

Public Records Search Your DEQ Online

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This document was prepared by The Oregon Department of Environmental Quality 700 NE Multnomah Street, Suite 600 Portland Oregon, 97232

Contact: YourDEQOnline@deq.oregon.gov



DEQ can provide documents in an alternate format or in a language other than English upon request. Call DEQ at 800-452-4011 or email <u>deginfo@deq.oregon.gov</u>.

Overview

The Oregon Department of Environmental Quality has instituted the use of a modernized, cloudbased tool for a selection of compliance programs within the agency and several business processes that involve the public and regulated entities. This document addresses how to search for public records in Your DEQ Online.

Your DEQ Online is an Environmental Data Management System designed to combine current DEQ processes across air, land and water divisions in one convenient and easily accessible portal. The system enables users to submit applications, upload reports, enter data, check the status of applications, pay fees or fines, and manage account activity. In addition, the system



Environmental Quality

allows for greater public access to environmental data without the need to request this information from DEQ staff.



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1. Go to the Public Records Platform

You can access Public Records through the Your DEQ Online Public Records link or through a Your DEQ Online user account. A user account is not required to view public records.

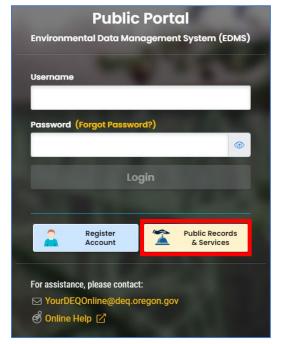
1.1 Using the Your DEQ Online Public Records link

The Public Records link from the Your DEQ Online Public Portal is available to anyone with access to a browser without the need for a user account. The link provides immediate access to searchable information published to the system by DEQ programs.

Use recommended browsers Safari, Firefox or Google Chrome for the <u>Your DEQ Online Public</u> <u>Portal</u>.

From the Your DEQ Online Public Portal login page,

1. Select the "Public Records & Services" box.



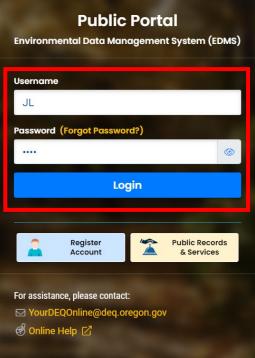
2. On the Public Records search page you may choose between searching for permit records (see section 2) or submittal records (see section 3).

1.2 Using a Your DEQ Online Account

From the Your DEQ Online Public Portal login page, sign into your account. Use recommended browsers Safari, Firefox or Google Chrome for the <u>Your DEQ</u> <u>Online Public Portal.</u>

On the navigation menu, select the public records





≡	Dashboard		
	Infos Messages	Submittals Permits & Trai	nsaction History Upcoming Obligations & Unpaid Submittals
	Infos	Submittals	
	Obligation Sendback	MY SUBMITTALS (LAST 3 MON	NTHS) Pending Submitted
	OO Submittals	No submittal record foun	d.
R.			
-	CORRESPONDENCE (LAST 3 MONTHS)		
8	♀ Unclosed 0		
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	Pu Select public records link		
Ċ	Messages		

On the Public Records search page, you may choose between searching for permit records (see section 2) or submittal records (see section 3).

2. Permit Records

The permits section contains every permit record that is available in Your DEQ Online. To

access permit records, select the Permits 尾 icon from the sidebar on the Public Records page.



2.1 Searching Permit Records

Permit records can be located by narrowing down the search results. You may search for a specific permit by entering the site name, address, permit number, permit type or submittal type in the keyword box.

You may also narrow down the search results in the drop-down menus for permit status, permit type and environmental interest.

🚔 🗲 I	Public Permit Records	•	
	Q Search		
_	Statement 💙		
Submittals	Search Criteria		
	Keywords	Ŵ	
Permits	Filter by Site Name/Location, Permit Type, Submittal Type	No, Permit	Enter site name, address, permit number, permit type or submittal type
	Permit Status	<u>∎</u> +	ר <i>ב</i>
	Permit Type	Ê	Select + for the drop-down menus
	Environmental Interest	<u>ا</u>	

To clear the search results in search boxes, select the trash $\boxed{\blacksquare}$ icon. Search options can also be narrowed down using the drop-down list in the upper right corner of the screen.

