


Internal Management Directive: Oregon Recycling Modernization Act PRO Program Plans

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Purpose

This internal management directive serves as guidance to Oregon Department of Environmental Quality staff evaluating a plan submitted by a prospective Producer Responsibility Organization to implement a producer responsibility program pursuant to ORS 459A.860 to 459A.975 (the Recycling Modernization Act). To be approved, the plan must demonstrate that the program will fulfill all relevant PRO obligations laid out in the Act and in related rules, such as funding establishment or expansion of recycling collection programs and developing educational resources and promotional campaigns. A plan will be approved if the department determines that the plan complies with the requirements of ORS 459A.875 and implementing rules.

This document also serves as guidance to department staff evaluating reporting provided by an approved PRO.

Oregon's Recycling Modernization Act requires producers of covered packaging, printing and writing paper and food serviceware products sold within Oregon to join a PRO and pay membership fees. Prospective PROs must submit proposed program plans to the department for approval by March 31, 2024.

Terms used in this guide are defined in Oregon Revised Statutes 459A.863. The Recycling Modernization Act can be found in ORS 459A.860 to 459A.975, with related rules to be added to [Oregon Administrative Rules, Chapter 340](#) in 2023-2024.

List of acronyms used in this IMD

OAR – Oregon Administrative Rule
PRO – Producer Responsibility Organization
ORS – Oregon Revised Statute

Section 1: Background

Under ORS 459A.869, the Recycling Modernization Act requires producers (as defined in ORS 459A.866) of packaging, printing and writing paper, and food serviceware to join an approved Producer Responsibility Organization (PRO), report data upon request to the PRO, and pay membership fees to their PRO.

Under ORS 459A.863, small producers, including those that have less than \$5 million in gross revenue and those that sell less than one metric ton of covered product in or into Oregon, are exempt from these requirements.

A PRO is a 501(3) nonprofit organization formed to channel the membership fees received from obligated producers toward responsible management of covered products. Per ORS 459A.878, the statewide program that a PRO designs and implements is described in its program plan, which is reviewed and approved by the Department of Environmental Quality prior to being implemented.

Section 2: Date for submission of initial plans

A prospective PRO seeking to operate a producer responsibility program in Oregon from the start date of July 1, 2025, must submit an initial plan by March 31, 2024. A prospective PRO must request an invoice for the plan review fee (proposed in draft rule at \$150,000) prior to submitting the plan, and then make the payment at the time of submission. The department will not consider an application complete if the fee has not been paid.

If a prospective PRO is seeking to operate a producer responsibility program in Oregon after July 1, 2025, it should consult the relevant rules including but not limited to OAR 340-090-0720(3)-(4) and contact the department prior to preparing a submission.

Section 3: Plan format

A program plan must provide the information required under the Recycling Modernization Act in order to be approved. Below follows the recommended format (table of contents) for a program plan submission, also reflected in the application form issued by the department. This guidance is applicable to initial, revised, and amended plans (see Section 5 below for information on submission of revised plans and plan amendments).

1. Table of contents
2. Prospective PRO description
3. Goals of the program
4. Operations plan
 - a. Collection and recycling of:
 - i. Materials on the Uniform Statewide Collection List
 - ii. Materials on the PRO Recycling Acceptance List
 - iii. Specifically Identified Materials
 - b. Fulfillment of other PRO obligations:
 - i. Ensuring responsible end markets
 - ii. Upholding Oregon's materials management hierarchy
 - iii. Achievement of statewide plastic recycling goals
 - c. Education and outreach
 - d. Interim coordination/Start-up plans
5. Financing
 - a. Membership fee structure / base fee rates
 - b. Graduated fee algorithm
 - c. Alternative membership fee structure (if applicable)
 - d. Adequacy of financing
 - e. Methods for transportation funding and reimbursements
 - f. Methods for local government funding and reimbursement
 - g. Other funding methods
6. Equity
7. Measuring program performance
8. PRO Management
9. Communications
10. Multi-PRO coordination

11. Dispute resolution mechanism
12. Closure plan
13. Certification and attestation

Appendices:

- A. Definitions
- B. List of member producers
- C. Implementation timelines
- D. Graphic/tabular representation of program performance metrics
- E. Itemized budgets by program year
- F. List of existing depots that the PRO will contract with

Section 4: Plan content

Below follows a description of desired contents within each section for staff reviewing program plans. Plan contents required by statute or rule are indicated with applicable statutory and rule citations. Overall, per ORS 459A.875(2), the document must describe how the PRO will manage and administer a producer responsibility program to meet the organization's obligations under ORS 459A.860 to 459A.975. With the exception of sections regarding coordination among multiple PROs, the initial plan can be drafted under the assumption that the PRO will be the only operating PRO in the future system.

Note: because use of the plan format in Section 3 by prospective PROs is recommended rather than mandated in statute or rule, the language below regarding desired contents within each section of the plan is generally worded in a way that suggests what content could appear in a certain section rather than what should or must appear. However, this wording is not intended to suggest that a particular piece of desired content is or is not required for inclusion somewhere in a plan. It is the responsibility of a prospective PRO to familiarize itself with all applicable content requirements under statute and rule and ensure that the plan submission includes all the required information.

It is the responsibility of a prospective PRO to ensure that its plan submission includes all the required information.

Table of contents

This section could clearly denote where each required program component under the Recycling Modernization Act is described in the plan.

Prospective PRO description

- a. Contact information for the prospective PRO (per ORS 459A.878(2)(b)).
- b. A description of the structure of the producer responsibility organization, including the management structure, the PRO's board and roles and functions of committees (per ORS 459A.875(2)(c)).
- c. This section could include the following elements required by OAR 340-090-0680(1)(b) and ORS 459A.875(2)(q):
 - i. the prospective PRO's qualifications (both to serve as a PRO in Oregon's system overall and to carry out particular interim coordination tasks);

- ii. the prospective PRO's current producer membership (include here information on the likelihood of achieving the 10% minimum market share threshold to operate as a PRO in Oregon); and
- iii. information regarding the adequacy of the prospective PRO's access to financial resources (i.e., to carry out assigned interim coordination tasks).

Goals of the program

This section ideally describes overarching goals for the program plan period in language informative to a layperson unfamiliar with the Recycling Modernization Act—include topline, SMART (specific, measurable, achievable, relevant, timebound) objectives that will be achieved by the end of 2027.

As indicated in ORS 459A.875(2), throughout the plan objective and measurable criteria should be used where possible. Besides the topline goals in this section, subsequent sections and particularly the operations plan sub-sections could include objectives that nest within the topline goals.

Operations plan

- a. Collection and Recycling: In the first subsection of this section, the prospective PRO could describe its operations plan with respect to collection and recycling of three classes of materials:
 - i. **The Uniform Statewide Collection List:** per ORS 459A.875(2)(a)(A), the prospective PRO could indicate how it will support the collection and recycling of covered products that are included on the Uniform Statewide Collection List. Relevant content for inclusion here in the program plan is as follows:
 - a schedule for implementing collection program expansions and improvements throughout the state (per ORS 459A.875(2)(p)(A) and OAR 340-090-0790(1)(a));
 - the proposed approach for funding eligible costs (as defined in ORS 459A.890(5)(d)) identified in the needs assessment in a way that upholds the prioritization laid out in OAR 340-090-0790(1)(b), with funding offered to local governments in higher tiers of priority before it is offered to local governments in lower tiers of priority;
 - how the use of existing infrastructure will be maximized (per ORS 459A.875(2)(a)(C));
 - any proposal to add a new covered product to the Uniform Statewide Collection List of materials (per ORS 459A.914(4)(b)) with the following supporting information:
 - per OAR 340-090-0630(4)(g), a detailed analysis of how the proposed covered product performs against the criteria in ORS 459A.914(3). This analysis should be comprehensive and cover all criteria, but may cite DEQ analyses from the [Material List Technical Work Group](#) and/or other sources;
 - investments or other actions that the prospective PRO will take to support the inclusion of a new covered product—for example, investments in processing equipment or increases to the processor commodity risk fee to compensate commingled recycling processing facilities for higher costs; and
 - a proposed schedule for adding the product to the List, allowing adequate time for updating education and outreach materials to inform the public of the change.

- any proposal to organize commingled collection of a product not on the Uniform Statewide Collection list of materials on a trial basis as described in ORS 459A.914(6);
 - the estimated amount of funding to be disbursed, overall and to individual local governments, per OAR 340-090-0790(2)(b) and OAR 340-090-0790(1)(e).
Note: for the first draft of the plan submitted to the department, a PRO could submit rough estimates—for example, estimates expressed as ranges—or could wait until its second draft submission to indicate the per-government estimates. Itemized estimates for each local government included in first draft plans may have been informed by informational conversations with local government representatives, but not by negotiations that would yield firmer numbers. If multiple prospective PROs submit program plans, the department will assign the task of negotiating with local governments on behalf of all prospective PRO prospective PROs to one prospective PRO.
- ii. **The PRO Recycling Acceptance List:** per ORS 459A.875(2)(a)(B), the prospective PRO could lay out how it will provide for the collection of covered products on this list and meet collection targets and convenience and performance standards for those covered products. Relevant content for inclusion here in the program plan is as follows:
- proposed collection targets, and justifications for each target, for the following materials, per OAR 340-090-0660(2)(b):
 - steel and aluminum aerosol packaging,
 - polyethylene film packaging,
 - single-use pressurized cylinders,
 - aluminum foil and pressed foil products,
 - block white expanded polystyrene, and
 - polyethylene and polypropylene lids and high-density polyethylene package handles.
 - justifications for each proposed collection target, which must include:
 - information on existing and recent historic collection quantities, and comparison with the proposed targets,
 - a projection of the number of participants and the quantity of material to be collected on a per-participant basis as well as per collection point,
 - (for plastic materials) how the proposed collection target will contribute towards the achievement of plastics recycling goals as contained in ORS 459A.926,
 - (in subsequent program plans) either a proposal to increase the target or a justification for not increasing the target, and
 - (in subsequent program plans) a description of how changes in population served and number of collection points, if any, were taken into account in updating the target.
 - methods for achievement of the above collection targets and the collection target for glass established in OAR 340-090-0660(2)(a);
 - methods and a schedule, including interim milestones, for achieving convenience standards in OAR 340-090-0640 by supporting and expanding existing collection points and by creating new collection points, including:
 - a description of how the prospective PRO will uphold the requirement (in ORS 459A.896(1)(a)) to contract, where possible, with existing recycling

- depots or drop-off centers, including identification of key collaborators that the prospective PRO plans to contract with;
- plans for providing enhanced convenience to underserved populations as required by OAR 340-090-0640(2)(h);
- a description of how the prospective PRO will engage with local community-based organizations and women and minority-owned businesses to develop collection points;
- descriptions of any alternative collection programs being proposed per ORS 459A.896(1)(d) to substitute for convenience standards, including, per OAR 340-090-0640(6)(c):
 - an assessment of the impact on the achievement of collection targets,
 - an assessment of the impact on equitable access to recycling across regions and diverse populations; and
 - demonstrated support of relevant local government(s) for the proposal and a description of how prior consultation with affected local government(s) was taken into account in planning;
- in the case of mobile collection events being proposed as an alternative program per OAR 340-090-0640(6)(b), the prospective PRO could indicate the planned frequency of these events and how the proposed schedule will provide adequate predictability for the public. The plan for sufficiently advertising the events could also be indicated. The prospective PRO may further indicate how the planned events will uphold best practices for mobile collection events: for example, through pre-event outreach coordinated with relevant local governments, community-based organizations, and service providers; policies and processes to ensure adequate staffing, management of traffic flow, and safety; and contingency plans for responding to larger-than-expected turnout, and
- requests for temporary variance from the convenience standards per OAR 340-090-0640(7) accompanied by justification, if such requests are being made.
- methods for achievement of performance standards in OAR 340-090-0650, including
 - a description of how the PRO will monitor sites and services on a regular basis to ensure compliance;
 - plans for education and outreach regarding the PRO Recycling Acceptance List, including metrics for success and intermediate milestones; and
 - information on how expanded polystyrene will be densified before transportation of more than 75 miles, including assessment of potential impacts to workers and methods that will be followed to minimize such impacts (note: to use thermal densification technology, advance approval from DEQ through the program plan or plan amendment process is required);
- advance notification, per OAR 340-090-0650(1)(i), of intent to collect any additional materials besides those on the PRO Recycling Acceptance list at collection points, if applicable;
- the approach to minimizing the contamination of materials delivered to collection points;
- principles and methods for compensation of collection point staff;

- any plans for accommodating collection of reusable packaging within depots and collection points—for example, the return of reusable cylinders without visible defects to reuse programs per OAR 340-090-0650(3)(b)(C); and
 - descriptions of any additional activities planned for the advancement of equity in recycling, e.g. collaborations with community groups that collect materials not on the uniform statewide collection list for recycling but do not meet the definition in rule of “depot” or “drop off center.”
- iii. **Specifically Identified Materials:** per ORS 459A.875(2)(g), the prospective PRO could describe any efforts it will make to support collection, processing or responsible recycling of a specifically identified material (SIM), including:
- support for or provision of recycling depot or mobile collection for a SIM,
 - associated education and outreach efforts;
 - associated investments in processing;
 - associated development of responsible end markets;
 - how the proposed approach has been informed by consultations with interested parties;
 - a sequenced approach to implementing large-scale improvements if they are required to address the problems that spurred the designations of multiple (2+) materials; and
 - any other efforts to ensure successful, environmentally-beneficial and responsible recycling of a SIM as required by ORS 459A.896(2). For materials collected through producer take-back initiatives and special recycling services, this could include collaboration with said services to ensure that responsible disposition requirements are met.
- b. **Additional PRO obligations:** The prospective PRO could describe here how it will fulfill the following additional obligations:
- i. **Ensuring responsible end markets:** per ORS 459a.875(2)(a)(G) and (H), the PRO must ensure that four classes of covered products, identified in ORS 459A.869(7), and contaminants collected with those covered products, are managed and disposed of consistent with the goals, standards and practices required by ORS 459A.860 to 459A.975 and transferred to responsible end markets. This subsection could include:
- per ORS 459A.875(2)(a)(H), examples of end markets, as defined in OAR 340-090-0670(1), that may use the material collected from covered products in the manufacturing of new products;
 - how the prospective PRO will verify that the recycling supply chains up through and including the end markets are meeting the “responsible” standard proposed in OAR 340-090-0670(2). Per OAR 340-090-0670(3), the prospective PRO could indicate and describe the use of:
 - (Step 1) initial screening assessments including self-attestations. Regarding these, the program plan could indicate:
 - information that will be used to complete the screening assessments; and
 - plans for distribution of self-attestation forms to supply chain entities; and
 - (Step 2) certification by a program approved by the commission under ORS 459A.955. If using certification, the program plan could indicate:

