



# User Guide for Asbestos Program Submittal of Annual Small Scale Friable and Annual Nonfriable ACM Abatement Notifications and Quarterly Reporting

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Oregon Department of Environmental Quality  
Air Quality – Asbestos Program  
Lloyd 700 Building, 700 NE Multnomah Street, Suite 600  
Portland OR 97232

**Contact:** Asbestos Program Regional Staff  
<https://www.oregon.gov/deq/Hazards-and-Cleanup/Pages/Asbestos-Program-Contacts.aspx>

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DEQ can provide documents in an alternate format or in a language other than English upon request. Call DEQ at 800-452-4011 or email [deqinfo@deq.state.or.us](mailto:deqinfo@deq.state.or.us).

## 1. Introduction

The Oregon Department of Environmental Quality Asbestos Requirements ([OAR 340, Division 248](#)) include the notification requirements for entities that perform annual small scale friable and annual nonfriable asbestos abatement projects in Oregon. Prior to conducting asbestos abatement projects under the annual notification(s) in Oregon, contractors or facilities must submit the notification(s) to DEQ according to OAR 340-248-0260. Also, each asbestos abatement project performed under an annual notification must be reported to DEQ quarterly.

Asbestos is a known carcinogen and there is no known safe level of exposure. DEQ regulations require that anyone performing abatement of asbestos-containing material, or ACM, follow Oregon and federal asbestos rules and regulations to protect the health of employees and the public.

DEQ's Asbestos Program uses Your DEQ Online to receive and process submittals including:

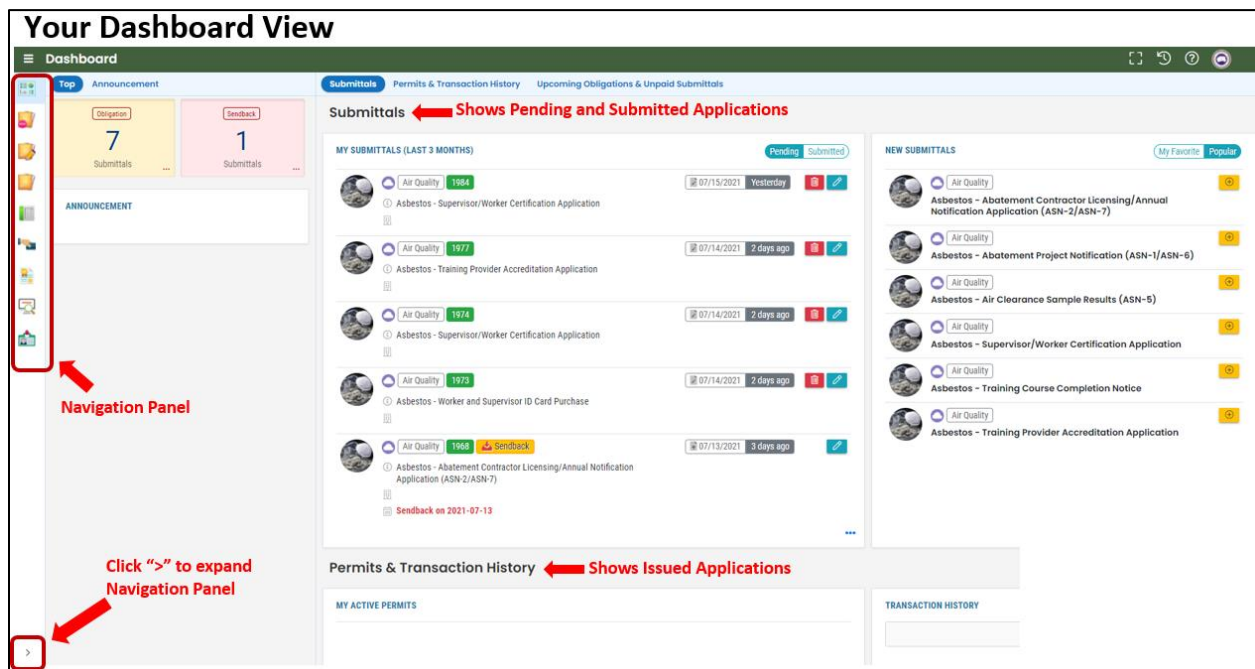
1. Annual Small Scale Friable Asbestos Abatement Project Notification (ASN-2)
2. Annual Nonfriable Asbestos Abatement Project Notification (ASN-7)
3. Quarterly Reporting (ASN-3)

### 1. Navigating the System


The Your DEQ Online system is designed to work with Safari or Google Chrome browsers. DEQ recommends using one of these browsers to optimize the user's ability to navigate the system. Internet Explorer is not a recommended browser.

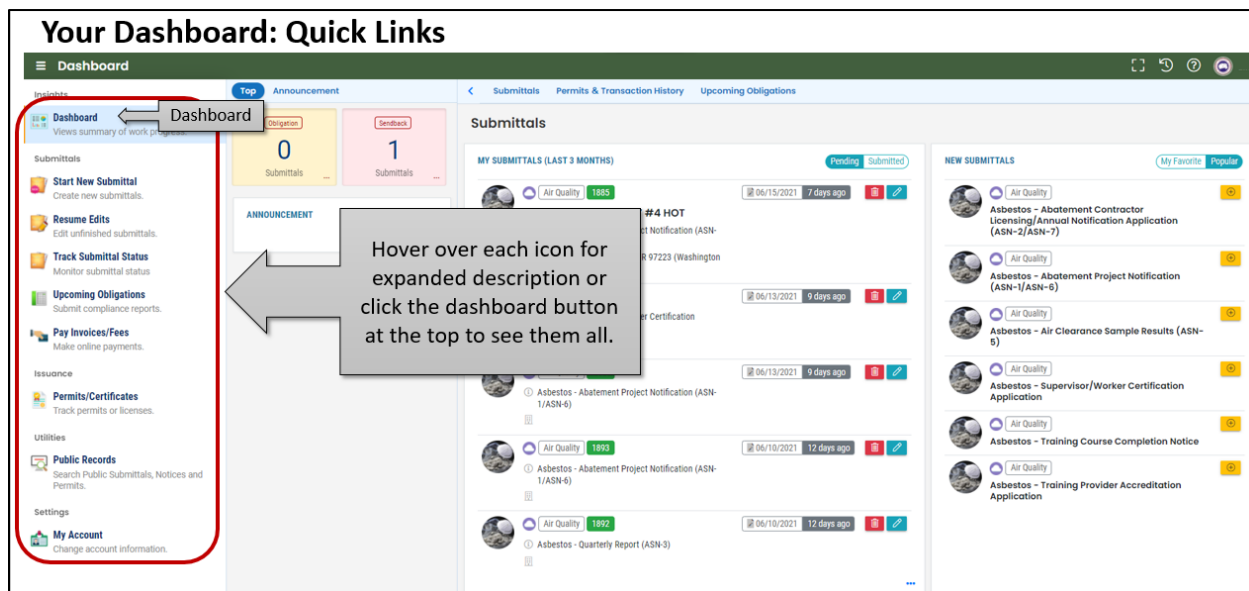
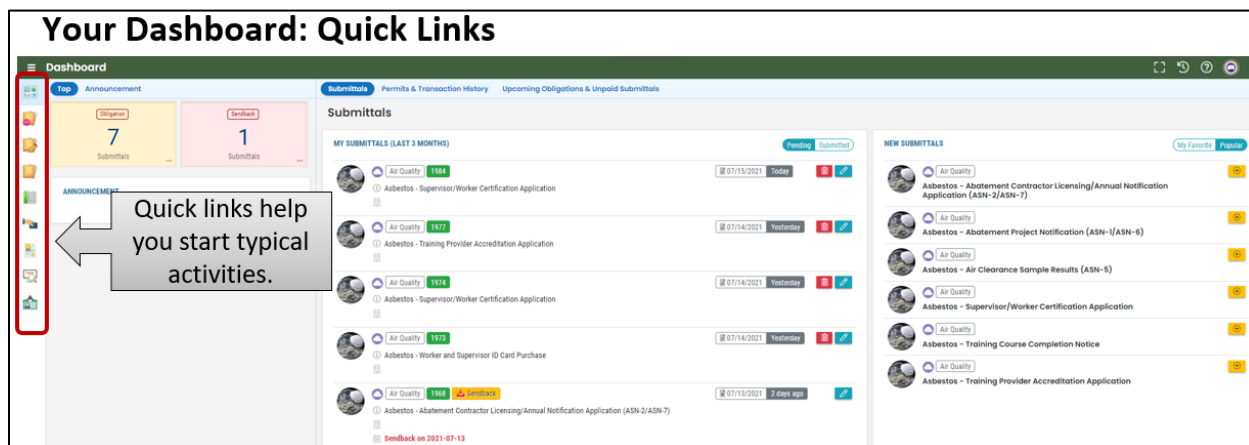
#### Dashboard

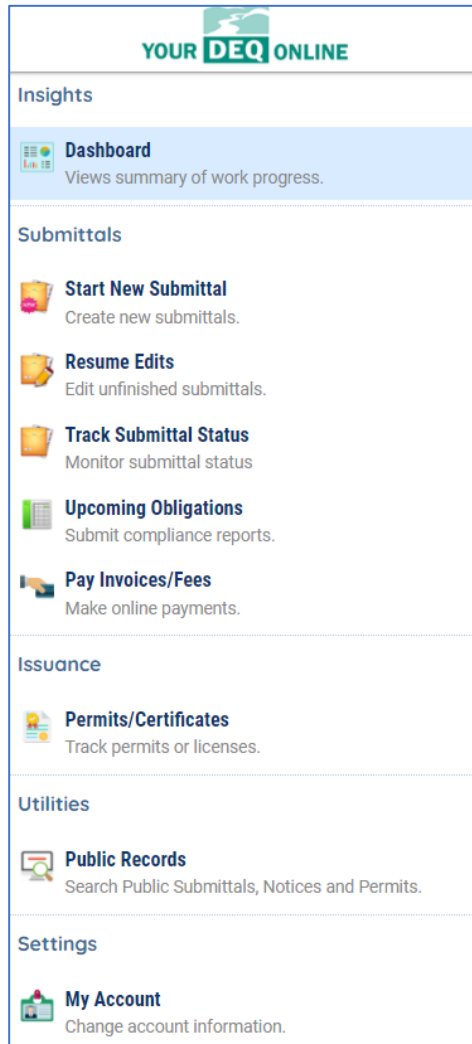
The Dashboard is your initial landing pad when logging into Your DEQ Online. It shows a summary of current and pending activity associated with your linked facilities.





The navigation panel on the left side of the screen is the primary way to navigate through various features in the system. The navigation panel can be expanded by clicking on the  button at the bottom left side of the screen.





**Dashboard:** This is your landing pad when you enter the system. It shows a summary of current and pending activity for your account.

**Start New Submittal:** Your DEQ Online is used by the asbestos program for a variety of submittals. To submit an annual notification, select “Start New Submittal.”

**Resume Edits:** Allows you to resume editing any submittals that have been started, but not yet submitted to DEQ.

**Track Submittal Status:** Shows the status of all complete submittals and allows you to review the submitted report, view the submittal receipt and track your submittal status.

**Upcoming Obligations:** Displays any upcoming obligations for which a submittal can be started, including the Quarterly Report.

**Pay Invoices/Fees:** Allows for online payment of invoices or fees to DEQ.

**Permits/Certificates:** Allows you to search for and view all DEQ issued permits and licenses. Please note: “permits” in this context means “notifications.”

**Public Records:** Allows you to search for and view all published submittal records.

**My Account:** Allows you to change your contact information, account type, facility linkage, and other account options.

## Icons

You will see the following common icons as you navigate the system and submit your Annual Small Scale Friable or Annual Nonfriable ACM Abatement Notification.



**Loading:** This icon will appear while the system processes is an action.



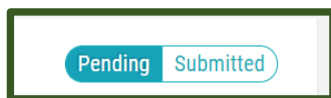
**Save:** Click this icon to save changes made on a page.



**Edit:** Click this icon to edit the selected submission.



**View:** Click this icon to view a selected submission.



**Submittal Selection:** Click this button to toggle between pending and submitted obligations on their dashboard.



**Requirement:** This note will appear when a particular field in a submittal is required.



**Add:** Click this button to add multiple sets of data.



**Expand:** Click this button to expand.



**Delete:** Click this button to delete the information.

## 2. Establishing an Account

### 1. Account Registration

Resources are available to assist in Public Account Registration online at [yourdeqonlinehelp.oregon.gov](https://yourdeqonlinehelp.oregon.gov). If you are the Responsible Official for a company, and will be submitting an annual small scale friable or annual nonfriable asbestos abatement notification, select a Responsible Official account. When establishing links to Submittal Groups, select the “Asbestos” group.

Pursuant to [OAR 340, Division 248](#), each asbestos abatement project performed under an annual notification is reported quarterly. The annual notification and quarterly reports must be submitted by a regulated entity under the Asbestos Program, and must be certified by a designated representative. The Responsible Official designation within Your DEQ Online corresponds to the designated representative required under this rule.

## 3. Annual Small Scale Friable ACM Abatement Notification Submittal

### 1. Starting Annual Small Scale Friable ACM Abatement Notification

The Responsible Official or delegated Consultant/Preparer may initiate a submittal for an annual small scale friable ACM notification. From your account’s dashboard, use quick links to maneuver through the system. From there, follow the steps illustrated below to submit the annual notification online.

## Start a New Submittal

Use the first quick link to "start new submittal." This leads to the New Submittal page.

## Start a New Annual Notification

Click the yellow "+" button to get started.

## List of Submittal Tabs

**Submittal Tabs**

Asbestos - Abatement Contractor Licensing Application

1 Basic Info 2 Attachment 3 Payment 4 Review 5 Submission

General Information

Is this application for new, renewal, or modification? New

Select your license type?

1. Basic Info  
2. Attachment  
3. Payment  
4. Review  
5. Submission

Asbestos - Abatement Contractor Licensing/Annual Notification Application (ASN-2/ASN-7)

Air Quality Asbestos

140005 New

This form shall be used by a person who wishes to seek a Contractor License from DEQ or submit an Annual Notification.

Oregon Administrative Rule 340-248-0129 (Licensing and Certification Requirements: Contractor Licensing) requires that: (1) A contractor must submit an application for a license on a DEQ-approved form and must include the following: (a) Documentation that the contractor, or the contractor's employee representative, is a certified supervisor; (b) Certification that the contractor has read and understands the applicable Oregon and federal rules and regulations on asbestos abatement and agrees to comply with the rules and regulations; For additional information, please visit: [Contractor Licensing](#)

Oregon Administrative Rule 340-248-0260 (Emission Standards and Procedural Requirements: Asbestos Abatement Notification Requirements) requires that: (3) The facility owner or operator, the owner or operator of a demolition or renovation activity, or the contractor may submit annual notification for friable asbestos abatement projects where no more than 40 linear or 80 square feet of asbestos-containing material is removed at each project. Friable asbestos abatement projects subject to an annual notification may be conducted at multiple facilities by a single licensed asbestos contractor, or at a facility that has a centrally controlled asbestos operation and maintenance program where the

Under the “Basic Info” tab, complete all required information. If a required field is left blank or unanswered, the icon will still appear next to the “Basic Info” tab.

**Basic Info Tab**

Asbestos - Abatement Contractor Licensing Application

1 Basic Info 2 Attachment 3 Payment 4 Review 5 Submission

General Information

Is this application for new, renewal, or modification? New

Select your license type?

Full Scale Contractor License  
Annual Small Scale Friable ACM Notification  
Annual Nonfriable ACM Notification

Use the drop down to select the Annual Notification

Asbestos - Abatement Contractor Licensing/Annual Notification Application (ASN-2/ASN-7)

Air Quality Asbestos

140005 New

This form shall be used by a person who wishes to seek a Contractor License from DEQ or submit an Annual Notification.

Oregon Administrative Rule 340-248-0129 (Licensing and Certification Requirements: Contractor Licensing) requires that: (1) A contractor must submit an application for a license on a DEQ-approved form and must include the following: (a) Documentation that the contractor, or the contractor's employee representative, is a certified supervisor; (b) Certification that the contractor has read and understands the applicable Oregon and federal rules and regulations on asbestos abatement and agrees to comply with the rules and regulations; For additional information, please visit: [Contractor Licensing](#)

Oregon Administrative Rule 340-248-0260 (Emission Standards and Procedural Requirements: Asbestos Abatement Notification Requirements) requires that: (3) The facility owner or operator, the owner or operator of a demolition or renovation activity, or the contractor may submit annual notification for friable asbestos abatement projects where no more than 40 linear or 80 square feet of asbestos-containing material is removed at each project. Friable asbestos abatement projects subject to an annual notification may be conducted at multiple facilities by a single licensed asbestos contractor, or at a facility that has a centrally controlled

## Basic Info Tab – Annual Small Scale Friable ACM Notification

← Asbestos – Abatement Contractor Licensing Application

1 Basic Info 2 Attachment 3 Payment 4 Review 5 Submission

General Information

For Annual Small Scale Friable ACM Notification: Facility owners or operators, or contractors who plan to conduct friable asbestos abatement or maintenance projects on a yearly basis, where no more than 40 linear feet or 80 square feet of asbestos-containing material is removed at each project. (OAR 340-248-0260(3))  
 For Annual Nonfriable ACM Notification: Annual nonfriable asbestos abatement or maintenance projects where no more than 40 linear feet or 80 square feet of asbestos-containing material is removed at each project. (OAR 340-248-0260(3))  
 \*\*The annual notice is not considered complete until DEQ receives the annual notification form(s). DEQ must receive the annual notification form(s) immediately following the end of each calendar quarter (April 15, July 15, October 15, and January 15).

Is this application for new, renewal, or modification?  
 New

Select your license type?  
 Annual Small Scale Friable ACM Notification

Are you completing this form on behalf of a Facility or Abatement Contractor?  
☒ Abatement Contractor ☐ Facility

**Asbestos Abatement Contractor Information**

Contractor Name  
 Required

Phone Number  
 XXX-XXX-XXXX  
 Required

Fax Number  
 XXX-XXX-XXXX

Email Address  
 Required

Country  
☒ United States ☐ Canada

Address Line 1  
 Required

Address Line 2

City  
 Required

State  
 OR (Oregon)

Zip Code  
 00000-0000  
 Required

Is mailing address different from above address?  
☐ Yes ☐ No

## Basic Info Tab – Annual Small Scale Friable ACM Notification

← Asbestos – Abatement Contractor Licensing Application

1 Basic Info 2 Attachment 3 Payment 4 Review 5 Submission

General Information

For Annual Small Scale Friable ACM Notification: Facility owners or operators, or contractors who plan to conduct friable asbestos abatement or maintenance projects on a yearly basis, where no more than 40 linear feet or 80 square feet of asbestos-containing material is removed at each project. (OAR 340-248-0260(3))  
 For Annual Nonfriable ACM Notification: Annual nonfriable asbestos abatement or maintenance projects where no more than 40 linear feet or 80 square feet of asbestos-containing material is removed at each project. (OAR 340-248-0260(3))  
 \*\*The annual notice is not considered complete until DEQ receives the annual notification form(s). DEQ must receive the annual notification form(s) immediately following the end of each calendar quarter (April 15, July 15, October 15, and January 15).

Is this application for new, renewal, or modification?  
 New

Select your license type?  
 Annual Small Scale Friable ACM Notification

Are you completing this form on behalf of a Facility or Abatement Contractor?  
☐ Abatement Contractor ☒ Facility

**Facility Information**

Name of school, college, or facility  
 Required

Name of contact person  
 Required

Contact phone number  
 XXX-XXX-XXXX  
 Required

School, College, or facility address & City  
 Required

Describe facility  
 Required

## Basic Info Tab – Annual Small Scale Friable ACM Notification

Asbestos - Abatement Contractor Licensing Application

1 Basic Info 2 Attachment 3 Payment 4 Review 5 Submission

Supervisor Information

Please attach a copy of current certified supervisor card in Attachment Tab for each supervisor listed below.

**+New**

Required.

Related Certifications/Licenses/Oregon OSHA Competent Person

List below or on an attached sheet of paper all asbestos-related certifications/licenses/competent persons for the project.

Provide via attachment

**Add Name**

Additional Questions

Start Date

mm/dd/yyyy

Required.

Describe Method of Abatement and Disposal

Required.

Asbestos Disposal Site Name

Required.

Disposal Site Address/City/Location

Required.

Asbestos Waste Hauler Name

Required.

Waste Hauler Phone Number

XXX-XXX-XXXX

Required.

Asbestos Waste Hauler Address & City

Required.

Click “+New” to open the dropdown and select the certified supervisor(s).

Select your Supervisor/Worker

Search by name, business name...

Unassigned workers at:

| Name             | License |
|------------------|---------|
| Martinson, Marty | 11751   |
| Martinson, Sally | 11751   |

Found 160

## Basic Info Tab – Annual Small Scale Friable ACM Notification

Asbestos - Abatement Contractor Licensing Application

1 Basic Info 2 Attachment 3 Payment 4 Review 5 Submission

General Information

For Annual Small Scale Friable ACM Notification: Facility owners or operators, or contractors, who are performing asbestos abatement projects where no more than 40 linear feet or 80 square feet of asbestos-containing material is removed, must submit an annual notification to the DEQ. (OAR 340-248-0260(3))

For Annual Nonfriable ACM Notification: Annual nonfriable asbestos abatement projects may only be performed at schools, colleges, and facilities where certified asbestos abatement workers perform removal work. This form must be filed annually to notify the DEQ of their intent to conduct nonfriable projects. (OAR 340-248-0260(4))

\*\*The annual notice is not considered complete until DEQ receives the appropriate fee and all required information.\*\*

Quarterly Reporting Requirement: Quarterly reporting is required for all annual projects using DEQ form. These reports summarize the small-scale friable and nonfriable abatement projects completed during each calendar-quarter that are covered by the annual notification form(s). DEQ must receive quarterly reports by the 15th day of the month immediately following the end of each calendar quarter (April 15, July 15, October 15, and January 15).

Is this application for new, renewal, or modification?

New

Select your license type?

Annual Small Scale Friable ACM Notification

Are you completing this form on behalf of a Facility or Abatement Contractor?

Abatement Contractor

Facility

Required.

Supervisor Information

Please attach a copy of current certified supervisor card in Attachment Tab for each supervisor listed below.

**+New**

Required.

Additional Questions

Start Date

mm/dd/yyyy

Required.

End Date

mm/dd/yyyy

Required.

Complete all required fields to clear the **i** and click the “save” button on the bottom right before proceeding to the next tab.

Save icon

Asbestos - Abatement Contractor Licensing/Annual Notification Application (ASN-2/ASN-7)

Air Quality | Asbestos

140005 | New

This form shall be used by a person who wishes to seek a Contractor License from DEQ or submit an Annual Notification.

Oregon Administrative Rule 340-248-0120 (Licensing and Certification Requirements: Contractor Licensing) requires that: (1) A contractor must submit an application for a license on a DEQ-approved form and must include the following: (a) Documentation that the contractor, or the contractor's employee representative, is a certified supervisor; (b) Certification that the contractor has read and understands the applicable Oregon and federal rules and regulations on asbestos abatement and agrees to comply with the rules and regulations; For additional information, please visit: [Contractor Licensing](#)

Oregon Administrative Rule 340-248-0260 (Emission Standards and Procedural Requirements: Asbestos Abatement Notification Requirements) requires that: (3) The facility owner or operator, the owner or operator of a demolition or renovation activity, or the contractor may submit annual notification for friable asbestos abatement projects where no more than 40 linear or 80 square feet of asbestos-containing material is removed at each project. Friable asbestos abatement projects subject to an annual notification may be conducted at multiple facilities by a single licensed asbestos contractor, or at a facility that has a centrally controlled asbestos operation and maintenance program where the

Always click the “save” button before proceeding to the next tab.



A Submittal ID number will be generated by the system and assigned to your submittal. Use this number to track the annual notification's submittal status and look up the submittal if you are unable to fully complete it during the submittal process.