	Q Search		< 🏼 🗄		😋 1 ~ 20 of 98644 🕤	Issued Date (New-Old)
-	Statement N					Issued Date (New-Old)
ubmittals	Search Criteria		s	Site/Location	Environmental Inte	Issued Date (Old-New) Effective Date (New-Old)
	Keywords	Ŵ		Modera Raleigh Hills	(i) NPDES- Stormwater (Co	Effective Date (Old-New) Expiration Date (New-Old)
Permits	Filter by Site Name/Location, Po No, Permit Type, Submittal Type	ermit //	Good	4822 SW Western Avenue , Beaverton, OR 97005 (Washington County)	B	Expiration Date (Old-New) Site Name (A-Z) Site Name (Z-A)
	Permit Status	Ŵ	1	county)		Permit Type (A-Z) Permit Type (Z-A)
		+		Riverside at Cedar Creek	(I) NPDES- Stormwater (Co	Permit Status (A-Z) Permit Status (Z-A)
	Permit Type	Ŵ	Google	17433 SW Brookman Road , Sherwood, OR	B	Environmental Interest (A-Z) Environmental Interest (Z-A)

Permit records are automatically shown in the grid view, but you may also choose between the

list and map views through the viewing options

icon at the top of the page.

2.1.1 Grid View of Permit Records

The grid view is the first button on the viewing options icon.

Public Permit Records	•
Q Search	
Statement 💙	
Search Criteria	Site/Location

In the grid view on the permit page, the first column shows site location information. The second shows the environmental interest, and the third shows the permit number and permit type. The fourth column provides the issued date along with the effective and expiration date range. The next column lists the permit status, and the final column may provide a link to the permit documentation.

< (Issued Date (New-Old)					
Site/Location	Environmental Interest	Permit #/Permit Type	Issued Date /Eff.~Exp. Dates	Permit Status	
Modera Raleigh Hills 4822 SW Western Avenue , Beaverton, OR 97005 (Washington County)	 NPDES- Stormwater (Construction) >>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>	 NGEN12C-ORR10H218 NPDES Stormwater - GEN12C: 1200-C(>=5), Stormwater; NPDES construction >=5 acres disturbed ground 	 Image: marked block of the second sec	Issued	

2.1.2 List View of Permit Records

The list view is the second button on the viewing options icon.

Public Permit Records 🕕	
Q Search	< 🔳 🗉 🔍
Statement 💙	
Search Criteria	Mod

In the list view of the permit page, the site name, permit type and address are listed to the left, and the permit status, effective date, expiration date and environmental interest are listed in the

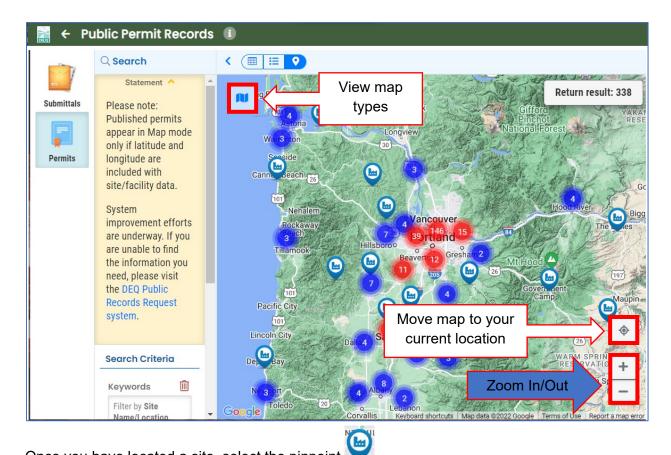
center of the record. Permit documentation may be available by selecting the PDF ^(D) icon on the right.

< I ~ 20 of 98644 (New-Old)						
Site/Location	Environmental Interest	Permit #/Permit Type	Issued Date /Eff.~Exp. Dates	Permit Status		
Modera Raleigh Hills 4822 SW Western Avenue , Beaverton, OR 97005 (Washington County)	 Independent of the second secon	 NGEN12C-ORR10H218 NPDES Stormwater - GEN12C: 1200-C(>=5), Stormwater; NPDES construction >=5 acres disturbed ground 	 ☐ 05/23/2022 2 months ago ☐ 05/23/2022 ~ (12/14/2025) 	Issued		

2.1.3 Map View of Permit Records

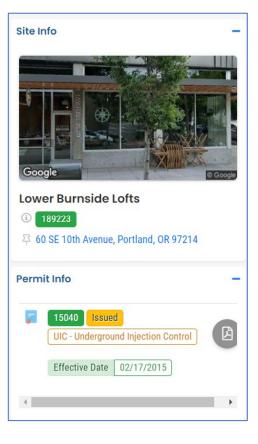
In map view, circles represent clusters of permit sites. The red circles represent clusters with 11 or more permit sites, and the blue circles represent clusters with 10 or less permit sites. The numbers in the circles indicate the number of sites located in a geographic area.

