



# Instructions for NetDMR Registration

## Overview

DEQ's NetDMR Support Team created this guide to demonstrate how to create an account in EPA's Central Data Exchange, add the NetDMR program service to your account, select the appropriate NetDMR Role, and set up multi-factor authentication for future logins. The process includes the following steps:

- [Create a CDX Account](#)
  - [Start the Registration Process](#)
  - [Choose the NetDMR Program Service](#)
  - [Select Your NetDMR Role](#)
- [Create a Login.gov Account](#)
  - [Choose a Multi-Factor Authentication Method](#)
- [Log Into CDX and Access NetDMR](#)
- [Request Access to your Permit](#)

## Create a Central Data Exchange account

### Start the Registration Process

1. In your web browser, go to [EPA's Central Data Exchange website](#). Click on **Register with CDX**.

### Translation or other formats

[Español](#) | [한국어](#) | [繁體中文](#) | [Русский](#) | [Tiếng Việt](#) | [العربية](#)

800-452-4011 | TTY: 711 | [deqinfo@deq.oregon.gov](mailto:deqinfo@deq.oregon.gov)

2. Review the Terms and Conditions, check the box next to **I am the original registrant and owner of the User ID requested**, and click **Proceed**.

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**CDX Terms and Conditions** [Contact Us](#)

The access and use of CDX Registration for the electronic submittal of environmental information require the creation of a CDX User ID and login credentials that I must maintain and keep confidential. I will review the following steps concerning the creation and maintenance of a CDX User ID and login credentials.

**Warning Notice**

In proceeding and accessing U.S. Government information and information systems, you acknowledge that you fully understand and consent to all of the following:

1. you are accessing U.S. Government information and information systems that are provided for official U.S. Government purposes only;
2. unauthorized access to or unauthorized use of U.S. Government information or information systems is subject to criminal, civil, administrative, or other lawful action;

☒ I am the original registrant and owner of the User ID requested

**WARNING:** It is a federal crime to submit identifying information for anyone other than yourself, or to use or share information with or without another user's consent. Accordingly, by checking the box, above, you attest that you are the named account holder and sole registrant to whom account information belongs.

**Proceed** [Cancel](#)

## Choose the NetDMR Program Service

3. Type **NetDMR** in the **Active Program Services List** search box, then click on **NetDMR: Network Discharge Monitoring Report** to proceed.

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**CDX Core CDX Registration** [Contact Us](#)

1. Program Service > 2. Role Access > 3. Identity Credentials > 4. User and Organization

Begin typing a program service name or related keywords to filter the list of available services (e.g., air quality system, AQS, or Clean Air Act).

**Active Program Services List**

**NetDMR: Network Discharge Monitoring Report (61)**

**Cancel**

4. Type **NDMR-OR** in the **Active Program Services List** search box, then click on **NDMR-OR: NetDMR: Oregon DEQ** to proceed.<sup>1</sup>

The screenshot shows the EPA CDX Core CDX Registration interface. At the top is the EPA logo and navigation links: Home, About, Recent Announcements, Terms and Conditions, FAQ, and Help. A 'Contact Us' link is also present. Below the navigation bar is a progress indicator with four steps: 1. Program Service (active), 2. Role Access, 3. Identity Credentials, and 4. User and Organization. The main section is titled 'Registration Information' and contains a table with the following data:

Registration Information	
Program Service Category	NetDMR

Below the table, there is a text prompt: 'Begin typing a program service name or related keywords to filter the list of available services (e.g., air quality system, AQS, or Clean Air Act).' Underneath this is the 'Active Program Services List' section, which contains a search box with the text 'NDMR-OR' and a list of results. The first result is 'NDMR-OR: NetDMR: Oregon DEQ', which is highlighted with a blue border and an orange arrow pointing to it. Below the search box are two buttons: 'Back' and 'Cancel'.

<sup>1</sup> Be careful not to choose NDMR-R10OR: NetDMR: EPA Region 10 – Oregon

## Select Your NetDMR role

5. Select the appropriate role from the menu:


- Choose **Permittee (signature)** if you are a permittee user who will be signing DMRs. You must have a Permittee (signature) account in CDX to request a Signatory role in NetDMR.
- Choose **Permittee (no signature)** if you are a permittee user who will not be signing DMRs.
- Choose **Data Provider** if you are a contractor for a permittee who is solely providing data and has no signatory or administrative authority.
- Choose **Internal User** if you are a DEQ employee or affiliate who will review DMRs or provide administrative support.

Click **Request Role Access**.


The screenshot shows the EPA CDX Core CDX Registration page. The header includes the EPA logo and navigation links: Home, About, Recent Announcements, Terms and Conditions, FAQ, and Help. A 'Contact Us' link is in the top right. The main content area has a progress bar with four steps: 1. Program Service (checked), 2. Role Access (active), 3. Identity Credentials, and 4. User and Organization. Below the progress bar is a 'Registration Information' table with two rows: 'Program Service' (NetDMR: Oregon DEQ) and 'Role' (Not selected). Below the table, a text prompt says 'Select a role from the drop down list and provide any required additional information, if applicable.' There is a 'Select Role' label with an orange arrow pointing to a dropdown menu. The dropdown menu is open, showing four options: 'Data Provider', 'Internal User', 'Permittee (no signature)', and 'Permittee (signature)'. An orange arrow points to a green 'Request Role Access' button.