### Basic Info Tab

← Asbestos - Abatement Contractor Licensing Application

1997 Open

1 Basic Info 2 Attachment 3 Payment

General Information

For Annual Small Scale Friable ACM Notification: Annual small scale friable asbestos abatement or maintenance projects on a yearly basis, where no more than 40 linear feet or 80 square feet of asbestos-containing material is removed at each project, must file this form annually to notify DEQ of their intent to conduct those projects. (OAR 340-248-0260(3))

For Annual Nonfriable ACM Notification: Annual nonfriable asbestos abatement projects may only be performed at schools, colleges, and facilities where certified asbestos abatement workers perform removal work. This form must be filed annually to notify the DEQ of their intent to conduct nonfriable projects. (OAR 340-248-0260(4))

\*\*The annual notice is not considered complete until DEQ receives the appropriate fee and all required information.\*\*

Quarterly Reporting Requirement: Quarterly reporting is required for all annual projects using DEQ form. These reports summarize the small-scale friable and nonfriable abatement projects completed during each calendar-quarter that are covered by the annual notification form(s). DEQ must receive quarterly reports by the 15th day of the month immediately following the end of each calendar quarter (April 15, July 15, October 15, and January 15).

Is this application for new, renewal, or modification?   
 New

Select your license type?   
 Annual Small Scale Friable ACM Notification

Are you completing this form on behalf of a Facility or Abatement Contractor?   
 Abatement Contractor

Asbestos Abatement Contractor Information

Contractor Name   
 Avengers Abatement LLC

Phone Number   
 150-361-7469

Fax Number   
 XXX-XXX-XXXX

Email Address   
 certifier\_airGHG@yahoo.com

Country   
 United States Canada

Address Line 1   
 300 N Winning Way

Address Line 2

City State Zip Code

Send Back Attachments

Submittal Information

Asbestos - Abatement Contractor Licensing/Annual Notification Application (ASN-2/ASN-7)

1 Air Quality 2 Asbestos

14005 New

This form shall be used by a person who wishes to seek a Contractor License from DEQ or submit an Annual Notification.

Oregon Administrative Rule 340-248-0120 (Licensing and Certification Requirements: Contractor Licensing) requires that:   
 (1) A contractor must submit an application for a license on a form prescribed by the Department of Environmental Quality.

All Attachment Requirements

Copy of the ID Card for Each Listed Supervisor

Copy of the ID Card for Each Listed Supervisor

gif jpg jpeg pdf doc docx png

### Basic Info Tab – Annual Small Scale Friable ACM Notification

← Asbestos - Abatement Contractor Licensing Application

1997 Open

1 Basic Info 2 Attachment 3 Payment

Supervisor Information

Please attach a copy of current certified supervisor card in Attachment Tab for each supervisor listed below.

431 Martinson, Marty   
 Marty Martinson

Certification No.

Related Certifications/Licenses/Oregon OSHA Competent Person

List below or on an attached sheet of paper all asbestos-related Certificates and licenses issued to the applicant during the one year period immediately preceding this application submittal

Provide via attachment

Add Item

Additional Questions

Start Date   
 mm/dd/yyyy

End Date   
 mm/dd/yyyy

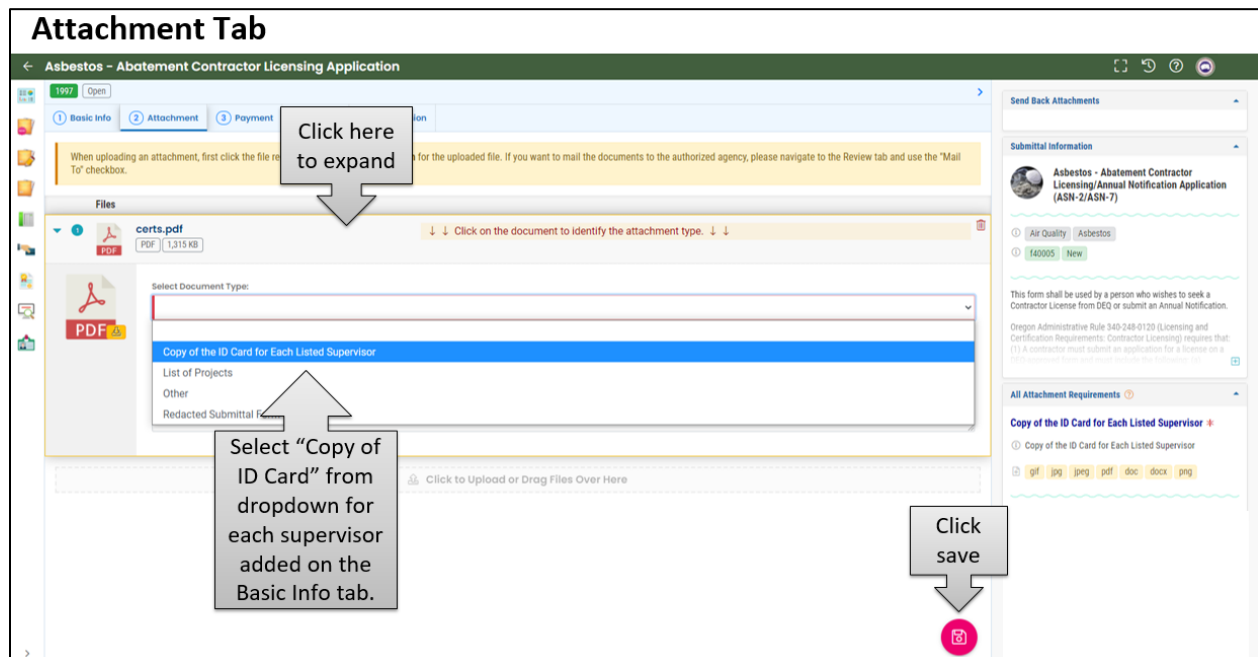
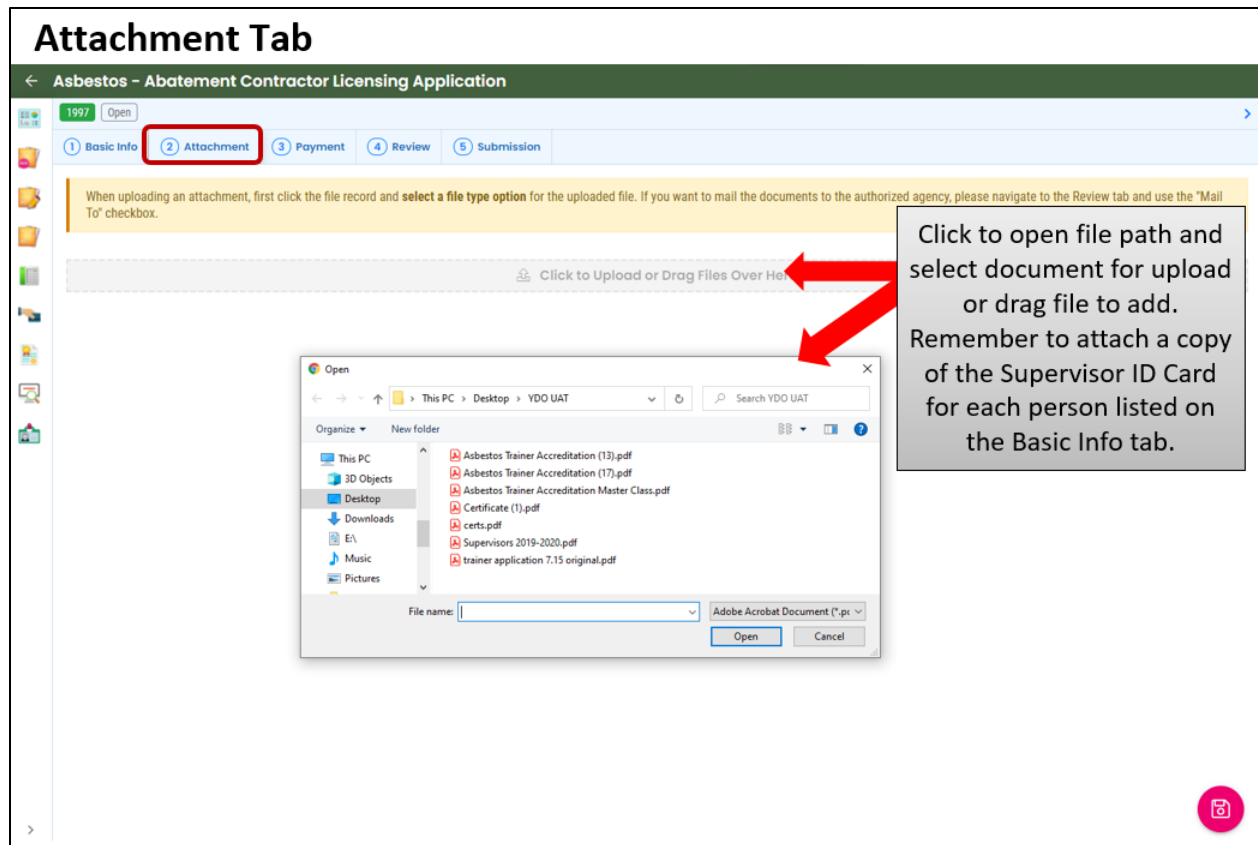
Required

Remember to attach a copy of the Supervisor ID Card to the Attachment Tab.

## II. Attachments

On the Attachment tab, upload or drag a copy of the Oregon ID Card for each of the certified supervisors listed on the notification form under the Basic Info tab. You will not be able to submit your annual notification until you have returned to the Attachment tab and uploaded a copy of the certified supervisor's ID card.





### III. Making a Payment

Proceed to the "Payment" tab and click the blue "Pay Amount Due" box.

## Payment Tab

Asbestos - Abatement Contractor Licensing Application

1953 Open

1 Basic Info 2 Attachment 3 Payment 4 Review 5 Submission

Please complete the payment process.

☐ Tax ☒ Paid ☐ Due  
 \$ 750.00 - \$ 0.00 = \$ 750.00

Click the "Pay Amount Due" button to initiate the payment process.

**Pay Amount Due**

Fee

Small Scale Friable License Fee \$ 750.00

Payment Transactions

No transaction record found.

The options for payment are currently electronic fund transfer through ACH e-Payment or by check.

1. ACH e-Payment: Make an electronic fund transfer.
2. Check by Mail: Print submittal receipt and mail along with paper check to the US Bank lockbox address as indicated.

### Option 1: Payment by ACH e-Payment

1. Select ACH e-Payment.
2. Launch e-Pay.
3. After submitting bank payment information, return to this page and click "save."

## Payment Tab: ACH e-Payment Option

Asbestos - Abatement Contractor Licensing Application

1953 Open

1 Basic Info 2 Attachment 3 Payment 4 Review 5 Submission

Please complete the payment process.

☒ Tax ☒ Paid ☐ Due  
 \$ 750.00 - \$ 0.00 = \$ 750.00

1 ☒ ACH Automated Clearing House (ACH) payment method:

☐ Check by Mail

When clicking button on the right, you will be **redirect** to agency's payment portal to finish the payment.  
Once finished, you will be **redirect back** to the system to finish the task.

2 **Redirect to E-Pay**

Fee

Small Scale Friable License Fee \$ 750.00

Payment Transactions

No transaction record found.

This launches the secure payment module where you enter bank routing number and account information to submit payment. After completion, this window reappears.

## e-Pay steps in secure Financial Information Management System (FIMS)

**State of Oregon**  
**DEQ Department of Environmental Quality**

**Make a Payment**

My Payment  
DEQ GovOnline Pymts  
Amount Due \$750.00

Payment Information  
Frequency One Time  
Payment Amount \$750.00  
Payment Date Pay Now

Contact Information  
First Name air45B  
Last Name Testing  
Company (Optional)  
Address 1 250 Bowie Ave  
Address 2 (Optional)  
City Toronto  
State Select  
Zip Code (Optional)  
Phone Number 5032295696  
Email Address eash\_valton@enforach.com  
[Become a Registered User](#)

Payment Method  
Bank Routing Number  
Bank Account Number  
Bank Account Type ☒ Checking ☐ Savings  
☐ This is a business account

**1** Review contact information for accuracy

**2** Enter bank account information

**3** Click "Continue"

[Continue](#) [Cancel](#)

[Customer Service](#) | [Help](#) | [Privacy Policy](#) | [Security](#)

**State of Oregon**  
**DEQ Department of Environmental Quality**

**Review Payment**

Please review the information below and select Confirm to process your payment. Select Back to return to the previous page to make changes to your payment.

Payment Details  
Description DEQ GOVONLINE  
DEQ GovOnline Pymts  
https://oregon-public/ust.govonlineasas/client/pub/login  
Payment Amount \$750.00  
Payment Date 07/12/2021

Payment Method  
Bank Routing Number  
Bank Name US BANK NA  
Bank Account Number  
Bank Account Type Checking  
Bank Category Consumer  
Confirmation Email certfier\_arGHG@yahoo.com

Contact Information  
First Name Sean  
Last Name John  
Company Sean John  
Address 1 300 N Winning Way  
City Portland  
State OR  
Zip Code 97227  
Phone Number 5036174692  
Email Address certfier\_arGHG@yahoo.com

**4** Check box to accept terms


☒ I accept the Terms and Conditions

**5** Click "Confirm"

[Confirm](#) [Back](#)

[Customer Service](#) | [Help](#) | [Privacy Policy](#) | [Security](#)

[Exit](#)



## State of Oregon Department of Environmental Quality

### Confirmation

Please click the 'Return to Home Page' button to complete the payment process.  
Please keep a record of your Confirmation Number, or [print this page](#) for your records.

Confirmation Number: **DEQTST000001971**

Payment Details


|                       |   |
|-----------------------|---|
| <b>Description</b>    | DEQ GOVONLINE<br>DEQ GovOnline Pymts<br><a href="https://oregon-public-uat.govonlinesaas.com/client/pub/login">https://oregon-public-uat.govonlinesaas.com/client/pub/login</a> |
| <b>Payment Amount</b> | \$750.00  |
| <b>Payment Date</b>   | 07/12/2021  |
| <b>Status</b>         | SCHEDULED   |

6 **Returns to the Submittal**

Payment Method

|                              |                            |
|------------------------------|----------------------------|
| <b>Bank Routing Number</b>   |                            |
| <b>Bank Name</b>             | US BANK NA                 |
| <b>Bank Account Number</b>   |                            |
| <b>Bank Account Type</b>     | Checking                   |
| <b>Bank Account Category</b> | Consumer                   |
| <b>Confirmation Email</b>    | certifier_airGHG@yahoo.com |

[Return to Home](#)

powered by 

[Customer Service](#) | [Help](#) | [Privacy Policy](#) | [Security](#)

## Payment Tab: ACH e-Payment Option

← Asbestos - Abatement Contractor Licensing Application

1997 Open

1 Basic Info 2 Attachment 3 Payment 4 Review 5 Submission

You've requested to pay amount due by mailing a check.

|            |             |               |
|------------|-------------|---------------|
| <b>Fee</b> | <b>Paid</b> | <b>Credit</b> |
| \$750.00   | \$750.00    | \$0.00        |

**Fee**


|                                 |          |
|---------------------------------|----------|
| Small Scale Friable License Fee | \$750.00 |
| Permit Fee                      |          |

**Payment Transactions**

|                 |          |
|-----------------|----------|
| ePayment (ACH)  | \$750.00 |
| 2021-07-21      |          |
| 2021-07-22      |          |
| DEQTST000002035 |          |

The processed ACH e-payment will appear as "Paid".

3 Click "save" icon.



## Option 2: Check by Mail

1. Select Check by Mail.
2. Check the confirmation box.
3. Click "save" icon.

**Payment Tab: Check by Mail Option**

Asbestos - Abatement Contractor Licensing Application

1997 Open

1 Basic Info 2 Attachment 3 Payment 4 Review 5 Submission

You've requested to pay amount due by mailing a check.

Fee: \$750.00 Paid: \$0.00 Due: \$750.00

1 ☐ ACH ☒ Check by Mail

Check by Mail payment method:

Please make the check payable to:

Department of Environmental Quality  
DEQ Financial Services - LBX3615  
P.O. Box 3615  
Portland OR 97208-3615

2 ☒ Check here to confirm Check by Mail payment method.

Pay Amount Due

Fee

Small Scale Friable License Fee Permit Fee \$750.00

Payment Transactions

No transaction record found.

3

By following these three steps, you enable the system to produce a Submittal Receipt after your submittal is finalized. The submittal receipt contains instructions and bank mailing address to use when mailing your payment by check.

## IV. Reviewing the Submittal

The Review tab allows you to download a PDF copy of the annual notification to review the information prior to final submission. The Review tab will also indicate if there are any required fields that are not complete.

## Review Tab

← Asbestos - Abatement Contractor Licensing Application

2013 Open

1 Basic Info 2 Attachment 3 Payment 4 Review 5 Submission

Review your submittal and any attachments. Save any changes you have made before returning to this page, and proceed to the Submission page.

Submittal Form(s) Summary

Please check if the following sections are completed. Click on the PDF (PDF) hyperlink to open/save/print the PDF form.

✓ Basic Info

Payment

Fee \$750.00 + Service \$0.00 = Paid Due

Mandatory Attachment

All Required Attachments Were


Uploaded Attachment

certs.pdf Copy of the ID Card for Each Listed PDF 1,315 KB

Click to review notification before submitting. If any changes are needed, navigate to the related tabs to make those changes. Always click "save" after making changes.

## Sample PDF file

### Review Tab: Annual Notification PDF



**Asbestos - Abatement Contractor Licensing Application**  
Department of Environmental Quality, State of Oregon  
700 NE Multnomah Street, Suite 600 Oregon, OR 97232-4100 503-229-5437 7/21/2021

**DEQ USE ONLY**  
Submittal ID: 1997 Submitted Date:

**General Information**  
If this application for new, renewal, or modification? [New](#)  
License Type: [Annual Small Scale Friable ACM Notification](#)  
Are you completing this form on behalf of a Facility or Abatement Contractor? [Abatement Contractor](#)

**Asbestos Abatement Contractor Information**  
Contractor Name: [Robert Brown](#)  
Mailing Address: [300 N Winning Way](#)  
Phone Number: [150-361-7469](#) Fax Number: Email Address: [certifier\\_airGHG@yahoo.com](#)  
City: [Portland](#) State: [OR](#) ZIP Code: [97227](#)  
Is mailing address different from above address? [No](#)

**Supervisor Information**  
Full Name(Business Name): [Marty Martinson](#)  
Certification No: [F23144](#)

**Related Certifications/Licenses/Oregon OSHA Competent Person**  
List below or on an attached sheet of paper all asbestos-related Certificates and licenses issued to the applicant during the one year period immediately preceding this application submittal  
☐ Provide via attachment  

| Name                         | License/Certification Number | Issuing Agency and Type of Certification/License |
|------------------------------|------------------------------|--|
| <a href="#">Rocky Alaniz</a> | <a href="#">88888888</a>     | <a href="#">DEQ</a>                              |

**Additional Questions**  
Start Date: [2021-06-28](#) End Date: [2021-07-01](#)  
Describe Method of Abatement and Disposal:  
[Removal](#)  
Asbestos Disposal Site Name: [Landfill](#)  
Disposal Site Address/Location: [Portland](#)  
Asbestos Waste Hauler Name: [Removal Agent](#)  
Waste Hauler Phone Number: [150-361-7469](#)  
Asbestos Waste Hauler Address:  
[Portland](#)

< Page: 1 of 2 >

## V. Resume Editing the Submittal

If you are unable to complete the annual notification at any point in the process, you may return to the system at a later time to resume editing the submittal. The following steps will guide you through locating the annual notification and continuing with the submittal.

After logging into your account, the Dashboard screen will appear. Using the Quick Links, navigate to the “Resume Edits” area to view the Pending Submittals and locate your unfinished annual notification.

Alternatively, you may access the pending submittal using the “...” icon.





## Submission Tab

Asbestos - Abatement Contractor Licensing Application

1 Basic Info 2 Attachment 3 Payment 4 Review 5 Submission

**Certification Statement**

Declaration of accuracy information provided: \*

Certification for all forms: I certify that the information contained in this application or notification is true and correct to the best of my knowledge and belief.

Additional certification for full scale contractor license applicants: I further certify that I have read and understand the following rules and regulations and agree to comply with these rules and regulation: Oregon Administrative Rule (OAR) Chapter 340, Division 248; Oregon Occupational Safety and Health Division, OAR Chapter 437, Division 2, Subdivision Z and Division 3, Subdivision Z; and 40 Code of Federal Regulations Part 763 Subpart E.

☒ I have read and agree to the above certification statement

**Security Question & PIN Number**

Security Question: what is the last name of your favorite teacher? \*

☐ Show Question Answer

PIN: \*

**Security Precautions**

To prevent your information from being used inappropriately, we maintain stringent system safeguards as well as physical and administrative protection. In addition, the security safeguards are also powered by VeriSign's Certificates and Authorize.NET's PCI compliant processes. Once we provide you with a password, you are responsible for maintaining the confidentiality of the password. Please note that access to these links, irrespective of the issuance of the User ID and Password, may be terminated by our discretion at any time.

**Disclaimer**

The system, its agencies, officers, or employees protect your confidential information. However personally identifiable information privacy is a new and evolving area, and despite dedicated efforts, some mistakes and misunderstandings may result. The visitor proceeds to any external sites at their own risk. The development company specifically disclaims any and all liabilities from damages which may result from accessing the website, or from reliance upon any such information.

**Submit**

**Send Back Attachments**

**Submit Information**

Asbestos - Abatement Contractor Licensing/Annual Notification Application (ASB-2/ASB-7)

☒ All Quality: Asbestos

☒ 140055 New

This form shall be used by a person who wishes to seek a Contractor License from DEQ or submit an Annual Notification.

Oregon Administrative Rule 340-248-020 (Licensing and Certification Requirements: Contractor Licensing) requires that (1) a contractor must submit an application for a license on a DEQ-approved form and must include the following (a) Documentation and information in this notification and those representative (b) required.

**All Attachment Requirements**

**Copy of the ID Card for Each Listed Supervisor**

☒ Copy of the ID Card for Each Listed Supervisor

☒ pdf jpg png pdf doc docx png

Check the acknowledgement box and answer your security question and PIN number.

Next, click the activated "Submit" button.

## Submission Tab

Asbestos - Abatement Contractor Licensing Application

1 Basic Info 2 Attachment 3 Payment 4 Review 5 Submission

**Certification Statement**

Declaration of accuracy information provided: \*

Certification for all forms: I certify that the information contained in this application or notification is true and correct to the best of my knowledge and belief.

Additional certification for full scale contractor license applicants: I further certify that I have read and understand the following rules and regulations and agree to comply with these rules and regulation: Oregon Administrative Rule (OAR) Chapter 340, Division 248; Oregon Occupational Safety and Health Division, OAR Chapter 437, Division 2, Subdivision Z and Division 3, Subdivision Z; and 40 Code of Federal Regulations Part 763 Subpart E.

☒ I have read and agree to the above certification statement

**Security Question & PIN Number**

Security Question: what is the last name of your favorite teacher? \*

☐ Show Question Answer

PIN: \*

**Security Precautions**

To prevent your information from being used inappropriately, we maintain stringent system safeguards as well as physical and administrative protection. In addition, the security safeguards are also powered by VeriSign's Certificates and Authorize.NET's PCI compliant processes. Once we provide you with a password, you are responsible for maintaining the confidentiality of the password. Please note that access to these links, irrespective of the issuance of the User ID and Password, may be terminated by our discretion at any time.

**Disclaimer**

The system, its agencies, officers, or employees protect your confidential information. However personally identifiable information privacy is a new and evolving area, and despite dedicated efforts, some mistakes and misunderstandings may result. The visitor proceeds to any external sites at their own risk. The development company specifically disclaims any and all liabilities from damages which may result from accessing the website, or from reliance upon any such information.

**Submit**

**Send Back Attachments**

**Submit Information**

Asbestos - Abatement Contractor Licensing/Annual Notification Application (ASB-2/ASB-7)

☒ All Quality: Asbestos

☒ 140055 New

This form shall be used by a person who wishes to seek a Contractor License from DEQ or submit an Annual Notification.

Oregon Administrative Rule 340-248-020 (Licensing and Certification Requirements: Contractor Licensing) requires that (1) a contractor must submit an application for a license on a DEQ-approved form and must include the following (a) Documentation and information in this notification and those representative (b) required.

**All Attachment Requirements**

**Copy of the ID Card for Each Listed Supervisor**

☒ Copy of the ID Card for Each Listed Supervisor

☒ pdf jpg png pdf doc docx png

Completing the fields activates the "Submit" button.

