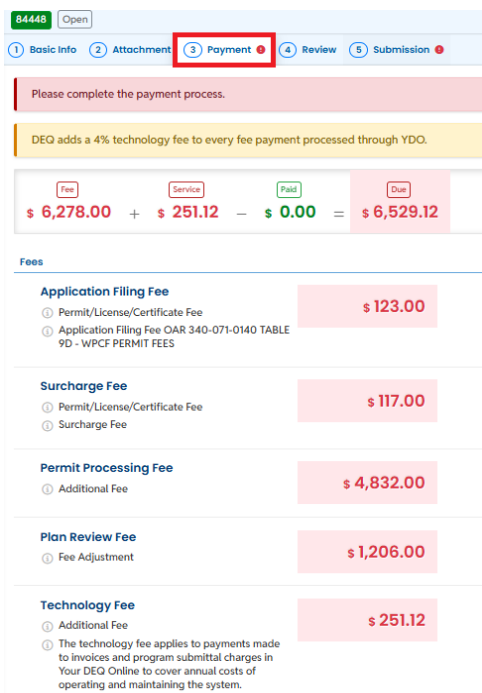
5. Payment tab

Please ensure all required data is entered on the submittal form and required attachments are provided before you can pursue payment. For a new submittal, please click on the **SAVE button**  to confirm the fee amount before you continue.

Submittals are the applications and renewals for permits as well as the reporting obligations that a public user submits to a DEQ program in Your DEQ Online. For submittals that require payment, the public user enters payment information in the Payment tab.



In the Payment tab, you will see required fees for the submittal plus the 4% technology fee. Your DEQ Online offers three methods for payment: ACH electronic transfer (e-check), credit card, or check by mail. Electronic payments are secure, immediate and enable faster processing of your submittals.



84448 Open

1 Basic Info 2 Attachment 3 Payment 4 Review 5 Submission

Please complete the payment process.

DEQ adds a 4% technology fee to every fee payment processed through YDO.

Fee	Service	Paid	Due
\$ 6,278.00	+ \$ 251.12	- \$ 0.00	= \$ 6,529.12

Fees

Application Filing Fee ① Permit/License/Certificate Fee ① Application Filing Fee OAR 340-071-0140 TABLE 9D - WPCF PERMIT FEES	\$ 123.00
Surcharge Fee ① Permit/License/Certificate Fee ① Surcharge Fee	\$ 117.00
Permit Processing Fee ① Additional Fee	\$ 4,832.00
Plan Review Fee ① Fee Adjustment	\$ 1,206.00
Technology Fee ① Additional Fee ① The technology fee applies to payments made to invoices and program submittal charges in Your DEQ Online to cover annual costs of operating and maintaining the system.	\$ 251.12

Please note upon DEQ review of your submittal, the first annual compliance determination fee ([Fee Table 9D](#)) will be assessed and the submittal sent back for completion of payment.

5.1. Pay by ACH

Secure payment by ACH or e-check through U.S. Bank requires routing and account numbers to make a payment. To begin, select the “Pay Amount Due” button in the Payment tab.

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1 Basic Info2 Attachment3 Payment4 Review5 Submission

Please complete the payment process.

DEQ adds a 4% technology fee to every fee payment processed through YDO.

Fee

\$ 6,278.00

+

Service

\$ 251.12

-


Paid

\$ 0.00

=

Due

\$ 6,529.12



Pay Amount Due

Fees

Application Filing Fee

1 Permit/License/Certificate Fee

1 Application Filing Fee OAR 340-071-0140 TABLE 9D - WPCF PERMIT FEES

\$ 123.00

Surcharge Fee

1 Permit/License/Certificate Fee

1 Surcharge Fee

\$ 117.00

Permit Processing Fee

1 Additional Fee

\$ 4,832.00

Plan Review Fee

1 Fee Adjustment

\$ 1,206.00

Technology Fee

1 Additional Fee

1 The technology fee applies to payments made to invoices and program submittal charges in Your DEQ Online to cover annual costs of operating and maintaining the system.

\$ 251.12

Payment Transactions

No payment transaction records.

Select the ACH option and click “Pay Now.” You will be directed to a secure payment portal, DEQ GovOnline Payments, to complete the payment process. There are no additional fees for using this payment method.

1 Basic Info2 Attachment3 Payment4 Review5 Submission

Please complete the payment process.

DEQ adds a 4% technology fee to every fee payment processed through YDO.

Fee

\$ 6,278.00

+

Service

\$ 251.12

-

Paid

\$ 0.00

=

Due

\$ 6,529.12

☒ ACH

☐ Credit Card


☐ Check by Mail

Automated Clearing House (ACH) payment method:

When clicking **Pay Now** button, you will be redirect to agency's payment portal to finish the payment.