- any markets that have already attained certification; and
 - the certification body or bodies to be used; or
- verification assessment as provided by OAR 340-090-0670(3)(f). Possible plan content for a PRO verification program appears in Appendix F of this document.
- per OAR 340-090-0670(3)(e), requests for temporary variance from the screening and verification *deadlines* indicated in OAR 340-090-0670(3)(b) and (c) accompanied by justification, if such requests are being made;
- per OAR 340-090-0670(3)(h), requests for temporary variance from the required *components* of a verification accompanied by justification, if such requests are being made. Justification could consist of criteria for identifying facilities that would receive more limited verifications on the basis of characteristics such as location and role in the supply chain,
- how the prospective PRO will track material flows, enabling required quarterly disposition reporting per ORS 459A.887(6)—for example, through use of a database, including a description of any plans for cooperative development and use of such a database with commingled recycling processing facilities;
- protocols, per OAR 340-090-0670(2)(d), that the prospective PRO proposes for accounting for disposition, and yield, when obligated materials from Oregon mix with non-obligated materials from elsewhere,
- how the prospective PRO will, per OAR 340-090-0670(4), conduct auditing of verification results.
 - For general auditing of the verification program, the program plan could describe the approach taken toward auditing the accuracy, quality, and comprehensiveness of verifications. The approach could include desktop reviews of audit reports, accompanying verifiers during site visits without prior notification, spot checking for conflict of interest among verifiers and regulated entities, and audits of verification body protocols including sampling plans and quality control with respect to data (e.g., “data checks”).
 - For random bale auditing, the program plan could indicate:
 - key contractor(s) or auditors for this work and information about their qualifications;
 - the sampling methodology to be used, including the quantity of trackers to be deployed, where and how they will be placed (in bales and/or in consumer bins, what type of materials, etc.), the approach to securing the trackers to the targeted materials and preventing their early destruction or loss, and safety considerations. For example, materials could be classified into categories based on relevant risk attributes (e.g. location of markets, involvement of intermediary brokers in supply chains, etc.) in order to prioritize higher-risk materials for deployment of trackers. Depending on the material and its handling in the recycling supply chain, placement in a bale or epoxying into an individual piece of waste may be the more appropriate option to ensure effective tracking. Trackers without lithium-ion batteries could be used to ensure safety; and
 - the proposed approach to reporting auditing results to the department, such as through the submission of audit reports from the auditor or

providing access to a user interface where real-time tracking results are visible;

- arrangements the PRO proposes to make with processors to ensure that covered products identified in ORS 459A.914 are recycled at a responsible end market, including any investment intended to be made to support processors or other practicable action (as defined in OAR 340-090-0670(5)) to be undertaken;
 - actions and timeline to investigate if the prospective PRO learns of potential non-compliance through the verification/certification process or otherwise;
 - steps it will take and timelines for action when verification, certification, or auditing indicates that the “responsible” standard is not being met, including:
 - per OAR 340-090-0670(5)(c), a commitment to provide to the department, when making a claim that no practicable solution is possible, an analysis of the solutions’ costs per ton compared with the practicability financial benchmark, or a customized cost-benefit analysis; and
 - any other information on how the organization will ensure that responsible management of covered products is maintained through to final disposition.
- ii. **Upholding Oregon’s materials management hierarchy:** per ORS 459A(2)(a)(H)(3), a complete program plan will describe how the prospective PRO will follow the hierarchy of materials management options described in ORS 459.015(2), i.e., ensuring that materials are sent for recycling to their highest and best use. This subsection could include:
- why the end markets indicated in the preceding subsection represent the highest and best use on a material-specific basis. Here a prospective PRO may want to focus on particular materials for which there are significant differences in the environmental impacts of different types of markets, such as [glass](#) or [cartons](#) (links to DEQ’s own analyses of these materials are provided for reference purposes);
 - plans to develop new markets or undertake other practicable actions if the end markets planned for initial use do not represent the highest and best use; and
 - for a method other than mechanical recycling, per ORS 459A.875(2)(a)(I)(iv), an analysis of the environmental impacts for the proposed method compared to the environmental impacts of mechanical recycling, incineration and landfill disposal as solid waste (see an example analysis for expanded polystyrene conducted by DEQ [here](#)).
- iii. **Achievement of statewide plastic recycling goals:** per ORS 459A.875(2)(a)(A), describe how the prospective PRO will support the collection and recycling of covered products as necessary to meet the statewide plastic recycling goals established under ORS 459A.926. This subsection could include recycling rate projections for the first program plan period per ORS 459A.875(2)(f) and demonstrate the programming it would implement to achieve the first (2028) goal. Note that while the first goal does not go into effect until 2028, achieving that goal will require significant increases in plastics recycling during the first program plan period above and beyond what will occur as a consequence of proposed (2023) administrative rules (recycling acceptance lists).

- c. Education and Outreach:** As required by ORS 459A.875(2)(a)(J), this subsection should describe the prospective PRO's plan for education and outreach, including but not limited to:
- i. **An education and outreach plan** describing how the prospective PRO will meet obligations and cultivate widespread customer awareness and understanding of the Uniform Statewide Collection List and recycling services provided under ORS 459A.896.
 - Here the prospective PRO could explain how the proposed suite of materials and promotional campaigns will support:
 - Widespread awareness and understanding for all customers in Oregon, including residents living in single-family homes and multifamily communities, as well as commercial businesses, institutions, and non-governmental organizations.
 - A phased approach that first builds awareness among Oregon residents and organizations that change is coming and the reason change is needed, and then provides the detailed instructions for customers to participate successfully in the new system (with electronic educational materials underpinning both phases).
 - The prospective PRO could lay out, per ORS 459A.893(1), the educational collateral that will be prepared to communicate the Uniform Statewide Collection List, explain how items should be prepared for recycling, and highlight to the public the importance of not placing contaminants in commingled recycling collection. The list of materials to be developed could be organized into categories, such as:
 - collateral that will be made available in electronic format to local governments and their authorized service providers for customization to local conditions per ORS 459A.893(4), at a minimum including photos of accepted items and key contaminants, an in-mold label for roll carts, and a general program brochure that can serve as both a mailer and a flyer by local governments seeking off-the-shelf outreach material. Among additional materials could be sample text, design, and imagery for social media posts, websites, newsletters, billing statements and inserts, postcards, posters, and brochures focused on specific topics. Note: some local governments may not yet be collecting the full uniform statewide collection list on July 1, 2025, due to capital investment needs. Customization options could allow these governments to easily adapt the materials in order to communicate their individualized phase-in timeline to the local public. Local governments may also need to customize materials in terms of indicating which materials will be collected on route vs. at depots. Also, if a covered product is proposed for addition to the Uniform Statewide Collection List per ORS 459A.914(4)(b) in any PRO's program plan submission, draft education plans could include the covered product in question, with customization options allowing for its efficient removal lest the proposal is ultimately not accepted during program plan review;
 - collateral that will be printed and then made available for distribution, including but not limited to signage for depots and commercial and multifamily recycling enclosures as well as decals for roll carts. These could be available in different sizes developed through consultation with local governments and made of waterproof materials that are appropriate for indoor and outdoor use; and

- electronic files that will be made directly available to the public, such as a website per OAR 340-090-0650(1)(c) describing the locations and operating hours of collection points for PRO recycling acceptance list items, and how such items should be prepared for drop-off.
- ii. **A description of the statewide promotional campaigns** as required by 459A.893(7) to supplement the education and outreach described in sub-item (i) above. This could include but is not limited to messaging distributed through print publications, radio, television, the Internet, social media, and online streaming services;
- iii. **A schedule** for the development of educational collateral and implementation of statewide promotional campaigns;
- iv. **A description of how the prospective PRO will ensure that educational materials and campaigns are culturally responsive to diverse audiences across this state** (to meet the requirements of ORS 459A.893(3)), including people who speak languages other than English and people with disabilities; are printed or produced in languages other than English; and are accessed easily and at no cost to local governments and users of the recycling system. This description could include practices employed to meet these requirements, such as:
 - engagement with local community-based organizations and relevant members of the public to develop and distribute educational materials and campaigns,
 - use of images to convey information rather than text,
 - use of imagery and models that represents a variety of cultures and Oregon's diverse communities,
 - avoidance of small print size and reverse type (light text on dark background),
 - testing of imagery to ensure designs are color-blind friendly,
 - exploration of designs that allow for text in both Spanish and English in the program brochure/mailer, printed decals and signage, and in-mold label for roll carts.
 - translation of all materials into those languages spoken in Oregon by at least 1,000 people over the age of five who spoke English less than very well, according to the most recent American Community Survey. Note: under ORS 251.167, information on the most-commonly spoken languages in the state of Oregon and its counties is updated periodically for the purpose of disseminating accessible information on voting to the public. This information could also be used in formulating a plan to fulfill these accessibility requirements;
- v. **Plans for an online portal** or other means to provide local governments and their designated service providers (and any other entities, if planned) easy access to educational materials at no cost; and
- vi. **Goals for education and outreach** efforts and information on approach for measuring progress toward the goals. Metrics to evaluate performance could include public awareness, public engagement, and accessibility.
- vii. The prospective PRO could describe the **relevant experience of team members** that will be developing the USCL educational resources and promotional campaigns or, if contracting with a communications consultant, describe the type of experience that will be sought in the solicitation process.

- d. **Interim coordination/Start-up plans:** if multiple plans are submitted by prospective PROs, per OAR 340-090-0680(1) the department will initiate interim coordination¹ and assign time-sensitive tasks to willing prospective PROs to carry out on behalf of the collective of prospective PROs. If there is only one prospective PRO, there will be no interim coordination and assignment of tasks, but these same time-sensitive tasks will require considerable start-up focus from the singular PRO.

In this subsection, for the initial program plan submission, a prospective PRO can presume that it is one among multiple prospective PROs and has been assigned and is willing to undertake all of the interim coordination tasks. By providing its plan for the accomplishment of every interim coordination task from April 2024 through to June 30, 2025, the prospective PRO will allow the department to make more informed decisions when assigning interim tasks using the criteria in OAR 340-090-0680(1)(b). The prospective PRO may additionally indicate which of the interim tasks it would like to be assigned, and the department may take that into consideration.

If only one prospective PRO submits an initial plan to the department, in a revised draft this subsection could focus on start-up activities for time-sensitive tasks.

The plan laid out in this subsection for each interim task could include a timeline and milestones that will allow effective delivery of the program from the start date.

Recommended milestones for each interim coordination task follow below:

- i. Developing and issuing educational materials that promote the uniform statewide collection list.

All education and outreach materials and promotional campaigns pertaining to ORS 459A.893 must be reviewed by the Oregon Recycling System Advisory Council and approved by the department prior to distribution. Per ORS 459A.893(2), local governments and their designated service providers must also have at least two opportunities to review and comment on draft Uniform Statewide Collection List-focused educational materials. A timeline for rolling out the materials should incorporate adequate time for these reviews. An example of such a timeline would be;

- July 1, 2024: draft materials in English are ready for consultations with local governments;
- Oct. 1, 2024: results of consultations with local governments have been integrated into updated drafts of materials that include culturally-responsive translations;
- Jan. 1, 2025: comments from the department and the Oregon Recycling System Advisory Council are integrated into updated drafts of materials; and
- Feb. 1, 2025: following approval from the department, all electronic, customizable materials and printed materials, including translated materials, are made available to local governments for use to communicate to their constituencies prior to the program start date.

¹ As described in OAR 340-090-0680(3), interim coordination by the department will last until department approval of a PRO coordination plan, which could occur as late as the end of 2026. For the purposes of this section of the program plan, however, “interim coordination” is referring to work that PROs would undertake on assigned coordination tasks prior to the program start date of July 1, 2025. Activities taking place from the start date of July 1, 2025, onward to the end of the first program plan period can be described in other sections of the plan.

- ii. **Establishing a depot collection system** (per ORS 459A.896(1)) that meets collection targets, convenience standards and performance standards established by the Environmental Quality Commission. Note: this task includes negotiating with and then providing associated compensation (with a single accounting point-of-contact system) to existing depots for service expansion to accommodate products on the PRO Recycling Acceptance List (per ORS 459A.896(1)(a)).
 - Sept. 27, 2024: preliminary negotiations with all existing depots have informed the development of a more detailed second program plan draft submitted to DEQ for review. It is recommended that the detailed plan include a schedule for ramping up access to collection points and meeting all convenience standards by Dec. 31, 2027.
 - June 30, 2025: collection points have been opened and are providing continued opportunity to recycle in metro areas where items formerly on local government recycling acceptance lists have moved to the PRO recycling acceptance list.
 - **Negotiating with and then providing associated compensation (with a single accounting point-of-contact system) to local governments for service expansion** on the basis of the needs assessment (per ORS 459A.890(5) and (8)). In this section, a prospective PRO could describe how it would gather information and negotiate with local governments and service providers in a way that uses their time efficiently. A prospective PRO could also detail how it will promote coordination at the watershed level and among neighboring jurisdictions in the negotiation process;
 - Sept. 27, 2024: preliminary negotiations with all respondents to the needs assessment have informed the development of a more detailed second program plan draft submitted to DEQ for review. It is recommended that the detailed plan include a schedule for funding all eligible costs from the needs assessment by Dec. 31, 2027.
 - June 30, 2025: a single point-of-contact accounting system has been established and local governments have been informed of where to send invoices.
- iii. **Setting up a single accounting point-of-contact system for payment of contamination management fees (ORS 459A.920) and processor commodity risk fees (ORS 459A.923)** to commingled recycling processing facilities;
 - June 30, 2025: a single point-of-contact accounting system has been established and processors have been informed of where to send invoices.
- iv. **Setting up a single accounting point-of-contact system for compensation of local governments for expenses besides service expansion** (ORS 459A.890 besides subsection (5) i.e., including transportation); and
 - June 30, 2025: a single point-of-contact accounting system has been established and local governments have been informed of where to send invoices.
- v. **Setting up a system to reconcile expenses amongst PROs in proportion to modified market share** as required by OAR 340-090-0700(2).
 - June 30, 2025: the accounting mechanism for expense reconciliation has been developed and is ready to enter into service.

In this subsection the prospective PRO could also describe its approach to transparency of interim operations with respect to other prospective PROs, to enable the sharing of information useful for the further development of each prospective PRO's program plan (for example, information that enables system costing). For example, the prospective PRO could indicate which key documents will be shared with other prospective PROs in draft form during the interim coordination phase.