## Submission Confirmation

### Submission Confirmation

Asbestos - Abatement Contractor Licensing Application

1911 Complete Submittal

1 Receipt

**Submission Successful** **Confirmed!**

Confirmation of Submittal: 1. Your application has been received and will be reviewed shortly. 2. Check your account, email and text message for system notification at various mile stones. Please click **Print** to print your receipt

**Submittal Summary**

|               |  |                    |  |
|---------------|--|--------------------|--|
| Submittal ID: | 1911   | Submitted Date:    | 2021-07-07   |
| Submitted By: | airASB Testing<br>503-229-5696<br>eain_kelton@enfotech.com | Owner Information: | airASB Testing<br>503-229-5696<br>eain_kelton@enfotech.com |

**Form Detail**

|                 |   |                   |                   |
|-----------------|---|-------------------|-------------------|
| Submittal Name: | Asbestos - Abatement Contractor Licensing/Annual Notification Application (ASN-2/ASN-7) | Submitted Method: | Online Submission |
|-----------------|---|-------------------|-------------------|

**Submittal Information**

Asbestos - Abatement Contractor Licensing/Annual Notification Application (ASN-2/ASN-7)

Air Quality | Asbestos

140005 | New

This form shall be used by a person who wishes to seek a Contractor License from DEQ or submit an Annual Notification.

Oregon Administrative Rule 340-248-0120 (Licensing and Certification Requirements: Contractor Licensing) requires that: (1) A contractor must submit an application for a license on a 2011 Submittal Form and must include the following:

**All Attachment Requirements**

**Copy of the ID Card for Each Listed Supervisor**

Copy of the ID Card for Each Listed Supervisor

gf | jpg | jpeg | pdf | doc | docx | png

### Submission Confirmation

Asbestos - Abatement Contractor Licensing Application

2013 Complete Submittal

1 Receipt

**Submission Successful**

Confirmation of Submittal: 1. Your application has been received and will be reviewed shortly. 2. Check your account, email and text message for system notification at various mile stones. Please click **Print** to print your receipt

**Submittal Summary**

|               |  |                    |  |
|---------------|--|--------------------|--|
| Submittal ID: | 2013   | Submitted Date:    | 2021-07-21   |
| Submitted By: | airASB Testing<br>503-229-5696<br>eain_kelton@enfotech.com | Owner Information: | airASB Testing<br>503-229-5696<br>eain_kelton@enfotech.com |

**Form Detail**

|                 |   |                   |                   |
|-----------------|---|-------------------|-------------------|
| Submittal Name: | Asbestos - Abatement Contractor Licensing/Annual Notification Application (ASN-2/ASN-7) | Submitted Method: | Online Submission |
|-----------------|---|-------------------|-------------------|

**Payment Detail**

| Payment Date | Fee Amount | Paid Amount | Payment Method |
|--------------|------------|-------------|----------------|
|              | 750        | 0           | Check          |
| Total:       | 750        | 0           |                |

**Certification**

**Certification Statement:** Certification for all forms: I certify that the information contained in this application or notification is true and correct to the best of my knowledge and belief. Additional certification for full scale contractor license applicants: I further certify that I have read and understand the following rules and regulations and agree to comply with these rules and regulation: Oregon Administrative Rule (OAR) Chapter 340, Division 248; Oregon Occupational Safety and Health Division, OAR Chapter 437, Division 2, Subdivision 2 and Division 3, Subdivision 2; and 40 Code of Federal Regulations Part 763 Subpart E.

**Certification Question:** where did you first meet your spouse?

**Certification Question Answer:** \*\*\*\*\*

**PIN Number:** \*\*\*\*\*

**Responsible Official:** airASB Testing

**Sender IP Address:** 159.121.206.56

**Attachment List**

certa.pdf  
Copy of the ID Card for Each Listed Supervisor  
PDF | 1,315 KB

**Print**

## Submittal Receipt (Paid in Full) PDF



### Submittal Receipt

Department of Environmental Quality, State of Oregon

700 NE Multnomah Street, Suite 600 Oregon, OR 97232-4100

Create Date: 7/21/2021

### Submittal Summary

Submittal ID: 1997

Application: Asbestos - Abatement Contractor Licensing/Annual Notification Application (ASN-2/ASN-7)

Submitted By: airASB Testing

Email: eain.enfotech.test2@gmail.com

Owner Information: airASB Testing

Email: eain.enfotech.test2@gmail.com

Submitted Date: 07/21/2021

### Form Detail

Submittal Name: Asbestos - Abatement Contractor Licensing/Annual Notification Application (ASN-2/ASN-7)

Submission Method: Online

### Payment Information (PAID IN FULL)

Processing Fee: \$750.00 Convenience Fee: (None) Total Amount Due: (None)

Payment Method: ePayment (ACH) Paid Amount: \$750.00 Date Paid: 7/21/2021 3:35:07 PM

Confirmation Number: DEQTST000002035

### Certification

Certification Statement: Certification for all forms: I certify that the information contained in this application or notification is true and correct to the best of my knowledge and belief.

Additional certification for full scale contractor license applicants: I further certify that I have read and understand the following rules and regulations and agree to comply with these rules and regulation: Oregon Administrative Rule (OAR) Chapter 340, Division 248; Oregon Occupational Safety and Health Division, OAR Chapter 437, Division 2, Subdivision Z and Division 3, Subdivision 2; and 40 Code of Federal Regulations Part 763 Subpart E.

Certification Question: what is your favorite song?

Certification Question Answer: \*\*\*\*\*

PIN Number: \*\*\*\*\*

IP Address: 159.121.206.56

Responsible Official: airASB Testing

## Submittal Receipt (Balance Due) PDF



### Submittal Receipt

Department of Environmental Quality, State of Oregon

700 NE Multnomah Street, Suite 600 Oregon, OR 97232-4100

Create Date: 7/21/2021

### Submittal Summary

Submittal ID: 2013

Application: Asbestos - Abatement Contractor Licensing/Annual Notification Application (ASN-2/ASN-7)

Submitted By: airASB Testing

Email: eain.enfotech.test2@gmail.com

Owner Information: airASB Testing

Email: eain.enfotech.test2@gmail.com

Submitted Date: 07/21/2021

### Form Detail

Submittal Name: Asbestos - Abatement Contractor Licensing/Annual Notification Application (ASN-2/ASN-7)

Submission Method: Online

Fee Program ID: 3 Fund Code: ASBLICEN

### Payment Information (BALANCE DUE)

Processing Fee: \$750.00 Convenience Fee: (None) Payment Method: Check Paid Amount: (None) Date Paid: (None)

Total Amount Due: \$750.00

To complete your submittal, send a copy of this Submittal Receipt and payment to:

Department of Environmental Quality  
DEQ Financial Services - LBX3615  
P.O. Box 3615  
Portland OR 97208

Make check payable to: Department of Environmental Quality

Mail check payment to  
the bank address on  
this receipt.

### Certification

Certification Statement: Certification for all forms: I certify that the information contained in this application or notification is true and correct to the best of my knowledge and belief.

Additional certification for full scale contractor license applicants: I further certify that I have read and understand the following rules and regulations and agree to comply with these rules and regulation: Oregon Administrative Rule (OAR) Chapter 340, Division 248; Oregon Occupational Safety and Health Division, OAR Chapter 437, Division 2, Subdivision Z and Division 3, Subdivision 2; and 40 Code of Federal Regulations Part 763 Subpart E.

Certification Question: where did you first meet your spouse?

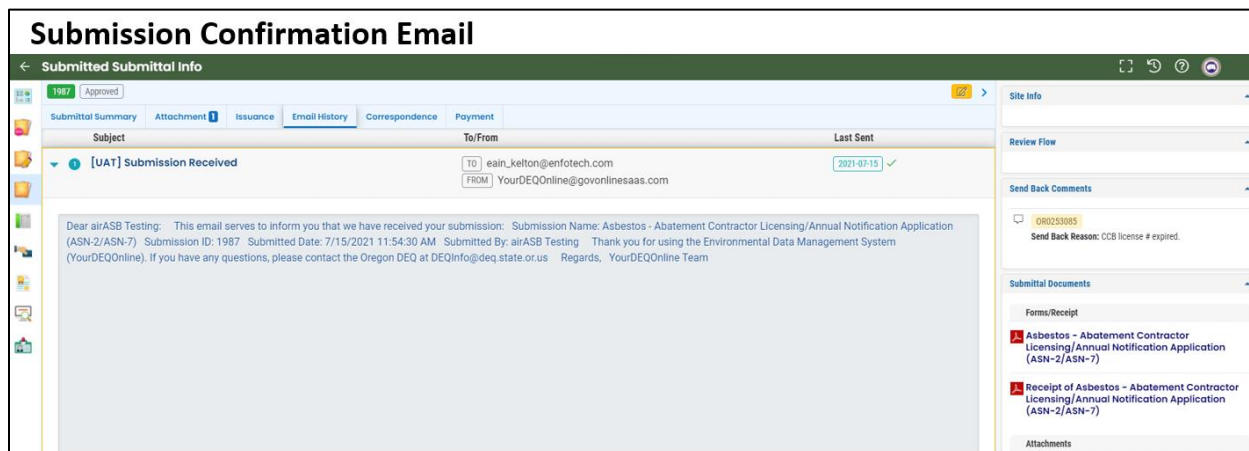
Certification Question Answer: \*\*\*\*\*

PIN Number: \*\*\*\*\*

IP Address: 159.121.206.56

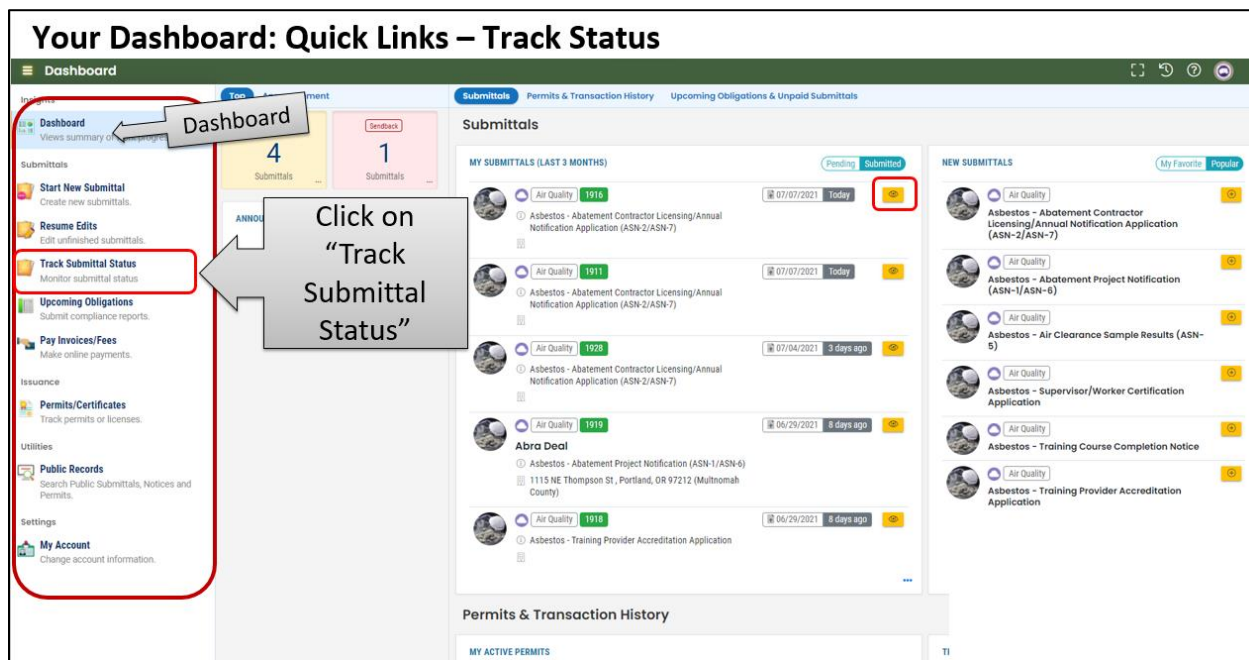
Responsible Official: airASB Testing

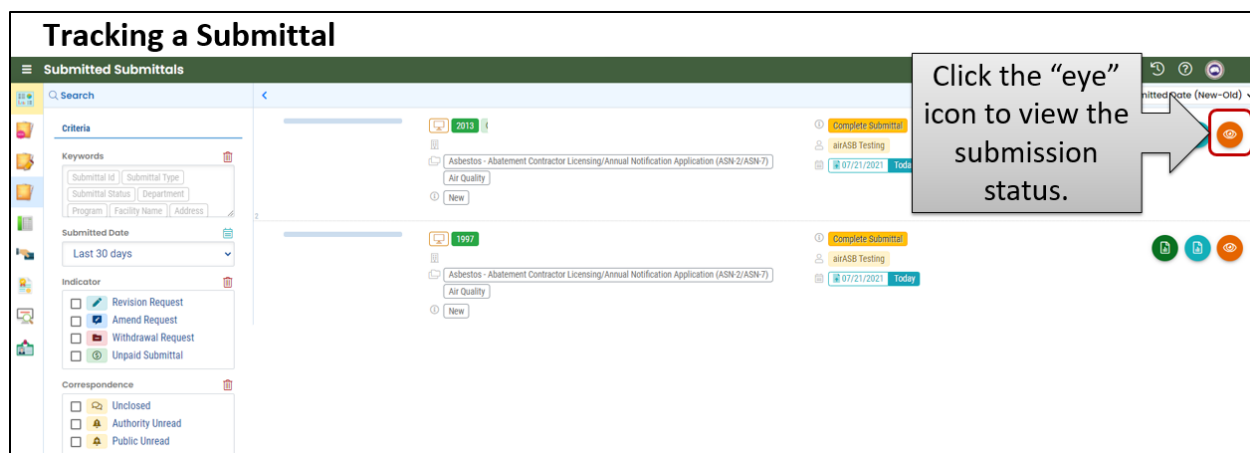
You will receive an automatic email confirming receipt of the submittal. You may review this from the Tracking Submittal Status section.



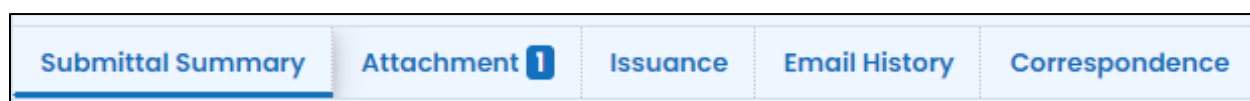
## VII. Tracking Submittal Status

Once you have completed the submittal, open the Track Submittal Status page by using the navigation pane on the left side of the Dashboard screen. Next to the submittal, there will be an “eye” icon to view the status of the submission.



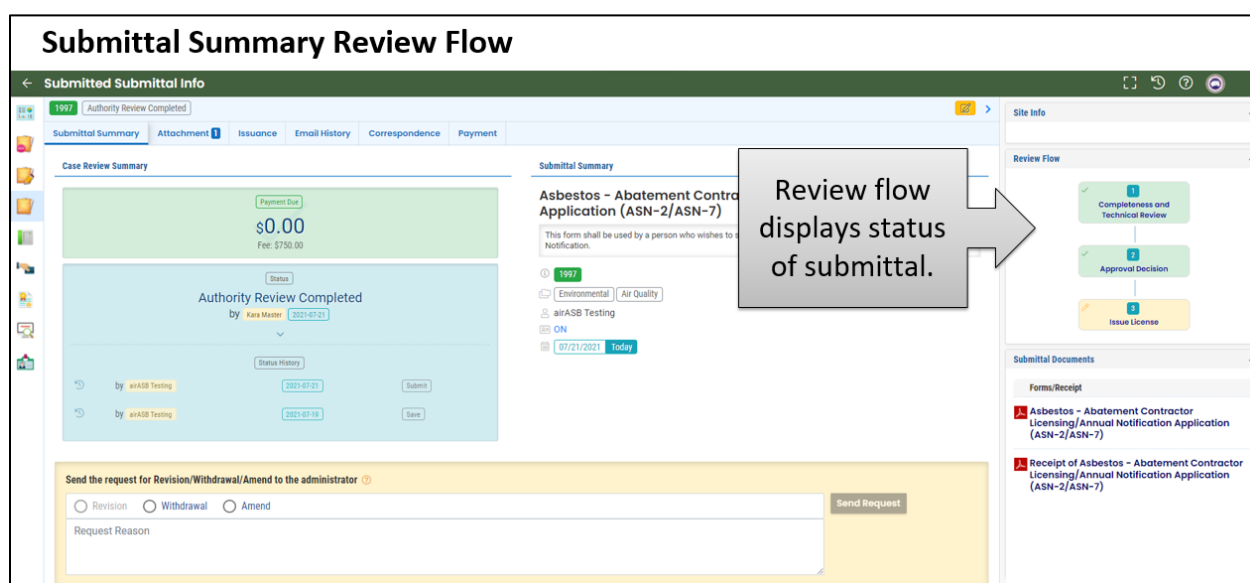


Submittal status includes multiple tabs (below). If you have uploaded any attachments as part of the annual notification, they will be accessible via the Attachment tab. Once the annual notification has been reviewed by DEQ, an annual notification acknowledgement ID number will be assigned and viewable in the Issuance tab.



#### 1. Submittal Summary

The Submittal Summary tab displays the current status of your submission on the right side of the page under Review Flow. Immediately after successful submission, you will receive an email confirming receipt of your submittal which is accessible via the Email History tab. The Review Flow will change from yellow to green as DEQ conducts a review of the submittal. If additional information is required to process the submittal, DEQ will “send back” the annual notification in the system. Refer to the “Submittal Send Back” in **Section VIII** of this document for instructions.



## 2. Issuance Tab

The Issuance tab displays the electronic version of the Annual Small Scale Friable ACM Notification Acknowledgement letter and ID number as issued by DEQ.

**Submittal Issuance**

Submitted Submittal Info

1953 Approved

Submittal Summary Attachment Issuance Email History Correspondence Payment

Issuance Documents

Final Documents

Asbestos Small Scale Friable Contractor License

Issued

Document # SSF-2021-00014

2021-07-11 ~ 2022-07-11

Supporting Documents

Annual Small Scale Friable (SSF) ACM Notification issuance number assigned by DEQ.

Click icon to download a copy of the DEQ issuance document.

## Submittal Issuance: Acknowledgement PDF

**DEQ**

**AKNOWLEDGEMENT OF ANNUAL NOTIFICATION FOR SMALL SCALE FRIABLE ASBESTOS ABATEMENT PROJECTS**

Oregon Department of Environmental Quality  
700 NE Multnomah St., Suite 600  
Portland, OR 97232-4100  
503-229-5982

Subject to Provisions of ORS 468A.700-760 and OAR 340-248

Notification from: Avenger Abatement LLC  
101 Marvel Way  
Portland, OR 97232

Annual Small Scale Friable Number: SSF-2021-00024

**EXPIRATION DATE:** July 21, 2022

**INFORMATION RELIED UPON:**  
Annual Small Scale Friable Notification Form for Abatement of Asbestos Containing Material received on July 21, 2021.

The contractor or facility owner or operator named above submitted an Annual Small Scale Friable Notification Form and appropriate fee for small scale abatement of friable asbestos-containing material from July 21, 2021 through July 21, 2022. Please make sure to comply with all conditions required to conduct asbestos abatement in the State of Oregon subject to the terms and conditions of Oregon Administrative Rules (OAR) Chapter 340 Division 248, including the conditions listed below.

- This annual small scale friable asbestos abatement notification may be used only for projects where no more than 40 linear or 80 square feet of asbestos-containing material is removed for each project. The small scale friable asbestos projects may be conducted at multiple facilities by a single licensed asbestos contractor, or at a facility that has a centrally controlled asbestos operation and maintenance program where the facility owner uses appropriately trained and certified personnel to remove asbestos.
- The contractor or facility owner or operator must ensure that each worker performs asbestos abatement work in compliance with OAR 340-248-0010 through 340-248-0280 and other applicable state and federal asbestos abatement regulations.
- Only those persons who have been properly trained and certified as workers or supervisors for asbestos abatement are permitted to engage in any asbestos abatement project conducted by the contractor or facility owner or operator.
- A certified supervisor for asbestos abatement must be present at all times during each of the small-scale asbestos abatement projects conducted by the contractor or facility owner or operator.
- Provide to DEQ a quarterly summary report of all asbestos abatement projects conducted in the previous three months by the 15th day of the month following the end of the calendar quarter. The summary report must include the information specified in 340-248-0260 subsections (5)(d) through (5)(i) for each project.
- Provide to DEQ, upon request, a list of asbestos abatement projects that are scheduled or are being conducted at the time of the request.
- This notification lasts for a year and must be renewed each year. The contractor or facility owner or operator who intends to conduct small scale friable asbestos abatement past the current expiration date must submit a renewal application and pay the appropriate fee.
- Failure to provide payment will void the annual small scale friable notification and the contractor or facility owner or operator will need to submit individual notifications and appropriate notification fees for each abatement project.
- The contractor or facility owner or operator must allow DEQ representatives access to each project site and all pertinent records at all reasonable times for the purposes of making inspections, collecting samples, obtaining data, reviewing and copying asbestos abatement project records, inspecting abatement worker certification cards, and otherwise conducting all necessary regulatory functions.

## 3. Email History Tab

The Email History tab will display email sent to you regarding this submission, for example, submission received, application send back or application approved.



| Submitted Submittal Info   |   |              |
|--|---|--------------|
| 1987   | Approved  |              |
| <a href="#">Submittal Summary</a> <a href="#">Attachment 1</a> <a href="#">Issuance</a> <a href="#">Email History</a> <a href="#">Correspondence</a> <a href="#">Payment</a> |   |              |
| Subject  | To/From   | Last Sent    |
| 1 [UAT] Submission Received  | TO eain_kelton@enfotech.com<br>FROM YourDEQOnline@govonlinesaas.com | 2021-07-15 ✓ |
| 2 [UAT] Application Send Back  | TO eain_kelton@enfotech.com<br>FROM YourDEQOnline@govonlinesaas.com | 2021-07-15 ✓ |
| 3 [UAT] Submission Received  | TO eain_kelton@enfotech.com<br>FROM YourDEQOnline@govonlinesaas.com | 2021-07-15 ✓ |
| 4 [UAT] Application Approved   | TO eain_kelton@enfotech.com<br>FROM YourDEQOnline@govonlinesaas.com | 2021-07-15 ✓ |

#### 4. Correspondence Tab

The Correspondence tab allows you to initiate messages with DEQ.

### Submittal Correspondence

Submitted Submittal Info

2013

Approved

[Submittal Summary](#)
[Attachment 1](#)
[Issuance](#)
[Email History](#)
[Correspondence](#)
[Payment](#)

Start a correspondence thread...