Registration Information	
Program Service	NetDMR: Oregon DEQ
Role	Not selected

Select a role from the drop down list and provide any required additional information, if applicable.

Select Role 

- Data Provider
- Internal User
- Permittee (no signature)
- Permittee (signature)



6. Choose a User ID and enter your email address. Note that your User ID can be the same as your email address, if desired. Click **Continue Registration** to proceed.

The screenshot shows the EPA website header with the logo and navigation links: Home, About, Recent Announcements, Terms and Conditions, FAQ, and Help. Below the header is the CDX Core CDX Registration section. A progress bar indicates four steps: 1. Program Service (checked), 2. Role Access (checked), 3. Identity Credentials (checked), and 4. User and Organization (active). Below the progress bar, a message states: "Please fill out all required fields marked with an asterisk(\*)". The form is titled "Part 1: User Information" and contains two fields: "User Id \*" and "Email Address: \*". Both fields have orange arrows pointing to them. The "Email Address" field contains the text "example@example.com". At the bottom of the form, there are two buttons: "Continue Registration" and "Cancel". An orange arrow points to the "Continue Registration" button.

7. Click **Proceed to Login.gov**.

The screenshot shows the EPA website header with the logo and navigation links: Home, About, Recent Announcements, Terms and Conditions, FAQ, and Help. Below the header is the CDX Central Data Exchange section. A message states: "Leaving CDX. You are being redirected to Login.gov to either set up or login to an existing account. Once you've logged in successfully, you will return to CDX to continue your registration process." Below the message, there is a button labeled "Proceed to Login.gov". An orange arrow points to this button.

## Create a Login.gov account

8. You will be redirected to the Login.gov sign-in page. Click on **Create an account**. Enter your email address, choose your preferred language, and read and accept the Login.gov Rules of Use. Click **Submit**.



EPA CDX Test is using Login.gov to allow you to sign in to your account safely and securely.

Sign in

Create an account



### Sign in for existing users

Email address

Password

☐ Show password

Sign in

[Sign in with your government employee ID](#)



EPA CDX Test is using Login.gov to allow you to sign in to your account safely and securely.


Sign in

Create an account

### Create an account for new users

Enter your email address

DEMO-USER@EMAIL.COM



#### Select your email language preference

Login.gov allows you to receive your email communication in English, Español, Français or 中文 (简体).

☒ English (default)

☐ Español

☐ Français

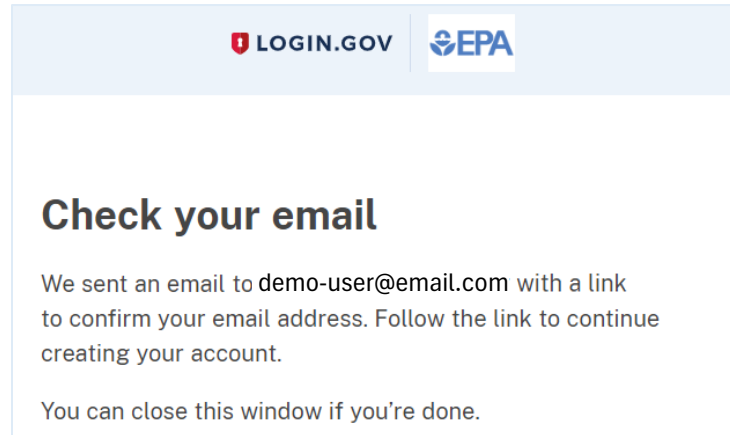
☐ 中文 (简体)

☐ I read and accept the Login.gov [Rules of Use](#)