Financing

- a. **Membership fee structure / base fee rates:** Per ORS 459A.875(2)(a)(E) and ORS 459A.875(2)(h), this subsection could describe how the prospective PRO will establish, calculate and charge membership fees to member producers, including a draft membership fee structure. The initial program plan draft could include in this section:
- i. **the product speciation for the membership fee schedule,**
 - ii. **the algorithms by which fees will be calculated,**
 - iii. **initial estimates for each product-specific base rate** (initial because system costs will only be roughly estimable at the time of submission);
 - iv. **any producer fee incentives other than graduated fee adjustments** that will be offered;
 - v. **accompanying text that describes how the base rate structure meets statutory requirements** (i.e., as outlined in ORS 459A.884(3)), charging producers higher fees for non-recyclables (on average) than for recyclables and avoiding cross-subsidization among materials despite the lack of material-specific cost information at the beginning of the program. For example, the prospective PRO could justify differentials between particular materials' base fee rates by comparisons to differentials in other jurisdictions' EPR programs (e.g., "the proposed differential between plastics and paper is x% higher than that of the Recycle BC system in British Columbia"). If the PRO intends to true up accounts among producers at a later time when material-specific cost data is available, that could also be indicated in this subsection.

For subsequent program plan submissions, the base fee rate figures could be updated to reflect improved system cost estimation. Any changes to methodology among drafts could also be noted and justified.

- b. **Graduated fee algorithm and methods:** In addition to indicating base fee rates, per ORS 459A.875(2)(a)(F), this section could include:
- i. **the algorithm and accompanying descriptive text for the proposed graduated fee structure** that will encourage producers to make continual reductions in the environmental and human health impacts of covered products as described in ORS 459A.884. The graduated fee structure must include incentives (lower fees) for covered products with lower environmental impacts and penalties (higher fees) for products with higher impacts, with the approach informed by consideration of factors including, but not limited to those listed in ORS 459A.884(4)(a)-(e). The description of the approach to graduated fees could indicate:
 - the factors taken into consideration;

- how the factors are being incorporated in order to incentivize and disincentivize producer choices in a way that actually correlates to meaningful environmental benefit. Review of the department's [attributes research](#) could inform the development of this section of the plan;
 - whether ecomodulation will be implemented via a penalty, a reward, or both for each factor;
 - the magnitude of each ecomodulation bonus/reward (note that DEQ has published a [rule concept](#) mandating two particular bonuses, which could be included in this section);
 - the criteria that producers will need to meet to realize the bonus/reward; and
 - how the PRO will maintain financial solvency (specifically, how loss of revenue due to ecomodulation rewards will be paid for).
- ii. **methods by which the PRO will accept and consider requests for ecomodulation credits;** and
- **Alternative membership fee structure (if applicable):** Per ORS 459A.884(5)), the PRO could propose an alternative fee structure that does not adhere to the requirements of ORS 459A.884(2)-(4) but still delivers cost-proportional product differentiation and incentivizes less impactful producer behavior. A proposal of an alternative membership fee structure could explain how the structure will deliver these two outcomes. It could also explain how the approach will not incentivize non-recyclable materials, which DEQ views as an undesirable outcome (although an alternative membership fee structure would not be strictly held to charging more on average for non-recyclables than for recyclables, i.e., the requirement imposed by ORS 459A.884(3)).
 - **Adequacy of financing:** Per ORS 459A.875(2)(i), this subsection could contain:
 - i. **demonstration that the membership fees collected will provide adequate revenue** to fund all costs associated with the producer responsibility program. A fee schedule that does not appear to generate sufficient revenue, meaning that program delivery would depend upon funding from other sources, could be cause for plan rejection. Included in this subsection, per ORS 459A.875(2)(m), could be:
 - a description of the prospective PRO's approach to reserve funds or other contingencies for responding to financial hardship. For example, a prospective PRO could set a minimum and a maximum reserve budget, defined as a proportion of the annual operating budget.
 - **Methods for calculating transportation costs associated with funding transportation costs reimbursement:** this subsection could describe:
 - i. **methods for calculating reimbursement amounts for transportation costs** in accordance with requirements established in OAR 340-090-0780(1). Included herein could be:
 - a description of the consultations with local governments and service providers that informed the development of the methods;
 - an approach for enabling fluctuations in input costs, such as fuel, to automatically factor into the reimbursement amounts over time; and

- a description of opportunities that were identified for increasing efficiency and achieving full transport loads.
 - Regarding whether or not materials should be transported baled or loose from recycling depot or reload facilities, it is recommended that the environmental benefits of transportation efficiency are balanced with the environmental impacts of baling (higher material loss and operating costs at commingled recycling processing facilities). To address these trade-offs, the prospective PRO could indicate in this section whether or not materials will be baled at recycling depot or reload facilities and provide a justification for the proposed approach.
- **Methods for local government funding and reimbursement:** This subsection could encompass:
 - i. **Per ORS 459A.875(2)(o), methods for advance funding and reimbursements to local governments,** a local government's service provider or other person authorized by the local government to receive payment under ORS 459A.890, including:
 - a method for determining funding or reimbursement amounts under ORS 459A.890(5), including;
 - the total amount of funds that will be made available to each local government included in the Department's needs assessment under ORS 459A.890(5) per year of the program period; and
 - sample invoicing forms with details to be included in reimbursement or advanced funding requests from local governments or their authorized service providers.
 - ii. **Any additional funding to local governments or other measures for the purpose of protecting ratepayers from increased costs** associated with the processing and marketing, per ORS 459A.875(2)(k), of recyclables identified in ORS 459A.914 and/or to ensure that commingled recycling processing facilities are held accountable to using the processor commodity risk fee in a way that fulfills the statutory intent of "allow(ing) local governments to reduce the financial impacts on ratepayers" (ORS 459A.923(2)); and
 - iii. **A method for estimating and reimbursing the possible additional costs of local government compliance** per ORS 459A.890(6), related to post-consumer recycled content standard for roll carts, bins and containers (ORS 459A.908). This could include a scenario analysis of the cost of containers meeting the recycled content standard vs. those that do not. Such a scenario analysis could inform estimation of system costs and development of a reimbursement method that would cover the price premium of containers that meet the standard (if they are more expensive than containers that do not meet the standard), which may change over time.
- **Other funding methods:** this subsection could indicate other payments required of the PRO by statute and any associated methods employed by the prospective PRO.

Equity

- a. Here the prospective PRO could **summarize all equity measures undertaken across its program**, which may involve reiterating content from other sections of the plan, but which in this section could be contextualized as part of an overall approach to equity and could potentially nest within an overall program goal for equity. This section could encompass:
- Equity aspects of the operations plan for PRO Recycling Acceptance list materials, including:
 - plans to contract with existing depots operated by Tribal nations;
 - plans for providing enhanced convenience to underserved populations as required by OAR 340-090-0640(2)(h);
 - plans for engagement with local community-based organizations and women and minority-owned businesses to develop collection points;
 - principles and methods for compensation of collection point staff; and
 - descriptions of any additional activities planned for the advancement of equity in recycling, e.g. collaborations with community groups that collect materials not on the uniform statewide collection list for recycling but do not meet the definition in rule of “depot” or “drop off center.”
 - Equity aspects of the operations plan for fulfillment of the responsible end market obligation, including:
 - plans to incorporate community feedback into verifications of markets and other downstream entities; and
 - any equity approaches pertaining to practicable actions such as development of new markets.
 - Equity aspects of the operations plan for education and outreach, including:
 - per ORS 459A.893(3), a description of how the prospective PRO will ensure that educational materials and campaigns are culturally responsive to diverse audiences across this state.
 - Equity aspects of the PRO’s administration, including:
 - any internal requirements around engagement of “Certified Firms” when contracting work out to third parties (“Certified Firm” means a small business certified under ORS 200.055 by the Oregon Certification Office for Business Inclusion and Diversity (COBID) as a minority-owned business, woman-owned business, business that service-disabled veterans own, or emerging small business). See an example State of Oregon requirement [here](#).

Measuring program performance

Here, the prospective PRO could describe how it will **measure achievement of goals and report results** to the department in annual reports. It could also describe a process for updating goals to address information from surveys and other sources that address factors influencing the goals.

PRO Management

- a. The prospective PRO could describe how the **program’s overall day-to-day management** will be handled, including management of contracts, record keeping, reporting, and compliance oversight of service providers.

- b. The section could also include a **statement or commitment** that the program will be managed to ensure program compliance with all relevant and applicable state and federal laws and regulations.
- c. **Names and contact information** for key personnel responsible for running various aspects of the program could be provided, including the authorized representative. This section could also describe the **policies, procedures, and practices** for ensuring;
 - i. **safety** and security of staff, contractors, and members of the public;
 - ii. **compliance** by staff and contractors with all relevant state and federal laws and rules;
 - iii. **protection of confidential information**;
 - iv. **successful and timely delivery** of project outcomes by contractors;
 - v. **retention of information** required for annual reports submitted under ORS 459A.878; and
 - vi. **maintenance of records** necessary to demonstrate compliance.

Communications

- a. Per ORS 459A.875(2)(d), here the prospective PRO could describe **how it will communicate** and coordinate with the department, the Oregon Recycling System Advisory Council, local governments, local governments' service providers, processors and any other producer responsibility organizations.
- b. Per ORS 459A.875(2)(l), this section could include a **description of the process for promptly notifying** the department, the Oregon Recycling System Advisory Council and producers **of potential noncompliance** with the requirements of ORS 459A.860 to 459A.975 by a producer or producer responsibility organization. This process could also incorporate plans to issue notifications regarding potential noncompliance by other actors that the PRO could be aware of—for example, a local government's refusal to accept funding and implement system expansion needed to comply with the Opportunity to Recycle Act, per OAR 340-090-0630(4)(f).

Multi-PRO coordination

- a. In this section the prospective PRO could indicate its approach to the **development and implementation of a long-term coordination plan** that will replace the interim coordination plan implemented by the department. This section could include:
 - i. **a description of the prospective PRO's approach** to the long-term coordination process, including plans for ensuring that a coordination plan includes all required components under OAR 340-090-0680(2)(b); and
 - ii. **a description of the prospective PRO's vision** for how long-term coordination will ensure that PROs' collective obligations under provisions ORS 459A.860 to 459A.975 are met, including plans for coordination on specific elements listed under OAR 340-090-0680(2)(c).

Dispute resolution mechanism

Per ORS 459A.875(2)(e) and OAR 340-090-0640(1)(b)(D), this section could describe a **process, including the process timeline, for how the producer responsibility organization will resolve any disputes** involving compensation of local governments and

local governments' service providers under ORS 459A.890; disputes involving commingled recycling processing facilities under ORS 459A.920 and 459A.923; and disputes involving contracting with existing depots under ORS 459A.896(a). This could include a description of approaches to addressing a situation for which the PRO wishes to introduce efficiencies into funding of eligible costs (for example, consolidating requests for individual infrastructure from two adjacent communities into one set of infrastructure serving both communities), but its vision is not shared by the local communities.

Closure plan

Per ORS 459A.875(2)(m), the prospective PRO could describe the **closure plan** to settle the affairs of the PRO if it needs to close, ensuring that producers will continue to meet their obligations during the dissolution process and including a protocol for notifying the department, the Oregon Recycling System Advisory Council and local governments of the dissolution. Per ORS 459A.875(2)(n), the closure plan must include sufficient reserve funds to allow the producer responsibility organization to satisfy all obligations until such time as producer members have joined a different producer responsibility organization. To enable this outcome, the plan may include elements such as proof of a closure insurance policy², retention of auxiliary staff through a closure process, and the timing and approach for notification of the public.

- a. This section could denote **any adaptations to the closure plan** for the case of closure due to failure to maintain 10% market share (in which case OAR 340-090-0730 applies).

Certification and attestation

- a. This section could contain:
 - i. **Contact information** for the prospective PRO organization's authorized representative, including name, address, phone number, and email address;
 - ii. **The prospective PRO's Employer Identification Number** (could be submitted separately as a confidential item per the protocol indicated in Section 9 below);
 - iii. **Proof of the prospective PRO's status as a nonprofit**, 501(c)3 organization able to operate in Oregon, including the organization's bylaws of incorporation as a nonprofit corporation, its 501(c)3 determination letter from the Internal Revenue Service, and proof of status in Oregon (proof of registration as a charitable organization with the Oregon Department of Justice and, if incorporated elsewhere, proof of registration as a foreign corporation with Oregon's Secretary of State). These materials can be submitted separately as confidential items per the protocol indicated in Section 9 below; and
 - iv. The following **certifying statement** with the signature of the prospective PRO's authorized representative: "I/We hereby declare under penalty of false swearing (Oregon Revised Statute 162.075 and ORS 162.085) that the above information and all of the statements, documents and attachments submitted with this plan are true and correct."

Note: some of this information will also appear in the program plan application form.

² See OAR 340-095-0095(6) for other financial assurance mechanisms that a PRO could include in a closure plan.

A. Definitions

- a. Terms used in the plan should reflect terms in ORS 459A.863. If other terms are used, they could be defined here.

B. List of member producers

- a. The list, required per OAR 340-090-0680(1)(b), should reflect all member producers of the prospective PRO at the time of each program plan submission (initial submission and each subsequent revision, if applicable).

C. Implementation timelines

- a. Graphic representations of program timelines, including the interim coordination phase, could appear here to help the reader to understand what is being proposed.

D. Graphic/tabular representation of program performance metrics

- a. Graphic or tabular representations of program performance metrics could appear here to help the reader to understand what is being proposed.