Post

Agency

Kara Master

07/21/2021, 04:44:09 PM

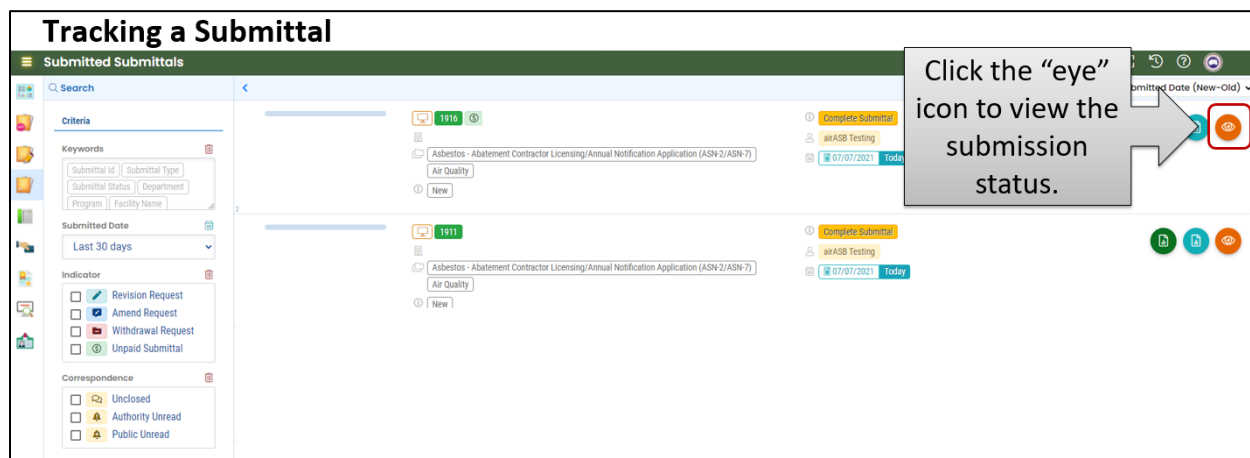
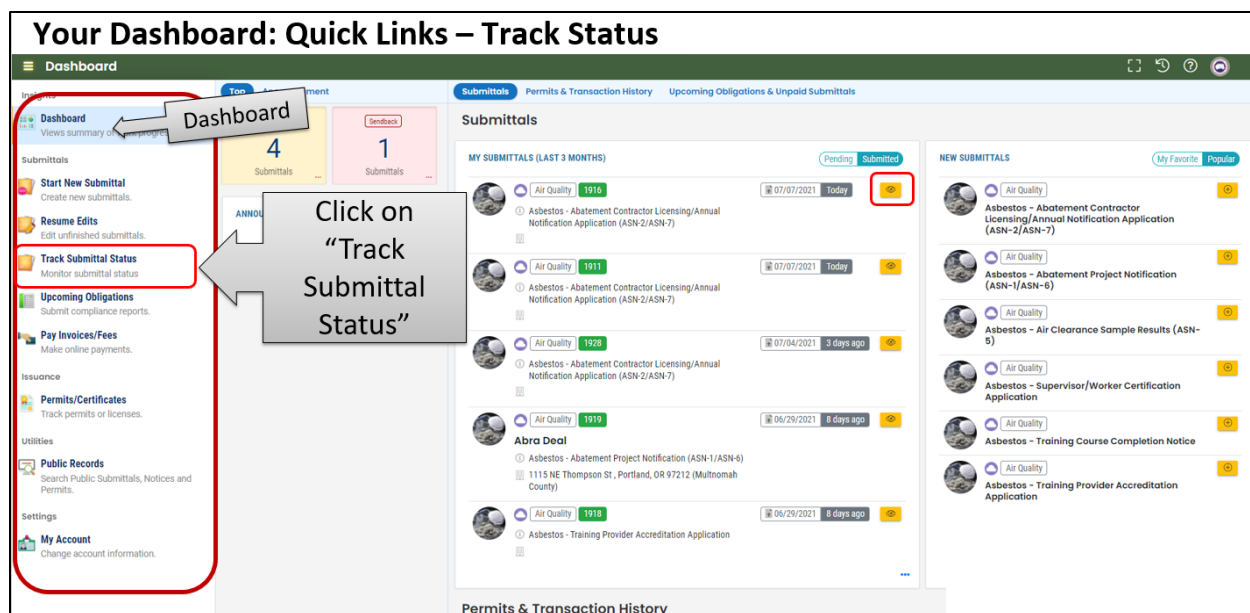
The annual small scale friable notification has been received.

0 Reply

## VIII. Making Corrections

### Amending the Submittal

If you identify an error that needs to be corrected, or other revision after submission of your annual small scale friable ACM notification, you have the ability to revise the submittal. To make revisions, locate the annual notification from the Track Submittal Status area using the Submittal ID number.



Open the notification to view the submittal detail. From the Submittal Summary tab, you will see a box titled "Send the request for Revision/Withdrawal/Amend to the administrator."



Submitted Submittal Info

1997 Authority Review Completed

Submittal Summary Attachment Issuance Email History Correspondence Payment

Case Review Summary

Payment Due  
\$0.00  
Fee: \$750.00

Status  
Authority Review Completed  
by Kara Master 2021-07-21

Status History

by airASB Testing 2021-07-21 Submit

by airASB Testing 2021-07-19 Save

Submittal Summary

Asbestos - Abatement Contractor Licensing/Annual Notification Application (ASN-2/ASN-7)

This form shall be used by a person who wishes to seek a Contractor License from DEQ or submit an Annual Notification.

1997

Environmental Air Quality

airASB Testing

ON

07/21/2021 5 days ago

Review Flow

1 Completeness and Technical Review

2 Approval Decision

3 Issue License

Submittal Documents

Forms/Receipt

Asbestos - Abatement Contractor Licensing/Annual Notification Application (ASN-2/ASN-7)

Receipt of Asbestos - Abatement Contractor Licensing/Annual Notification Application (ASN-2/ASN-7)

Attachments

Send the request for Revision/Withdrawal/Amend to the administrator

☐ Revision ☐ Withdrawal ☐ Amend

Request Reason

Send Request

1 Click "Amend"

Submitted Submittal Info

1997 Authority Review Completed

Submittal Summary Attachment Issuance Email History Correspondence Payment

Case Review Summary

Payment Due  
\$0.00  
Fee: \$750.00

Status  
Authority Review Completed  
by Kara Master 2021-07-21

Status History

by airASB Testing 2021-07-21 Submit

by airASB Testing 2021-07-19 Save

Submittal Summary

Asbestos - Abatement Contractor Licensing/Annual Notification Application (ASN-2/ASN-7)

This form shall be used by a person who wishes to seek a Contractor License from DEQ or submit an Annual Notification.

1997

Environmental Air Quality

airASB Testing

ON

07/21/2021 5 days ago

Review Flow

1 Completeness and Technical Review

2 Approval Decision

3 Issue License

Submittal Documents

Forms/Receipt

Asbestos - Abatement Contractor Licensing/Annual Notification Application (ASN-2/ASN-7)

Receipt of Asbestos - Abatement Contractor Licensing/Annual Notification Application (ASN-2/ASN-7)

Attachments

Send the request for Revision/Withdrawal/Amend to the administrator

☐ Revision ☐ Withdrawal ☒ Amend

Request Reason

Send Request

2 The red "Amend" button will activate. Click this to unlock the submittal for editing.

3 Click yellow pencil to enter notification to make changes and resubmit.

## Amending an Annual SSF ACM Notification

**Asbestos - Abatement Contractor Licensing Application**

1997 Amendment

1 Basic Info 2 Attachment 3 Payment 4 Review 5 Submission

**General Information**

**For Annual Small Scale Friable ACM Notification:** Facility owners or operators, or contractors who plan to remove asbestos-containing material from a facility where no more than 40 linear feet or 80 square feet of asbestos-containing material is removed at each project must file this form annually to notify DEQ of their intent to conduct those projects. (OAR 340-248-0260(3))

**For Annual Nonfriable ACM Notification:** Annual nonfriable asbestos abatement projects may only be performed at schools, colleges, and facilities where certified asbestos abatement workers perform removal work. This form must be filed annually to notify the DEQ of their intent to conduct nonfriable projects. (OAR 340-248-0260(4))

**\*\*The annual notice is not considered complete until DEQ receives the appropriate fee and all required information.\*\***

**Quarterly Reporting Requirement:** Quarterly reporting is required for all annual projects using DEQ form. These reports summarize the small-scale friable and nonfriable abatement projects completed during each calendar quarter that are covered by the annual notification form(s). DEQ must receive quarterly reports by the 15th day of the month immediately following the end of each calendar quarter (April 15, July 15, October 15, and January 15).

Is this application for new, renewal, or modification?   
 New

Select your license type?   
 Annual Small Scale Friable ACM Notification

Are you completing this form on behalf of a Facility or Abatement Contractor?   
 ☒ Abatement Contractor ☐ Facility

**Asbestos Abatement Contractor Information**

Contractor Name   
 Robert Brown

Phone Number   
 150-361-7469

Fax Number   
 XXX-XXX-XXXX

Email Address   
 certifier\_airGHG@yahoo.com

Country   
 ☒ United States ☐ Canada

Address Line 1   
 300 N Winning Way

Address Line 2

City State Zip Code

Revise any necessary information and resubmit.

Remember to click save!

This Amend action will unlock the submittal to make changes and resubmit to DEQ.

### Submittal Send Back

If DEQ identifies missing or incomplete information, you will receive notification by email outside of the Your DEQ Online system to inform you that the notification has been sent back for additional information. To edit the notification, search for the “Sendback” icon on the submittal and click the pencil icon to begin edits.

## Tracking a Submittal: Send Back – Email History

**Submitted Submittal Info**

1997 Complete Submittal

Submittal Summary Attachment 1 Issuance Email History Correspondence Payment

| Subject                     | To/From   | Last Sent    |
|-----------------------------|---|--------------|
| [UAT] Application Send Back | TO: sony_su@enfotech.com<br>FROM: YourDEQOnline@govonlinesaas.com | 2021-07-26 ✓ |

YourDEQOnline System Message: Dear airASB Testing This email provides notice for your attention to review or/and update the following submission: Submittal ID: 1997 Facility Name: %FACILITY\_NAME% Application Name: Asbestos - Abatement Contractor Licensing/Annual Notification Application (ASN-2/ASN-7) Date submitted: 7/26/2021 9:05:22 AM Submitted By: airASB Testing The reasons for request for review or/and update are appended below this message. Please review and update accordingly. "Missing method of abatement and disposal info." Thank you for using the Environmental Data Management System (YourDEQOnline). If you have any questions, please contact the Oregon DEQ at DEQInfo@deq.state.or.us Regards, YourDEQOnline Team

**Review Flow**

- 1 Completeness and Technical Review
- 2 Approval Decision
- 3 Issue License

**Send Back Comments**

OR0253085  
Send Back Reason: Missing method of abatement and disposal info.

## Tracking a Submittal: Send Back

Notification will appear in Pending Submittals with "Sendback" icon.

Select the annual notification by clicking on the pencil icon.

## Tracking a Submittal: Send Back

Returned submittal may also be viewed in Pending Submittals.

## Tracking a Submittal: Send Back – Basic Info

**Asbestos - Abatement Contractor Licensing Application**

1997 (Amendment)

1 Basic Info 2 Attachment 3 Payment 4 Review 5 Submission

**General Information**

**For Annual Small Scale Friable ACM Notification:** Facility owners or operators, or contractors who perform asbestos abatement projects, where no more than 40 linear feet or 80 square feet of asbestos-containing material is removed at each project, must file this form annually to notify DEQ of their intent to conduct those projects. (OAR 340-248-0260(3))

**For Annual Nonfriable ACM Notification:** Annual nonfriable asbestos abatement projects may only be performed at schools, colleges, and facilities where certified asbestos abatement workers perform removal work. This form must be filed annually to notify the DEQ of their intent to conduct nonfriable projects. (OAR 340-248-0260(4))

**Quarterly Reporting Requirement:** Quarterly reporting is required for all annual projects using DEQ form. These reports summarize the small-scale friable and nonfriable abatement projects completed during each calendar-quarter that are covered by the annual notification form(s). DEQ must receive quarterly reports by the 15th day of the month immediately following the end of each calendar quarter (April 15, July 15, October 15, and January 15).

Is this application for new, renewal, or modification? New

Select your license type? Annual Small Scale Friable ACM Notification

Are you completing this form on behalf of a Facility or Abatement Contractor? Abatement Contractor

**Asbestos Abatement Contractor Information**

Contractor Name Robert Brown

Phone Number 150-361-7469 XXX-XXX-XXXX certifier\_airGHG@yahoo.com

Country United States Canada

Address Line 1 300 N Winning Way Address Line 2

City  State  Zip Code

**Send Back Comments**

OR0253065

Send Back Reason: Missing method of abatement and disposal info.

**Send Back Attachments**

**Submittal Information**

Asbestos - Abatement Contractor Licensing/Annual Notification Application (ASN-2/ASN-7)

1 Air Quality 2 Asbestos

140005 New

This form shall be used by a person who wishes to seek a Contractor License from DEQ or submit an Annual Notification.

Oregon Administrative Rule 340-248-0129 (Licensing and Certification Requirements: Contractor Licensing) requires that:

(1) A contractor must submit an application for a license on a

**Attachment Requirements**

A send back reason will appear on the right-hand side.

Revise any missing or incomplete information and resubmit.

Remember to click save!

Follow the remainder of the submittal steps to resubmit to DEQ with requested information.

## 4. Annual Nonfriable ACM Abatement Notification Submittal

### 1. Starting Annual Nonfriable ACM Abatement Notification

The Responsible Official or delegated Consultant/Preparer may initiate a submittal for an annual nonfriable ACM notification. From your account's dashboard, use quick links to maneuver through the system. From there, follow the steps illustrated below to submit the annual notification online.

## Start a New Submittal

**Dashboard**

Top

ANNOUNCEMENT

**Obligations & Unpaid Submittals**

Pending Submitted

1 Air Quality 1984

Asbestos - Supervisor/Worker Certification Application

07/15/2021 Yesterday

2 Air Quality 1977

Asbestos - Training Provider Accreditation Application

07/14/2021 2 days ago

3 Air Quality 1974

Asbestos - Supervisor/Worker Certification Application

07/14/2021 2 days ago

4 Air Quality 1973

Asbestos - Worker and Supervisor ID Card Purchase

07/14/2021 2 days ago

5 Air Quality 1968

Asbestos - Abatement Contractor Licensing/Annual Notification Application (ASN-2/ASN-7)

07/13/2021 3 days ago

Sendback on 2021-07-13

**NEW SUBMITTALS**

My Favorite Popular

1 Air Quality

Asbestos - Abatement Contractor Licensing/Annual Notification Application (ASN-2/ASN-7)

2 Air Quality

Asbestos - Abatement Project Notification (ASN-1/ASN-6)

3 Air Quality

Asbestos - Air Clearance Sample Results (ASN-5)

4 Air Quality

Asbestos - Supervisor/Worker Certification Application

5 Air Quality

Asbestos - Training Course Completion Notice

6 Air Quality

Asbestos - Training Provider Accreditation Application

Use the first quick link to "start new submittal." This leads to the New Submittal page.

**Permits & Transaction History**

MY ACTIVE PERMITS TRANSACTION HISTORY

## Start a New Annual Notification

**New Submittal**

Search

You have 20 unfinished submittals waiting to be finished.

**Criteria**

Keyword

Submittal Name Description Form Code

Programs

☐ Air Quality

☐ Others

**Air Quality (7)**

|  |           |  |
|--|-----------|--|
| <b>Asbestos - Abatement Contractor Licensing/Annual Notification Application (ASN-2/ASN-7)</b><br>This form shall be used by a person who wishes to seek a Contractor License from DEQ or submit an Annual Notification. | 140095 \$ |  |
| <b>Asbestos - Abatement Project Notification (ASN-1/ASN-6)</b><br>This form shall be used by a person who wishes to submit notification before abating asbestos-containing material.                                     | 140004    |  |
| <b>Asbestos - Air Clearance Sample Results (ASN-5)</b><br>This form shall be used by Asbestos Abatement Contractors to submit Air Clearance Sample Results.  | 140045    |  |
| <b>Asbestos - Supervisor/Worker Certification Application</b><br>This form shall be used by a person who wishes to seek Certification from DEQ to become a Certified Asbestos Worker or a Certified Asbestos Supervisor. | 140002    |  |
| <b>Asbestos - Training Course Completion Notice</b><br>This form shall be used by the Accredited Training Provider to submit certification class information to DEQ.   | 140048    |  |
| <b>Asbestos - Training Provider Accreditation Application</b><br>This form shall be used by a person who wishes to seek an accreditation from DEQ to become an Accredited Asbestos Training Provider.                    | 140001 \$ |  |
| <b>Asbestos - Worker and Supervisor ID Card Purchase</b><br>This form shall be used by Accredited Training Providers to obtain blank Worker/Supervisor ID cards from DEQ.  | 140047 \$ |  |

Click the yellow "+" button to get started.

### List of Submittal Tabs

## Submittal Tabs

**Asbestos - Abatement Contractor Licensing Application**

Open

1 Basic Info 2 Attachment 3 Payment 4 Review 5 Submission

**General Information**

Is this application for new information?

Select your license type?

1. Basic Info  
2. Attachment  
3. Payment  
4. Review  
5. Submission

**Asbestos - Abatement Contractor Licensing/Annual Notification Application (ASN-2/ASN-7)**

140005 New

This form shall be used by a person who wishes to seek a Contractor License from DEQ or submit an Annual Notification.

Oregon Administrative Rule 340-248-0120 (Licensing and Certification Requirements: Contractor Licensing) requires that: (1) A contractor must submit an application for a license on a DEQ-approved form and must include the following: (a) Documentation that the contractor, or the contractor's employee representative, is a certified supervisor, (b) Certification that the contractor has read and understands the applicable Oregon and federal rules and regulations on asbestos abatement and agrees to comply with the rules and regulations. For additional information, please visit: [contractor Licensing](#)

Oregon Administrative Rule 340-248-0260 (Emission Standards and Procedural Requirements: Asbestos Abatement Notification Requirements) requires that: (3) The facility owner or operator, the owner or operator of a demolition or renovation activity, or the contractor may submit annual notification for friable asbestos abatement projects where no more than 40 linear or 80 square feet of asbestos-containing material is removed at each project. Friable asbestos abatement projects subject to an annual notification may be conducted at multiple facilities by a single licensed asbestos contractor, or at a facility that has a centrally controlled asbestos operation and maintenance program where the

Under the "Basic Info" tab, complete all required information. If a required field is left blank or unanswered, the icon will still appear next to the "Basic Info" tab.

## Basic Info Tab

Asbestos - Abatement Contractor Licensing Application

1 Basic Info 2 Attachment 3 Payment 4 Review 5 Submission

General Information

Is this application for new, renewal, or modification?

New

Select your license type?

Full Scale Contractor License  
Annual Small Scale Friable ACM Notification  
**Annual Nonfriable ACM Notification**

Use the drop down to select the Annual Notification

Asbestos - Abatement Contractor Licensing/Annual Notification Application (ASN-2/ASN-7)

Air Quality | Asbestos

140005 | New

This form shall be used by a person who wishes to seek a Contractor License from DEQ or submit an Annual Notification.

Oregon Administrative Rule 340-248-0120 (Licensing and Certification Requirements: Contractor Licensing) requires that: (1) A contractor must submit an application for a license on a DEQ approved form and must include the following: (a) Documentation that the contractor, or the contractor's employee representative, is a certified supervisor; (b) Certification that the contractor has read and understands the applicable Oregon and federal rules and regulations on asbestos abatement and agrees to comply with the rules and regulations; For additional information, please visit: [Contractor Licensing](#)

Oregon Administrative Rule 340-248-0260 (Emission Standards and Procedural Requirements: Asbestos Abatement Notification Requirements) requires that: (3) The facility owner or operator, the owner or operator of a demolition or renovation activity, or the contractor may submit annual notification for friable asbestos abatement projects where no more than 40 linear or 80 square feet of asbestos-containing material is removed at each project. Friable asbestos abatement projects subject to an annual notification may be conducted at multiple facilities by a single licensed asbestos contractor, or at a facility that has a centrally controlled asbestos operation and maintenance program where the

## Basic Info Tab

Asbestos - Abatement Contractor Licensing Application

1 Basic Info 2 Attachment 3 Payment 4 Review 5 Submission

General Information

**For Annual Small Scale Friable ACM Notification:** Facility owners or operators, or contractors who plan to conduct friable asbestos abatement or maintenance projects on a yearly basis, where no more than 40 linear feet or 80 square feet of asbestos-containing material is removed at each project, must file this form annually to notify DEQ of their intent to conduct those projects. (OAR 340-248-0260(3))  
**For Annual Nonfriable ACM Notification:** Annual nonfriable asbestos abatement projects may only be performed at schools, colleges, and facilities where certified asbestos abatement workers perform removal work. This form must be filed annually to notify the DEQ of their intent to conduct nonfriable projects. (OAR 340-248-0260(4))  
\*\*The annual notice is not considered complete until DEQ receives the appropriate fee and all required information.\*\*  
**Quarterly Reporting Requirement:** Quarterly reporting is required for all annual projects using DEQ form. These reports summarize the small-scale friable and nonfriable abatement projects completed during each calendar-quarter that are covered by the annual notification form(s). DEQ must receive quarterly reports by the 15th day of the month immediately following the end of each calendar quarter (April 15, July 15, October 15, and January 15).

Is this application for new, renewal, or modification?

New

Select your license type?

Annual Nonfriable ACM Notification

Are you using a DEQ-licensed asbestos abatement contractor?

☐ Yes ☐ No

**Required**

Name of school, college, or facility

**Required**

Name of contact person

**Required**

School, College, or facility address & City

**Required**

Describe facility

**Required**

**Additional Questions**

Start Date

mm/dd/yyyy

**Required**

End Date

mm/dd/yyyy

**Required**

Describe Method of Abatement and Disposal

**Required**

Answer all required fields to complete the form.





## Basic Info Tab – Annual Nonfriable ACM Notification

**Asbestos – Abatement Contractor Licensing Application**

1 Basic Info 2 Attachment 3 Payment 4 Review 5 Submission

**General Information**

For Annual Small Scale Friable ACM Notification: Facility owners or operators, or contractors who plan to conduct friable asbestos abatement or maintenance projects on a yearly basis, where no more than 40 linear feet or 80 square feet of asbestos-containing material is removed at each project, must file this form annually to notify DEQ of their intent to conduct those projects. (OAR 340-248-0260(3))  
**For Annual Nonfriable ACM Notification:** Annual nonfriable asbestos abatement projects may only be performed at schools, colleges, and facilities where certified asbestos abatement workers perform removal work. This form must be filed annually to notify the DEQ of their intent to conduct nonfriable projects. (OAR 340-248-0260(4))  
 \*\*The annual notice is not considered complete until DEQ receives the appropriate fee and all required information.\*\*  
**Quarterly Reporting Requirement:** Quarterly reporting is required for all annual projects using DEQ form. These reports summarize the small-scale friable and nonfriable abatement projects completed during each calendar-quarter that are covered by the annual notification form(s). DEQ must receive quarterly reports by the 15th day of the month immediately following the end of each calendar quarter (April 15, July 15, October 15, and January 15).

Is this application for new, renewal, or modification? New Select your license type? Annual Nonfriable ACM Notification

Are you using a DEQ-licensed asbestos abatement contractor? Yes No

Name of school, college, or facility Required

Name of contact person Required Contact phone number Required

School, College, or facility address & City Required

Describe facility Required

**Related Certifications/Licenses/Oregon OSHA Competent Person**

List below or on an attached sheet of paper all asbestos-related Certificates and licenses issued to the applicant during the one year period immediately preceding this application submittal

☐ Provide via attachment

[Add Item](#)

## Basic Info Tab – Annual Nonfriable ACM Notification

**Asbestos – Abatement Contractor Licensing Application**

1 Basic Info 2 Attachment 3 Payment 4 Review 5 Submission

**General Information**

For Annual Small Scale Friable ACM Notification: Facility owners or operators, or contractors who plan to conduct friable asbestos abatement or maintenance projects on a yearly basis, where no more than 40 linear feet or 80 square feet of asbestos-containing material is removed at each project, must file this form annually to notify the DEQ of their intent to conduct those projects. (OAR 340-248-0260(3))  
**For Annual Nonfriable ACM Notification:** Annual nonfriable asbestos abatement projects may only be performed at schools, colleges, and facilities where certified asbestos abatement workers perform removal work. This form must be filed annually to notify the DEQ of their intent to conduct nonfriable projects. (OAR 340-248-0260(4))  
 \*\*The annual notice is not considered complete until DEQ receives the appropriate fee and all required information.\*\*  
**Quarterly Reporting Requirement:** Quarterly reporting is required for all annual projects using DEQ form. These reports summarize the small-scale friable and nonfriable abatement projects completed during each calendar-quarter that are covered by the annual notification form(s). DEQ must receive quarterly reports by the 15th day of the month immediately following the end of each calendar quarter (April 15, July 15, October 15, and January 15).

Is this application for new, renewal, or modification? New Select your license type? Annual Nonfriable ACM Notification

Are you using a DEQ-licensed asbestos abatement contractor? Yes No

Name of school, college, or facility Master University

Name of contact person Freddie Falcon Contact phone number 555-555-5555

School, College, or facility address & City 101 College Avenue, Portland 97232

Describe facility college

**Related Certifications/Licenses/Oregon OSHA Competent Person**

List below or on an attached sheet of paper all asbestos-related Certificates and licenses issued to the applicant during the one year period immediately preceding this application submittal

☐ Provide via attachment

[Add Item](#)

**Save icon**

Always click the “save” button before proceeding to the next tab.