Once finished, you will be redirected back to the system to finish the task.

Pay Amount Due



Pay Now

In the payment portal, you may register an account with U.S. Bank or pay without registering. If you choose to register an account, U.S. Bank will securely store your payment methods and provide a record of your online payments.

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Welcome to DEQ GovOnline Payments

Please enter your User Name and Password and click Log In. Select **Pay Without Registering** to complete a one-time payment.

[Forgot Your User Name?](#)

[Forgot Your Password?](#)

[Register](#)

[Pay Without Registering](#)

For one-time payments, enter your contact information, bank routing and account numbers. Select "Continue" to process the payment. Note: The system will automatically bring in the contact information from the Your DEQ Online account, but you can change it if needed.

Make a Payment

My Payment

DEQ GovOnline Pymts
Amount Due \$67.60

Payment Information

Frequency One Time
Payment Amount \$67.60
Payment Date Pay Now

Contact Information

First Name

Last Name

Company

Address 1

Address 2

City

State

Zip Code

Phone Number

Email Address

[Become a Registered User](#)

Payment Method

Sample Check

123 Main St.
Anytown, MO 12345

DATE

PAY TO THE ORDER OF

\$

DOLLARS

MEMO

123456780

055 1111111

001215

Bank Routing Number

Bank Account Number

Check Number (not required)

Personal Check | [Business Check](#)

Bank Routing Number

Bank Account Number

Bank Account Type ☒ Checking ☐ Savings
☐ This is a business account

[Cancel](#)

When the payment is complete, you will receive a receipt and a confirmation email from U.S. bank. **Important note:** Completing a payment does not complete the submittal process. You must select "Return to Your DEQ Online" and go to the "Submission" tab to complete the submittal process.

Confirmation

Please click the [Return to 'Your DEQ Online'](#) button to complete the payment process.

Please keep a record of your Confirmation Number, or [print this page](#) for your records.

Confirmation Number **DEQTST000010891**

[Return to Your DEQ Online](#)

Once you have returned to Your DEQ Online, a record of the payment will be shown in the Payment tab.

Important note: After making an online payment, go to the "Submission" tab and complete your Submittal within the same business day. DEQ is not able to process "Pending" submittals and payments to "Pending" submittals. The Responsible Official is the type of account that can certify and complete a submittal.

1 Basic Info	2 Attachment	3 Payment	4 Review	5 Submission
--------------	--------------	-----------	----------	--------------

No amount due.

Fee	Service	Paid	Balance
\$ 65.00	+	\$ 2.60	-
		\$ 67.60	=
		\$ 0.00	

Fees	Payment Transactions
Supervisor Fee ① Permit Fee \$ 65.00	✓ ePayment (ACH) 07/11/2022 07/12/2022 # DEQTST000010600 \$ 67.60
Technology Fee ① Additional Fee ② The technology fee applies to payments made to invoices and program submittal charges in Your DEQ Online to cover annual costs of operating and maintaining the system. \$ 2.60	

In the "Submission" tab, the RO will review and acknowledge the certification statement, answer the security question which the system selects randomly from the RO's five account security questions and enter their pin number. If the RO needs to reset their security question answer or pin number, see Section 8.

The RO will select "Submit" button that appears at the bottom of the page to send the submittal to DEQ.

Apply for WPCF Onsite New Permit Coverage
Version 1.0

1 Basic Info

2 Attachment

3 Payment

4 Review

5 Submission

Certification Statement

Declaration of accuracy information provided: *

I hereby certify that I am the owner or Responsible Corporate Officer with financial and operational authority over the facility located at the address or location specified.

☒ I have read and agree to the above certification statement

Security Question

Security Question: What is the first and last name of your oldest sibling? *

☐ Show Question Answer

PIN Number

PIN: *

Security Precautions

To prevent your information from being used inappropriately, we maintain stringent system safeguards as well as physical and administrative protection. In addition, the security safeguards are also powered by VeriSign's Certificates and Authorize.NET's PCI compliant processes. Once we provide you with a password, you are responsible for maintaining the confidentiality of the password. Please note that access to these links, irrespective of the issuance of the User ID and Password, may be terminated by our discretion at any time.

Disclaimer

The system, its agencies, officers, or employees protect your confidential information. However personally identifiable information privacy is a new and evolving area, and despite dedicated efforts, some mistakes and misunderstandings may result. The visitor proceeds to any external sites at their own risk. The development company specifically disclaims any and all liabilities from damages which may result from accessing the website, or from reliance upon any such information.

Submit

5.2. Pay by credit card

For secure payments by credit card through U.S. bank, you will be required to enter card holder and card information. A convenience charge of 2.3% will be added to the total amount due by U.S. Bank. This convenience charge will not be reflected in Your DEQ Online, and it will appear as a separate item on your credit card statement. To begin, select the "Pay Amount Due" button in the "Payment" tab.