You have the option of viewing a terrain, road or hybrid map by selecting the map type icon in the upper left-hand corner on the map. Using the controls in the lower right-hand corner, you may zoom in on a location to see specific sites.



Once you have located a site, select the pinpoint icon and the permit information will appear in two sections on the right side of your screen.

The first section on site information contains the site name, site ID number and address. The section below on permit information contains the permit number, status and effective date, and it also may include a link to permit documentation.

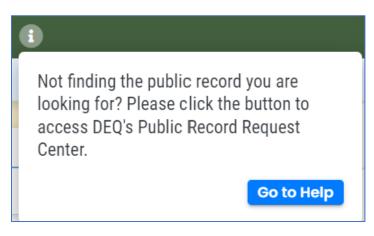


2.2 Submitting a Public Records Request for Permits

If there is a permit record that you are unable to locate, you can submit a public records request by selecting the information icon located at the top of the page.

	Public Permit Records 🕕	
	Q Search	
_	Statement 💙	
Submittals	Search Criteria	
	Keywords	
Permits	Filter by Site Name/Location, Permit No, Permit Type, Submittal Type	

Click "Go to Help" on the message, and a new tab will open to the <u>Public Records Request</u> <u>Center</u>.



3. Submittal Records

The submittal section contains records of items that were submitted to Your DEQ Online by various entities. Some examples are permit applications, certification applications and annual

report submittals. To access submittal records, select the Submittals icon from the sidebar on the Public Records page.

	Public Submittal Records			
	Q Search	<		•
-	Statement V			
Submittals	Search Criteria	_	ID	
	Public Notice Only		21920	
Permits	Keywords			
11 builde Goophipper Arriber 19	Filter by Submittal ID Site ID Site/Property			Ga

3.1 Searching Submittal Records

Submittal records can be located by narrowing down the search results. You may search for a specific submittal by entering the submittal ID, site ID, site name or address in the keyword box.

You may also narrow down the search results in the drop-down menus for environmental interest, region, submittal status or submittal type. You may also select "Public Notice Only" to view submittals with public notice information.

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	Q Search			
_	Statement 👻			
Submittals	Search Criteria			
	Public Notice Only Select for	Public I	Notice	
Permits	Keywords	Î		
	Filter by Submittal ID, Site ID, Site/Property Name, Site/Property Address			Enter submittal ID, site ID, site name, or site address
	Environmental Interest	∰ +		
	Region			
	All	~		
	Submittal Status	Ŵ	\mathbf{F}	Select + or ▼ for the drop down menus
		+		
	Submittal Types	Ŵ		
		+	J	

To clear the search results in search boxes, select the trash $\boxed{100}$ icon. Search options can also be narrowed down using the drop-down list in the upper right corner of the screen.

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	\bigcirc Search	< 🔳	≣ ♀ ©	1 ~ 20 of 296 오	Submitted Date (New-Old) ~				
Submittals	Statement V Search Criteria	ID	Site/Location	C /Sub	Site Name (A-Z) Site Name (Z-A) Dept (A-Z)				
Permits	Public Notice Only Keywords	21530	Tom Denchel Auto Group 80522 Highway 395 N,	(i) 🔔 Wate NPDES- Sto	Dept (Z-A) Submitted Date (New-Old) Submitted Date (Old-New) Submittal Name (A-Z)				
	Filter by Submittal ID, Site ID, Site/Property Name, Site/Property Address	1	Hermiston, OR 97838	Stormwater 1200-C NPD	Submittal Name (Z-A)				

Submittal records are automatically shown in the grid view, but you may also choose between

the list and map views through the viewing options

$\left \mathbf{Q} \right\rangle$		
	icon at the top of the page.	

3.1.1 Grid View of Submittal Records

The grid view is the first button on the viewing options icon.

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Q Search	K 🌐	≣ ♥
Statement 💙		
Search Criteria	ID	

In the grid view on the submittal page, the first column shows the submittal ID number and it also may contain an eye icon indicating that the record includes public notice information. The second column has information about the facility or site, and the third shows the department that is handling the submittal, the environmental interest and the submittal type. The fourth column provides the submittal date and name of the submitter, and the next column

indicates the current status of the submittal. The final column may contain an information ullet

icon indicating public notice information, or it may contain a PDF ^(D) icon indicating that you can open the submittal as a PDF. You may view, download or print the PDF document.