E. Itemized budgets by program year

- a. **Itemized budgets** for each program year (2025, 2026, 2027) could reflect the following information:
 - i. *System costs* to be incurred from July 1, 2025, onward, including the following itemization:
 - Payments to local governments and their authorized service providers for collection of local recycling acceptance lists, including funding for:
 - eligible service expansion costs identified in the needs assessment including:
 - i. eligible on route service expansion costs
 - ii. eligible depot service expansion costs; and
 - iii. ongoing depot costs.
 - transportation reimbursements; and
 - other payments to local governments and their authorized service providers (itemized), including compensation for contamination reduction programming
 - Collection of items on the PRO Recycling Acceptance List and meeting associated collection targets, convenience standards, and performance standards, including funding for:
 - operations of existing depots;
 - creation of new collection points including funding for
 - i. property purchase or rent of facilities, and associated taxes and insurance;
 - ii. site preparation or other start-up activities;
 - iii. equipment; and
 - iv. operations including staffing.
 - alternative collection programs (itemized);
 - Payments to commingled recycling processing facilities, including
 - the Processor Commodity Risk Fee;
 - the Contamination Management Fee; and
 - any other payments (itemized);
 - Payments to the department, consisting of

- the annual administration fee; and
- the Waste Prevention and Reuse Fee (from 2026 onward);
- Cost of fulfilling the responsible end market obligation, including
 - self-verifications and/or certifications;
 - auditing including random bale tracking;
 - disposition reporting (i.e., database development, if applicable); and
 - implementation of practicable solutions;
- Cost of fulfilling other PRO obligations, including
 - adherence to the waste hierarchy requirement;
 - achievement of the statewide plastics recycling goal; and
 - implementation of program plan activities for Specifically Identified Materials
- Education and outreach, including:
 - material development;
 - development of a web-based portal;
 - translation;
 - printing; and
 - distribution.
- ii. *System costs* to be incurred prior to July 1, 2025 (itemized)
- iii. *Administration and operations* of the PRO
- iv. *Forecasted reserve* level amount
- v. *Estimated revenue* to cover budgeted costs, including:
 - start-up funding (to be expended prior to July 1, 2025)
 - member fees
 - value of print and online advertising expected from newspaper and magazine publishers in lieu of membership fees, per ORS 459A.884(7)
 - other revenue
- vi. *Description* of the types of activities relevant to each line-item cost category
- vii. *Independent financial audits* (planned during the program plan period)

Where costs in later years of the program plan period (2026, 2027) are not yet known, sums could be approximated and/or sub-categories of costs (items listed by open bullets) could be collapsed to depict costs at the category level only (dark bullets).

F. List of existing depots that will be contracted with

- a. This list, indicative of contracting with existing recycling depots where possible, could be submitted with a revised plan submission, as the task of negotiating with existing depots will be assigned on behalf of the collective of prospective PROs will be assigned following submission of the first draft. If negotiations have not yet been completed with all existing depots, the prospective PRO could indicate this with asterisks or another means of differentiating.

Section 5: Plan submittal and DEQ review process

The applicant will append an application form provided by the department to the program plan submission.

Program plans will be submitted as an electronic file to RethinkRecycling@oregon.deq.gov. The prospective PRO should submit the program plan as a searchable electronic file. The department may additionally require the prospective PRO to submit paper copies upon request. Information claimed as confidential by the prospective PRO should be submitted in a form and manner described in Section 9 of this document.

The department will solicit feedback on submitted plans from the Oregon Recycling System Advisory Council and will make submitted plans available for public comment. The department will solicit the Council's feedback and public comments and review a submitted plan according to the schedule in ORS 459A.878. The authorized representative will be informed by email whether the plan is approved, conditionally approved, or rejected. If a prospective PRO is submitting a revised plan, the revised plan should contain any changes to the initial plan in track changes or otherwise clearly noted.

If a PRO is submitting a plan amendment to an approved plan, the amended content should be visible in track changes or otherwise clearly noted. Changes that would trigger the need for a plan amendment are laid out in ORS 459A.881, OAR 340-090-0750, and OAR 340-090-0790(2).

Section 6: Coordination among multiple PROs

Per OAR 340-090-0680, if multiple prospective PROs submit program plans for the department's consideration, the department may appoint an interim coordinator to assign willing prospective PROs interim coordination tasks to fulfill on behalf of the collective of prospective PROs.³ Interim coordination tasks to be assigned are listed in OAR 340-090-0680(1)(c), and the criteria for assigning the tasks are listed in OAR 340-090-0680(1)(b).

In its first draft program plan submission, a prospective PRO should describe how it will implement each interim coordination task, if it were assigned all tasks by the department, and provide a full operations plan following the format and content prescribed in the application form. If the department subsequently initiates interim coordination and assigns an interim coordination task to another prospective PRO, sections of the plan relevant to that task could be deleted from a revised version of the plan.

A long-term coordination plan developed by the collective of PROs and submitted to the department for review and approval per OAR 340-090-0680(3) will conclude the phase of interim coordination. If this does not occur prior to Dec. 31, 2026, as described in OAR 340-090-0680(4) the department may require the PROs to implement a coordination plan by order.

Section 7: Annual reporting requirements

Beginning in 2026, an approved PRO must provide a report to the department by July 1 of each year that details the program's development, implementation and operation in the previous calendar year. The report must present information in a manner that can be understood by the general public.

³ Per OAR 340-090-0700(2), system costs incurred by an individual PRO in undertaking an interim coordination task will subsequently be divided among all PROs in proportion with their modified market share.

The annual report must be submitted as an electronic file to RethinkRecycling@deq.oregon.gov. The PRO should submit the annual report as a searchable electronic file. The PRO may be required to submit paper copies at the department's request. Please consult Section 9 for guidance on submitting information you consider confidential.

The annual report must contain all information required by ORS 459A.887(2)(a), OAR 340-090-0660(1)(a), OAR 340-090-0670(4), and OAR 340-090-0700(1)(d). The department may issue a reporting template to guide the structure of the report. The department foresees such a template roughly following the same table of contents (as indicated in Section 3) as for the program plan, i.e., Chapters one through 12 and Appendices A through F. Additional possible sections and appendices unique to the annual report are indicated below. The PRO ideally will indicate progress toward measurable goals and objectives throughout the report.

Department review of the annual report will follow the procedures and timeline described in ORS 459A.887(4)-(5) and will include consultation with the Oregon Recycling System Advisory Council and public comment.

The content checklist for staff reviewing annual reports is as follows:

1. Table of Contents

2. Prospective PRO description

- a. The PRO could update the information provided in the program plan submission to reflect the situation at the end of the calendar year under review.
- b. As required by ORS 459A.887(2)(c), the PRO could indicate the total amount, by weight and type of material, of covered products sold or distributed in or into this state by participating producers in the prior program year. This section could also summarize the information and cross reference the market share data in an appendix.

3. Goals of the program

- a. In this section, the PRO could describe progress toward topline goals identified in the program plan submission.
- b. Per ORS 459A.887(2)(p), the PRO could summarize recommendations for any changes to the producer responsibility organization's plan to improve recovery and recycling.
- c. The PRO could describe adjustments made or any recommended changes to the program plan to improve any aspect of the program.

4. Operations

- a. Collection and recycling of
 - i. the Uniform Statewide Collection List. This subsection could include:
 - per ORS 459A.887A(2)(f), a description of progress on the schedule for implementing collection program expansions and improvements throughout the state, including:
 - all expansions and improvements to recycling collection systems that have been paid for by the producer responsibility organization;
 - whether those expansions or improvements have been implemented; and

- what collection programs are still scheduled for expansions or improvements in the remaining duration of the producer responsibility program plan;
 - per ORS 459A.887(2)(l), a description of activities that relate to the Uniform Statewide Collection List;
- ii. the PRO Recycling Acceptance List. This subsection could include:
 - per ORS 459A.887(2)(m), an assessment of whether the producer responsibility organization has met collection targets, convenience standards and performance standards established by the Environmental Quality Commission under ORS 459A.914. With respect to collection targets, this assessment must be formatted according to the requirements of OAR 340-090-0660(1)(a) and (f); and
 - efforts planned to meet or continue meeting such targets and standards;
- iii. Specifically Identified Materials. This subsection could include:
 - per ORS 459A.887(2)(l), a description of activities that relate to Specifically Identified Materials List;
- b. Fulfillment of other PRO obligations
 - i. Ensuring responsible end markets. This subsection could include:
 - per ORS 459A.887(2)(d), a description of the producer responsibility organization's efforts, including work with processors, to ensure that the collected covered products were responsibly managed and delivered to responsible end markets;
 - per ORS 459A.887(2)(q), a summary of quarterly disposition reports and an evaluation of the adequacy of responsible end markets;
 - per ORS 459A.887(2)(r), a summary of actions actually taken or planned by the producer responsibility organization to improve responsible end markets, pay for improvements in processing infrastructure or improve the resiliency of the producer responsibility program;
 - per OAR 340-090-0670(4), a summary of certification and verification audit results.
 - ii. Upholding Oregon's materials management hierarchy. This subsection could include:
 - a description of any activities undertaken to fulfill this obligation.
 - iii. Achievement of statewide plastic recycling rates. This subsection could include:
 - per ORS 459A.887(2)(n), a summary of efforts taken by the producer responsibility organization to meet the statewide plastic recycling rate and efforts planned to maintain performance in meeting the rate or, if the rate has not been met, efforts planned to meet the rate. Per OAR 340-090-0740, the product categorization used in this reporting must align with the uniform statewide collection list and the PRO recycling acceptance list.
- c. Education and outreach
 - i. Per ORS 459A.887(2)(x), this subsection could include a description of activities undertaken by the producer responsibility organization that relate to the educational resources and promotional campaigns described in ORS 459A.893.
- d. Interim coordination
 - i. (for 2025 report only): this subsection could include a description of performance on assigned interim coordination tasks

5. Financing

- a. Membership fee schedule. This subsection could include:
 - i. per ORS 459A.887(2)(k)(A), the membership fee schedule (base fee schedule and graduated fee algorithm) for the prior calendar year; and
 - ii. per ORS 459A.887(2)(k)(c), a description of how the current membership fee schedule meets the requirements of ORS 459A.884.
- b. Graduated fees. This section could include:
 - i. per ORS 459A.887(2)(s), the number of producers that received each type of membership fee adjustment offered under ORS 459A.884 and the amount of covered products, by material and format, for which producers received each type of adjustment; and
 - ii. per ORS 459A.887(2)(t), an evaluation of the effectiveness of membership fee adjustments at encouraging producers to reduce the environmental and human health impacts of covered products, with relation to the factors and criteria used by the producer responsibility organization's membership fee structure;
- c. Adequacy of financing. This section could include:
 - i. an assessment of actual financing adequacy in the program year compared with the forecast indicated in the program plan.
- d. Methods for funding. This section could include:
 - i. a description of how funding methods laid out in the program plan were implemented.
 - ii. if any newspaper or magazine publishers issued print and online advertising in lieu of paying membership fees per ORS 459A.884(7), a list of producers that reduced their fees in return for advertising, the proportions by which each producer's fees were reduced; and how the value of the advertisements was determined by the PRO.

6. Measuring program performance

- a. In this section, the PRO could describe any updates to the approach used to measure program performance laid out in the program plan.

7. PRO Management

- a. Per ORS 459A.887(2)(o), the PRO could provide the results of any in-person site inspections, material tracking or other audits conducted during the reporting year, including whether any major safety or environmental management practices were not properly followed and, if so, the corrective actions taken.
- b. Per ORS 459A.887(2)(u), the PRO could provide an evaluation of the producer responsibility organization's compliance with ORS 459A.860 to 459A.975 and, if necessary, actions that will be taken to achieve compliance.

8. Communications

- a. The PRO could describe how communications contributed to improved performance in the pursuit of program goals and objectives and incorporation of feedback from other stakeholder groups into plan implementation.

9. Multi-PRO coordination

- a. The PRO could describe progress on development and/or implementation of a PRO coordination plan.

10. Dispute resolution mechanism

- a. The PRO could describe how the dispute resolution mechanism was used during the program year.

11. Lessons learned and action taken

- a. The PRO could describe difficulties faced in pursuit of program goals and objectives, Per ORS 459A.887(2)(p), the PRO could also provide detailed rationales for any and modifications that were made to improve recovery and recycling performance going forward.

A. Definitions

- a. The PRO could define terms used in the annual report, if necessary.

B. Member producer lists

- a. A full list of member producers is required by ORS 459A.887(2)(a). Within this list, a PRO could note if a producer participated for only a portion of the program plan year.
- b. A secondary list, required by ORS 459A.887(2)(b), could indicate producers found to be out of compliance with the producer responsibility program plan and steps taken to bring those producers into compliance.
- c. A tertiary list could indicate any producers that left a PRO in a given year. Within the list, the PRO could denote any producer that the PRO expelled due to lack of compliance.

C. Implementation timelines

- a. The PRO could provide updated implementation timelines to reflect any plan changes.

D. Graphic/tabular representation of program performance metrics

- a. The PRO could indicate program performance to date on key metrics.

E. Budget: Actual Expenditures

- a. The budget for actual expenditures could be provided using the same budget categories listed in Section 4(E) above as is possible.
- b. The budget or accompanying budget narrative could include the following information:
 - i. per ORS 459A.887(3)(e), a complete accounting and summary of payments requested by local governments and local governments' service providers and paid by the producer responsibility organization under ORS 459A.890;
 - ii. per ORS 459A.887(3)(f), an itemization of funds provided for recycling system expansions and improvements;
 - iii. per ORS 459A.887(3)(g), the amount paid in total by the producer responsibility organization to the collective of commingled recycling processing facilities under ORS 459A.920;
 - iv. per ORS 459A.887(3)(g), the amount paid in total by the producer responsibility organization to the collective of commingled recycling processing facilities under ORS 459A.923;
 - v. per ORS 459A.887(3)(h), indication of payments requested by local governments or local governments' service providers that were denied or reduced, and a rationale for having done so;

- vi. per ORS 459A.887(3)(i), a summary of all other payments made to satisfy the producer responsibility organization's obligations under ORS 459A.860 to 459A.975, including but not limited to payments made to support responsible recycling of specifically identified materials, as described in ORS 459A.917;
- vii. per ORS 459A.887(3)(i), a summary of the financial status of the producer responsibility organization, including annual expenditures, revenues and assets; and
- viii. per ORS 459A.887(3)(k)(B), the fees collected pursuant to the membership fee schedule for the reporting year.

F. List of existing depots that were contracted with

- a. The PRO could provide an updated version of the list included in the program plan.

G. Producer market share data

Note: Protocols and processes for market share reporting are currently under development within the department, whereupon a new draft of this guide containing updated information in this section will be issued.

- a. Per ORS 459A.887(3)(a), a confidential addendum (see Section 9 below regarding confidentiality protocols) to the report could contain information on the membership fees paid to the producer responsibility organization by individual members and information that can be used to calculate the preliminary market share of individual members in accordance with rules adopted by the commission under ORS 459A.869.
- b. Per ORS 459A.887(3)(b), the report could aggregate and summarize the information described in paragraph (a) of this subsection in a manner that does not directly or indirectly identify the amount of membership fees paid by any individual producer.
- c. As required by OAR 340-090-0740, the product categorization used in market share reporting for plastic products should align with the uniform statewide collection list and the PRO recycling acceptance list.
- d. Per OAR 340-090-0700(3), PROs will provide estimated market share data for July 1, 2025, through Dec. 31, 2025, for member producers to the department as a separate submission by August 1, 2025. If the information provided by the PRO indicates that it does not meet the 10% market share minimum requirement in ORS 459A.869(12), on or after Jan. 1, 2026, the department may initiate the closure process for PROs with less than 10% market share as described in OAR 340-090-0730.
- e. As required by OAR 340-090-0700(4), an updated version of the information described in paragraph (a), termed "final market share data," could be submitted as a confidential addendum in the next year's annual report.