Apply for WPCF Onsite New Permit Coverage Version 1.0

1 Basic Info
2 Attachment
3 Payment
4 Review
5 Submission

Please complete the payment process.

DEQ adds a 4% technology fee to every fee payment processed through YDO.


Fee

Service

Paid

Due

\$ 6,278.00
+
\$ 251.12
-
\$ 0.00
=
\$ 6,529.12



Pay Amount Due

Fees

Application Filing Fee

1 Permit/License/Certificate Fee
1 Application Filing Fee OAR 340-071-0140 TABLE 9D - WPCF PERMIT FEES

\$ 123.00

Surcharge Fee

1 Permit/License/Certificate Fee
1 Surcharge Fee

\$ 117.00

Permit Processing Fee

1 Additional Fee

\$ 4,832.00

Plan Review Fee

1 Fee Adjustment

\$ 1,206.00


Technology Fee

1 Additional Fee
1 The technology fee applies to payments made to invoices and program submittal charges in Your DEQ Online to cover annual costs of operating and maintaining the system.

\$ 251.12

Payment Transactions

No payment transaction records.



Select the credit card option and click “Pay Now.” You will be directed to the payment portal, DEQ GovOnline Payments, to complete the payment process.

1 Basic Info
2 Attachment
3 Payment
4 Review
5 Submission

Please complete the payment process.

DEQ adds a 4% technology fee to every fee payment processed through YDO.

Fee

Service

Paid


Due

\$ 6,278.00
+
\$ 251.12
-
\$ 0.00
=
\$ 6,529.12

☐ ACH
☒ Credit Card
☐ Check by Mail

Credit Card payment method:

When clicking Pay Now button, you will be redirected to agency's payment portal to finish the payment.
Once finished, you will be redirected back to the system to finish the task.



Pay Now

Pay Amount Due

In the payment portal, you may register an account with U.S. Bank or pay without registering. If you choose to register an account, U.S. Bank will securely store your payment methods and provide a record of your online payments.

Apply for WPCF Onsite New Permit Coverage
Version 1.0

Welcome to DEQ GovOnline Payments

Please enter your User Name and Password and click Log In. Select **Pay Without Registering** to complete a one-time payment.

[Forgot Your User Name?](#)

[Forgot Your Password?](#)

[Register](#)

[Pay Without Registering](#)

For one-time payments, enter your contact and credit card information. Select “Continue” to process the payment. Note: The system will automatically bring in the contact information from the Your DEQ Online account, but you can change it if needed.

Make a Payment

My Payment

DEQ GovOnline Pymts
Amount Due \$67.60

Payment Information

Frequency One Time
Payment Amount \$67.60
Payment Date Pay Now

Contact Information

First Name

Last Name

Company

Address 1

Address 2


City

State




Zip Code

Phone Number


Email Address

[Become a Registered User](#) 

Payment Method

Card Number 

Expiration Date

Card Security Code 

Card Billing Address ☒ Use my contact information address
☐ Use a different address

A 2.3% convenience fee will be added by US Bank for this credit card transaction. The convenience fee will be displayed on the next page where you can cancel or confirm your payment. The fee will not be shown in Your DEQ Online. There will be two (2) charges on your credit card statement, one for the DEQ payment and one for the convenience fee.

NOTE: US Bank does not add convenience fees for ACH e-payments. If you would like to select a different payment method, click the Exit link in the upper right hand corner of this page.

[Cancel](#)

When the payment is complete, you will receive a receipt and a confirmation email from U.S. bank. **Important note:** Completing a payment does not complete the submittal process. You must select “Return to Your DEQ Online” and go to the “Submission” tab to complete the submittal process.

Confirmation

Please click the Return to 'Your DEQ Online' button to complete the payment process.

Please keep a record of your Confirmation Number, or [print this page](#) for your records.

Confirmation Number **DEQTST000010891**

Return to Your DEQ Online

Once you have returned to Your DEQ Online, the processed payment will be shown in the “Payment” tab. The Responsible Official is the type of account that is able to certify and complete a submittal.

Important note: The RO should proceed to the “Submission” tab to complete the submittal within the same business day of completing the payment. DEQ is not able to process “Pending” submittals and payments to “Pending” submittals.

1 Basic Info 2 Attachment 3 Payment 4 Review 5 Submission

No amount due.

Fee	Service	Paid	Balance
\$ 65.00	+ \$ 2.60	- \$ 67.60	= \$ 0.00

Fees	
Supervisor Fee	\$ 65.00
① Permit Fee	
Technology Fee	\$ 2.60
① Additional Fee	
① The technology fee applies to payments made to invoices and program submittal charges in Your DEQ Online to cover annual costs of operating and maintaining the system.	

