

# Payments for Invoices and Civil Penalties

Your DEQ Online

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## **Document information**

This document was prepared by Oregon Department of Environmental Quality

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[Visit our website for additional information.](#)

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Visit DEQ's [Civil Rights and Environmental Justice page](#).

# System Overview

The Oregon Department of Environmental Quality has instituted the use of a modernized, cloud-based tool for a selection of compliance programs within the agency and several business processes that involve the public and regulated entities. This document addresses how public users of this system make payments for invoices and civil penalties.

[Your DEQ Online](#) is an Environmental Data Management System designed to combine current DEQ processes across air, land and water divisions in one convenient and easily accessible portal. The system enables users to submit applications, upload reports, enter data, check the status of applications, pay fees or fines, and manage account activity. In addition, the system allows for greater public access to environmental data without the need to request this information from DEQ staff.

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## 2.2 Electronic Payments – ACH or Credit Card

To pay an invoice by ACH or credit card, login to [Your DEQ Online](#). Select the “Pay Invoices/Fees” button from the navigation menu to see the online payment forms.

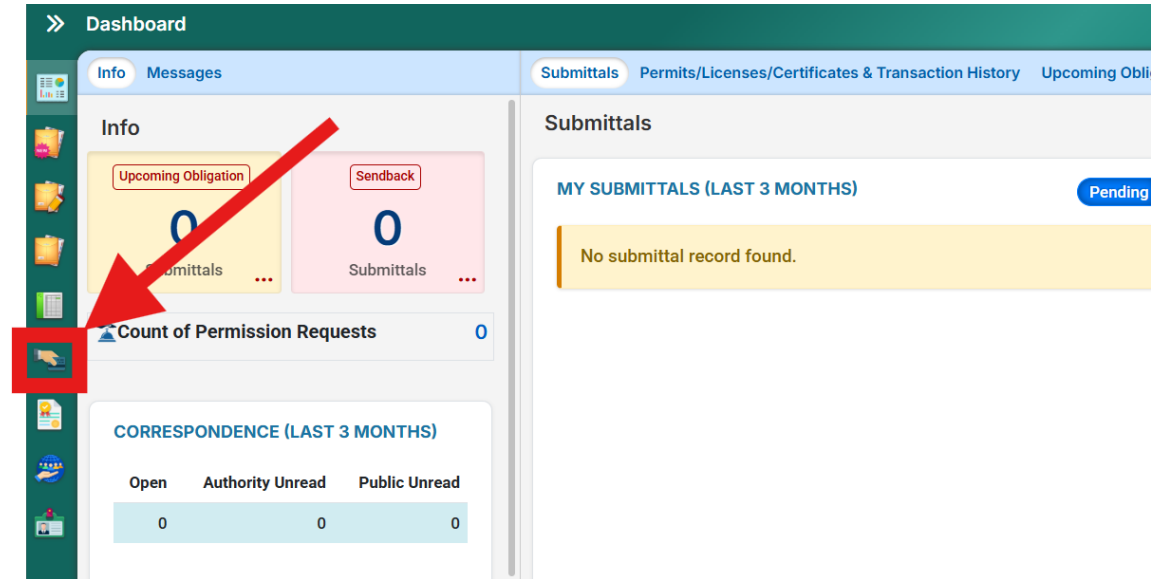


Figure 2 - Public User Dashboard with arrow to the Pay Invoice/Fees button

Once you are on the “Pay Invoices/Fees Page” click on the “+” button on the **Invoice Payment** or the **Civil Penalty Payment** form to create a new payment submittal.

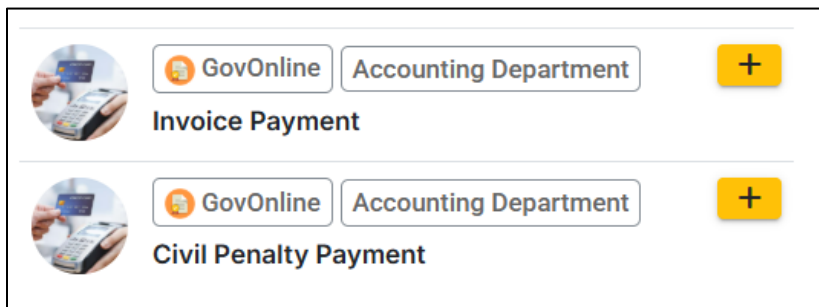


Figure 3 - Invoice and Civil Penalty Payment Forms

Enter the Account ID and the Invoice or Reference number from the printed invoice to search the system for existing invoices or civil penalties.