H. Audit results

- a. Per ORS 459A.887(2)(v), this section could include a report by an independent certified public accountant, retained by the producer responsibility organization at the organization's expense, on the accountant's audit of the organization's financial statements; and
- b. Per ORS 459.887(2)(w), this section could include the results of any nonfinancial audits or assessments measuring performance or outcomes;
- c. Per OAR 340-090-0670(4), this section could include detailed auditing of the certification and verification of responsible end markets, including full results of random bale tracking.

I. Sample materials

- a. This section could include samples of education and outreach materials.
- b. This section could include links to all producer-generated advertisements that were issued in lieu of paying membership fees per ORS 459A.887(7).

Optional for inclusion: The department is interested in hearing concerns and suggestions for improving the Recycling Modernization Act program. These could be included in an annual report submission.

Section 8: Quarterly reporting requirements

ORS 459A.896(6), OAR 340-090-0670(2)(d) and OAR 340-090-0670(6) pertain to content requirements for quarterly disposition reporting. Protocols and processes for quarterly disposition reporting are currently under development within the department, whereupon a new draft of this guide containing updated information in this section will be issued. In the meantime, PROs may refer to a [disposition reporting rule concept](#) for commingled recycling processing facilities, as these rules may be applied to PROs as well as part of rulemaking II.

Section 9: Confidentiality

OAR 340-090-0710(2) describes how a claim of proprietary or confidential information is to be made and applied to information furnished to the department. Claims must be assigned to specific information and the department may require substantiation for particular claims. For the purposes of program plan and annual report submissions, information claimed as proprietary or otherwise confidential should be submitted as follows:

1. If provided by mail: The information in the document must be labeled as “Confidential.” It must be placed in a separate, sealed envelope marked “Confidential.”
2. If provided by email: Confidential information should not appear in the body of the email. The information should be attached as a separate document labeled as “Confidential.” The inclusion of a confidential file should be noted in the subject line and body of the email.

Plans and annual reports submitted to the department are public documents as stated at ORS 459A.878(2) and ORS 459A.887(4). If a proposed plan is submitted under a blanket claim of confidentiality, staff should inform the potential plan operator the plan will not be approvable and the department will not consider the plan further until the confidentiality claim is removed.

Appendix A: Partial list of existing recycling depots and related sites (May 23, 2023)

This table lists permitted solid waste facilities known to have a recycling depot on-site, permitted solid waste facilities that accept solid waste from the public but that do not have a recycling depot on-site, and additional depots that are not permitted but which are used by local governments to comply with Oregon's Opportunity to Recycle requirements. Not included are depots operated by Tribal nations, and potentially some depots operated by local governments or local governments' service providers and which do not meet any of the previously noted criteria (such facilities are cited in the "Notes" column). In cases where a local government is using a depot at a non-permitted site to comply with OAR 340-090-0040(3)(g) (the "expanded depot" program element), there is a possibility that the local government may be "over-complying" and that a few such depots listed below will not meet the proposed standard for "existing" under OAR 340-090-0640(1). Generally, there may be multiple depots in Oregon that meet the "existing" standard which are not listed here, and a few of the depots listed here might not meet the standard for "existing". This is an initial list that provides a close, but not exact, accounting of the numbers (and locations) of recycling depots.

County	Pmt #	Facility Name	Address	City	Zip	Type	Organization Permittee	Recycling Depot on site?	Notes
DEQ Eastern Region									
BAKER	152	Baker Sanitary Landfill	SE OF BAKER CITY	BAKER CITY	97907	Landfill	Baker Sanitary Service, Inc.	no; see note	recycling located in Baker City: 3048 Campbell St.
BAKER	154	Haines Landfill	SEC 27, T7S, R39E	HAINES	97833	Landfill	City of Haines	no; see note	remote landfill, rely on depot: 3048 Campbell St., Baker Cty
BAKER	438	Huntington Transfer Station	APPROX. 1 MILE EAST ON HWY 30, THEN SOUT	HUNTINGTON	97907	Transfer	City Of Huntington	no; see note	Remote transfer station, rely on depot: Ontario Sanitary Service, 540 SE 9th Ave. Ontario
BAKER	426	Larue Transfer Station	43401 Sag Rd	HALFWAY	97834	Transfer	LaRue Sanitary Service	no	Remote transfer station, rely on depot: Baker Sanitary, 3048 Campbell St. Baker Cty
BAKER	441	Unity Transfer Station	1 1/2 - 2 MI. SOUTH OF UNITY	UNITY	97884	Transfer	City Of Unity	no	Remote transfer station, rely on depot:

County	Pmt #	Facility Name	Address	City	Zip	Type	Organization Permittee	Recycling Depot on site?	Notes
									Baker Sanitary, 3048 Campbell St. Baker Cty
CROOK	74	Crook County Landfill	5601 SW HOUSTON LAKE RD	PRINEVILLE	97754	Landfill	Crook County	yes	
CROOK	431	Paulina Transfer Station	E OF PRINEVILLE @ JUNCTION OF HWY 113 &	PAULINA	97751	Transfer	Crook County Board of Commissioners	no	Remote transfer station; rely on depot: Crook Landfill, 110 SW Landfill Road, Prineville
CROOK	482	Prineville Disposal Reload Station	1751 N MAIN ST	PRINEVILLE	97754-9136	Transfer	Allied Waste Transfer Services of Oregon	yes	
DESCHUTES	6	Knott Landfill	E SIDE OF BEND	BEND	97702	Landfill (Regional)	Deschutes County	no	same address as Deschutes County Transfer Station and Household Hazardous Waste Facility permit # 1315, this is the recycling depot location for Knott LF
DESCHUTES	417	Alfalfa Transfer Station	WALKER ROAD	BEND	97702	Transfer	Deschutes County	yes	
DESCHUTES	1315	Deschutes County Transfer Station and Household Hazardous Waste Facility	61050 SE 27TH ST	BEND	97702	Transfer	Deschutes County	yes	
DESCHUTES	430	Negus Transfer Station	OFF NEGUS WAY (COUNTY ROAD)	REDMOND	97756	Transfer	Deschutes County	yes	
DESCHUTES	418	Northwest (Fryrear) Transfer Station	68200 Fryrear Rd	SISTERS	97759	Transfer	Deschutes County	yes	
DESCHUTES	408	Southwest Transfer Station	54580 Hwy 97	LA PINE	97739	Transfer	Deschutes County	yes	

County	Pmt #	Facility Name	Address	City	Zip	Type	Organization Permittee	Recycling Depot on site?	Notes
GILLIAM	391	Columbia Ridge Landfill	18177 CEDAR SPRINGS LN	ARLINGTON	97812	Landfill (Regional)	Waste Mgmt Disposal Svcs of Oregon, Inc.	partial	Unknown
GILLIAM	465	Columbia Ridge Transfer Station	18177 CEDAR SPRINGS LN	ARLINGTON	97812	Transfer	Waste Mgmt Disposal Svcs of Oregon, Inc.	partial	Unknown
GILLIAM	415	Condon Transfer Station	BROWN LANE	CONDON	97823	Transfer	City of Condon	see note	Transfer station accepts scrap metal, yard debris, CEDS, and paint. Condon has a depot located at 120 S. Ward St. that accepts glass, cardboard, and commingled.
GRANT	471	Hendrix (Clark's) Transfer Station	LUCE CREEK RD	JOHN DAY	97845	Transfer	Grant County Courthouse	yes	
GRANT	478	Long Creek Transfer Station	55356 Paul Creek Lane	LONG CREEK	97856	Transfer	City of Long Creek	no	Customers are directed to bring all recyclables to the Hendrix transfer station. Site is remote and only serves a very small population.
GRANT	481	Monument Transfer Station	NORTH OF MONUMENT ON "AIRPORT ROAD"	MONUMENT	97864	Transfer	City of Monument	no	Customers are directed to bring all recyclables to the Hendrix transfer station. Site is remote and only serves a very small population.
GRANT	479	Seneca Transfer Station	CAMP CREEK RD (OFF OF)	SENECA		Transfer	Seneca Transfer Station	no	Customers are directed to bring all recyclables to the Hendrix transfer station. Site is remote

County	Pmt #	Facility Name	Address	City	Zip	Type	Organization Permittee	Recycling Depot on site?	Notes
									and only serves a very small population.
HARNEY	1496	Burns-Hines Disposal Site	SEC 14, T23S, R30E	BURNS	97720	Landfill	Black Crow Disposal, LLC	yes	
HARNEY	312	Diamond Disposal Site	SEC 15, T29S, R32E	DIAMOND	97722	Landfill	Harney County	no	very remote, rely on other depot (Burns-Hines LF)
HARNEY	202	Drewsey Disposal Site	SEC 7, T20S, R36E	DREWSEY	97904	Landfill	Harney County	no	very remote, rely on other depot (Burns-Hines LF)
HARNEY	203	Fields Disposal Site	ANDREWS (UNINCORPORATED) SEC24,T35S,R33E	FIELDS		Landfill	Harney County	no	very remote, rely on other depot (Burns-Hines LF)
HARNEY	204	Frenchglen Disposal Site	SEC 9, T32S, R32E	FRENCHGLEN	97736	Landfill	Harney County	no	very remote, rely on other depot (Burns-Hines LF)
HARNEY	338	Riley Disposal Site	SEC 10, T23S, R26E	RILEY	97758	Landfill	Harney County	no	very remote, rely on other depot (Burns-Hines LF)
HOOD RIVER	347	Hood River Recycling & Transfer Station + Tri-County HHHW Collection Facility	3440 GUIGNARD DR	HOOD RIVER	97031	Transfer	Waste Connections of Oregon, Inc.	yes	Hood River Garbage (Waste Connections) also services a depot in Mt. Hood/Parkdale.
HOOD RIVER	N/A	Mt. Hood Recycling Depot	Mt. Hood Town Hall 6675 OR-35	Mt. Hood				yes	Not permitted; opportunity to recycle depot
JEFFERSON	470	Box Canyon Transfer Station	1760 SE MCTAGGART	MADRAS	97741	Transfer	Jefferson County	yes	
JEFFERSON	247	Camp Sherman Transfer Station	Intersection of NF Rd 14 and 1419	CAMP SHERMAN	97730	Transfer	Jefferson County	yes	
JEFFERSON	N/A	Madras Sanitary Recycle Depot	1778 NW Mill St.	MADRAS				yes	Not permitted; opportunity to recycle depot

County	Pmt #	Facility Name	Address	City	Zip	Type	Organization Permittee	Recycling Depot on site?	Notes
JEFFERSON	N/A	Culver Recycling Depot	No specific address: Near 7th Ave and railroad tracks, off of SW Iris Ln/ H st	Culver				yes	Not permitted; opportunity to recycle depot
KLAMATH	47	Chemult Landfill	400 Chemult Dump Road	CHEMULT	97731	Landfill	Klamath County - Solid Waste Management	yes	
KLAMATH	452	Beatty Transfer Station	21000 YELLOW JACKET SPRINGS RD	BEATTY	97621	Transfer	Klamath County - Solid Waste Management	yes	
KLAMATH	349	Bonanza Transfer Station	Bly Mountain Cutoff Rd	Bonanza	97623	Transfer	Klamath County - Solid Waste Management	yes	
KLAMATH	48	Chiloquin Transfer Station	2301 Chiloquin Sprague River Hwy	Chiloquin	97624	Transfer	Klamath County - Solid Waste Management	yes	
KLAMATH	457	Crescent Transfer Station	3 MI. WEST OF CRESCENT, ON CRESCENT CUT-	CRESCENT	97733	Transfer	Klamath County - Solid Waste Management	yes	
KLAMATH	241	Keno Transfer Station	15353 KENO- WORDEN RD	KENO	97603	Transfer	Klamath County - Solid Waste Management	yes	
KLAMATH	302	Klamath Falls Landfill	801 OLD FORT RD.	KLAMATH FALLS	97601	Landfill	Klamath County	yes	the recycling has stayed at the landfill
KLAMATH	1712	Klamath Falls Landfill Transfer Station	801 OLD FORT RD.	KLAMATH FALLS	97601	Transfer	Klamath County	see note	This is a temporary transfer station and transfer operations will be moved back to the Rogue Klamath Transfer Station once it reopens.
KLAMATH	336	Merrill Transfer Station	13400 Lower Lake Rd	MERRILL	97633	Transfer	Klamath County - Solid Waste Management	yes	

County	Pmt #	Facility Name	Address	City	Zip	Type	Organization Permittee	Recycling Depot on site?	Notes
KLAMATH	235	Odessa Transfer Station	26000 Hwy 140 West	Rocky Point	97601	Transfer	Klamath County - Solid Waste Management	yes	
KLAMATH	497	Rogue Klamath Transfer Station	4005 TINGLEY LN	KLAMATH FALLS	97603	Transfer	Rogue Klamath Transfer, LLC	yes	Site burned down in May 2021, a new facility has been constructed and will be open soon.
KLAMATH	455	Sprague River Transfer Station	23101 DREWS RD	SPRAGUE RIVER	97639	Transfer	Klamath County - Solid Waste Management	yes	
LAKE	1595	Thomas Creek Road Landfill	23980 THOMAS CREEK ROAD	LAKEVIEW	97630	Landfill	Lake County	no	recycling depot at Thomas Creek Road Transfer Station (permit 1596), right next to the Thomas Creek Road Landfill
LAKE	1596	Thomas Creek Road Transfer Station	23980 THOMAS CREEK ROAD	LAKEVIEW	97630	Transfer	Lake County	yes	
LAKE	446	Christmas Valley Transfer Station	ON COUNTY RD 9-21, 4 MILES NORTH OF TOWN	CHRISTMAS VALLEY	97641	Transfer	Lake County Road Department	yes	
LAKE	447	Fort Rock Transfer Station	3 MILES WEST OF FORT ROCK ON COUNTY ROAD	FORT ROCK	97735	Transfer	Lake County Road Department	no	very remote; direct users to Christmas Valley TS
LAKE	448	Paisley Transfer Station	3 MILES NORTH OF PAISLEY	PAISLEY	97636	Transfer	Lake County Road Department	yes	
LAKE	450	Silver Lake Transfer Station	3 MILES SOUTHEAST OF SILVER LAKE OFF HWY	SILVER LAKE	97638	Transfer	Lake County Road Department	no	very remote; direct users to Christmas Valley TS
MALHEUR	348	Lytle Boulevard Landfill	SEC 36, T20S, R45E	VALE	97918	Landfill	Malheur County Environmental Health	no	more convenient depot @ Ontario Sanitary Service, 540 SE 9th Ave, Ontario