Payment Transactions	
✓ Credit Card	\$ 67.60
07/13/2022 07/13/2022	
# DEQTST000010701	

In the “Submission” tab, the RO will review and acknowledge the certification statement, answer the security question which the system selects randomly from the RO’s five account security questions and enter their pin number. If the RO needs to reset their security question answer or pin number, see Section 8.

The RO will select “Submit” button that appears at the bottom of the page to send the submittal to DEQ.

Apply for WPCF Onsite New Permit Coverage
Version 1.0

1 Basic Info

2 Attachment

3 Payment

4 Review

5 Submission

Certification Statement

Declaration of accuracy information provided: *

I hereby certify that I am the owner or Responsible Corporate Officer with financial and operational authority over the facility located at the address or location specified.

☒ I have read and agree to the above certification statement

Security Question

Security Question: What is the first and last name of your oldest sibling? *

☐ Show Question Answer

PIN Number

PIN: *

Security Precautions

To prevent your information from being used inappropriately, we maintain stringent system safeguards as well as physical and administrative protection. In addition, the security safeguards are also powered by VeriSign's Certificates and Authorize.NET's PCI compliant processes. Once we provide you with a password, you are responsible for maintaining the confidentiality of the password. Please note that access to these links, irrespective of the issuance of the User ID and Password, may be terminated by our discretion at any time.

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Submit

5.3. Pay by check

To pay by check, select check by mail and click "Confirm Check by Mail." You will receive a message asking you to confirm the payment method.

Apply for WPCF Onsite New Permit Coverage Version 1.0

1 Basic Info 2 Attachment 3 Payment 4 Review 5 Submission

Please complete the payment process.

DEQ adds a 4% technology fee to every fee payment processed through YDO.

Fee	Service	Paid	Due
\$ 6,278.00	+ \$ 251.12	- \$ 0.00	= \$ 6,529.12

ACH Credit Card **Check by Mail**

Check by Mail payment method:

Please make the check payable to

DEQ Financial Services – LBX3615
P.O. Box 3615
Portland OR 97208-3615

Pay Amount Due

Confirm Check by Mail

i You have selected Check by Mail. The system will show the balance due until the check is received and posted. Please include a copy of your receipt of the Application with your Payment.

OK CANCEL

After you select “OK” to confirm, the “Payment” tab will display with a reminder message “Check in Transit/Waiting.” The system will continue to display the “Check in Transit/Waiting” record until the check is received by DEQ, after which time, DEQ will begin to process the submittal.

Important note: Completing a payment does not complete the submittal process. The Responsible Official must complete the instructions in the “Submittal” tab to complete the submittal process.

In the “Submission” tab, the RO will review and acknowledge the certification statement, answer the security question which the system selects randomly from the RO’s five account security questions and enter their pin number. If the RO needs to reset their security question answer or pin number, see Section 8.

The RO will select “Submit” button that appears at the bottom of the page to send the submittal to DEQ.

Apply for WPCF Onsite New Permit Coverage
Version 1.0

1 Basic Info

2 Attachment

3 Payment

4 Review

5 Submission

Certification Statement

Declaration of accuracy information provided: *

I hereby certify that I am the owner or Responsible Corporate Officer with financial and operational authority over the facility located at the address or location specified.

☒ I have read and agree to the above certification statement

Security Question

Security Question: What is the first and last name of your oldest sibling? *

☐ Show Question Answer

PIN Number

PIN: *

Security Precautions

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Submit

Checks mailed to DEQ must include the submittal receipt. To print the receipt, select "Print" at the bottom of the submittal confirmation page.

Apply for WPCF Onsite New Permit Coverage
Version 1.0

Fee Detail

Fee Name	Fee Type	Fee Amount
Supervisor Fee	Permit Fee	\$65.00
Technology Fee	Additional Fee	\$2.60


Payment Detail

Payment Date	Fee Amount	Paid Amount	Payment Method
Total:	\$67.60	\$0.00	

Attachment List

Finish

Print




On the PDF of the submittal receipt, you will find mailing instructions and the DEQ Financial Services mailing address at the bottom of the document.

Submittal check payments must include a printed copy of the submittal receipt and be sent to the address below:

DEQ Financial Services – LBX3615
P.O. Box 3615
Portland OR 97208-3615

Do not mail checks to the any of the Regional DEQ offices as this will delay processing.