The system generates and assigns a submittal ID number to your annual notification. Use this to track the notification’s submittal status and look up the notification if you are unable to fully complete it during the submittal process.



## Basic Info Tab – Submittal ID

Once Basic Info is complete and is saved, a submittal ID # will be generated by the system for submittal tracking.

**Asbestos - Abatement Contractor Licensing Application**

2022 Open

1 Basic Info 2 Attachment 3 Payment

**General Information**

For Annual Small Scale Friable ACM Notification: Projects involving the removal of less than 100 square feet of asbestos-containing material (ACM) from a building or structure. (OAR 340-248-0260(3))

For Annual Nonfriable ACM Notification: Annual notification for projects involving the removal of nonfriable ACM. This form must be filed annually to notify the DEQ of their intent to conduct nonfriable projects. (OAR 340-248-0260(4))

\*\*The annual notice is not considered complete until DEQ receives the appropriate fee and all required information.\*\*

**Quarterly Reporting Requirement:** Quarterly reporting is required for all annual projects using DEQ form. These reports summarize the small-scale friable and nonfriable abatement projects completed during each calendar quarter that are covered by the annual notification form(s). DEQ must receive quarterly reports by the 15th day of the month immediately following the end of each calendar quarter (April 15, July 15, October 15, and January 15).

Is this application for new, renewal, or modification?   
 New

Select your license type?   
 Annual Nonfriable ACM Notification

Are you using a DEQ-licensed asbestos abatement contractor?   
 Yes No

Name of school, college, or facility   
 Master University

Name of contact person   
 Freddie Falcon

Contact phone number   
 555-555-5555

School, College, or facility address & City   
 101 College Avenue, Portland 97232

Describe facility   
 college

**Related Certifications/Licenses/Oregon OSHA Competent Person**

List below or on an attached sheet of paper all asbestos-related Certificates and licenses issued to the applicant during the one year period immediately preceding this application submittal

☐ Provide via attachment

**Send Back Attachments**

**Submittal Information**

Asbestos - Abatement Contractor Licensing/Annual Notification Application (ASN-2/ASN-7)

140055 New

This form shall be used by a person who wishes to seek a Contractor License from DEQ or submit an Annual Notification.

Oregon Administrative Rule 340-248-0260 (Licensing and Certification Requirements: Contractor Licensing) requires that: (1) A contractor must submit an application for a license on a DEQ-approved form and must include the following: (a) Documentation that the contractor, or the contractor's employee representative, is a certified supervisor; (b) Certification that the contractor has read and understands the applicable Oregon and federal rules and regulations on asbestos abatement and agrees to comply with the rules and regulations; For additional information, please visit: [Contractor Licensing](#)

Oregon Administrative Rule 340-248-0260 (Emission Standards and Procedural Requirements: Asbestos Abatement Notification Requirements) requires that: (1) The facility owner or operator, the owner or operator of a demolition or renovation activity, or the contractor may submit annual notification for friable asbestos abatement projects where no more than 40 linear or 80 square feet of asbestos-containing material is removed at each project. Friable asbestos abatement projects subject to an annual

## Basic Info Tab – Annual Nonfriable ACM Notification

Remember to attach a copy of the Supervisor ID Card to the Attachment Tab.


**Asbestos - Abatement Contractor Licensing Application**

2022 Open

1 Basic Info 2 Attachment 3 Payment

**Supervisor Information**

Please attach a copy of current certified supervisor card in Attachment Tab for each supervisor listed below.

| Supervisor  | Certification No. |
|---|-------------------|
| <div>  <div> <div>562</div> <div>Martinson, Marty</div> <div>Marty Martinson</div> </div> </div> |                   |

[New](#)

**Additional Questions**

Start Date: 07/24/2021 End Date: 07/23/2022

Describe Method of Abatement and Disposal   
 regulated area, wet methods, double bag, landfill

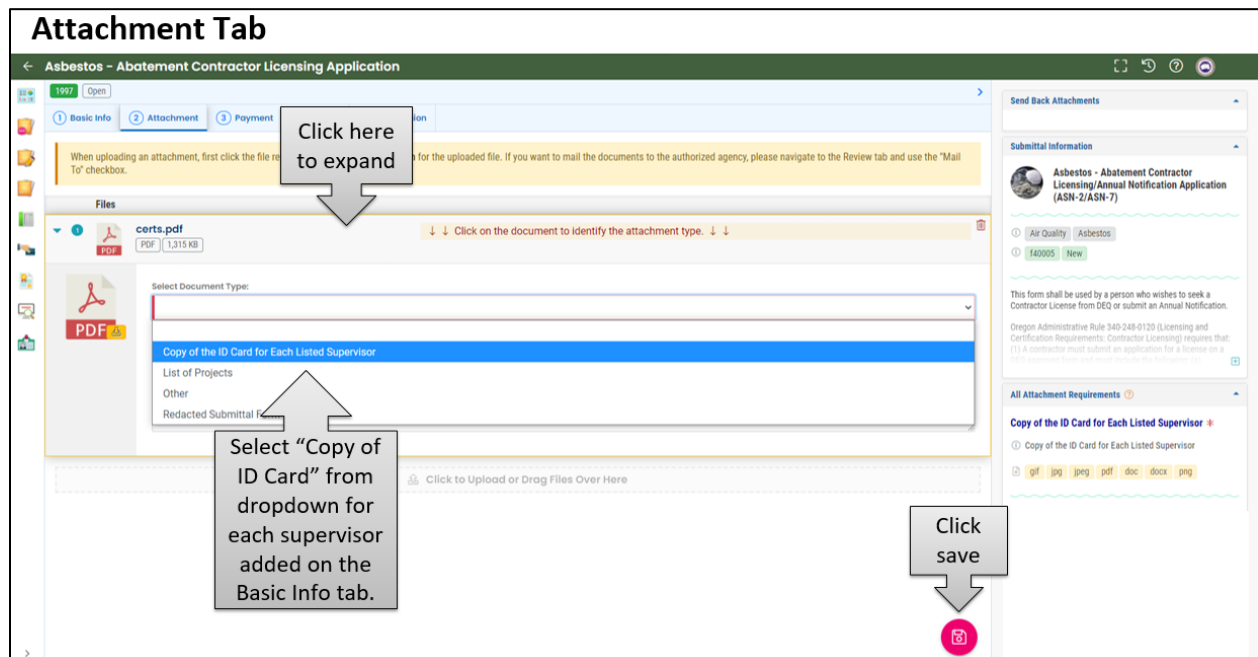
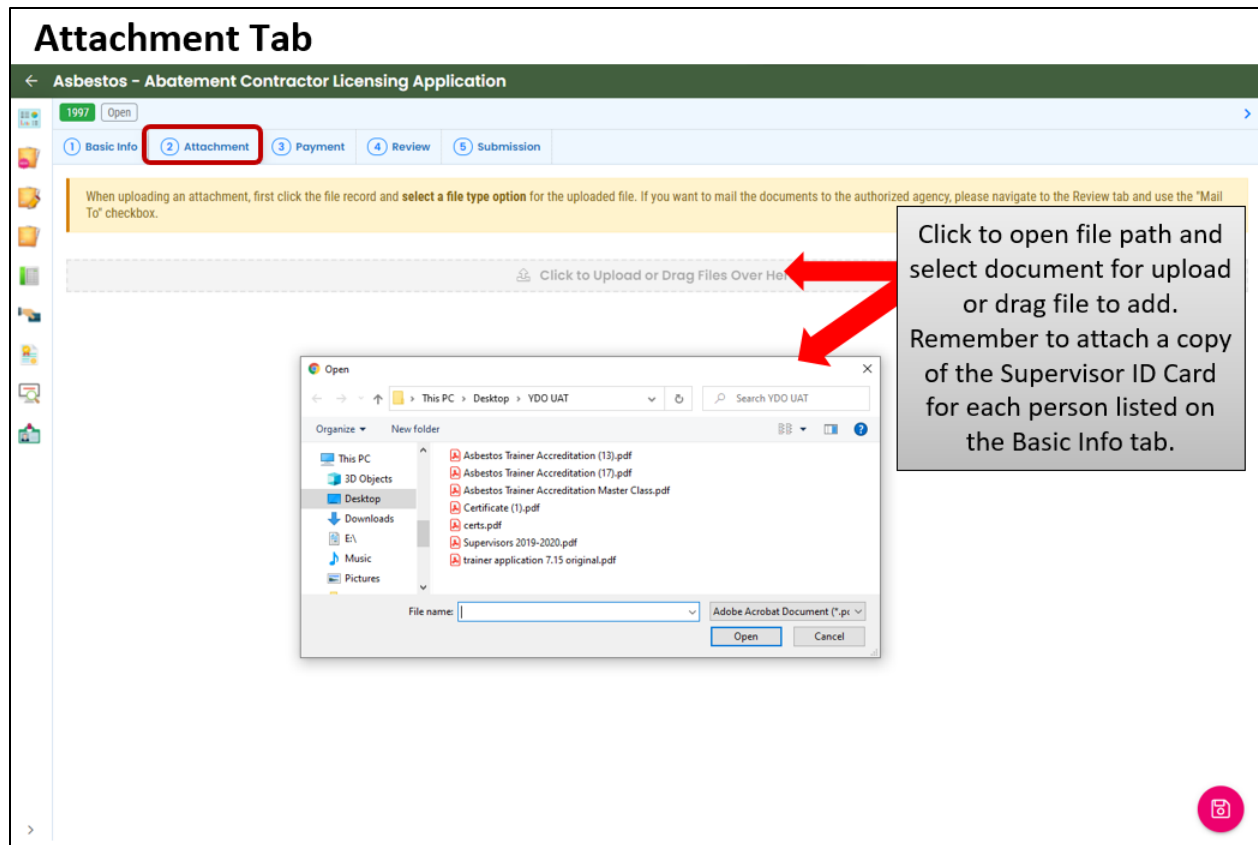
Asbestos Disposal Site Name: Hillsboro LF Disposal Site Address/City/Location: Hillsboro, OR

Asbestos Waste Hauler Name: WasteMgmt Waste Hauler Phone Number: 555-555-5555

Asbestos Waste Hauler Address & City: Beaverton, OR

## II. Attachments

On the Attachment tab, if you select the option of using an asbestos abatement contractor with a certified supervisor, you must upload or drag a copy of the Oregon ID Card for each of the certified supervisors listed on the annual notification form from the Basic Info tab. You will not be able to submit your annual notification until you have returned to the Attachment tab and uploaded a copy of each certified supervisor's ID card.



### III. Making a Payment

Proceed to the "Payment" tab and click the blue "Pay Amount Due" box.

### Payment Tab

← Asbestos – Abatement Contractor Licensing Application

2022 Open

1 Basic Info 2 Attachment 3 **Payment** 4 Review 5 Submission

Please complete the payment process.

Tax \$ 500.00   Paid \$ 0.00   Due \$ 500.00

Click the “Pay Amount Due” button to initiate the payment process. → **Pay Amount Due**

Fee

Annual Nonfriable License Fee \$ 500.00

Permit Fee

Payment Transactions

No transaction record found.

The options for payment are currently electronic fund transfer through ACH e-Payment or by check.

1. ACH e-Payment: Make an electronic fund transfer.
2. Check by Mail: Print submittal receipt and mail along with paper check to the US Bank lockbox address as indicated.

#### Option 1: Payment by ACH e-Payment

1. Select ACH e-Payment.
2. Launch e-Pay.
3. After submitting bank payment information, return to this page and click “save.”

### Payment Tab: ACH e-Payment Option

← Asbestos – Abatement Contractor Licensing Application

2025 Open

1 Basic Info 2 Attachment 3 **Payment** 4 Review 5 Submission

Please complete the payment process.

Fee \$ 500.00   Paid \$ 0.00   Due \$ 500.00

1 **ACH**   Automated Clearing House (ACH) payment method:

☒ ACH   ☐ Check by Mail

When clicking button on the right, you will be **redirect** to agency's payment portal to finish the payment. Once finished, you will be **redirect back** to the system to finish the task.

2 **Redirect to E-Pay**

Pay Amount Due

Fee

Annual Nonfriable License Fee \$ 500.00

Permit Fee

Payment Transactions

No transaction record found.

This launches the secure payment module where you enter bank routing number and account information to submit payment. After completion, this window reappears.

## e-Pay steps in secure Financial Information Management System (FIMS)

State of Oregon  
**DEQ Department of Environmental Quality**

**Make a Payment**

My Payment  
DEQ GovOnline Pymts  
Amount Due \$500.00

Payment Information  
Frequency One Time  
Payment Amount \$500.00  
Payment Date Pay Now

Contact Information  
First Name airASB  
Last Name Testing  
Company (Optional)  
Address 1 250 Bowle Ave  
Address 2 (Optional)  
City Toronto  
State Select  
Zip Code (Optional)  
Phone Number 5032295696  
Email Address sony\_su@enfotech.com  
[Become a Registered User](#)

Payment Method  
Bank Routing Number  
Bank Account Number  
Bank Account Type ☒ Checking ☐ Savings  
☐ This is a business account

1 Review contact information for accuracy

2 Enter bank account information

3 Click "Continue"

[Continue](#) [Cancel](#)

powered by US Bank

[Customer Service](#) | [Help](#) | [Privacy Policy](#) | [Security](#)

State of Oregon  
**DEQ Department of Environmental Quality**

**Review Payment**

Please review the information below and select Confirm to process your payment. Select Back to return to the previous page to make changes to your payment.

Payment Details  
Description DEQ GOVONLINE  
DEQ GovOnline Pymts  
<https://oregon-public-usat.govonlinesas.com/client/pub/login>  
Payment Amount \$500.00  
Payment Date 07/26/2021

Payment Method  
Bank Routing Number  
Bank Name US BANK NA  
Bank Account Number  
Bank Account Type Checking  
Bank Account Category Consumer  
Confirmation Email sony\_su@enfotech.com

Contact Information  
First Name airASB  
Last Name Testing  
Address 1 250 Bowle Ave  
City Toronto  
State OR  
Zip Code 97232  
Phone Number 5032295696  
Email Address sony\_su@enfotech.com

4 Check box to accept terms

I authorize the payee to electronically debit my bank account for the amount(s) and at the rate set forth above.  
If this is a single payment, this authorization is valid for this transaction only. If this is a recurring payment, this authorization is to remain in full force and in effect until I notify my bank or notify the payee of its termination. I understand that I do this by cancelling any pending payments and recurring payment instructions within this system at least three banking days before my account is scheduled to be debited.


☒ I accept the Terms and Conditions

5 Click "Confirm"

[Confirm](#) [Back](#)

powered by US Bank

[Customer Service](#) | [Help](#) | [Privacy Policy](#) | [Security](#)

 **State of Oregon**  
**Department of Environmental Quality**

**Confirmation**

Please click the 'Return to Home Page' button to complete the payment process.  
Please keep a record of your Confirmation Number, or [print this page](#) for your records.  
Confirmation Number: **DEQTST000002046**

**Payment Details**


|                |   |
|----------------|---|
| Description    | DEQ GOVONLINE<br>DEQ GovOnline Pymts<br><a href="https://oregon-public-uat.govonlinesaas.com/client/pub/login">https://oregon-public-uat.govonlinesaas.com/client/pub/login</a> |
| Payment Amount | \$500.00  |
| Payment Date   | 07/26/2021  |
| Status         | SCHEDULED   |

**Payment Method**

|                       |                      |
|-----------------------|----------------------|
| Bank Routing Number   |                      |
| Bank Name             | US BANK NA           |
| Bank Account Number   |                      |
| Bank Account Type     | Checking             |
| Bank Account Category | Consumer             |
| Confirmation Email    | sony_su@enfotech.com |

**6** Returns to the annual notification

[Return to Home](#)

powered by 

[Customer Service](#) | [Help](#) | [Privacy Policy](#) | [Security](#)

## Payment Tab: ACH e-Payment Option

← Asbestos - Abatement Contractor Licensing Application

2023 Open

1 Basic Info 2 Attachment 3 **Payment** 4 Review 5 Submission

Fee: \$ 500.00 - **Paid: \$ 500.00** = Credits: \$ 0.00

Fee

▶ Annual Nonfriable License Fee

① Permit Fee \$ 500.00

Payment Transactions

▶ ePayment (ACH)

2021-07-23 \$ 500.00

2021-07-26

① DEQTST000002046

The processed ACH e-payment will appear as "Paid".

Click "save" icon.

**3**

### Option 2: Check by Mail

1. Select Check by Mail.
2. Check the confirmation box.
3. Click "save" icon.

## Payment Tab: Check by Mail Option

Asbestos - Abatement Contractor Licensing Application

2022 Open

1 Basic Info 2 Attachment 3 Payment 4 Review 5 Submission

You've requested to pay amount due by mailing a check.

Fee Paid Due  
\$ 500.00 - \$ 0.00 = \$ 500.00

1 ☐ ACH ☒ Check by Mail

2 ☒ Check here to confirm Check by Mail payment method.

Check by Mail payment method:

Please make the check payable to:

Department of Environmental Quality  
DEQ Financial Services - LBX3615  
P.O. Box 3615  
Portland OR 97208-3615

3

Fee

Annual Nonfriable License Fee  
① Permit Fee \$ 500.00

Payment Transactions

No transaction record found.

By following these three steps, you enable the system to produce a submittal receipt after your submittal is finalized. The receipt contains instructions and bank mailing address to use when mailing your check.

#### IV. Reviewing the Submittal

Use the Review tab to download a PDF copy of the annual nonfriable ACM notification to review the information prior to final submission. The Review tab will also indicate if there are any required fields that are not complete.

## Review Tab

← Asbestos - Abatement Contractor Licensing Application

2022 Open

1 Basic Info 2 Attachment 3 Payment 4 Review 5 Submission

Review your submittal and any attachments. Save any changes you have made before returning to this page, and proceed to the Submission page.

Submittal Form(s) Summary

Please check if the following sections are completed. Click on the PDF (PDF) hyperlink to open/save/print the PDF form.

✓ Basic Info

Payment

Fee \$ 500.00 + Service \$ 0.00 = Paid \$ 500.00

Mandatory Attachment

All Required Attachments Were

Uploaded Attachment

certs.pdf Copy of the ID Card for Each Listed PDF (1,315 KB)

Click to review notification before submitting. If any changes are needed, navigate to the related tabs to make those changes. Always click "save" after making changes.

### Sample PDF file

## Review Tab: Annual Notification PDF

Asbestos - Abatement Contractor Licensing Application

DEQ Department of Environmental Quality, State of Oregon  
700 NE Multnomah Street, Suite 600 Oregon, OR 97232-4100 503-229-5437 7/23/2021

DEQ USE ONLY

Submittal ID: 2022 Submitted Date:

**General Information**

If this application for new, renewal, or modification? **New**  
License Type: **Annual Nonfriable ACM Notification**  
Are you using a DEQ-licensed asbestos abatement contractor? **Yes**  
Name of school, college, or facility **Master University**  
Name of contact person: **Freddie Falcon** Contact phone number: **555-555-5555**  
School, college, or facility address: **101 College Avenue, Portland 97232**  
Describe facility: **college**

**Asbestos Abatement Contractor Information**

Contractor Name: **Avengers Abatement LLC**  
Mailing Address: **101 Marvel Way**  
Phone Number: **555-555-5555** Fax Number: Email Address: **email@email.com**  
City: **Portland** State: **OR** ZIP Code: **97232**  
Is mailing address different from above address? **No**

**Supervisor Information**

Full Name(Business Name): **Marty Martinson**  
Certification No: **515726**

**Additional Questions**

Start Date: **2021-07-24** End Date: **2022-07-23**  
Describe Method of Abatement and Disposal: **regulated area, wet methods, double bag, landfill**  
Asbestos Disposal Site Name: **Hillsboro LF**  
Disposal Site Address/Location: **Hillsboro, OR**  
Asbestos Waste Hauler Name: **WasteMgmt**  
Waste Hauler Phone Number: **555-555-5555**  
Asbestos Waste Hauler Address: **Beaverton, OR**  
Signature of legally authorized representative

< Page: 1 of 2 >

## V. Resume Editing the Submittal

If you are unable to complete the annual notification at any point in the process and need to return to the system at a later time to resume editing the submittal, the following steps will guide you through locating the notification and continuing with the submittal.

After logging into your account, the Dashboard screen will appear. Using the Quick Links, you can navigate to the “Resume Edits” area to view the Pending Submittals and locate your unfinished annual notification. Alternatively, you may access the pending submittal using the “...” icon.

**Your Dashboard: Quick Links – Resume Edits**

Dashboard

Submittals

Click on “Resume Edits” or “...” to see all pending submittals.

Select the annual notification by clicking on the yellow “eye”.

**Your Dashboard: Pending Submittals**

Pending Submittals

Click the pencil icon to continue annual notification.

After completing all required fields and finishing the notification, go to the Submission tab.

## VI. Completing the Submittal

On the Submission tab, the Responsible Official is in charge of certifying the information contained within the annual notification is true and correct. Answer your account security question and PIN number. These were part of the account registration process.



## Submission Tab

### Asbestos - Abatement Contractor Licensing Application

1 Basic Info 2 Attachment 3 Payment 4 Review 5 Submission

**Certification Statement**

Declaration of accuracy information provided: \*

Certification for all forms: I certify that the information contained in this application or notification is true and correct to the best of my knowledge and belief.

Additional certification for full scale contractor license applicants: I further certify that I have read and understand the following rules and regulations and agree to comply with these rules and regulation: Oregon Administrative Rule (OAR) Chapter 340, Division 248; Oregon Occupational Safety and Health Division, OAR Chapter 437, Division 2, Subdivision Z and Division 3, Subdivision Z; and 40 Code of Federal Regulations Part 763 Subpart E.

☒ I have read and agree to the above certification statement

**Security Question & PIN Number**

Security Question: what is the last name of your favorite teacher? \*

☐ Show Question Answer

PIN: \*

**Security Precautions**

To prevent your information from being used inappropriately, we maintain stringent system safeguards as well as physical and administrative protection. In addition, the security safeguards are also powered by VeriSign's Certificates and Authorize NET's PCI compliant processes. Once we provide you with a password, you are responsible for maintaining the confidentiality of the password. Please note that access to these links, irrespective of the issuance of the User ID and Password, may be terminated by our discretion at any time.

**Disclaimer**

The system, its agencies, officers, or employees protect your confidential information. However personally identifiable information privacy is a new and evolving area, and despite dedicated efforts, some mistakes and misunderstandings may result. The visitor proceeds to any external sites at their own risk. The development company specifically disclaims any and all liabilities from damages which may result from accessing the website, or from reliance upon any such information.

**Submit**

**Send Back Attachments**

**Submit Information**

Asbestos - Abatement Contractor Licensing/Annual Notification Application (ASN-2/ASN-7)

☒ All Quality: Asbestos

☒ 140055 New

This form shall be used by a person who wishes to seek a Contractor License from DEQ or submit an Annual Notification.

Oregon Administrative Rule 340-248-020 (Licensing and Certification Requirements: Contractor Licensing) requires that (1) a contractor must submit an application for a license on a DEQ-approved form and must include the following (a) Documentation and information in this notification and those representative (b) required.

**All Attachment Requirements**

**Copy of the ID Card for Each Listed Supervisor**

☒ Copy of the ID Card for Each Listed Supervisor

☒ pdf jpg png pdf doc docx png

Next, click the now activated "Submit".

## Submission Tab

### Asbestos - Abatement Contractor Licensing Application

1 Basic Info 2 Attachment 3 Payment 4 Review 5 Submission

**Certification Statement**

Declaration of accuracy information provided: \*

Certification for all forms: I certify that the information contained in this application or notification is true and correct to the best of my knowledge and belief.

Additional certification for full scale contractor license applicants: I further certify that I have read and understand the following rules and regulations and agree to comply with these rules and regulation: Oregon Administrative Rule (OAR) Chapter 340, Division 248; Oregon Occupational Safety and Health Division, OAR Chapter 437, Division 2, Subdivision Z and Division 3, Subdivision Z; and 40 Code of Federal Regulations Part 763 Subpart E.