**Figure 4 - Invoice and Account numbers**

If the system is unable to find the invoice based on the Account ID and Invoice Number, a message that says “No Invoice Found” is displayed.

When a matching invoice is found, the system will display account information and show the current amount due. If the information shown is correct click the save button and proceed to payment.

Invoice Information	
Account ID:	39
Account Name:	SCHOOL
Invoice Number:	WQSTM260
Invoice Period:	07/01/2025 - 06/30/2026
Due Date:	04/30/2026
Invoice Amount:	\$1,620.32
Total Due Amount:	\$1,620.32

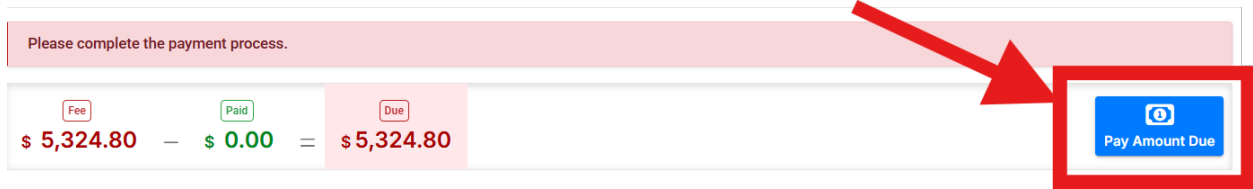
  

Payment Information	
Total Paid Amount	\$0.00
Total Paid Fee Amount	\$0.00
Current Due	\$1,620.32

**Figure 5 - Payment form with amount due shown**

Click on the Payment tab at the top of the page, then “Pay Amount Due”. You will have two options for payment, ACH (eCheck) or Credit Card. Your DEQ Online utilizes U.S. Bank’s

ePayment service to process all electronic payments.

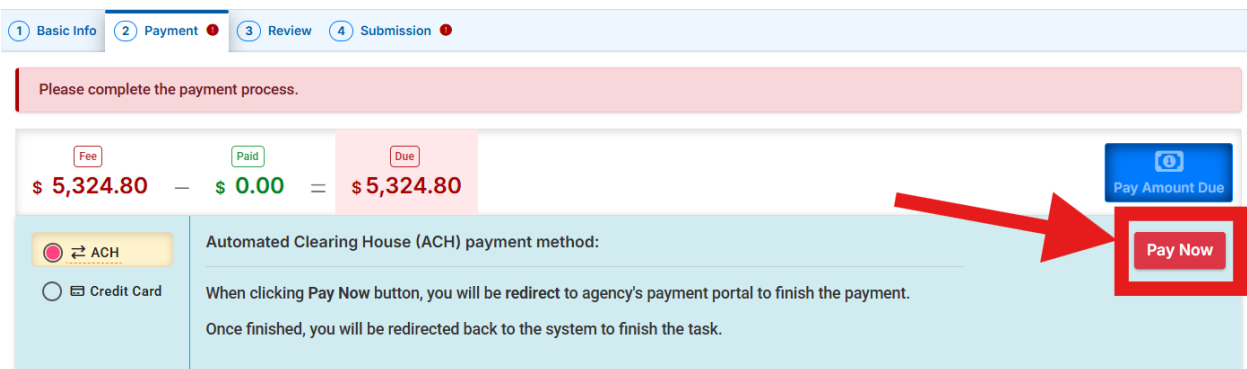


**Figure 6 – Payment tab with Amount Due button**

Secure payment by ACH (e-check) through U.S. Bank requires routing and account numbers to make a payment. There are no additional fees for using this payment method.

**U.S. Bank charges an additional 2.3% convenience charge for all Credit Card transactions.** The convenience charge will appear in your statement as a separate transaction.

Select ACH or Credit Card option and click "Pay Now." A pop-up message will display the message "Once finished, you will be redirected back to the system to finish the task," click OK to proceed.



**Figure 7 - Payment tab with Pay Now button**

You will be directed to a secure payment portal hosted by U.S. Bank, DEQ GovOnline Payments, to complete the payment process.

### Welcome to DEQ GovOnline Payments

Please enter your User Name and Password and click Log In. Select **Pay Without Registering** to complete a one-time payment.