Submittal Receipt
Department of Environmental Quality, State of Oregon
700 NE Multnomah Street, Suite 600 Portland, OR 97232-4100
Create Date: 7/11/2022

Submittal Summary

Submittal ID: **2573**

Submittal: **Asbestos - Worker and Supervisor ID Card Purchase**

Submitted By: **Jessica Lorenz** Email: jessica.lorenz@deq.state.or.us

Submitted Date: **07/11/2022**

Form Detail

Submittal Name: **Asbestos - Worker and Supervisor ID Card Purchase**

Submission Method: **Online** Fee Program ID: **5** Fund Code: **ASBCOURS**

Action Type: **New**

Payment Information (BALANCE DUE)

Total Amount Due: \$67.60

To complete your submittal, send a copy of this Submittal Receipt and payment to:

DEQ Financial Services – LBX3615
P.O. Box 3615
Portland OR 97208-3615

Make check payable to: **Department of Environmental Quality**

6. Review tab

Please review your submittal info and any attachments provided. Under the Submittal Form(s) Summary section, sections that are incomplete will be identified with a red **x** and will indicate the tab with incomplete data.


If needed, please click on the Basic Info Tab or Attachment Tab to make changes to your submission.

Apply for WPCF Onsite New Permit Coverage Version 1.0

1 Basic Info 2 Attachment 3 Payment 4 Review 5 Submission

Please review your submittal info and any attachments provided.
If needed, please click on the Basic Info Tab or Attachment Tab to make changes to your submission.

Submittal Form(s) Summary

Please check if the following sections are completed. Click on the PDF () hyperlink to open/save/print the PDF form.

X Basic Info

Fees/Payments

Fee	Paid	Balance
\$ 0.00	\$ 0.00	\$ 0.00

Mandatory Attachment

Attachments are not required for this Submittal.

Uploaded Attachment

7. Submission tab

Review the Certification Statement and select the box to acknowledge that you have read and agree to the above certification statement. Complete the Submission tab by entering the answer to your security question and inputting your PIN number (for assistance, refer to Section 8). Click the Submit button at the bottom of the Submission tab to complete your facility's WPCF Onsite New Permit Application submittal.

1 Basic Info 2 Attachment 3 Payment 4 Review 5 Submission

Please check the required fields on the form.

Certification Statement

I certify under penalty of law, based on information and belief formed after reasonable inquiry, the statements and information contained in these documents are true, accurate and complete.

☐ I have read and agree to the above certification statement

Required.

Security Question

Security Question: what is the name of your home town newspaper? *

Required.

☐ Show Question Answer

PIN Number

PIN: *

Required.

When you have completed the review and are ready to submit the relocation notice, select the Submit button at the bottom of the Submission tab.

Apply for WPCF Onsite New Permit Coverage
Version 1.0

Security Precautions

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Disclaimer

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Submit



If any required fields have not been completed on the submission tab and/or any other tabs, the system will not allow the submission to successfully complete. The tabs at the top of the page will indicate to the user where a required field was not completed. Once the required field has been addressed, return to this Submission tab and select Submit.

After the RO submits a summary of the submission is populated.

✔ Submission Successful!

Confirmation of Submittal: 1. Your application has been received and will be reviewed shortly. 2. Check your account, email and text message for system notification at various milestones.
Please click Receipt to print your receipt.

Submittal Summary

Submittal ID:

84448

Submittal Date:

2/3/2025, 9:39:37 AM

Submittal By:

Onsite Tester
5033785033
jessica.joye@deq.oregon.gov

Owner Information:

Onsite Tester
5033785033
jessica.joye@deq.oregon.gov

Submittal Form info

Name:

WPCF Onsite Wastewater Treatment Systems Permit

Method:

Online Submission

Fee Detail

Name	Type	Amount
Application Filing Fee	Permit/License/Certificate Fee	\$123.00
Surcharge Fee	Permit/License/Certificate Fee	\$117.00
Permit Processing Fee	Additional Fee	\$4,832.00
Plan Review Fee	Fee Adjustment	\$1,206.00
Technology Fee	Additional Fee	\$251.12

Payment Detail

Date	Method	Fee Amount	Paid Amount
Total:		\$6,529.12	\$0.00

Uploaded Attachment List

General LUCS.pdf
LUCS
PDF 1,059 KB

Project Description and Facility Plans.pdf
Project Description and Facility Plans
PDF 116.4 KB

Certification

Statement:

I hereby certify that the information contained in the application is true and correct to the best of my knowledge and belief. In addition, I agree to pay all permit fees required by Oregon Administrative rules 340-045 and/or 340-071. This includes a new application fee to obtain the permit and a compliance determination fee invoiced annually by DEQ to maintain the permit.

Question:

what is the name of your home town newspaper?

Answer:

PIN Number:

RO:

Onsite Tester

Sender IP:

159.121.206.56

Mail-to Attachment List

No record.

Oregon Department of Environmental Quality

Page 33 of 41

Click on “Receipt” or “Submittal Form” to review and save as a pdf for your records



8. Password, pin and security questions

8.1. Password

To reset your password, select “Forgot Password” from the [Your DEQ Online portal login](#) page. You will be asked to enter the email address associated with your account, and you will receive a temporary password through email.