☒ I have read and agree to the above certification statement

**Security Question & PIN Number**

Security Question: what is the last name of your favorite teacher? \*

\*\*\*\*\*

☐ Show Question Answer

PIN: \*

\*\*\*\*\*

**Security Precautions**

To prevent your information from being used inappropriately, we maintain stringent system safeguards as well as physical and administrative protection. In addition, the security safeguards are also powered by VeriSign's Certificates and Authorize NET's PCI compliant processes. Once we provide you with a password, you are responsible for maintaining the confidentiality of the password. Please note that access to these links, irrespective of the issuance of the User ID and Password, may be terminated by our discretion at any time.

**Disclaimer**

The system, its agencies, officers, or employees protect your confidential information. However personally identifiable information privacy is a new and evolving area, and despite dedicated efforts, some mistakes and misunderstandings may result. The visitor proceeds to any external sites at their own risk. The development company specifically disclaims any and all liabilities from damages which may result from accessing the website, or from reliance upon any such information.

**Submit**

**Send Back Attachments**

**Submit Information**

Asbestos - Abatement Contractor Licensing/Annual Notification Application (ASN-2/ASN-7)

☒ All Quality: Asbestos

☒ 140055 New

This form shall be used by a person who wishes to seek a Contractor License from DEQ or submit an Annual Notification.

Oregon Administrative Rule 340-248-020 (Licensing and Certification Requirements: Contractor Licensing) requires that (1) a contractor must submit an application for a license on a DEQ-approved form and must include the following (a) Documentation and information in this notification and those representative (b) required.

**All Attachment Requirements**

**Copy of the ID Card for Each Listed Supervisor**

☒ Copy of the ID Card for Each Listed Supervisor

☒ pdf jpg png pdf doc docx png

Completing the fields activates the "Submit" button.


## Submission Confirmation

### Submission Confirmation

← Asbestos - Abatement Contractor Licensing Application


2022 Complete Submittal

1 Receipt

 **Submission Successful**

**Confirmed!**

Confirmation of Submittal: 1. Your application has been received and will be reviewed shortly. 2. Check your account, email and text message for system notification at various mile stones.

Please click  **Print** to print your receipt

---

**Submittal Summary**

|                      |  |                           |  |
|----------------------|--|---------------------------|--|
| <b>Submittal ID:</b> | 2022   | <b>Submitted Date:</b>    | 2021-07-23   |
| <b>Submitted By:</b> | airASB Testing<br>503-229-5696<br>sony_su@enfotech.com | <b>Owner Information:</b> | airASB Testing<br>503-229-5696<br>sony_su@enfotech.com |

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
**Form Detail**

|                        |   |                          |                   |
|------------------------|---|--------------------------|-------------------|
| <b>Submittal Name:</b> | Asbestos - Abatement Contractor Licensing/Annual Notification Application (ASN-2/ASN-7) | <b>Submitted Method:</b> | Online Submission |
|------------------------|---|--------------------------|-------------------|


← Asbestos - Abatement Contractor Licensing Application

2022 Complete Submittal

1 Receipt

 **Submission Successful**

Confirmation of Submittal: 1. Your application has been received and will be reviewed shortly. 2. Check your account, email and text message for system notification at various mile stones.

Please click  **Print** to print your receipt

Click either this button or the lower "Print" button to open your Submittal Receipt.  
If mailing a check, you must use the bank address on the receipt.

---

**Submittal Summary**

|                      |  |                           |  |
|----------------------|--|---------------------------|--|
| <b>Submittal ID:</b> | 2022   | <b>Submitted Date:</b>    | 2021-07-23   |
| <b>Submitted By:</b> | airASB Testing<br>503-229-5696<br>sony_su@enfotech.com | <b>Owner Information:</b> | airASB Testing<br>503-229-5696<br>sony_su@enfotech.com |

---

**Form Detail**

|                        |   |                          |                   |
|------------------------|---|--------------------------|-------------------|
| <b>Submittal Name:</b> | Asbestos - Abatement Contractor Licensing/Annual Notification Application (ASN-2/ASN-7) | <b>Submitted Method:</b> | Online Submission |
|------------------------|---|--------------------------|-------------------|

---

**Payment Detail**

| Payment Date  | Fee Amount | Paid Amount | Payment Method |
|---------------|------------|-------------|----------------|
|               | 500        | 0           | Check          |
| <b>Total:</b> | 500        | 0           |                |

---

**Certification**

**Certification Statement:** Certification for all forms: I certify that the information contained in this application or notification is true and correct to the best of my knowledge and belief. Additional certification for full scale contractor license applicants: I further certify that I have read and understand the following rules and regulations and agree to comply with these rules and regulation: Oregon Administrative Rule (OAR) Chapter 340, Division 248; Oregon Occupational Safety and Health Division, OAR Chapter 437, Division 2, Subdivision 2 and Division 3, Subdivision 2; and 40 Code of Federal Regulations Part 763 Subpart E.

**Certification Question:** what is the last name of your favorite teacher?

**Certification Question Answer:** \*\*\*\*\*


**PIN Number:** \*\*\*\*\*


**Responsible Official:** airASB Testing


**Sender IP Address:** 159.121.206.56

---

**Attachment List**

 **certs.pdf**  
Copy of Pin ID Card for Each Listed Supervisor  
PDF 1,315 KB

 **Print**

 **Finish**

## Submittal Receipt (Paid in Full) PDF



### Submittal Receipt

Department of Environmental Quality, State of Oregon

700 NE Multnomah Street, Suite 600 Oregon, OR 97232-4100

Create Date: 7/23/2021

#### Submittal Summary

Submittal ID: 2025

Application: Asbestos - Abatement Contractor Licensing/Annual Notification Application (ASN-2/ASN-7)

Submitted By: airASB Testing

Email: sony\_su@enfotech.com

Owner Information: airASB Testing

Email: sony\_su@enfotech.com

Submitted Date: 07/23/2021

#### Form Detail

Submittal Name: Asbestos - Abatement Contractor Licensing/Annual Notification Application (ASN-2/ASN-7)

Submission Method: Online

#### Payment Information (PAID IN FULL)

Processing Fee: \$500.00 Convenience Fee: (None) Total Amount Due: (None)

Payment Method: ePayment (ACH) Paid Amount: \$500.00 Date Paid: 7/23/2021 12:50:22 PM

Confirmation Number: DEQTST000002046

#### Certification

Certification Statement: Certification for all forms: I certify that the information contained in this application or notification is true and correct to the best of my knowledge and belief.

Additional certification for full scale contractor license applicants: I further certify that I have read and understand the following rules and regulations and agree to comply with these rules and regulation: Oregon Administrative Rule (OAR) Chapter 340, Division 248; Oregon Occupational Safety and Health Division, OAR Chapter 437, Division 2, Subdivision Z and Division 3, Subdivision Z; and 40 Code of Federal Regulations Part 763 Subpart E.

Certification Question: what is the last name of your favorite teacher?

Certification Question Answer: \*\*\*\*\*

PIN Number: \*\*\*\*\*

IP Address: 159.121.206.56

Responsible Official: airASB Testing

## Submittal Receipt (Balance Due) PDF



### Submittal Receipt

Department of Environmental Quality, State of Oregon

700 NE Multnomah Street, Suite 600 Oregon, OR 97232-4100

Create Date: 7/23/2021

#### Submittal Summary

Submittal ID: 2022

Application: Asbestos - Abatement Contractor Licensing/Annual Notification Application (ASN-2/ASN-7)

Submitted By: airASB Testing

Email: sony\_su@enfotech.com

Owner Information: airASB Testing

Email: sony\_su@enfotech.com

Submitted Date: 07/23/2021

#### Form Detail

Submittal Name: Asbestos - Abatement Contractor Licensing/Annual Notification Application (ASN-2/ASN-7)

Submission Method: Online

Fee Program ID: 3 Fund Code: ASBLICEN

#### Payment Information (BALANCE DUE)

Processing Fee: \$500.00 Convenience Fee: (None) Payment Method: Check Paid Amount: (None) Date Paid: (None)

Total Amount Due: \$500.00

To complete your submittal, send a copy of this Submittal Receipt and payment to:

Department of Environmental Quality  
DEQ Financial Services - LBX3615  
P.O. Box 3615  
Portland OR 97208

Make check payable to: Department of Environmental Quality

Mail check payment to  
the bank address on  
this receipt.

#### Certification

Certification Statement: Certification for all forms: I certify that the information contained in this application or notification is true and correct to the best of my knowledge and belief.

Additional certification for full scale contractor license applicants: I further certify that I have read and understand the following rules and regulations and agree to comply with these rules and regulation: Oregon Administrative Rule (OAR) Chapter 340, Division 248; Oregon Occupational Safety and Health Division, OAR Chapter 437, Division 2, Subdivision Z and Division 3, Subdivision Z; and 40 Code of Federal Regulations Part 763 Subpart E.

Certification Question: what is the last name of your favorite teacher?

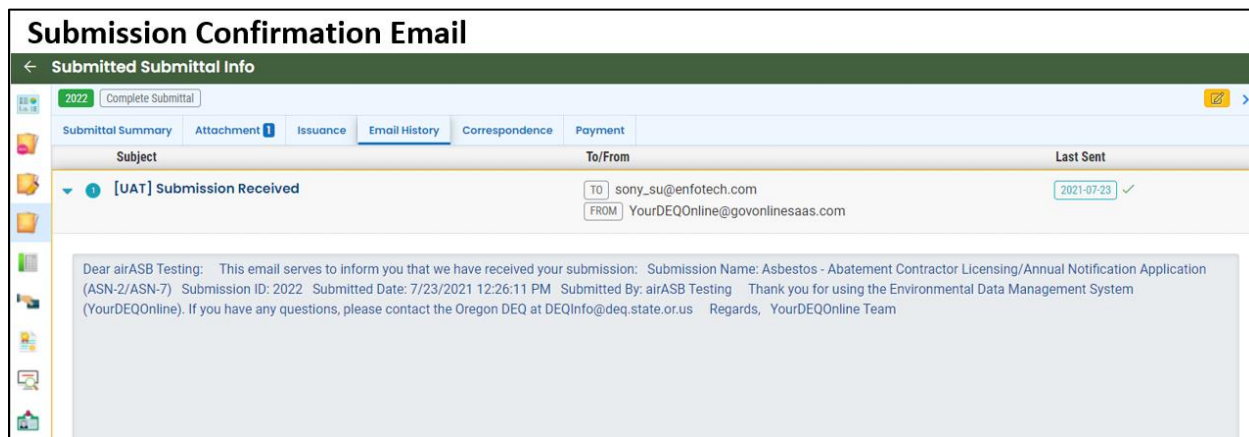
Certification Question Answer: \*\*\*\*\*

PIN Number: \*\*\*\*\*

IP Address: 159.121.206.56

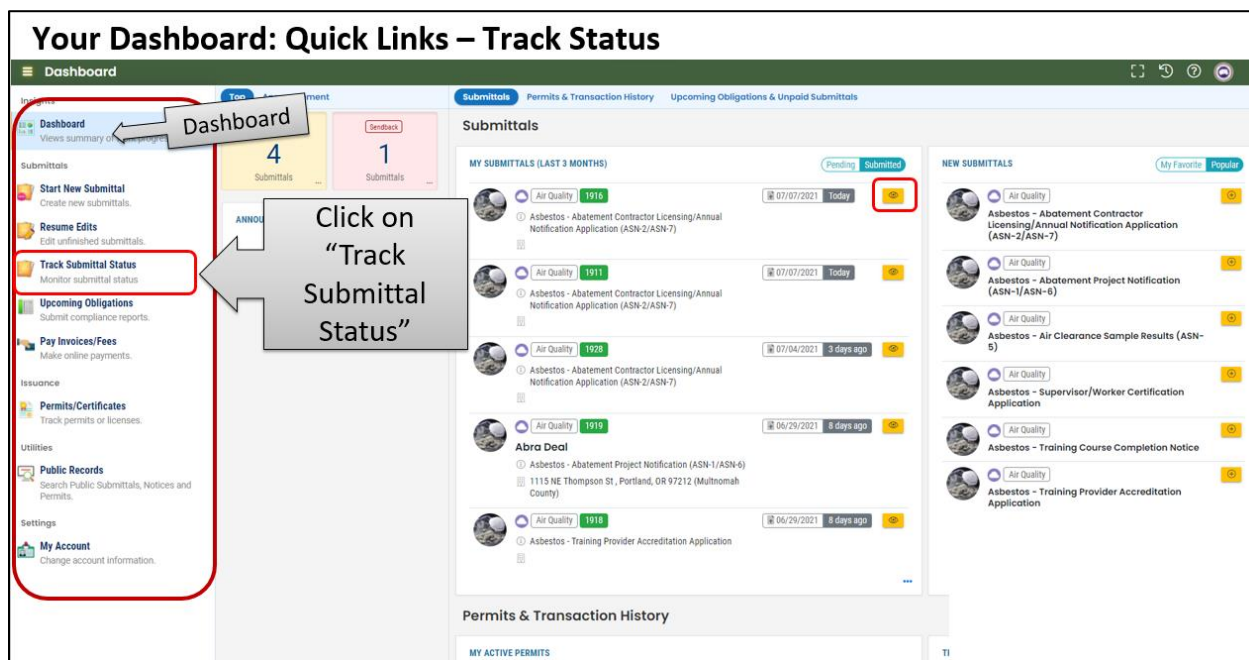
Responsible Official: airASB Testing

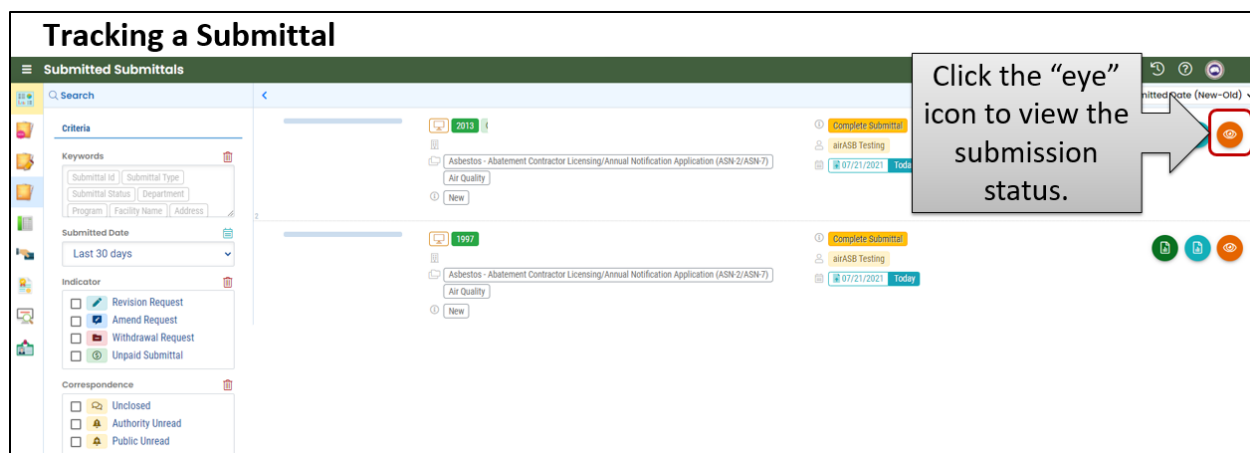
You will receive an automatically generated email to confirm receipt of the submittal which will be viewable from the Tracking Submittal Status section.



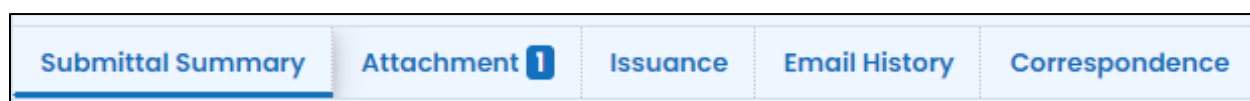
## VII. Tracking Submittal Status

Once you have completed the submittal, open the Track Submittal Status page by using the navigation pane on the left side of the Dashboard screen. Next to the submittal, there will be an “eye” icon to view the status of the submission.



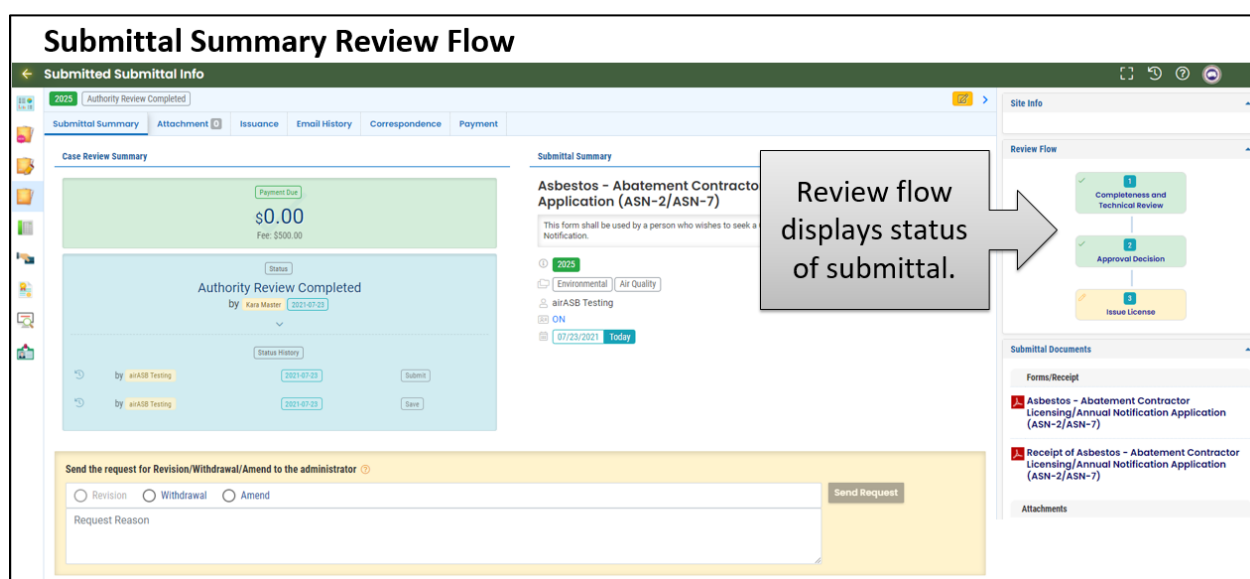


Submittal status includes multiple tabs (below). If you have uploaded any attachments as part of the annual notification, they will be accessible via the Attachment tab. Once the annual notification has been reviewed by DEQ, an annual notification acknowledgement ID number will be assigned and will be accessible using the Issuance tab.



## 1. Submittal Summary

The submittal summary tab displays the current status of your submission on the right side of the page under Review Flow. Immediately after successful submission, you will receive an email confirming receipt of your submittal which is accessible via the Email History tab. The Review Flow will change from yellow to green as DEQ conducts a review of the submittal. If additional information is required to process the submittal, DEQ will “send back” the annual notification in the system. Refer to the “Submittal Send Back” in **Section VIII** for instructions.



As the submittal progresses through the review process, it will be reflected in the Review Flow section, until the acknowledgement letter and ID number has been assigned.

## 2. Issuance Tab

The Issuance tab displays the electronic version of the Annual Nonfriable ACM Notification Acknowledgement letter once it is issued by DEQ.

**Submittal Issuance**

← Submitted Submittal Info

2025 Approved

Submittal Summary Attachment Issuance Email History Correspondence Payment

**Issuance Documents**

Final Documents

Asbestos Annual Nonfriable Contractor License

Issued

Document # AN-2021-00004


2021-07-24 ~ 2022-07-23

Supporting Documents

Annual Nonfriable (AN) ACM Notification issuance number assigned by DEQ.

Click icon to download a copy of the DEQ issuance document.

**Submittal Issuance: Acknowledgement PDF**



**ACKNOWLEDGEMENT OF ANNUAL NOTIFICATION FOR NONFRIABLE ASBESTOS ABATEMENT PROJECTS**  
Oregon Department of Environmental Quality  
700 NE Multnomah St., Suite 600  
Portland, OR 97232-4100  
(503) 229-5982

Subject to Provisions of ORS 468A.700-760 and OAR 340-248

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**Notification from:** Master University  
101 College Avenue  
Portland, OR 97232

**Annual Nonfriable Notification Number:** AN-2021-00004

**EXPIRATION DATE:** July 23, 2022

**INFORMATION RELIED UPON:**  
Annual Notification Form for Nonfriable Asbestos Projects received on July 23, 2021.

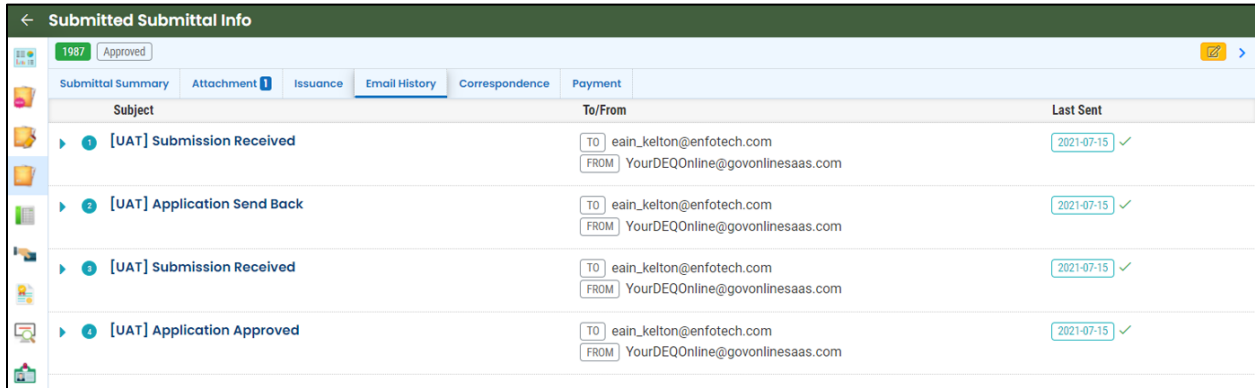
The facility owner, college or school named above submitted an Annual Notification Form for abatement of nonfriable asbestos-containing material from July 23, 2021 through July 23, 2022. Please make sure to comply with all conditions required to conduct asbestos abatement in the State of Oregon subject to the terms and conditions of Oregon Administrative Rules (OAR) Chapter 340 Division 248, including the conditions listed below.

1. This notification may be used only for nonfriable asbestos abatement projects at a facility, college or school where the facility owner/school district uses appropriately trained and certified personnel to remove asbestos.
2. The facility owner, college or school must assure that asbestos abatement work is completed in compliance with OAR 340-248-0010 through 340-248-0280 and other applicable state and federal asbestos abatement regulations.
3. Only those persons who have been certified by DEQ as asbestos abatement workers are permitted to perform the removal work.
4. Provide to DEQ a summary report, of all nonfriable asbestos abatement projects conducted in the previous three months by the 15th day of the month following the end of the calendar quarter. The summary report must include the information specified in 340-248-0260 subsections (5)(a) through (5)(i) for each project.
5. Provide to DEQ, upon request, a list of asbestos abatement projects that are scheduled or are being conducted at the time of the request.
6. This notification lasts for a year and must be renewed each year. The facility owner, college or school that intends to conduct annual nonfriable asbestos abatement past the current expiration date must submit a renewal application and pay the appropriate fee.
7. The contractor must allow DEQ representatives access to each project site and all pertinent records at all reasonable times for the purposes of making inspections, collecting samples, obtaining data, reviewing and copying asbestos abatement project records, inspecting abatement worker certification cards, and otherwise conducting all necessary regulatory functions.