User Name  [Forgot Your User Name?](#)

Password  [Forgot Your Password?](#)

**Log In**

**Register**

[Pay Without Registering](#)

**Figure 8 - GovOnline Payments webpage**

To make a one-time payment click **"Pay Without Registering."** Select "Register" if you would like to create an account with U.S. Bank and securely store your payment information and provide a record of your online payments. Users are not required to register an account with U.S. Bank to make a payment.

U.S. Bank will add the contact information from the Your DEQ Online account, but you can change if any information as needed. For one-time ACH payments, confirm your contact information, bank routing and account numbers. For credit card payments enter the card number, expiration date, and card security code.

Select "Continue" to process the payment.

Payment Information

Frequency One Time  
 Payment Amount \$5,324.80  
 Payment Date Pay Now

Contact Information

First Name   
 Last Name   
 Company (Optional)   
 Address 1   
 Address 2 (Optional)   
 City Portland  
 State OR   
 Zip Code 97232  
 Zip Code Extension (Optional)   
 Phone Number   
 Email Address

[Become a Registered User](#)

Payment Method

Example Check 1215  
 123 Main St. DATE  
 ADDRESS, MO 12345  
 ONLY TO THE  
 ORDER OF \$ TOLLARS

Bank Routing Number   
 Bank Account Number   
 Bank Account Type  Checking  Savings  
 This is a business account

**Continue** [Cancel](#)

**Figure 9 - Payment Details webpage**

## Credit Card fee disclaimer from U.S. Bank

A 2.3% convenience fee will be added by US Bank for this credit card transaction. The convenience fee will be displayed on the next page where you can cancel or confirm your payment. The fee will not be shown in Your DEQ Online. There will be two (2) charges on your credit card statement, one for the DEQ payment and one for the convenience fee.

**NOTE:** US Bank does not add convenience fees for ACH e-payments. If you would like to select a different payment method, click the Exit link in the upper right-hand corner of this page.

Review your payment information, click the check box to accept the Terms and Conditions, then click "Confirm."

**Review Payment**

Please review the information below and select Confirm to process your payment. Select Back to return to the previous page to make changes to your payment.

**Payment Details**

<b>Description</b>	DEQ GOVONLINE DEQ GovOnline Pymts https://oregon-public-uat.govonlineas.com/client/pub/login
<b>Payment Amount</b>	\$5,324.80
<b>Payment Date</b>	04/06/2026

**Payment Method**

<b>Bank Routing Number</b>	
<b>Bank Name</b>	US BANK NA
<b>Bank Account Number</b>	
<b>Bank Account Type</b>	Checking
<b>Bank Account Category</b>	Consumer
<b>Confirmation Email</b>	

**Contact Information**

<b>First Name</b>	
<b>Last Name</b>	
<b>Company</b>	
<b>Address 1</b>	
<b>Address 2</b>	
<b>City</b>	Portland
<b>State</b>	OR
<b>Zip Code</b>	97232
<b>Phone Number</b>	
<b>Email Address</b>	

If a convenience fee is added to the transaction, I understand that the convenience fee displayed will be included in the total payment amount.

In the event that a payment is returned for insufficient funds, I authorize the payee to electronically debit my bank account for the original amount of the transaction, as well as a returned item fee, up to the maximum amount allowed by law.

PLEASE PRINT A COPY OF THIS AUTHORIZATION FOR YOUR RECORDS

I accept the Terms and Conditions

**Confirm** [Back](#)

**Figure 10 - Review Payment webpage**

When the payment is complete, you will receive a receipt and a confirmation email from U.S. Bank. **Important note:** Completing a payment does not complete the submittal process. You

must select "Return to Your DEQ Online" and to the "Submission" tab to complete the submittal process.

### Confirmation

Please click the Return to 'Your DEQ Online' button to complete the payment process.  
Please keep a record of your Confirmation Number, or [print this page](#) for your records.