The 'Public Portal' login form for the Environmental Data Management System (EDMS). It features a 'Username' field, a 'Password (Forgot Password?)' field highlighted with a red box, and a 'Login' button. Below the login fields are links for 'Register Account' and 'Public Records & Services'. At the bottom, contact information for assistance is provided, including an email address and a link to 'Online Help'.The 'Public Portal' 'Forgot Password' form for the Environmental Data Management System (EDMS). It instructs the user to enter their email address to request a password reminder. It includes an 'Email' field, a 'Reset Password' button, and a 'Back to login' link. Contact information for assistance is also present at the bottom.

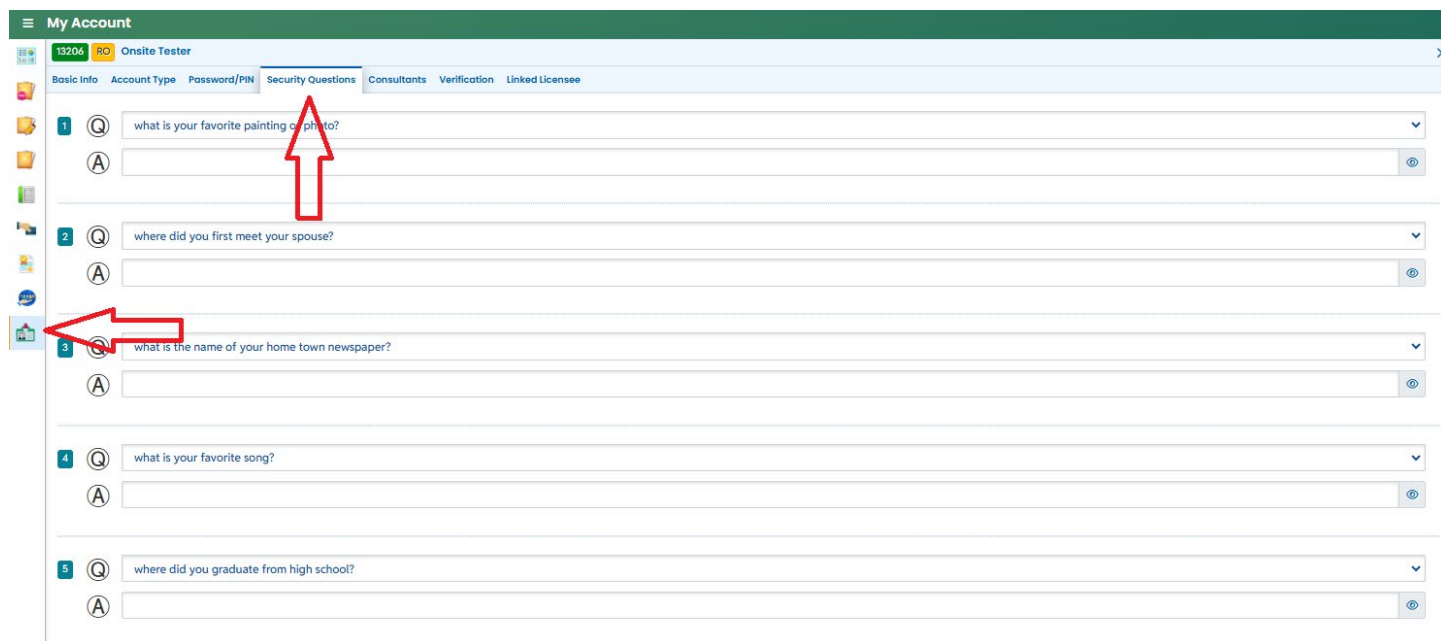
8.2. Pin

Responsible Officials use a pin number in the completion of submittals. To reset your pin number, go to “My Account” and select the “Password/PIN” tab. Enter a new pin number and click “Save Pin” to update.



The 'My Account' 'Password/PIN' management form. It has two main sections: 'Password' and 'PIN'. The 'Password' section includes fields for 'Old Password', 'New Password', and 'Confirm New Password', with a 'Show password' checkbox and a 'Save Password' button. The 'PIN' section, highlighted with a red box, includes a 'New PIN' field, instructions on PIN requirements, a 'Confirm New PIN' field, a 'Show PIN' checkbox, and a 'Save PIN' button. A red arrow points to the 'Password/PIN' tab in the top navigation bar.