County	Pmt #	Facility Name	Address	City	Zip	Type	Organization Permittee	Recycling Depot on site?	Notes
MALHEUR	436	Ontario Sanitary Service Transfer Station	540 SE 9th Avenue	ONTARIO	97914	Transfer	Waste Connections of Oregon, Inc.	yes	Also has locations in Vale & Jordan Valley
MORROW	394	Finley Buttes Regional Landfill	73221 Bombing Range Road	Boardman	97818	Landfill (Regional)	Waste Connections	no	Recycling is at North Morrow Co. Transfer Station
MORROW	1261	North Morrow County Transfer Station	69900 FRONTAGE LANE	BOARDMAN	97818	Transfer	Morrow County	yes	
MORROW	N/A	Boardman Recycling Depot (Front Street NE)	No specific address: N. Columbia Avenue/Main St.	Boardman				yes	Not permitted; opportunity to recycle depot
MORROW	406	South Morrow Transfer Station	Lexington/Heppner Hwy 74	LEXINGTON	97839	Transfer	Morrow County - Public Works	yes	
SHERMAN	440	Sherman County Transfer Station	OFF WELK RD, NEAR BIGGS JUNCTION	BIGGS	97823	Transfer	Waste Connections of Oregon, Inc.	no; see note	Depots located in the towns of Grass Valley, Moro, Wasco, and Rufus. Sites are serviced by The Dalles Disposal.
UMATILLA	217	Humbert Refuse Landfill	GERKING FLAT RD	ATHENA	97813	Landfill	Sanford & Son, LLC	no	More convenient depot at Athena City Shop, 119 N. 2nd St., Athena.
UMATILLA	N/A	Milton-Freewater Recycling Depot	13 SE 9th	MILTON-FREEWATER				yes	Not permitted; opportunity to recycle depot
UMATILLA	106	Milton-Freewater Sanitary Landfill		MILTON-FREEWATER	97862	Landfill	City of Milton-Freewater	no	depot located at: 640 County Rd., Milton-Freewater (waste water treatment plant)
UMATILLA	444	Pendleton Transfer Station	REITH ROAD	PENDLETON	97801	Transfer	Pendleton Sanitary Service, Inc.	yes	also has location in Pendleton

County	Pmt #	Facility Name	Address	City	Zip	Type	Organization Permittee	Recycling Depot on site?	Notes
UMATILLA	N/A	Pendleton Recycling Depot (downtown)	610 SW Emigrant	Pendleton				yes	Not permitted; opportunity to recycle depot
UMATILLA	429	Sanitary Disposal Transfer Station	TAX LOTS 101 AND 107	HERMISTON	97838	Transfer	Waste Connections of Oregon, Inc.	yes	
UMATILLA	N/A	Hemiston Recycling Depot (Sanitary Disposal)	220 W. Harper Rd	Hermiston				yes	Not permitted; opportunity to recycle depot
UMATILLA	N/A	Umatilla Recycling Depot	No specific address: Yerxa Ave/ 6th st. (Columbia River Hwy)	Umatilla				yes	Not permitted; opportunity to recycle depot located at corner of Yerxa Ave and 6th St. (across Yerxa Ave from Harvest Foods)
UNION	370	Elgin Transfer Station	Hemlock Road	ELGIN	97827	Transfer	City of Elgin	no; see note	another location (bins behind Elgin Auto, 977 Division St.); only accepts metal and paint on site.
UNION	442	Waste Pro Recovery Transfer Station	HIGHWAY 30	LA GRANDE	97850	Transfer	Waste Pro Recovery Transfer Station	yes	
UNION	N/A	Willow Street Recycling Depot	1204 Willow	La Grande				yes	Not permitted; opportunity to recycle depot
WALLOWA	261	Ant Flat Landfill	SEC 25, T1S, R44E	ENTERPRISE	97828	Landfill	Wallowa County	no; see note	recycling located in Enterprise: 301-303 Fish Hatchery Lane, Enterprise
WALLOWA	266	Joseph Transfer Station	AIRPORT RD	JOSEPH	97846	Transfer	Rahn's Sanitary Service	no	another location: Recycling Center, 304 Fish Hatchery Lane, Enterprise

County	Pmt #	Facility Name	Address	City	Zip	Type	Organization Permittee	Recycling Depot on site?	Notes
WALLOWA	296	Lostine Transfer Station	Caudle Lane	LOSTINE	97857	Transfer	Rahn's Sanitary Service	no	another location: Recycling Center, 304 Fish Hatchery Lane, Enterprise
WALLOWA	288	Wallowa Transfer Station	Hwy 82	WALLOWA	97885	Transfer	Rahn's Sanitary Service	no	another location: Recycling Center, 304 Fish Hatchery Lane, Enterprise
WALLOWA	N/A	Recycling Center	304 Fish Hatchery Lane	Enterprise				yes	Not permitted; opportunity to recycle depot
WASCO	53	Wasco County Landfill	2550 Steele Road	THE DALLES	97058	Landfill (Regional)	Waste Connections	no	curbside recycling in The Dalles, recycling at the Dalles Transfer Station (permit 462)
WASCO	456	Shaniko Transfer Station	2ND AND "F" STREETS	SHANIKO	97057	Transfer	City of Shaniko: Mayor	no	Remote site that services a very small population. Recycling is provided at the Box Canyon transfer station (Jefferson County).
WASCO	462	The Dalles Transfer Station + Tri-County HHHW Collection Facility	1317 W 1ST ST	THE DALLES	97058-3591	Transfer	The Dalles Disposal Service	yes	
WHEELER	472	Fossil Solid Waste Transfer Station And Recycling Station	17487 BLACK BUTTE, COUNTY RD 19	FOSSIL	97830	Transfer	Wheeler County	yes	
WHEELER	469	Mitchell Transfer Station And Recycling Station	HWY 207	MITCHELL	97750	Transfer	Wheeler County	yes	

County	Pmt #	Facility Name	Address	City	Zip	Type	Organization Permittee	Recycling Depot on site?	Notes
WHEELER	468	Spray Solid Waste Transfer Station And Recycling Station	40337 KAHLER BASIN RD	SPRAY	97874	Transfer	Wheeler County	yes	
DEQ Northwest Region									
CLACKAMAS	480	KB Recycling Inc. Materials Recovery Facility	9602 SE CLACKAMAS RD	CLACKAMAS	97015-9731	Material Recovery	Kahut Companies Holdings, Inc.	yes	
CLACKAMAS	1405	Universal Recycling Technologies	10151 SE JENNIFER ST	CLACKAMAS	97015-9509	Material Recovery	Universal Recycling Technologies LLC	No	340-093-0160(3)(b) does not receive source separated recyclable material
CLACKAMAS	443	Canby Transfer & Recycling Center	1600 SE 4TH AVE	CANBY	97013	Transfer	Kahut Companies Holdings, Inc.	yes	
CLACKAMAS	121	Clackamas County Garbage & Recycling Transfer Station aka Sandy Transfer Station	19600 SE CANYON VALLEY ROAD	SANDY	97055	Transfer	Clackamas County	yes	
CLACKAMAS	350	Metro South Transfer Station	2001 WASHINGTON ST	OREGON CITY	97045	Transfer	Metro	yes	
CLATSOP	382	Astoria Transfer Station	1790 Williamsport Road	ASTORIA	97103	Transfer	RECOLOGY WESTERN OREGON – ATS	yes	
CLATSOP	1632	Clatsop County Household Hazardous Waste Facility	1790 WILLIAMSPORT RD	ASTORIA	97103	Transfer/Material Recovery	Clatsop County Public Health	No	340-093-0160(3)(b) does not receive source separated recyclable material
CLATSOP	N/A	Seaside Recycle Depot	855 Avenue S	Seaside	97138			yes	Not permitted; opportunity to recycle depot

County	Pmt #	Facility Name	Address	City	Zip	Type	Organization Permittee	Recycling Depot on site?	Notes
COLUMBIA	1323	Columbia County HHW & Transfer Station	1601 RAILROAD AVENUE	ST. HELENS	97051	Transfer	Columbia County Public Works Department	yes	
COLUMBIA	427	Vernonia Transfer Station	500 California Avenue	VERNONIA	97064	Transfer	Waste Management of Oregon	yes	
MULTNOMAH	387	Environmentally Conscious Recycling-ECR	12409 NE SAN RAFAEL	PORTLAND	97230	Material Recovery	Environmentally Conscious Recycling	Yes	Accepts only cardboard and scrap metal
MULTNOMAH	501	Suttle Road Recovery Facility	4044 N SUTTLE RD	Portland	97217-7732	Material Recovery	Recology Oregon Materials Recovery Inc.	Yes	Accepts only cardboard and scrap metal
MULTNOMAH	1392	Gresham Sanitary Service	2131 NW BIRDSDALE AVE	GRESHAM	97030	Transfer	Gresham Sanitary Service, Inc.	yes	Accepts only cardboard, scrap metal and e-waste
MULTNOMAH	1717	Far West Recycling	12820 NE MARX ST	PORTLAND	97230-1067	Transfer/Material Recovery	Far West Recycling	Yes	Accepts only paper, glass, cardboard and metals
MULTNOMAH	409	Metro Central Transfer Station	6161 NW 61ST AVE	PORTLAND	97210-3675	Transfer/Material Recovery	Metro	yes	
TILLAMOOK	343	Pacific City Transfer Station	S BROOTEN RD	PACIFIC CITY	97135	Transfer	Tillamook County Public Works	yes	
TILLAMOOK	342	Manzanita Transfer Station	34995 Necarney City Road	MANZANITA	97130	Transfer/Material Recovery	Tillamook County Public Works	yes	
TILLAMOOK	395	Tillamook Transfer Station	1315 ECKLOFF RD	TILLAMOOK	97141-9576	Transfer/Material Recovery	Tillamook County Public Works	yes	
TILLAMOOK	N/A	City Sanitary Recycling Depot	2303 11st St.	Tillamook				yes	Not permitted; opportunity to recycle depot

County	Pmt #	Facility Name	Address	City	Zip	Type	Organization Permittee	Recycling Depot on site?	Notes
WASHINGTON	1280	Tualatin Valley Waste Recovery	3215 SE MINTER BRIDGE RD	HILLSBORO	97123	Material Recovery	Waste Management of Oregon, Inc.	yes	
WASHINGTON	368	Forest Grove Transfer Station	1525 B ST	FOREST GROVE	97116-2752	Transfer	Waste Management of Oregon	yes	
WASHINGTON	1718	Far West Recycling	6440 SE ALEXANDER ST	HILLSBORO	97123	Transfer/Material Recovery	Far West Recycling	yes	
WASHINGTON	422	Pride Recycling Company	13910 SW TUALATIN SHERWOOD RD	SHERWOOD	97140-9726	Transfer/Material Recovery	Pride Recycling	yes	
WASHINGTON	435	WRI Willamette Resources Inc TS/MRF	10295 SW RIDDER RD	WILSONVILLE	97070	Transfer/Material Recovery	Willamette Resources, Inc.	yes	
DEQ Western Region									
BENTON	306	Coffin Butte Landfill	29175 COFFIN BUTTE RD	CORVALLIS	97330	Landfill (Regional)	Valley Landfills, Inc.	yes	
BENTON	N/A	Corvallis Disposal	110 NE Walnut Blvd	Corvallis	97330			yes	Not permitted; opportunity to recycle depot
BENTON	N/A	First Alternative Coop	2855 NW Grant Ave	Corvallis	97330			yes	Not permitted; opportunity to recycle depot
COOS	1519	Beaver Hill Solid Waste Facility	55722 HWY 101	COOS BAY	97420	Transfer	Coos County Solid Waste Department	Yes	
COOS	401	West Coast Recycling And Transfer Inc. dba Public Disposal & Recycling	1210 S. BROADWAY ST.	COOS BAY	97420	Transfer	West Coast Recycling & Transfer, Inc.	Yes	
CURRY	414	Brookings Transfer Station	17498 CARPENTERVILLE RD	BROOKINGS	97415	Transfer	Curry Transfer & Recycling, Inc.	Yes	

County	Pmt #	Facility Name	Address	City	Zip	Type	Organization Permittee	Recycling Depot on site?	Notes
CURRY	327	Nesika Beach Transfer Station	6 MI. N OF GOLD BEACH ON HWY. 101	GOLD BEACH	97415	Transfer	Curry County Counsel's Office	Yes	
CURRY	413	Port Orford Transfer Station	42750 ARIZONA ST.	PORT ORFORD	97465	Transfer	Curry County Counsel's Office	Yes	
CURRY	419	Wridge Creek Transfer Station	T39S, R14W, S16WM	BROOKINGS	97415	Transfer	Curry Transfer & Recycling, Inc.	Yes	
DOUGLAS	249	Camas Valley Transfer Station	COUNTY RD. 214, 2 MI. N. OF CAMAS VALLEY	CAMAS VALLEY	97416	Transfer	Douglas County Solid Waste	Yes	
DOUGLAS	284	Canyonville Transfer Station	600 JORDAN CREEK ROAD	CANYONVILLE	97417	Transfer	Douglas County Solid Waste	Yes	
DOUGLAS	314	Elkton Transfer Station	END OF COUNTY RD. 320	ELKTON	97436	Transfer	Douglas County Solid Waste	Yes	
DOUGLAS	280	Glendale Transfer Station	240 GLENDALE TRANSFER ROAD	GLENDALE	97442	Transfer	Douglas County Solid Waste	Yes	Collected by attendant, taken to Camas Vly TS
DOUGLAS	258	Glide Transfer Station	13921 GLIDE TRANSFER RD	GLIDE	97443	Transfer	Douglas County Solid Waste	Yes	
DOUGLAS	262	Myrtle Creek Transfer Station	300 MYRTLE CREEK TRANSFER RD.	MYRTLE CREEK	97457	Transfer	Douglas County Solid Waste	Yes	
DOUGLAS	268	Oakland Transfer Station	220 OAKLAND-SUTHERLIN TRANSFER RD.	OAKLAND	97462	Transfer	Douglas County Solid Waste	Yes	
DOUGLAS	464	Reedsport Transfer Station	300 REEDSPORT TRANSFER STATION ROAD	REEDSPORT	97467	Transfer	Douglas County Solid Waste	Yes	
DOUGLAS	477	Roseburg Transfer Station	165 MCCLAIN WEST AVE.	ROSEBURG	97470	Transfer	Douglas County Solid Waste	Yes	