Confirmation Number **DEQTST000073121**

**Return to Your DEQ Online**

#### Payment Details

<b>Description</b>	DEQ GOVONLINE DEQ GovOnline Pymts <a href="https://oregon-public-uat.govonlinesaas.com/client/pub/login">https://oregon-public-uat.govonlinesaas.com/client/pub/login</a>
<b>Payment Amount</b>	\$5,324.80
<b>Payment Date</b>	04/06/2026
<b>Status</b>	SCHEDULED

#### Payment Method

<b>Bank Routing Number</b>	
<b>Bank Name</b>	US BANK NA
<b>Bank Account Number</b>	
<b>Bank Account Type</b>	Checking
<b>Bank Account Category</b>	Consumer
<b>Confirmation Email</b>	

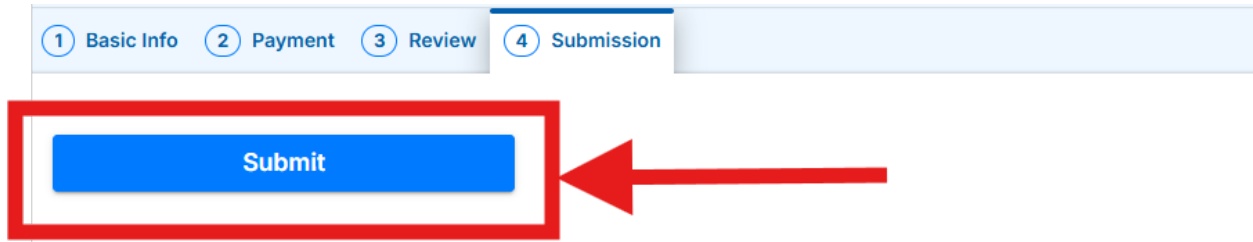
**Figure 11 - Payment Confirmation webpage**

Once you have returned to Your DEQ Online, the processed payment will be shown in the Payment tab. Proceed to the "Submission" tab to complete the payment process.

The screenshot shows the 'Submission' tab selected in a navigation bar. Below the navigation bar, a message states 'There is no payment due at this time.' A summary table shows a fee of \$5,324.80, a paid amount of \$5,324.80, and a balance of \$0.00. Below this, there are two sections: 'Fees' and 'Payment Transactions'. The 'Fees' section shows one entry for 'FIMS Online Payment' with a value of \$5,324.80. The 'Payment Transactions' section shows one entry for 'ePayment (ACH)' with a date of 04/03/2026, a status of 04/06/2026, and a value of \$5,324.80. The confirmation number #DEQTST000073121 is also visible.

**Figure 12 - Your DEQ Online Payment tab with completed payment record**

In the Submission tab, select "Submit" to send the completed invoice to DEQ.



**Figure 13 - Submission Tab with Submit button**

1864 Complete Submittal 🗑️ >

✔ **Submission Successful!**

Submittal Summary			Submittal Form Info	
Submittal RID:	1864		Name:	Invoice Payment
Submitted Date:	04/03/2026 2:48:27 PM		Method:	Online Submission
Submitted By:				

Fee Detail			Certification	
Name	Type	Amount	Statement:	Not Applicable
FIMS Online Payment		\$5,324.80	Question:	Not Applicable
			Answer:	Not Applicable
			PIN Number:	Not Applicable
			RO:	
			Sender IP:	*****

Payment Detail			
Date	Method	Fee Amount	Paid Amount
04/03/2026 2:26:09 PM	ePayment (ACH)	\$5,324.80	\$5,324.80
Total:		\$5,324.80	\$5,324.80

**Figure 14 - Submittal Receipt**

A payment confirmation message will be sent from U.S. Bank to the email from the payment form, which includes the payment amount, payment date, and confirmation number.

\*\*\* PLEASE DO NOT RESPOND TO THIS EMAIL \*\*\*

Thank you for your payment.

This email is to confirm your payment submitted on Aug-08-2024 for DEQ GovOnline Pymts.

Confirmation Number: DEQTST000040297

Payment Amount: \$2,000.00

Scheduled Payment Date: Aug-09-2024

Amount Due: \$2,000.00

Account Nickname: N/A

Routing Transit Number:

Account Number.

Account Type: Checking

Account Category: Consumer

### Figure 15 - U.S. Bank Confirmation email example

**Important:** If you receive a payment confirmation from US Bank, but the payment record is not shown in YDO, please contact the YDO Helpdesk – [YourDEQOnline@deq.oregon.gov](mailto:YourDEQOnline@deq.oregon.gov). Do not attempt to make another payment.

## 3. Helpdesk and Resources

If you have questions about invoice payment or your account, please consult the [Your DEQ Online Helpdesk](#). General information, training and resources are available on [Your DEQ Online Help page](#). Stay connected to news about Your DEQ Online by signing up for [GovDelivery email messages](#).