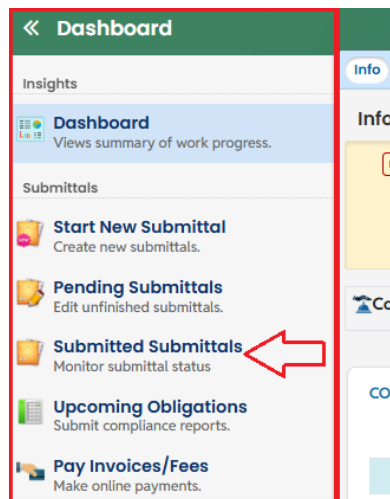
8.3. Security Questions

To complete submittals, Responsible Officials are asked a randomly generated question from the 5 security questions in their account security settings. To reset your security questions, go to “My Account” and select the “Security Questions” tab. Enter new security questions and select  to save.





9. Tracking submittal status

Responsible Officials and consultant accounts can track the status of their submittal in the Submitted Submittals module. From the Dashboard, expand the left menu by clicking on the menu icon  at the top left-hand corner of the screen. Select the ‘Submitted Submittals’ icon .



Apply for WPCF Onsite New Permit Coverage Version 1.0

Locate the submittal you would like to monitor by selecting the orange eye icon .

**YDO WPCF Onsite**

Water Quality

85773

WOSBIIIIRGF>-ORWOS0072

4026 Fairview Industrial Dr SE, Salem, OR 97302-1142
(Marion County)




WPCF Onsite Wastewater Treatment Systems Permit


Approved

Action New

Onsite Tester

3/14/2025 4 days ago





9.1. Submittal summary tab

Review the status of your submittal, request a revision, withdrawal or amendment.

Submitted Submittal Info

84448 Approved

Submittal Summary Attachment 2 Issuance 8 Email History 9 Payment Correspondence

Case Review Summary

Payment Due

\$ 7,859.28

Fee: \$7,557.00 / Service: \$302.28

Status

Approved

by JESSICA JOYE 2/5/2025

Submittal Summary


WPCF Onsite Wastewater Treatment Systems Permit

WPCF Onsite Wastewater Treatment Systems Permit Online Form - New Permit Coverage Application

84448 f60051

Environmental Water Quality

2/3/2025 29 days ago



Send the request for Revision/Withdrawal/Amend to the administrator

Revision

Withdrawal

Amend

Request Reason

Revision : Revision requests would create a new submittal record apart from the original submission for users to update. The original submittal will be archived/locked.

Withdrawal : Withdrawal requests would allow users to withdraw the submission from the Authority site.

Amend : Amend requests would allow users to modify the data on the current submitted record. No new submittal record shall be created.

Send Request

Review submittal documents, including the form, receipt and attachments.

Oregon Department of Environmental Quality

Page 36 of 41

Send Back Comments

2/3/2025

JESSICA JOYE

Send Back Reason: Incomplete letter see issuance docs.

Submittal Documents

Forms/Receipt

WPCF Onsite Wastewater Treatment Systems Permit

Receipt of WPCF Onsite Wastewater Treatment Systems Permit

Attachments

General LUCS.pdf

LUCS


Project Description and Facility Plans.pdf

Project Description and Facility Plans

Archived Submittals

9.2. Attachment tab

Review the attachments provided with the submittal.

Submittal Summary			Attachment 2			Issuance 8			Email History 9			Payment			Correspondence				
Files Names												File Info / Updated Date							
1  General LUCS.pdf												PDF		1,059 KB		1/31/2025		v1	
Doc Type LUCS																			
2  Project Description and Facility Plans.pdf												PDF		1,156 KB		1/31/2025		v1	
Doc Type Project Description and Facility Plans																			
2 Results																			

Submittal Summary

Attachment2

Issuance8

Email History9

Payment

Correspondence

Issuance Documents

Final Documents

Onsite Incomplete Application Letter - Eugene

Issued

Document #Incomplete letter

5/3/2025

Final Documents

planapproval

Issued

Document #Plan approved

2/3/2026

Final Documents

new permit

Issued

Document #WOSBIIIRGF~ORWOS0069

1/31/2035

Final Documents

PN_webpublish

Issued

Document #PN

3/5/2025

Supporting Documents

No record found.

9.4. Email history tab

Review all email correspondence related to the submittal. Click on the blue arrow to the left of the subject and expand the record to review the detailed correspondence.

Submittal Summary

Attachment2

Issuance8

Email History9

Payment

Correspondence

Subject

From/To

Sent on

UAT Submission Received

Fm

YourDEQOnline@govonlinesaas.com

2/3/2025, 9:34:16 AM

To

jessica.joye@deq.oregon.gov

Dear Onsite Tester: This email serves to inform you that we have received your submission: Submission Name: WPCF Onsite Wastewater Treatment Systems Permit Submission ID: 84448 Submitted Date: 2/3/2025 9:39:37 AM Submitted By: Onsite Tester Thank you for using the Environmental Data Management System (YourDEQOnline). If you have any questions, please contact the Oregon DEQ at DEQInfo@deq.state.or.us Regards, YourDEQOnline Team

9.5. Payment tab

Review payment history, see any outstanding payments and make payments if necessary. To make a payment, follow the detailed instructions for the submittal type.