County	Pmt #	Facility Name	Address	City	Zip	Type	Organization Permittee	Recycling Depot on site?	Notes
DOUGLAS	251	Tiller Transfer Station	150 TILLER TRANSFER RD.	TILLER	97484	Transfer	Douglas County Solid Waste	Yes	Collected by attendant, taken to Camas Vly TS
DOUGLAS	281	Yoncalla Transfer Station	555 YONCALLA TRANSFER RD	YONCALLA	97499	Transfer	Douglas County Solid Waste	Yes	
JACKSON	483	Rogue Transfer Station & Mrf	8001 TABLE ROCK RD	MEDFORD	97503-1021	Transfer	Rogue Transfer & Recycling, LLC	Yes	
JACKSON	475	Valley View Transfer Station	3000 N. VALLEY VIEW RD.	ASHLAND	97520	Transfer	recology Ashland	Yes	
JACKSON	N/A	Southern Oregon Sanitation - Eagle Point	42 BALL RD.	EAGLE POINT	97524			yes	Not permitted; opportunity to recycle depot
JOSEPHINE	491	Josephine Recycling And Transfer Station	1749 MERLIN ROAD	GRANTS PASS	97526	Transfer	Grants Pass Sanitation, Inc.	Yes	
JOSEPHINE	433	Kerby Transfer Station	OFF MAINLINE ROAD NORTHEAST OF KERBY, OR	KERBY	97544	Transfer	Southern Oregon Sanitation, Inc.	Yes	
JOSEPHINE	492	Redwood Transfer Station	1381 REDWOOD AVE	GRANTS PASS	97527-5519	Transfer	Southern Oregon Sanitation, Inc.	Yes	
JOSEPHINE	N/A	Grants Pass Sanitation depot in Grants Pass	1920 NW Washington Blvd	Grants Pass				yes	Not permitted; opportunity to recycle depot
LANE	1543	Cottage Grove Garbage	2055 GETTY CIRCLE	COTTAGE GROVE	97424	Transfer	Cottage Grove Garbage Service Inc.	Yes	
LANE	383	Cottage Grove Transfer Station	78760 SEARS RD.	COTTAGE GROVE	97424	Transfer	Lane County Solid Waste Management	Yes	
LANE	384	Creswell Transfer Station	34293 E CLOVERDALE RD	CRESWELL	97426-9417	Transfer	Lane County Solid Waste Management	Yes	

County	Pmt #	Facility Name	Address	City	Zip	Type	Organization Permittee	Recycling Depot on site?	Notes
LANE	416	Florence Transfer Station	2820 RHODODENDRON DR	FLORENCE	97439	Transfer	Lane County Solid Waste Management	Yes	
LANE	289	Glenwood Central Receiving Station	3100 E. 17TH AVE.	EUGENE	97403	Transfer	Lane County Solid Waste Management	Yes	
LANE	216	London Transfer Station	73111 LONDON RD	COTTAGE GROVE	97424	Transfer	Lane County Solid Waste Management	Yes	
LANE	226	Low Pass Transfer Station	22377 HWY. 36	CHESHIRE	97419	Transfer	Lane County Solid Waste Management	Yes	
LANE	253	Marcola Transfer Station	38935 SHOTGUN CREEK ROAD	MARCOLA	97454	Transfer	Lane County Solid Waste Management	Yes	
LANE	363	McKenzie Bridge Transfer Station	55805 MCKENZIE HWY	BLUE RIVER	97413	Transfer	Lane County Solid Waste Management	Yes	
LANE	411	Oakridge Transfer Station	48977 KITSON SPRINGS RD.	OAKRIDGE	97463	Transfer	Lane County Solid Waste Management	Yes	
LANE	273	Rattlesnake Transfer Station	82572 RATTLESNAKE RD (OFF HWY. 58)	DEXTER	97431	Transfer	Lane County Solid Waste Management	Yes	
LANE	1524	Rexius Transfer Station	120 HWY 99	EUGENE	97402	Transfer	Rexius Forest By-Products Inc.	Yes	For wood waste and yard debris only.
LANE	221	Sharps Creek Transfer Station	74540 SHARPS CREEK RD	CULP CREEK	97427	Transfer	Lane County Solid Waste Management	Yes	Very limited due to remote location and history of vandalism. Sign referring public to Cottage Grove TS for more recycling options.

County	Pmt #	Facility Name	Address	City	Zip	Type	Organization Permittee	Recycling Depot on site?	Notes
LANE	243	Swisshome Transfer Station	13711 HIGHWAY 36	SWISSHOME	97480	Transfer	Lane County Solid Waste Management	Yes	
LANE	274	Veneta Transfer Station	24444 BOLTON HILL RD	VENETA	97487	Transfer	Lane County Solid Waste Management	Yes	
LANE	229	Vida-Leaburg Transfer Station	44041 CANAL LN (OFF HWY. 126)	LEABURG	97489	Transfer	Lane County Solid Waste Management	Yes	
LANE	225	Walton Transfer Station	18585 TRANSFORMER RD.	WALTON	97490	Transfer	Lane County Solid Waste Management	Yes	
LANE	458	Ecosort Material Recovery Facility	3425 E 17TH AVE	EUGENE	97403-3200	Transfer/Material Recovery	EcoSort, LLC	Yes	Across the street from the Glenwood Central Receiving Station
LINCOLN	423	Schooner Creek Private Transfer Station	288 S ANDERSON CREEK RD	LINCOLN CITY	97367	Transfer	Schooner Creek Transfer, Inc.	No; see note	Private, for use by North Lincoln Sanitary Service only. Public referred to the recycling depot at the business office of North Lincoln Sanitary Service: 1726 SE Hwy 101, Lincoln City.
LINCOLN	437	Schooner Creek Public Transfer Station	367 S ANDERSON CREEK RD	LINCOLN CITY	97367	Transfer	Schooner Creek Transfer, Inc.	Yes	Very limited. Public referred to the recycling depot at the business office of North Lincoln Sanitary Service: 1726 SE Hwy 101, Lincoln City.
LINCOLN	N/A	North Lincoln Sanitary Service	1726 SE Hwy 101	Lincoln City				Yes	Not permitted; opportunity to recycle depot
LINCOLN	439	South Lincoln Recycle & Transfer Station	3300 CRESTLINE DRIVE	WALDPORT	97394	Transfer	Dahl & Dahl, Inc.	Yes	

County	Pmt #	Facility Name	Address	City	Zip	Type	Organization Permittee	Recycling Depot on site?	Notes
LINCOLN	377	Thompson's Transfer and Disposal Inc. ("Agate Beach Transfer Station")	8096 NE AVERY ST.	NEWPORT	97365	Transfer	Thompson's Sanitary Service, Inc.	Yes	Very limited. Public referred to the recycling depot at the business office of Thompson's Sanitary Service at 7450 NE Avery St., Newport OR (just down the street).
LINCOLN	N/A	Newport Recycling Center	7450 NE Avery	Newport				Yes	Not permitted; opportunity to recycle depot
LINCOLN	425	Toledo Transfer Station	SEC04,T11S,R10W	TOLEDO	97391	Transfer	Dahl & Dahl, Inc.	Yes	
LINN	N/A	Albany-Lebanon Recycling Depot	1454 Industrial Way SW	Albany	97322			Yes	Not permitted; opportunity to recycle depot
LINN	365	Sweet Home Sanitation Transfer Station	1325 18TH AVE.	SWEET HOME	97386	Transfer	Waste Connections of Oregon, Inc. DBA Sw	Yes	
MARION	240	North Marion County Disposal Facility	17827 WHITNEY LN NE	WOODBURN	97071	Landfill	Marion County Public Works Department	No	Recycling depot at transfer station at same address (see below)
MARION	400	Marion Resource Recovery Fac	3680 BROOKLAKE RD NE	SALEM	97303-9750	Material Recovery	Marion Recycling Center, Inc.	Yes	
MARION	388	Gaffin Road Transfer Station	3250 DEER PARK RD SE	SALEM	97301	Transfer	Capitol Recycling & Disposal Inc.	Yes	Also called "Salem-Keizer Transfer Station"
MARION	502	Marion County Hshld HW Coll Fac	3230 DEER PARK DRIVE, SE	SALEM	97301	Transfer	Marion County Public Works Department	No	HHW/CEG waste management facility. Public referred to the Gaffin Rd. TS across the street.

County	Pmt #	Facility Name	Address	City	Zip	Type	Organization Permittee	Recycling Depot on site?	Notes
MARION	1348	North Marion County Recycling & Transfer Station	17827 WHITNEY LN NE	WOODBURN	97071-9580	Transfer	Marion County Public Works Department	Yes	
MARION	381	Woodburn Recycle Center & TS	2215 N FRONT ST	WOODBURN	97071-9732	Transfer	Republic Services	Yes	
MARION	N/A	Loren's Sanitation	1141 Chemawa Rd N	Keizer	97303			Yes	Not permitted; opportunity to recycle depot
MARION	N/A	Pacific Sanitation	3475 Blossom Dr NE	Salem	97305			Yes	Not permitted; opportunity to recycle depot
MARION	N/A	Republic Services of Marion County - Silverton	830 McClaine Street	Silverton	97381			Yes	Not permitted; opportunity to recycle depot
MARION	N/A	Suburban Garbage	6075 State St	Salem	97317			Yes	Not permitted; opportunity to recycle depot
MARION	N/A	Garten Recycling Center	3334 Industrial Way NE	Salem	97303			Yes	Not permitted; opportunity to recycle depot
MARION	N/A	Clayton Ward	3500 Mainline Drive NE	Salem	97301			Yes	Not permitted; opportunity to recycle depot
MARION	N/A	D&O Garbage	1140 Boone Rd SE	Salem	97306			Yes	Not permitted; opportunity to recycle depot
POLK	N/A	Republic Services - Dallas	1030 W. Ellendale Ave	Dallas	97338			Yes	Not permitted; opportunity to recycle depot
POLK	N/A	Brandt's Sanitary Service	158 Pacific Ave S	Monmouth	97361			Yes	Not permitted; opportunity to recycle depot

County	Pmt #	Facility Name	Address	City	Zip	Type	Organization Permittee	Recycling Depot on site?	Notes
POLK	N/A	Valley Recycling & Disposal	2515 Salem/Dallas Hwy	Salem	97304			Yes	Not permitted; opportunity to recycle depot
YAMHILL	345	Riverbend Landfill	13469 SW HIGHWAY 18	MCMINNVILLE	97128	Landfill	Riverbend Landfill Co., Inc.	No	Not open to the public. Recycling center in McMinnville
YAMHILL	366	Newberg Transfer And Recycling Center	2904 WYNOOSKI RD.	NEWBERG	97132	Transfer	Waste Management of Oregon, Inc.	Yes	
YAMHILL	1258	Valley Recovery Zone	2200 NE ORCHARD AVE	MCMINNVILLE	97128	Transfer/Material Recovery	Recology Western OR-Valley Recovery Zone	Yes	

Appendix B: PRO funding and reimbursement categories

A summary of required categories of PRO funding to local governments and their authorized service providers, and to commingled recycling processing facilities, appears here for reference purposes.

Type of Funding	Scope of Funding	Statutory Citation	Inputs	Vehicle for payment (contract or reimbursement)
1. Compensation to local governments for on route service expansion (Local Government Recycling Acceptance List)	Start-up costs	ORS 459A.890(5)(d)(A) and (8)	Needs assessment	Advance funding or reimbursement: PRO proposes a method in its program plan
2a. Compensation to local governments for depot collection of Local Government Recycling Acceptance List items	Start-up (for expansion, if needed) and ongoing costs	ORS 459A.890(5)(d)(B) and (8)	Needs assessment	Advance funding or reimbursement: PRO proposes a method in its program plan
2b. Compensation to existing depots/collection points for PRO Recycling Acceptance List items	Start-up and ongoing costs, but only marginal (additional) to existing costs	ORS 459A.896(1)(a)	List of existing depots	Contract – 896(1)(a)
2c. Compensation to existing depots for collection of Local Government Recycling Acceptance List and PRO Recycling Acceptance List items (i.e., an amalgamation of 2a and 2b)	Start-up (for expansion, if needed) and ongoing costs	ORS 459A.896(1)(a) ORS 459A.890(5)(d)(B) and (8)	Needs assessment (partially)	Contract – 896(1)(a) Advance funding or reimbursement – 890(5)(d)(B)
2d. Compensation to existing depots/collection points for collection of covered products not on a material list	Start-up (for expansion, if needed) and operational costs	ORS 459A.890(5)(a) ORS 459A.890(5)(d)(B) and (8)	Needs assessment	Advance funding or reimbursement: PRO proposes a method in its program plan

3. Compensation to local governments for compliance with ORS 459A.908 (roll carts, bins and containers certified as containing at least 10% post-consumer recycled content).	Ongoing costs from Jan. 1, 2026, onward	ORS 459A.890(6) ORS 459A.908	PRO scenario comparison in the program plan	Advance funding or reimbursement: PRO proposes a method in its program plan
4. Payment of Contamination Management Fee	Paid to each commingled recycling processing facility (CRPF)	ORS 459A.920	Cost per ton for contamination management from Rulemaking 2	Reimbursement
5. Payment of Processor Commodity Risk Fee	Paid to each CRPF	ORS 459A.923	Formula (statewide average per-ton operating cost minus average commodity value), methodology from Rulemaking 2	Reimbursement
6. Transportation costs reimbursement	From depot/reload to CRPF/responsible end market that's at least 50 miles in distance	ORS 459A.890(2)	PRO proposes methods in program plan	Reimbursement
7. Compensation to local governments, a local government's service provider or other person authorized by the local government to receive payment for contamination reduction programming	No more than \$3 per capita, based on population	ORS 459A.890(4)	Portland State University – Population Research Center annual Population	Funding to be offered either in advance or via reimbursement

			Estimate Report	
8. Periodic contamination measurement (reload facilities, depots, etc)	To be further defined in rulemaking 2	ORS459A.890(3)	n/a	Funding to be offered either in advance or via reimbursement.