< Ⅲ ≡	I ~ 20 of 1798 Submitted Date				(New-Old) 🗸	
ID	Site/Location	Dept./E.I. /Submittal Type	Submittal Date /Submitter/Public Notice Date	Status		
21764	Amalgamated Sugar Company 105 E. Main St., Nyssa, OR 97913	 Water Quality NPDES- Stormwater (Industrial) Stormwater Industrial: Apply for 1200-Z NPDES General Permit 	Image: marked block of the second	Complete Submittal		
1 21640	Eastern Oregon Regional Airport at Pendleton 2016 Airport Road, Pendleton, 0R 97801	 Water Quality NPDES- Stormwater (Construction) Stormwater Construction: Apply for 1200-C NPDES General Permit 	 ☐ 07/29/2022 5 days ago △ Bob Patterson ☐ 07/29/2022 ~ 08/13/2022 	Complete Submittal		

3.1.2 List View of Submittal Records

The list view is the second button on the viewing options icon.

Public Submittal Records					
Q Search	< 🔳 🗉 🕥				
Statement 🗸					
Search Criteria	Cher				

In the list view of the submittal page, the site name, the submittal ID, the site address and the submittal type are listed to the left. The submittal status, date received and the name of the submitter are listed in the center. The right-hand side of the record may contain an information

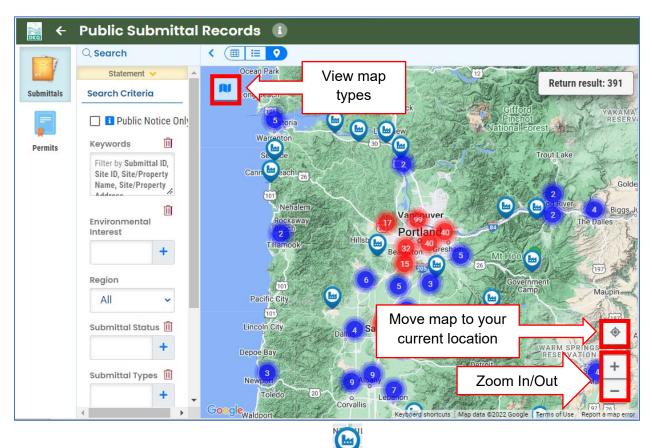
icon indicating public notice information, or it may contain a PDF icon indicating that you can open the submittal as a PDF. You may view, download or print the PDF document.

(🔳 🖩			😋 1 ~ 20 of 1798 오	Submitted Date (New-Old)
	Amalgamated Sugar Company 21764 105 E. Main St., Nyssa, OR 97913 Stormwater Industrial: Apply for 1200-Z NPDES General Permit Water Quality Water Quality	Complete Submittal Noel Wing 107/29/2022 5 days ago		B
Google	Eastern Oregon Regional Airport at Pendleton 21640 2016 Airport Road, Pendleton, OR 97801 Stormwater Construction: Apply for 1200-C NPDES General Permit Water Quality	 Complete Submittal Bob Patterson 07/29/2022 5 days ago 07/29/2022 ~ 08/13/2022 		

3.1.3 Map View of Submittal Records

In map view, circles represent clusters of submittal sites. The red circles represent clusters with 11 or more submittal sites, and the blue circles represent clusters with 10 or less submittal sites. The numbers in the circles indicate the number of sites located in a geographic area.

You have the option of viewing a terrain, road or hybrid map by selecting the map type icon in the upper left-hand corner on the map. Using the controls in the lower right-hand corner, you may zoom in on a location to see specific sites.



Once you have located a site, select the pinpoint and the submittal information will appear in two sections on the right side of your screen.

The first section on site information contains the site name, site ID number and address. The section below on submittal information contains submittal ID, the environmental interest, the submittal type, and the date

received. It may also contain an information ⁽¹⁾ icon indicating public notice information, or it may contain a

PDF icon indicating that you can open the submittal as a PDF. You may view, download or print the PDF document.

4. Resources

If you have questions about locating permit and submittal records, please consult the <u>Your DEQ Online Helpdesk</u>. General information, training and resources are available on <u>Your DEQ Online Help page</u>. Stay connected to news about Your DEQ Online by signing up for <u>GovDelivery</u> <u>email messages</u>.