Apply for WPCF Onsite New Permit Coverage
Version 1.0

84448

Approved

Submittal Summary

Attachment 2

Issuance 8

Email History 8

Payment

Correspondence

Reminder: Payment of \$6,529.12 is due until the full amount has been received and posted.

Fee

Service

Paid

Due

Amount in Transit/Waiting

\$ 7,557.00

+

\$ 302.28

-

\$ 0.00

=

\$ 7,859.28

\$ 6,529.12

Fees

Application Filing Fee

Permit/License/Certificate Fee

2/3/2025

\$ 123.00

Application Filing Fee OAR 340-071-0140 TABLE 9D - WPCF PERMIT FEES

Surcharge Fee

Permit/License/Certificate Fee

2/3/2025

\$ 117.00

Surcharge Fee

Permit Processing Fee

Additional Fee

2/3/2025

\$ 4,832.00

Plan Review Fee

Fee Adjustment

2/3/2025

\$ 1,206.00

Technology Fee

Additional Fee

2/3/2025

\$ 251.12

The technology fee applies to payments made to invoices and program submittal charges in Your DEQ Online to cover annual costs of operating and maintaining the system.

1st Annual Compliance Determination Fee

Permit/License/Certificate Fee

\$ 1,279.00

Payment Transactions

Reminder: Payment of \$6,529.12 is due until the full amount has been received and posted.

Check by Mail

1/31/2025

\$ 0.00

1 Results

9.6. Correspondence tab

Use the correspondence tab to communicate with DEQ WPCF Onsite staff regarding your submittal. Message history will be captured below the chat box.

Submittal Summary

Attachment 2

Issuance 8

Email History 8

Payment

Correspondence

Start a correspondence thread...

Post

Correspondence Date/Time

mm/dd/yyyy --:--

1

Agency

JESSICA JOYE

2/5/2025, 10:02:00 AM

2/5/2025

Draft permit is ready for applicant review. See issuance documents in public portal. Next up 30-day public notice to be posted today.

2

Reply

Public

Onsite Tester

2/5/2025, 10:14:28 AM

2/5/2025

We are requesting the frequency of effluent sampling and reporting to be annual and not semi-annual due to cost of service.

Agency

JESSICA JOYE

2/5/2025, 10:16:21 AM

2/5/2025

Thank you for your comment. DEQ will review your comment and address in the permit issuance letter.

Reply message...

Reply

10. WPCF Onsite Permitting Staff Contacts

Information about WPCF Onsite water quality permits and DEQ's regulations may be obtained from the [DEQ website](#). All inquiries about this permit should be directed to the regional office for the area where the source is located. DEQ's regional offices are as follows:

Counties	Office Address and Telephone
Clackamas, Clatsop, Columbia, Marion, Multnomah, Tillamook, and Washington	Department of Environmental Quality Western Region 4026 Fairview Industrial Drive Salem, OR 97302 Telephone: (503) 378-8240
Benton, Douglas, Lane, Lincoln, Linn, Polk, and Yamhill	Department of Environmental Quality Western Region 165 E 7 th Ave, Suite 100 Eugene, OR 97401 Telephone: (541) 686-7838
Coos and Curry	Department of Environmental Quality Coos Bay Office 465 Elrod Ave, Suite 202 Coos Bay, OR 97420 Telephone: (541) 269-2721 ext. 0
Jackson and Josephine	Department of Environmental Quality Medford Office 221 Stewart Ave, Suite 201 Medford, OR 97501 Telephone: (541) 776-6010
Crook, Deschutes, Harney, Klamath and Lake	Department of Environmental Quality Bend Office 475 NE Bellevue, Suite 110 Bend, OR 97701 Telephone: (541) 388-6146
Baker, Malheur, Umatilla, Union, and Wallowa	Department of Environmental Quality Pendleton Office 800 SE Emigrant Avenue, Suite 330 Pendleton, OR 97801 Telephone: (541) 276-4063
Gilliam, Grant, Hood River, Jefferson, Morrow, Sherman, Wasco and Wheeler.	Department of Environmental Quality The Dalles Office 400 E. Scenic Dr. Suite 307 The Dalles, OR 97058 Telephone: (541) 298-7255

11. Helpdesk and Resources

For more information, training and resources, go to the [Your DEQ Online Help page](#). For technical assistance, contact the [Your DEQ Online Helpdesk](#).

12. Revision history

Revision	Date	Changes	Editor
1.0	1/31/2025	Initial draft	Jessica Joye
1.0	4/4/2025	Comms review	Lauren Wirtis