Appendix C: Resource links

The following links contain information potentially relevant to program plan submissions:

A. Statute links

[Recycling Modernization Act Statute 459A.860-975](#)

[Solid Waste Management Statute 459 \(includes Oregon's waste hierarchy at 459.015\)](#)

[Oregon Statute \(complete\)](#)

B. Rules and rulemaking links

[Oregon Administrative Rules, Division 90 \(where finalized rulemaking 1 rules can be accessed\)](#)

[Rulemaking 1 page](#)

[Rulemaking 2 page](#)

[Recycling material acceptance lists webpage](#)

[Commingled recycling processing facilities webpage](#)

[Evaluation of life cycle impacts webpage](#)

[Customer-facing contamination reduction webpage](#)

C. Other resources

[Plastic Pollution and Recycling Modernization Act general webpage](#)

Economic scenario analysis [report](#) and [executive summary](#)

Appendix D: Material acceptance lists

OAR 340-090-0630(2) Local Government Recycling Acceptance List. (2) Local Government Recycling Acceptance List. The following material must be collected pursuant to ORS 459A.005 and ORS 459A.914(1)(a) to provide the opportunity to recycle:

- (a) Corrugated cardboard; uncoated or coated with recycle-compatible coating; including pizza boxes;
- (b) Paper bags and mailing envelopes, excluding those with a plastic liner;
- (c) Paperboard boxes and packaging, such as cereal, cracker and medicine boxes, excluding any non-paper flexible packaging inside such boxes or packaging, and excluding items used to package goods that are normally placed in a refrigerator or freezer;
- (d) Polycoated cartons (for example milk cartons) and aseptic cartons;
- (e) Molded pulp packaging, excluding food serviceware;
- (f) Tissue paper used for packaging;
- (g) Non-metalized gift wrap;
- (h) All printing and writing paper, including newspaper, newsprint, newspaper inserts, magazines, catalogs, similar glossy paper, telephone directories, ledger, bond, copy and printer paper, notebook paper, envelopes, cards, mail, and items made of such paper and bound with staples, and paperback books, but excluding thermal paper and hardcover books;
- (i) File folders and hanging files;
- (j) Plastic that fits loosely in the generator's provided on-route collection container, excluding any such item that was used to contain or store motor oil, antifreeze, or other automotive fluids, pesticides or herbicides, or other hazardous materials (flammable, corrosive, reactive, toxic), as follows:
 - (A) Plastic bottles that measure at least two inches in each of two or more dimensions, including caps if screwed on, made of the following materials:
 - (i) PET (#1) (clear only);
 - (ii) HDPE (#2); and
 - (iii) PP (#5)
 - (B) Plastic tubs that measure at least two inches in each of two or more dimensions, including caps if screwed on, made of the following materials:
 - (i) PET (#1);
 - (ii) HDPE (#2); and
 - (iii) PP (#5)
 - (C) Plastic buckets, pails, and storage containers, including lids if snapped on, made of the following materials:
 - (i) HDPE (#2); and
 - (ii) PP (#5)
 - (D) Nursery (plant) packaging, such as pots and trays, made of the following materials:
 - (i) HDPE (#2); and

(ii) PP

(k) Aluminum food, pet food, and beverage cans;

(l) Steel and bi-metal cans, including empty or dry metal paint cans;

(m) Scrap metal weighing less than 10 pounds and smaller than 18" in length, excluding sharp items (for example knives) and bicycle chains, electrical wiring and other wires, and other similar items likely to cause tangling;

(n) Other scrap metal;

(o) Motor oil; and

(p) Glass bottles and jars, but only from non-residential sources and only in the Metro wasteshed (this requirement is in addition to the requirements for glass recycling under section 3 of this rule).

(q) Yard debris, but only in the Metro wasteshed.

OAR 340-090-0630(3) Producer Responsibility Organization Recycling Acceptance List. The following materials are designated as covered products of which a producer responsibility organization must provide for the collection through recycling depot or mobile events as provided in ORS 459A.896(1):

(a) Steel and aluminum aerosol cans;

(b) Aluminum foil and products made of pressed aluminum foil;

(c) Shredded paper;

(d) Polyethylene film and packaging that is:

(A) made of polyethylene film containing a minimum of 90 percent polyethylene and copolymers by weight,

(B) free of intentionally added PET, PVC, PVDC, paper, aluminum, degradable polymers and degradable additives, and

(C) free of or including flexible seals, closures or dispensers so long as they are made of polyethylene and contribute less than 10 percent of the total package by weight; (e) Plastic buckets, pails and storage containers made of HDPE (#2) or PP (#5) and the lids of such items, but excluding such items if used to contain or store motor oil, antifreeze, or other automotive fluids, pesticides or herbicides, or other hazardous materials (flammable, corrosive, reactive, toxic);

(f) Glass bottles and jars;

(g) Block white expanded polystyrene;

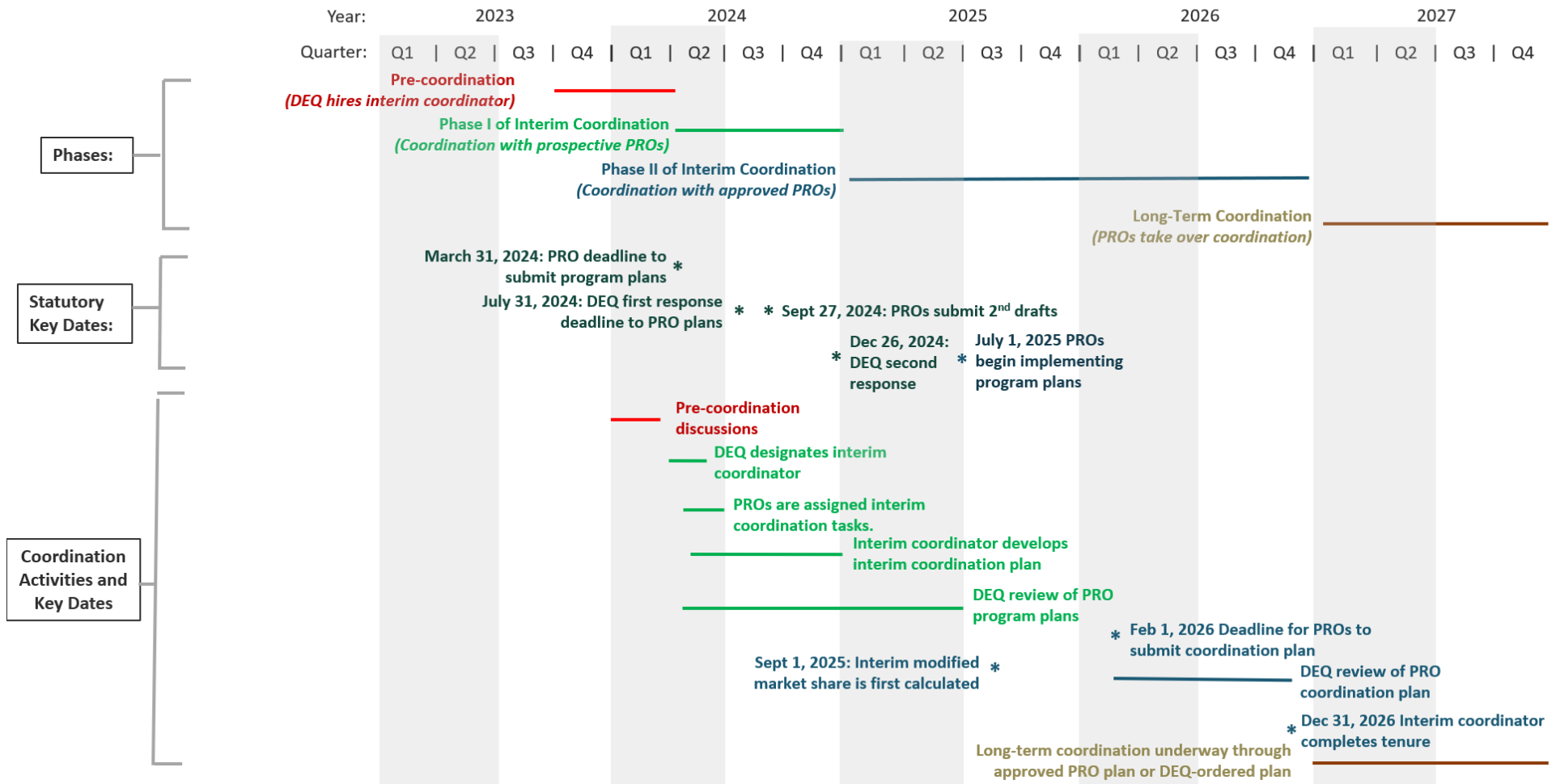
(h) PE and PP lids and caps;

(i) HDPE package handles (for example 6-pack handles); and

(j) Pressurized cylinders.

Appendix E: Calendar milestones (for interim coordination and program plan period I)

Timeline of PRO Coordination



Appendix F: Responsible end market self-verification: plan contents

The following content, part of the Operations Plan for ensuring responsible end markets, appears in Appendix to improve the document's navigability.

If using self-verification to fulfill the responsible end market obligation, the program plan could describe the verification body(ies) that will be contracted with and the criteria for review and approval of their qualifications. Examples of criteria for review and approval of verification bodies and verifiers include accreditation requirements (which for individual verifiers could include required course work and passing an examination), professional liability insurance requirements, and policy requirements for the prevention of conflict of interest among verifiers and the entities being verified.⁴

The plan could also indicate the approach for verifying that supply chain entities meet the “responsible” standard, including a description of how facilities will be selected for site visits and/or desktop verification, both in program year one and in subsequent annual audits. As regards the sampling plan, for example, the prospective PRO might propose classifying markets into categories based on relevant risk attributes (e.g. defined on the basis of volume of shipments, location of the market, the material being processed, etc.), with 100% of sites in the highest risk category receiving site visits in program year one, and a smaller proportion of sites in the other categories receiving site visits in program year one. The sampling plan could also describe a pathway or threshold whereby facilities can qualify for less-intensive verification, or move from a higher to a lower risk category on the basis of performance on prior audits.

In outlining the approach for verifying markets against the “responsible” standard, the plan could go into detail with respect to each of the four elements of the standard. As regards compliance of supply chain entities with all applicable laws and treaties, i.e., laws and treaties concerning the environment, public health, and labor, per OAR 340-090-0670(3)(f)(B), a verification assessment must include a list of local, state and national laws and international treaties applicable to the entity. The program plan could describe what steps the verification body will undertake to evaluate compliance with these applicable laws and treaties. Note: depending on the regulation in question, an entity's registration and permit status with local, regional, or national authorities may not be sufficient to reflect compliance. For verification of environmental compliance, review of facility monitoring logs for energy consumption, water use, water quality, emissions, etc.; review of relevant facility plans including the drainage plan, the facility wastewater treatment plan, the environmental health safety and management plan, etc.; and cross-checking facility monitoring logs with government monitoring databases may provide more visibility into environmental compliance.

As for verifying that supply chain entities are environmentally-sound, i.e., that they store and manage waste and recyclables in a way that avoids release into the environment, and that they manage inputs sustainably, the inquiry will necessarily overlap with verification of (environmental) compliance. It could begin with review of facility protocols, but ideally would also incorporate site-based approaches, such as field observations of waste handling, spot-check measurement of emissions, and interviews with adjacent communities.

With respect to verification of chain of custody and yield, these two elements of the “responsible” standard can be effectively linked together because data used for verifying chain of custody data can also be used in calculation of composite yield. In describing plans for how to implement the responsible

⁴ As an example of a robust approach to the selection of verification bodies, the prospective PRO is encouraged to review OAR 340-272-0210, which describes criteria for the department's selection of third-party verification bodies for its emissions and fuel pathway verification programs.

end markets obligation, however, a prospective PRO should target the fulfillment of the distinct intents of these two elements:

- **Chain of Custody:** the intent of the regulation is to correctly and exhaustively identify the entities receiving covered products collected for recycling from Oregon, so that they can be held to the “responsible” standard.
- **Yield Threshold:** the intent of the regulation is to ensure that products accepted for recycling in Oregon is actually being recycled—particularly with respect to products in mixed bales (see OAR 340-090-0670(2)(c)).

The plan could, per OAR 340-090-0670(2)(d), indicate how chain of custody accounting will be conducted when materials from Oregon mix with materials from other sources. Ideally the materials are segregated or a controlled blending approach to accounting is possible. If proposing to use mass balance accounting, the plan could indicate how the prospective PRO will ensure that the accounting does not result in any omissions of end markets from disposition reporting—for example, by using mass balance accounting at batch or site levels only, and not at group levels.

The plan could also go into detail regarding the approach to verification of yield. For example, a self-attestation approach could be used for documenting yield at each supply chain facility (i.e., recycling facilities would self-attest to their yield and justify any adjustments to account for contamination or other factors). Self-attestations could be subsequently verified through site visits. Note: the described approach to verifying yield could also include a description of how particular supply chains will be prioritized for verification of mixed bales, for which two or more component materials need to individually meet the 60% yield threshold (these are identified in OAR 340-090-0670(2)(c)(D)). For example, for a grade 54 bale that includes cartons, yield would need to be determined individually for the cartons and for the mixed paper, but not for all the fiber components within the mixed paper portion of the bale. And for a 1-7 or 3-7 mixed plastics bale, yield would need to be verified separately for individual product formats and resins within the bale.

Capture rate and other outbound bale quality targets applied to commingled recycling processing facilities in rule as part of the permitting program laid out in ORS 459A.955 are relevant considerations in terms of anticipating the types of mixed bales that will be marketed for recycling by commingled recycling processing facilities handling Oregon-generated material.

If proposing to send any waste to non-mechanical recycling, per ORS 459A.875(2)(a)(I), in its program plan the prospective PRO must submit information on how it will ensure that the material will be transferred to a responsible end market. Herein could be included information on how yield will be accounted for, as well as a description of how the proposed method will affect the ability of the material to be recycled into feedstock for the manufacturing of new products; a description of how the proposed method will affect the types and amounts of plastic recycled for food and pharmaceutical-grade applications; a description of any applicable air, water and waste permitting compliance requirements; and an analysis of the environmental impacts for the proposed method compared to the environmental impacts of mechanical recycling, incineration and landfill disposal as solid waste.

Appendix G: Draft responsible end markets screening and self-attestation form

Facility Name:		Date:	
Facility Address:			
Role processing Oregon materials (select all that apply): <input type="checkbox"/> Broker <input type="checkbox"/> Recycler <input type="checkbox"/> End Market <input type="checkbox"/> Other:			
Material(s) processed (select all that apply): <div style="display: flex; flex-wrap: wrap;"> <div style="width: 50%;"> <input type="checkbox"/> Glass <input type="checkbox"/> Metal <input type="checkbox"/> Paper </div> <div style="width: 50%;"> <input type="checkbox"/> Plastic-food contact/children's <input type="checkbox"/> Plastic: </div> </div>			
Authorized representative:		Representative's phone:	
Representative's position:		Representative's email:	

Self-Attestation Statement: I, _____, declare under penalty of false swearing
 (authorized representative)
(Oregon Revised Statute 162.075 and ORS 162.085) that my facility meets Oregon’s
“responsible” standard described in OAR 340-090-0670(2)(b).

Signature: _____ Date: _____
Printed name: _____

PRO Screening (to be completed by the PRO after receiving the signed self-attestation from the facility): Do you have evidence to support the self-attestation? If so, describe the evidence:	
Signature:	Date:
Printed name:	