### 3. Email History Tab

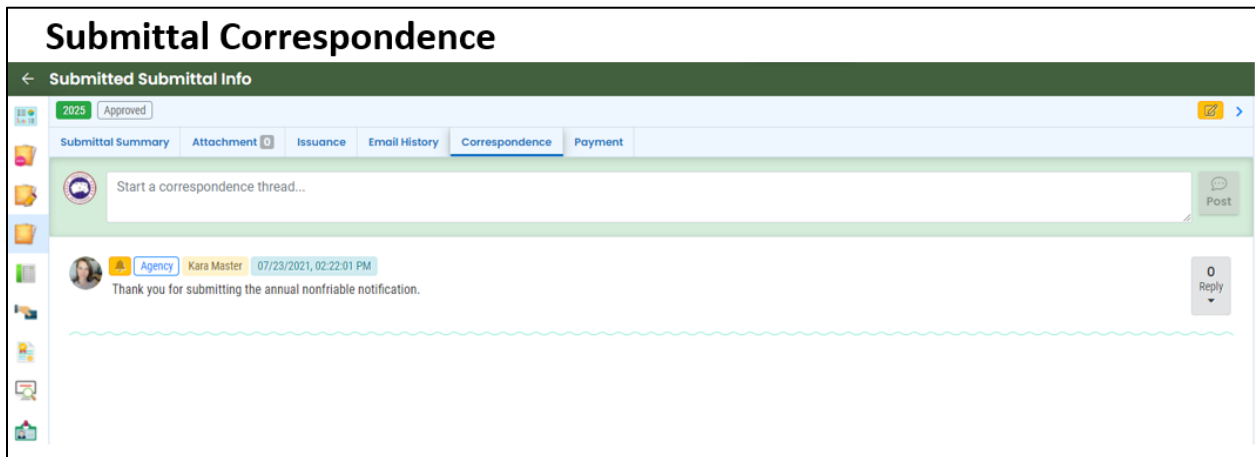
The Email History tab will display email sent to you regarding this submission, for example, submission received, application send back or application approved.



| Submitted Submittal Info   |   |              |
|--|---|--------------|
| 1987 Approved  |   |              |
| Submittal Summary Attachment Issuance Email History Correspondence Payment |   |              |
| Subject  | To/From   | Last Sent    |
| ▶ 1 [UAT] Submission Received  | TO eain_kelton@enfotech.com<br>FROM YourDEQOnline@govonlinesaas.com | 2021-07-15 ✓ |
| ▶ 2 [UAT] Application Send Back  | TO eain_kelton@enfotech.com<br>FROM YourDEQOnline@govonlinesaas.com | 2021-07-15 ✓ |
| ▶ 3 [UAT] Submission Received  | TO eain_kelton@enfotech.com<br>FROM YourDEQOnline@govonlinesaas.com | 2021-07-15 ✓ |
| ▶ 4 [UAT] Application Approved   | TO eain_kelton@enfotech.com<br>FROM YourDEQOnline@govonlinesaas.com | 2021-07-15 ✓ |

### 4. Correspondence Tab

The Correspondence tab allows you to initiate messages with DEQ.



## Submittal Correspondence

Submitted Submittal Info

2023 Approved

Submittal Summary Attachment Issuance Email History Correspondence Payment

Start a correspondence thread...

Post

Agency Kara Master 07/23/2021, 02:22:01 PM

Thank you for submitting the annual nonfriable notification.

0 Reply

## VIII. Making Corrections

### Amending the Submittal

After submission of your annual notification, you may identify an error on the notification form which you would like to revise. To make revisions, locate the submittal from the Track Submittal Status area.

## Your Dashboard: Quick Links – Track Status

The dashboard features a sidebar with various quick links. A red box highlights the 'Track Submittal Status' link, with an arrow pointing to it and the text 'Click on “Track Submittal Status”'. The main content area displays 'Submittals' with a table of 'MY SUBMITTALS (LAST 3 MONTHS)'. A red box highlights the 'eye' icon in the top right corner of the submittal list, with an arrow pointing to it and the text 'Click the “eye” icon to view the submission status.'.

**Dashboard**

- Dashboard
- Submittals
- Start New Submittal
- Resume Edits
- Track Submittal Status
- Upcoming Obligations
- Pay Invoices/Fees
- Insurance
- Permits/Certificates
- Utilities
- Public Records
- Settings
- My Account

**Submittals**

MY SUBMITTALS (LAST 3 MONTHS)

| Submittal ID | Submittal Type  | Submitted Date | Status     |
|--------------|---|----------------|------------|
| 1916         | Asbestos - Abatement Contractor Licensing/Annual Notification Application (ASN-2/ASN-7) | 07/07/2021     | Today      |
| 1911         | Asbestos - Abatement Contractor Licensing/Annual Notification Application (ASN-2/ASN-7) | 07/07/2021     | Today      |
| 1928         | Asbestos - Abatement Contractor Licensing/Annual Notification Application (ASN-2/ASN-7) | 07/04/2021     | 3 days ago |
| 1919         | Asbestos - Abatement Contractor Licensing/Annual Notification Application (ASN-2/ASN-7) | 06/29/2021     | 8 days ago |
| 1918         | Asbestos - Training Provider Accreditation Application                                  | 06/29/2021     | 8 days ago |

**NEW SUBMITTALS**

- Asbestos - Abatement Contractor Licensing/Annual Notification Application (ASN-2/ASN-7)
- Asbestos - Abatement Project Notification (ASN-1/ASN-6)
- Asbestos - Air Clearance Sample Results (ASN-5)
- Asbestos - Supervisor/Worker Certification Application
- Asbestos - Training Course Completion Notice
- Asbestos - Training Provider Accreditation Application

## Tracking a Submittal

The 'Submitted Submittals' page displays a list of submittals with search criteria and filters. A red box highlights the 'eye' icon in the top right corner of the submittal list, with an arrow pointing to it and the text 'Click the “eye” icon to view the submission status.'.

**Submitted Submittals**

Criteria

- Keywords
- Submitted Date
- Indicator
- Correspondence

Submitted Submittals

| Submittal ID | Submittal Type  | Submitted Date | Status |
|--------------|---|----------------|--------|
| 1916         | Asbestos - Abatement Contractor Licensing/Annual Notification Application (ASN-2/ASN-7) | 07/07/2021     | Today  |
| 1911         | Asbestos - Abatement Contractor Licensing/Annual Notification Application (ASN-2/ASN-7) | 07/07/2021     | Today  |

Open the annual notification to view the submittal detail. From the Submittal Summary tab, you will see a box titled “Send the request for Revision/Withdrawal/Amend to the administrator.”



Submitted Submittal Info

2035 Complete Submittal

Submittal Summary Attachment Issuance Email History Correspondence Payment

Case Review Summary

Payment Due \$0.00 Fee: \$500.00

Complete Submittal by

by airASB Testing 2021-07-26 Submit

by airASB Testing 2021-07-26 Save

Send the request for Revision/Withdrawal/Amend to the administrator

☐ Revision ☐ Withdrawal ☐ Amend

Request Reason

Send Request

Submittal Summary

Asbestos - Abatement Contractor Licensing/Annual Notification Application (ASN-2/ASN-7)

This form shall be used by a person who wishes to seek a Contractor License from DEQ or submit an Annual Notification.

2035

Environmental Air Quality

airASB Testing

ON

07/26/2021 Today

Site Info

Review Flow

1 Completeness and Technical Review

Submittal Documents

Forms/Receipt

Asbestos - Abatement Contractor Licensing/Annual Notification Application (ASN-2/ASN-7)

Receipt of Asbestos - Abatement Contractor Licensing/Annual Notification Application (ASN-2/ASN-7)

Attachments

Archived Submittals

1

Click "Amend"

Submitted Submittal Info

2035 Complete Submittal

Submittal Summary Attachment Issuance Email History Correspondence Payment

Case Review Summary

Payment Due \$0.00 Fee: \$500.00

Complete Submittal by

by airASB Testing 2021-07-26 Submit

by airASB Testing 2021-07-26 Save

Send the request for Revision/Withdrawal/Amend to the administrator

☐ Revision ☐ Withdrawal ☒ Amend

Request Reason

Amend

Submittal Summary

Asbestos - Abatement Contractor Licensing/Annual Notification Application (ASN-2/ASN-7)

This form shall be used by a person who wishes to seek a Contractor License from DEQ or submit an Annual Notification.

2035

Environmental Air Quality

airASB Testing

ON

07/26/2021 Today

Click yellow pencil to enter submittal to make changes and resubmit.

2 The red "Amend" button will activate. Click this to unlock the submittal for editing.

## Amending an Annual Nonfriable ACM Notification

← Asbestos - Abatement Contractor Licensing Application

2035 Amendment

1 Basic Info 2 Attachment 3 Payment 4 Review 5 Submission

General Information

**For Annual Small Scale Friable ACM Notification:** Facility owners or operators, or contractors who plan to remove asbestos-containing material from a building where no more than 40 linear feet or 80 square feet of asbestos-containing material is removed at each project, must file this form annually to notify DEQ of their intent to conduct those projects. (OAR 340-248-0260(3))

**For Annual Nonfriable ACM Notification:** Annual nonfriable asbestos abatement projects may only be performed at schools, colleges, and facilities where certified asbestos abatement workers perform removal work. This form must be filed annually to notify the DEQ of their intent to conduct nonfriable projects. (OAR 340-248-0260(4))

**\*\*The annual notice is not considered complete until DEQ receives the appropriate fee and all required information.\*\***

**Quarterly Reporting Requirement:** Quarterly reporting is required for all annual projects using DEQ form. These reports summarize the small-scale friable and nonfriable abatement projects completed during each calendar-quarter that are covered by the annual notification form(s). DEQ must receive quarterly reports by the 15th day of the month immediately following the end of each calendar quarter (April 15, July 15, October 15, and January 15).

Is this application for new, renewal, or modification? New Select your license type? Annual Nonfriable ACM Notification

Are you using a DEQ-licensed asbestos abatement contractor? Yes No

Name of school, college, or facility Master University

Name of contact person Freddie Falcon Contact phone number 555-555-5555

School, College, or facility address & City 101 College Avenue, Portland 97232

Describe facility college

Related Certifications/Licenses/Oregon OSHA Competent Person

Revise any necessary information and resubmit.

Remember to click save!

This Amend action will unlock the submittal and enable you to make changes and resubmit.

### Submittal Send Back

If during review of your annual notification DEQ identifies missing or incomplete information, you will receive notification by email outside of the Your DEQ Online system. This will detail questions or requests for you to revise your notification. DEQ will send back your submittal to make necessary revisions and resubmit. To revise the annual notification, search for the “Sendback” icon on the submittal and click the pencil icon to begin edits.

## Tracking a Submittal: Send Back – Email History

← Submitted Submittal Info

1997 Complete Submittal

Submittal Summary Attachment Issuance Email History Correspondence Payment

| Subject                     | To/From   | Last Sent    |
|-----------------------------|---|--------------|
| [UAT] Application Send Back | TO: sony_su@enfotech.com<br>FROM: YourDEQOnline@govonlineas.com | 2021-07-26 ✓ |

YourDEQOnline System Message: Dear airASB Testing This email provides notice for your attention to review or/and update the following submission: Submittal ID: 1997 Facility Name: %FACILITY\_NAME% Application Name: Asbestos - Abatement Contractor Licensing/Annual Notification Application (ASN-2/ASN-7) Date submitted: 7/26/2021 9:05:22 AM Submitted By: airASB Testing The reasons for request for review or/and update are appended below this message. Please review and update accordingly. "Missing method of abatement and disposal info." Thank you for using the Environmental Data Management System (YourDEQOnline). If you have any questions, please contact the Oregon DEQ at DEQInfo@deq.state.or.us Regards, YourDEQOnline Team

Site Info

Review Flow

- 1 Completeness and Technical Review
- 2 Approval Decision
- 3 Issue License

Send Back Comments

Send Back Reason: Missing method of abatement and disposal info.

## Tracking a Submittal: Send Back

**Notification will appear in Pending Submittals with "Sendback" icon.**

**Select the annual notification by clicking on the pencil icon.**

The screenshot shows the 'Submittals' dashboard with a list of submittals. A red box highlights a 'Sendback' icon on a submittal, and another red box highlights a pencil icon. Callout boxes explain the actions.

## Tracking a Submittal: Send Back

**Returned submittal may also be viewed in Pending Submittals.**

The screenshot shows the 'Pending Submittals' dashboard with a grid of submittals. A red box highlights a 'Sendback' icon on a submittal, and a callout box explains the action.

## Tracking a Submittal: Send Back – Basic Info

**Asbestos - Abatement Contractor Licensing Application**

2025 | Amendment

1 Basic Info | 2 Attachment | 3 Payment | 4 Review | 5 Submission

**General Information**

**For Annual Small Scale Friable ACM Notification:** Facility owners or operators, or contractors, where no more than 40 linear feet or 80 square feet of asbestos-containing material is removed at each project, must file this form annually to notify DEQ of their intent to conduct those projects. (OAR 340-248-0260(3))

**For Annual Nonfriable ACM Notification:** Annual nonfriable asbestos abatement projects may only be performed at schools, colleges, and facilities where certified asbestos abatement workers perform removal work. This form must be filed annually to notify the DEQ of their intent to conduct nonfriable projects. (OAR 340-248-0260(4))

**Quarterly Reporting Requirement:** Quarterly reporting is required for all annual projects using DEQ form. These reports summarize the small-scale friable and nonfriable abatement projects completed during each calendar quarter that are covered by the annual notification form(s). DEQ must receive quarterly reports by the 15th day of the month immediately following the end of each calendar quarter (April 15, July 15, October 15, and January 15).

Is this application for new, renewal, or modification?  
New

Select your license type?  
Annual Nonfriable ACM Notification

Are you using a DEQ-licensed asbestos abatement contractor?  
☐ Yes ☒ No

Name of school, college, or facility  
Master University

Name of contact person  
Freddie Falcon

School, College, or facility address & City  
101 College Avenue, Portland 97232

Describe facility  
college

Related Certifications/Licenses/Oregon OSHA Competent Person

**Send Back Comments**

090253085  
Send Back Reason: Missing landfill address

**Send Back Attachments**

**Submittal Information**

Asbestos - Abatement Contractor Licensing/Annual Notification Application (ASN-2/ASN-7)

Air Quality | Asbestos  
140005 | New

This form shall be used by a person who wishes to seek a Contractor License from DEQ or submit an Annual Notification.

Oregon Administrative Rule 340-248-0120 (Licensing and Certification Requirements: Contractor Licensing) requires that: (1) A contractor must submit an application for a license on a DEQ-approved form and must include the following:

**Attachment Requirements**

A send back reason will appear on the right-hand side.

Revise any missing or incomplete information and resubmit.

Remember to click save!

Follow the remainder of the submittal steps to resubmit to DEQ with requested information.

## 5. Annual Notification Renewal Submittal

If you have previously submitted an annual notification using Your DEQ Online and it was acknowledged by DEQ, you may also renew the annual notification using Your DEQ Online.

- To begin the annual notification renewal submittal, navigate to your current annual notification in the system under Permits/Certificates.

## Start Annual Notification Renewal Submittal

**Dashboard**

7 Submittals

**1 Sendback**

**Permits/Certificates**

**Submittals**

**MY SUBMITTALS (LAST 3 MONTHS)**

| Submittal   | Status  | Due Date               |
|---|---------|------------------------|
| Asbestos - Supervisor/Worker Certification Application                                  | Pending | 07/15/2021 Today       |
| Asbestos - Training Provider Accreditation Application                                  | Pending | 07/14/2021 Yesterday   |
| Asbestos - Training Provider Accreditation Application                                  | Pending | 07/14/2021 Yesterday   |
| Asbestos - Supervisor/Worker Certification Application                                  | Pending | 07/15/2021 Yesterday   |
| Asbestos - Abatement Contractor Licensing/Annual Notification Application (ASN-2/ASN-7) | Pending | 07/13/2021 12 days ago |

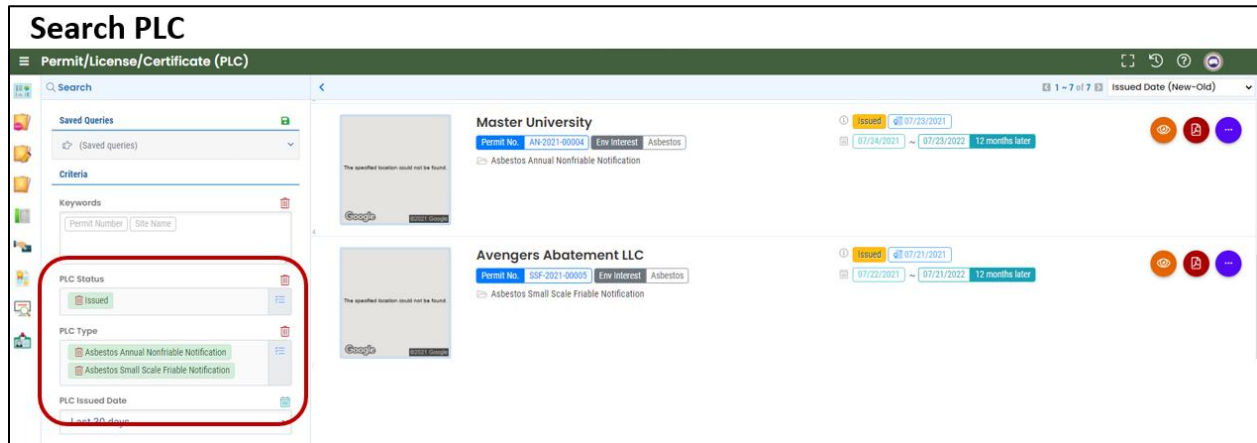
**NEW SUBMITTALS**


- Asbestos - Abatement Contractor Licensing/Annual Notification Application (ASN-2/ASN-7)
- Asbestos - Abatement Project Notification (ASN-1/ASN-6)
- Asbestos - Air Clearance Sample Results (ASN-5)
- Asbestos - Supervisor/Worker Certification Application
- Asbestos - Training Course Completion Notice
- Asbestos - Training Provider Accreditation Application

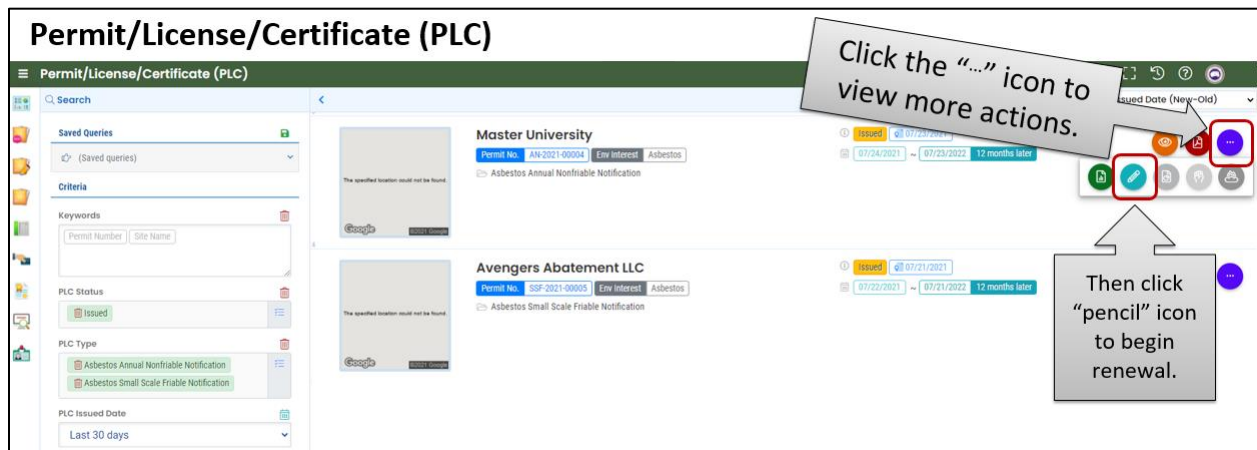
Dashboard

Click on "Permits/Certificates"

- Once in the PLC section, find your current annual notification using the search features on the left to filter by either “Asbestos Annual Nonfriable Notification” or “Asbestos Small Scale Friable Notification.”



- Click on the purple  button to view more actions and click the pencil to open the renewal submittal. This renewal process is the same for both annual small scale friable and annual nonfriable ACM notifications.



4. Update any expired or outdated information, including the certified supervisor if one was added from the Supervisor Information dropdown.

### Annual ACM Notification Renewal Submittal

Asbestos - Abatement Contractor Licensing Application

2037 Open

1 Basic Info 2 Attachment 3 Payment 4 Review 5 Submission

General Information

For Annual Small Scale Friable ACM Notification: Facility owners or operators, or contractors who where no more than 40 linear feet or 80 square feet of asbestos-containing material is removed a projects. (OAR 340-248-0260(3))

For Annual Nonfriable ACM Notification: Annual nonfriable asbestos abatement projects may or workers perform removal work. This form must be filed annually to notify the DEQ of their intent to conduct nonfriable projects. (OAR 340-248-0260(4))

\*\*The annual notice is not considered complete until DEQ receives the appropriate fee and all required information.\*\*

Quarterly Reporting Requirement: Quarterly reporting is required for all annual projects using DEQ form. These reports summarize the small-scale friable and nonfriable abatement projects completed during each calendar-quarter that are covered by the annual notification form(s). DEQ must receive quarterly reports by the 15th day of the month immediately following the end of each calendar quarter (April, July, October, January).

Is this application for a **Renewal**?

Are you using a DEQ-licensed asbestos abatement contractor?

Name of school, college, or facility  
Master University

Name of contact person  
Freddie Falcon

Contact phone number  
555-555-5555

School, College, or facility address & City  
101 College Avenue, Portland 97232

Describe facility  
college

Update information and click "save" icon. Be sure to update the certified supervisor information, if included.

Status will automatically change to "Renewal".

Save icon

Send Back Attachments

Submittal Information

Asbestos - Abatement Contractor Licensing/Annual Notification Application (ASN-2/ASN-7)

1 Air Quality 2 Asbestos 3 Renew

This form shall be used by a person who wishes to seek a Contractor License from DEQ or submit an Annual Notification.

Oregon Administrative Rule 340-248-0120 (Licensing and Certification Requirements: Contractor Licensing) requires that: (1) A contractor must submit an application for a license on a 2000 form and must include the following:

All Attachment Requirements

No attachment required for current submittal.

### Annual ACM Notification Renewal Submittal

Asbestos - Abatement Contractor Licensing Application

2038 Open

1 Basic Info 2 Attachment 3 Payment 4 Review 5 Submission

Supervisor Information

Please attach a copy of current certified supervisor card in Attachment Tab for each supervisor listed below.

571 Martinson, Marty  
Marty Martinson

Certification No

Select your Supervisor/Worker

571 Martinson, Marty  
Marty Martinson

Lic No: 515736

Related Certifications/Licenses/Oregon OSHA Competent Person

List below or on an attached sheet of paper all asbestos-related Certificates and licenses issued to the applicant during the one year period immediately preceding this application.

Provide via attachment

Add Item

Additional Questions

Start Date  
07/21/2022

End Date  
07/20/2023

Describe Method of Abatement and Disposal

Click "delete" icon to remove the expired supervisor and add current certified supervisor info.

Send Back Attachments

Submittal Information

Asbestos - Abatement Contractor Licensing/Annual Notification Application (ASN-2/ASN-7)

1 Air Quality 2 Asbestos 3 Renew

This form shall be used by a person who wishes to seek a Contractor License from DEQ or submit an Annual Notification.

Oregon Administrative Rule 340-248-0120 (Licensing and Certification Requirements: Contractor Licensing) requires that: (1) A contractor must submit an application for a license on a 2000 form and must include the following:

Attachment Requirements

of the ID Card for Each Listed Supervisor

Copy of the ID Card for Each Listed Supervisor

jpg jpeg pdf doc docx png

5. Once all of the applicable information has been updated, follow the remaining steps outlined in Section 3 of this Guide to complete each of the tabs, including payment and submission.

## 6. Quarterly Reporting Obligations

As part of the requirements for annual small scale friable and annual nonfriable asbestos abatement project notifications, entities performing work under these annual notifications must report to DEQ a



- January – March → reported by April 15
- April – June → reported by July 15
- July – September → reported by October 15
- October – December → reported by January 15

The Responsible Official or delegated Consultant/Preparer must submit quarterly a list of asbestos abatement projects performed under their annual small scale friable or annual nonfriable notification. From your account's dashboard, use quick links to maneuver through the system. From there, follow the steps illustrated below to submit the quarterly report online.

## Upcoming Obligations: Quarterly Reporting

The screenshot displays the "Obligation Reports" section of a software interface. On the left, a sidebar contains a search bar and a "Criteria" section with filters for Keywords (Submittal ID, Submittal Type, Submittal Status, Department, Program, Facility Name, Address, District, GP Name, Reg No.), Reporting Period, and Due Date. The main area shows a grid of obligation cards for "Air Quality" reports. Each card lists the report title, a "New" status, a due date, and a time remaining (e.g., "8 months later"). A red box highlights a "Pencil" icon on one of the cards, with a callout box stating: "Click on 'pencil' icon to begin quarterly report." Another callout box at the bottom left states: "Reporting obligations are initiated by asbestos program staff after receiving the annual notification."



## List of Submittal Tabs

### Submittal Tabs: Quarterly Reporting

Asbestos – Quarterly Report

2027 New

1 Basic Info 2 Attachment 3 Payment 4 Review 5 Submission

Report Type

Please select the report type

1 Required

Reporting Quarter


1 Required

Project Information

New

Answer all required fields to complete the form.

1. Basic Info
2. Attachment
3. Payment
4. Review
5. Submission

Under the “Basic Info” tab, complete all required information. If a required field is left blank or unanswered, the  icon will appear next to the “Basic Info” tab.

### Basic Info Tab – Quarterly Reporting

Asbestos – Quarterly Report

2027 New

1 Basic Info 2 Attachment 3 Payment 4 Review 5 Submission

Report Type

Please select the report type

Small Scale Friable Quarterly Report

Annual Nonfriable Notification Quarterly Report

1 Required

Project Information

New

Select the applicable annual notification type.

Send Back Attachments

Submittal Information

Asbestos - Quarterly Report (ASN-3)

1 Air Quality Asbestos

1 140006 New

This form shall be used with the Annual Small-Scale Friable and Annual Nonfriable Notifications.

This form is used in conjunction with Annual Small-Scale Friable and Annual Nonfriable Notifications to comply with reporting requirements, per Oregon Administrative Rule 340-248-0260(3)(c) and 340-248-0260(4)(c).

### Basic Info Tab – Quarterly Reporting

Asbestos – Quarterly Report

2027 New

1 Basic Info 2 Attachment 3 Payment 4 Review 5 Submission

Report Type

Please select the report type

1 Required

Reporting Quarter

1st Quarter due April 15th

2nd Quarter due July 15th

3rd Quarter due October 15th

4th Quarter due January 15th

1 Required

Project Information

New

Select the applicable reporting quarter.

Send Back Attachments

Submittal Information

Asbestos - Quarterly Report (ASN-3)

1 Air Quality Asbestos

1 140006 New

This form shall be used with the Annual Small-Scale Friable and Annual Nonfriable Notifications.

This form is used in conjunction with Annual Small-Scale Friable and Annual Nonfriable Notifications to comply with reporting requirements, per Oregon Administrative Rule 340-248-0260(3)(c) and 340-248-0260(4)(c).

## Basic Info Tab – Quarterly Reporting

← Asbestos – Quarterly Report

2027 New

1 Basic Info 2 Attachment 3 Payment 4 Review 5 Submission

Project Information

1

Project Information

Description of Facility

Required

Type of ACM

Required

☒ Select your facility (project site) ☐ Create new facility (project site)

Select your facility (project site)

Required.

Project Start Date

mm/dd/yyyy

Required

Project Completion Date

mm/dd/yyyy

Required

Name of the certified worker or competent person

Required

Certification Number

Amount of friable ACM abated

Amount of nonfriable ACM abated

Required

Required

Click "+New" button to complete Project Information.

## Basic Info Tab – Quarterly Reporting

← Asbestos – Quarterly Report

2027 New

1 Basic Info 2 Attachment 3 Payment 4 Review 5 Submission

Project Information

Description of Facility

School

Type of ACM

floor tile and mastic

☒ Select your facility (project site) ☐ Create new facility (project site)

Select your facility (project site)

Search by name/ID/address/latitude/longitude/type...

|                       |   |        |
|-----------------------|---|--------|
| Abra Deal             | 1115 NE Thompson St Portland 97212            | 120349 |
| BEVERLY CLEARY        | 1915 NE 33RD AVE PORTLAND OR 97212            | 27535  |
| BOB BURNETT RESIDENCE | 2104 VINE AVE KLAMATH FALLS OR 97601          | 30809  |
| COMMERCIAL BUILDING   | 2520 SE PINE LN PORTLAND OR 97267             | 41432  |
| COUNTRY CLUB          | 3376 COUNTRY CLUB RD S SALEM OR 97302         | 43099  |
| LLOYD BUILDING        | 1101 NE BROADWAY PORTLAND OR 97201            | 43188  |
| OHSU Baird Hall       | 3181 SW SAM JACKSON PARK RD Portland OR 97239 | 22223  |

Found: 7

Select the facility from the dropdown list. Or...

## Basic Info Tab – Quarterly Reporting

← Asbestos – Quarterly Report

2027 Open

1 Basic Info 2 Attachment 3 Payment 4 Review 5 Submission

School

Type of ACM  
floor tile and mastic

☐ Select your facility (project site) ☒ Create new facility (project site)

New facility (project site) not on the list

Country  
☒ United States ☐ Canada

Address Line 1 Address Line 2

Required.

City State OR (Oregon) Zip Code 00000-0000

Required. Required.

Project Start Date Project Completion Date

Required Required

Name of the certified worker or competent person Certification Number

Required

Amount of friable ACM abated Amount of nonfriable ACM abated

Required Required

...create a new facility by entering the address of the project.

## Basic Info Tab – Quarterly Reporting

← Asbestos – Quarterly Report

2027 Open

1 Basic Info 2 Attachment 3 Payment 4 Review 5 Submission

Report Type

Please select the report type

Annual Nonfriable Notification Quarterly Report

Reporting Quarter

3rd Quarter due October 15th

Project Information

Project Information

► School

+ New

Click "+New" to add all projects performed during the quarter.

## Basic Info Tab – Quarterly Reporting

← Asbestos – Quarterly Report

2022 Open

1 Basic Info 2 Attachment 3 Payment 4 Review 5 Submission

**Project Information**

Description of Facility

Type of ACM

☐ Select your facility (project site)
 ☒ Create new facility (project site)

New facility (project site) not on the list

Country  
☒ United States ☐ Canada

Address Line 1 Address Line 2

City State Zip Code

Project Start Date Project Completion Date

Name of the certified worker or competent person Certification Number

Amount of friable ACM abated Amount of nonfriable ACM abated

After completing all fields, click save.

Click  
save

↓

Always click the “save” button before proceeding to the next tab.

## II. Attachments

Attachments are not required as part of this submittal.

## III. Making a Payment

Payment is not required as part of this submittal.

## IV. Reviewing the Submittal

The Review tab allows you to download a PDF copy of the quarterly report to review the information prior to final submission. The Review tab will also indicate if there are any required fields that are not complete.

## Review Tab


← Asbestos – Quarterly Report

1929 Open

1 Basic Info 2 Attachment 3 Payment 4 Review 5 Submission

Review your submittal and any attachments. Save any changes you have made before returning to this page, and proceed to the Submission page.

Submittal Form(s) Summary

Please check if the following sections are completed. Click on the PDF (  ) hyperlink to open/save/print the PDF form.

✓ Basic Info

Payment

Fee: \$ 0.00 + Service: \$ 0.00 - Paid: \$ 0.00

Mandatory Attachment


Attachments are not required for this Sub

Uploaded Attachment

Click to review before submitting. Make any necessary changes and click “save” before proceeding to Submission tab.

### Sample PDF file

## Review Tab: Quarterly Report PDF



**Asbestos – Contractor Quarterly Report**

700 NE Multnomah Street, Suite 600 Oregon, OR 97232-4100 503-229-5437

7/23/2021

**DEQ USE ONLY**

|                    |                 |
|--------------------|-----------------|
| Submittal ID: 2027 | Submitted Date: |
|--------------------|-----------------|

**Report Type**

Please select the report type: **Annual Nonfriable Notification Quarterly Report**

Reporting Quarter: **3rd Quarter due October 15th**

**Facility Information**

**New Facility**

Physical street address: **101 College Avenue**

City: **Portland** State: **OR** ZIP Code: **97232**

**Project Information**

Description of Facility: **School**

Project Start Date: **2021-07-15** Project Completion Date: **2021-07-16**

**Type of ACM: floor tile and mastic**

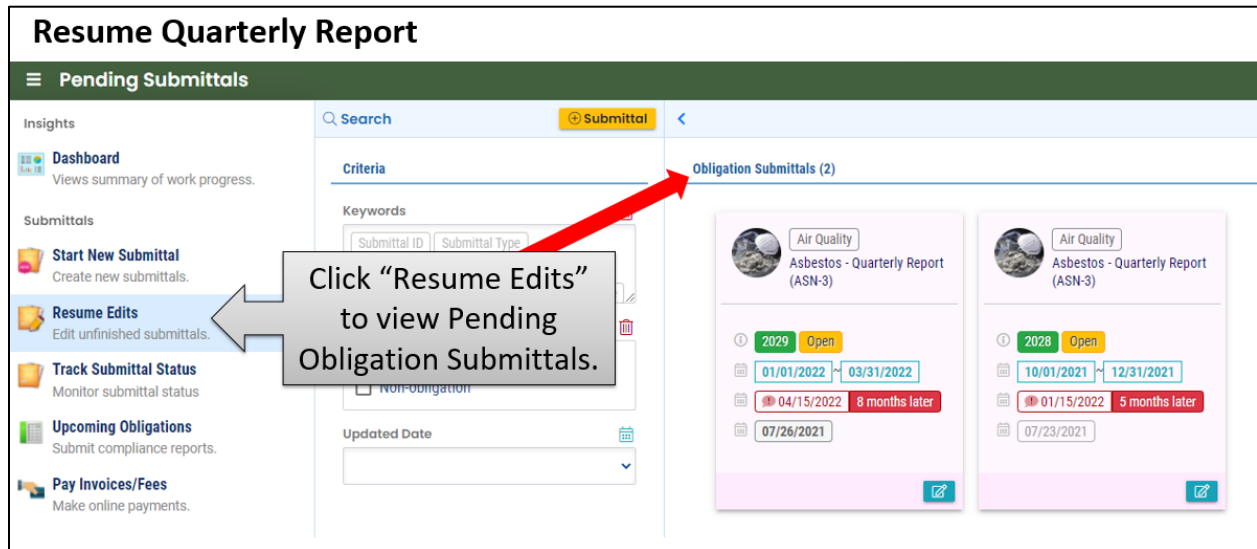
Name of the certified worker or competent person: **Fred Falcon** Certification Number: **F12345**

Amount of friable ACM abated: Amount of nonfriable ACM abated: **45 square feet**

## V. Resume Editing the Submittal

If you are unable to complete the quarterly report at any point in the process and need to return to the system to resume editing the report, the following steps will guide you through locating the reporting obligation and continuing with the submittal.

After logging into your account, the Dashboard screen will appear. Using the Quick Links, you can navigate to the “Resume Edits” area to view the Pending Submittals and locate your unfinished quarterly report.



After completing all required fields and finishing the report, go to the Submission tab.

## VI. Completing the Submittal

On the Submission tab, the Responsible Official is in charge of certifying the information contained within the report is true and correct. Answer your account security question and PIN number. These were part of the account registration process.

## Quarterly Reporting: Submission Tab

**Asbestos - Quarterly Report**

2022 Open

1 Basic Info 2 Attachment 3 Payment 4 Review 5 Submission

**Certification Statement**

Declaration of accuracy information provided: \*

I hereby certify that I am a contractor with authority to submit this report for the facility located at the address or location specified.

☐ I have read and agree to the above certification statement

**Security Question & PIN Number**

Security Question: what is your favorite song? \*

☐ Show Question Answer

PIN: \*

**Security Precautions**

To prevent your information from being used inappropriately, we maintain stringent system safeguards as well as physical and administrative protection. In addition, the security safeguards are also powered by VeriSign's Certificates. Once we provide you with a password, you are responsible for maintaining the confidentiality of the password. Please note that access to these links, irrespective of the issuance of the User ID and Password, may be terminated by our discretion at any time.

**Disclaimer**

The system, its agencies, officers, or employees protect your confidential information. However personally identifiable information privacy is a new and evolving area, and despite dedicated efforts, some mistakes and misunderstandings may result. The visitor proceeds to any external sites at their own risk. The development company specifically disclaims any and all liabilities from damages which may result from accessing the website, or from reliance upon any such information.

**Submit**

**Send Back Attachments**

**Submittal Information**

Asbestos - Quarterly Report (ASN-3)

Air Quality Asbestos

140096 New

This form shall be used with the Annual Small-Scale Frangible and Annual Nonfrangible Notifications.

This form is used in conjunction with Annual Small-Scale Frangible and Annual Nonfrangible Notifications to comply with reporting requirements, per Oregon Administrative Rule 340-240-0200(3)(c) and 340-240-0200(4)(c).

**All Attachment Requirements**

No attachment required for current submittal.

Check the acknowledgement box and answer your security question and PIN number.

Next, click the activated “Submit”.

## Quarterly Reporting: Submission Tab

**Asbestos - Quarterly Report**

2022 Open

1 Basic Info 2 Attachment 3 Payment 4 Review 5 Submission

**Certification Statement**

Declaration of accuracy information provided: \*

I hereby certify that I am a contractor with authority to submit this report for the facility located at the address or location specified.

☒ I have read and agree to the above certification statement

**Security Question & PIN Number**

Security Question: what is your favorite song? \*

\*\*\*\*

☐ Show Question Answer

PIN: \*

\*\*\*\*\*

**Security Precautions**

To prevent your information from being used inappropriately, we maintain stringent system safeguards as well as physical and administrative protection. In addition, the security safeguards are also powered by VeriSign's Certificates. Once we provide you with a password, you are responsible for maintaining the confidentiality of the password. Please note that access to these links, irrespective of the issuance of the User ID and Password, may be terminated by our discretion at any time.

**Disclaimer**

The system, its agencies, officers, or employees protect your confidential information. However personally identifiable information privacy is a new and evolving area, and despite dedicated efforts, some mistakes and misunderstandings may result. The visitor proceeds to any external sites at their own risk. The development company specifically disclaims any and all liabilities from damages which may result from accessing the website, or from reliance upon any such information.

**Submit**

**Send Back Attachments**

**Submittal Information**

Asbestos - Quarterly Report (ASN-3)

Air Quality Asbestos

140096 New

This form shall be used with the Annual Small-Scale Frangible and Annual Nonfrangible Notifications.

This form is used in conjunction with Annual Small-Scale Frangible and Annual Nonfrangible Notifications to comply with reporting requirements, per Oregon Administrative Rule 340-240-0200(3)(c) and 340-240-0200(4)(c).

**All Attachment Requirements**

No attachment required for current submittal.

Completing the fields activates the “Submit” button.



## Submission Confirmation

**Submission Confirmation**

Asbestos - Quarterly Report

2021 Complete Submittal

Receipt

Submission Successful

Confirmed!

Click "Print" to print a copy of the submittal receipt.

Confirmation of Submittal: 1. Your application has been received and will be reviewed for system notification at various mile stones.

Please click **Print** to print your receipt.

**Submittal Summary**

Submittal ID: 2027

Submitted By: airASB Testing

Submitted Date: 2021-07-23

Owner Information: airASB Testing

Form Detail

Submittal Name: Asbestos - Quarterly Report (ASN-3)

Payment Detail

Payment Date: 0

Fee Amount: 0

Certification

Certification Statement: I hereby certify that I am a contractor with authority to submit this report for the facility located at the address or location specified.

Certification Question: what is your favorite song?

Certification Question Answer: \*\*\*\*\*

PIN Number: \*\*\*\*\*

Responsible Official: airASB Testing

Sender IP Address: 159.121.206.56

Attachment List

Finish Print

Send Back Attachments

Submittal Information

Asbestos - Quarterly Report (ASN-3)

2021 Quality Additions

2021 Quality Additions

This form shall be used with the Annual Small-Scale Franchise and Annual Nonfranchise Notifications.

This form is used in conjunction with Annual Small-Scale Franchise and Annual Nonfranchise Notifications to comply with reporting requirements, per Oregon Administrative Rule 140-240-0290(1)(c) and 140-240-0290(1)(d).

All Attachment Requirements

No attachment required for current submittal.

**Submittal Receipt PDF**

**Submittal Receipt**

Department of Environmental Quality, State of Oregon

700 NE Multnomah Street, Suite 600 Oregon, OR 97232-4100

Create Date: 7/23/2021

**Submittal Summary**

Submittal ID: 2027

Application: Asbestos - Quarterly Report (ASN-3)

Submitted By: airASB Testing

Email: sony\_su@enfotech.com

Owner Information: airASB Testing

Email: sony\_su@enfotech.com

Submitted Date: 07/23/2021

**Form Detail**

Submittal Name: Asbestos - Quarterly Report (ASN-3)

Submission Method: Online

**Payment Information**

There is no payment due at this time.

**Certification**

Certification Statement: I hereby certify that I am a contractor with authority to submit this report for the facility located at the address or location specified.

Certification Question: what is your favorite song?

Certification Question Answer: \*\*\*\*\*

PIN Number: \*\*\*\*\*

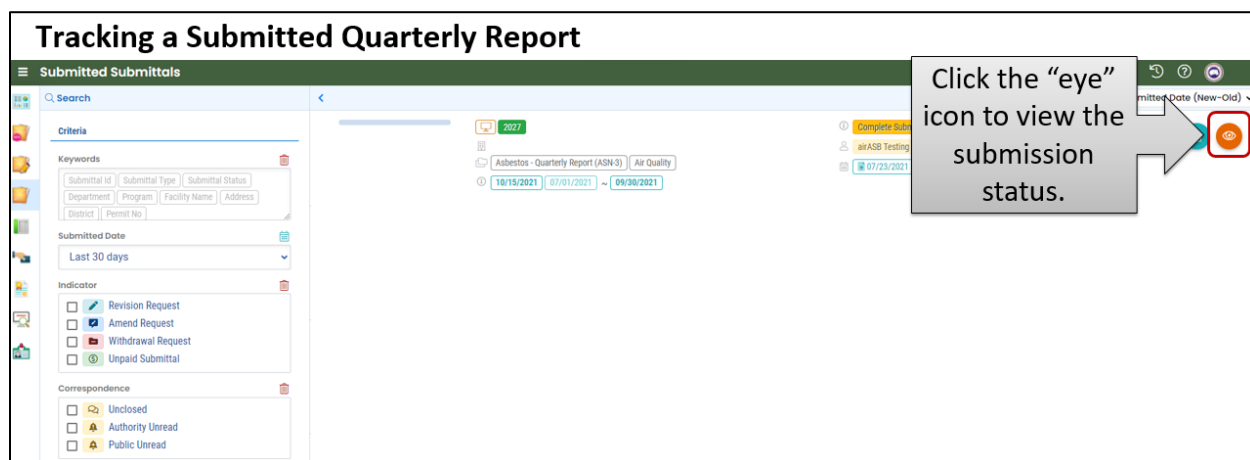
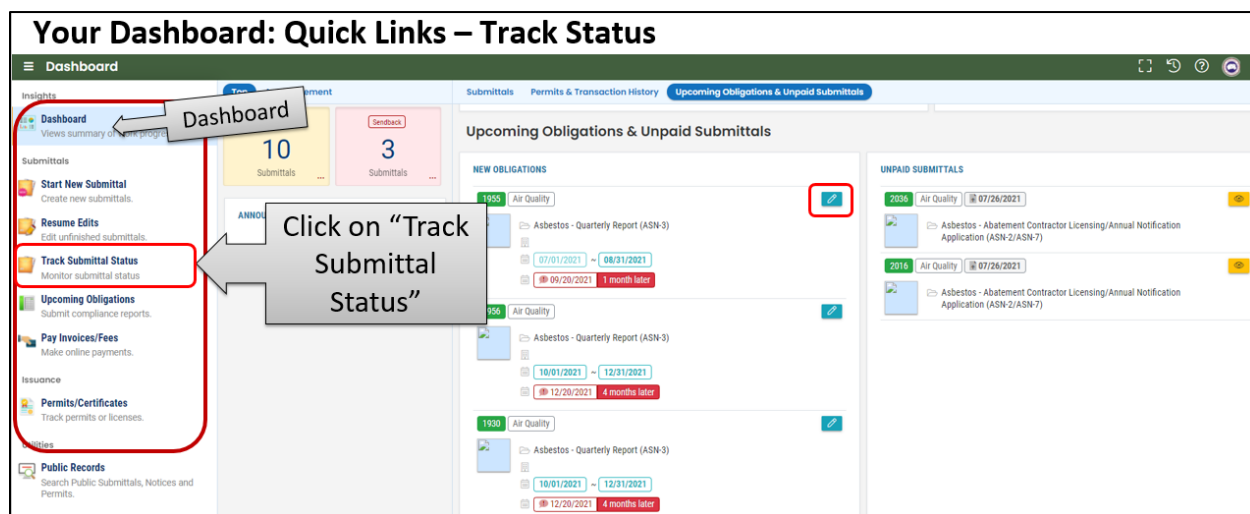
IP Address: 159.121.206.56

Responsible Official: airASB Testing

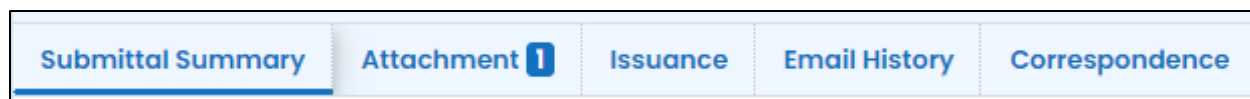
An email will be automatically generated and sent to you confirming receipt of the submittal, which will be accessible to review from the Tracking Submittal Status section.

## VII. Tracking Submittal Status

Once you have completed the submittal, open the Track Submittal Status page by using the navigation pane on the left side of the Dashboard screen. Next to the submittal, there will be an “eye” icon to view the status of the submission.



Submittal status includes multiple tabs (below). If you have uploaded any attachments as part of the quarterly report, they will be accessible via the Attachment tab.



### 1. Submittal Summary tab

The submittal summary tab displays the current status of your submission on the right side of the page under Review Flow. Immediately after successful submission, this will show that your report is in the

“Application Received” step. The Review Flow box will turn green once DEQ Staff have reviewed and confirmed receipt of your submittal.

**Review Flow: Quarterly Report**

Submitted Submittal Info

2021 Complete Submittal

Submittal Summary Attachment Issuance Email History Correspondence Payment

**Case Review Summary**

No Payment Due at This Time

Complete Submittal by

by airASB Testing 2021-07-23 Submit

by airASB Testing 2021-07-23 Save

Send the request for Revision/Withdrawal/Amend to the administrator

☐ Revision ☐ Withdrawal ☐ Amend

Request Reason

Send Request

**Submittal Summary**

Asbestos - Quarterly Report (A)

This form shall be used with the Annual Small-Scale P

2021 Environmental Air Quality

airASB Testing

ON

07/23/2021 3 days ago

**Review Flow**

Application Received

**Submittal Documents**

Forms/Receipt

Asbestos - Quarterly Report (ASN-3)

Receipt of Asbestos - Quarterly Report (ASN-3)

Attachments

Archived Submittals

## 2. Issuance tab

There is no issuance for this submittal.

## 3. Email History tab

The Email History tab will display email sent to you regarding this submission.

Submitted Submittal Info

2021 Authority Review Completed

Submittal Summary Attachment Issuance Email History Correspondence Payment

| Subject                   | To/From  | Last Sent    |
|---------------------------|--|--------------|
| [UAT] Submission Received | TO: sorny_su@enfotech.com<br>FROM: YourDEQOnline@govonlineasas.com | 2021-07-23 ✓ |

**Review Flow**

Application Received

**Submittal Documents**

Forms/Receipt

Asbestos - Quarterly Report (ASN-3)

Receipt of Asbestos - Quarterly Report (ASN-3)

Attachments

## 4. Correspondence tab

The Correspondence tab allows you to initiate messages with DEQ.

## 7. Helpdesk and Resources

If you have questions about this submittal process or other concerns regarding the use of the Your DEQ Online system, please consult the [Help page](#) or contact the Your DEQ Online Helpdesk.

For more information, training and resources, go to Your DEQ Online Help:

<https://yourdeqonlinehelp.oregon.gov>

For technical assistance:

[Your DEQ Online Helpdesk](#)

(Not compatible with Internet Explorer)

For Your DEQ Online questions:

503-229-6184

[YourDEQOnline@deg.state.or.us](mailto:YourDEQOnline@deg.state.or.us)

For Asbestos Program questions:

[Regional Asbestos Program Contacts](#)