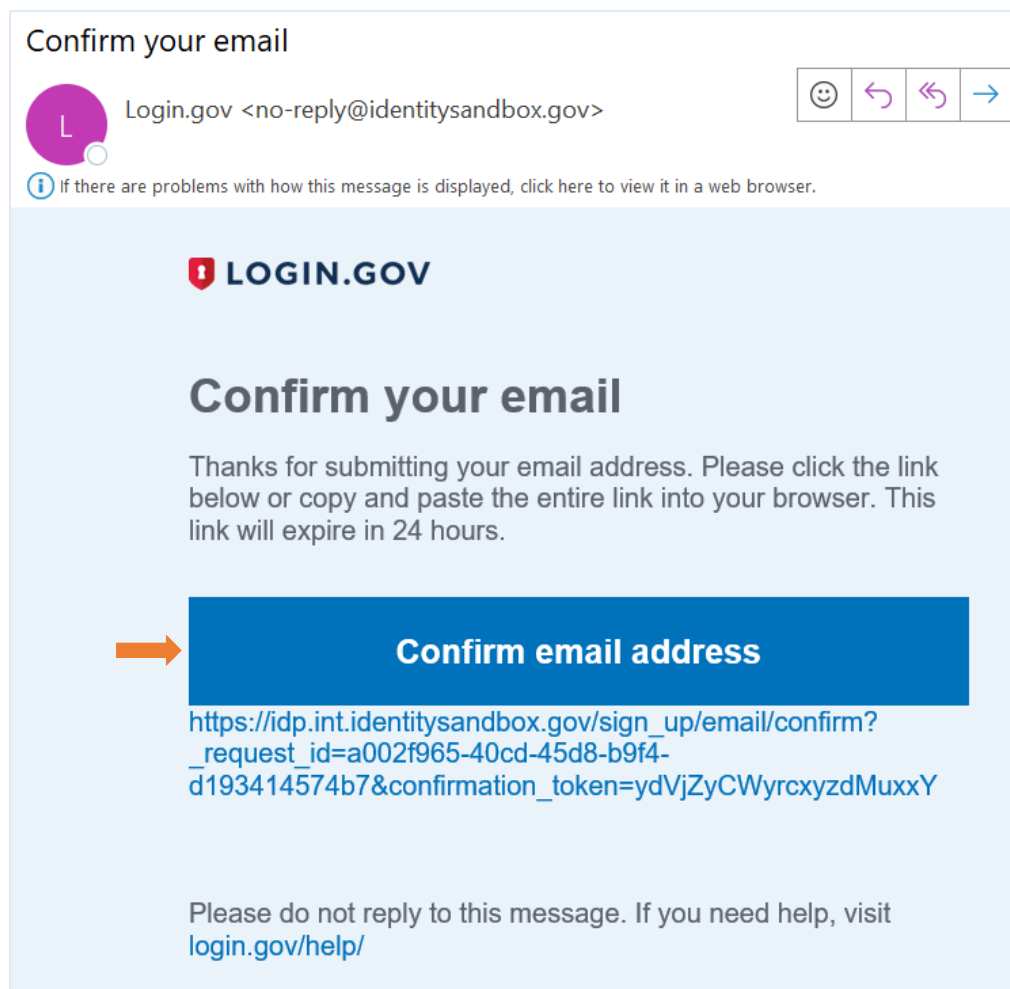


Submit



9. You will be instructed to check your email for a message from Login.gov with the subject **Confirm your email**.




10. Open the email and click on the **Confirm email address** box.



11. The link will return you to the Login.gov process to create a password that is at least 12 characters long. Click **Continue**.




 You have confirmed your email address


## Create a strong password

Your password must be **12 characters** or longer. Don't use common phrases or repeated characters, like abc or 111.

Password




Confirm password



☐ Show password

Password strength: **Great**





## Choose a multi-factor authentication method


12. Choose at least one method for multi-factor authentication, then click **Continue**:


- Use an [authentication app](#)
- Have the code sent as a [text or receive a voice call](#) with the code
- Generate a list of [backup codes](#)


### Authentication method setup


Add an additional layer of protection to your Login.gov account by selecting a multi-factor authentication method.


We recommend you select at least two different options in case you lose one of your methods.


☐  **Authentication application**  
Download or use an authentication app of your choice to generate secure codes.


☐  **Text or voice message**  
Receive a secure code by (SMS) text or phone call.

☐  **Security key**  
Connect your physical security key to your device. You won't need to enter a code.

☐  **Government employee ID**  
PIV/CAC cards for government and military employees. Desktop only.

☐  **Backup codes**  
A list of ten codes you can print or save to your device. Because backup codes are easy to lose, choose this option only as a last resort.

 Security keys are not provided

 Only an option for federal employees

**Continue**

## Authentication application

12a. You can use an authentication app of your choice to process multi-factor authentication requests. Follow the instructions on the Login.gov screen in combination with your app's instructions to add a new account. Your app will display a one-time passcode to enter on the Login.gov app, after which click **Submit**.

### Add an authentication app

Set up an authentication app to sign in using temporary security codes. [What is an authentication app?](#)

#### 1 Give it a nickname

If you add more than one app, you'll know which one is which.



#### 2 Open your authentication app

#### 3 Scan this QR barcode with your app



Or enter this code manually into your authentication app

UVFYCBFWR2VP3X55MY200BFYVLDMRRWK

 Copy

#### 4 Enter the temporary code from your app

Example: 123456



☒ Remember this browser

**Submit**

## Text or voice message


12b. If you would like to receive login codes by text, enter a cell phone number and choose **Text message (SMS)**. If you would like to receive login codes via phone call, enter a cell phone or landline number and choose **Phone call**.

### Add a phone number


We'll send you a one-time code each time you sign in.

Message and data rates may apply. Do not use web-based (VOIP) phone services or premium rate (toll) phone numbers.

Phone number



How you'll get your code


 ☒ Text message (SMS) ☐ Phone call

You can change this anytime. If you use a landline number, select "Phone call."

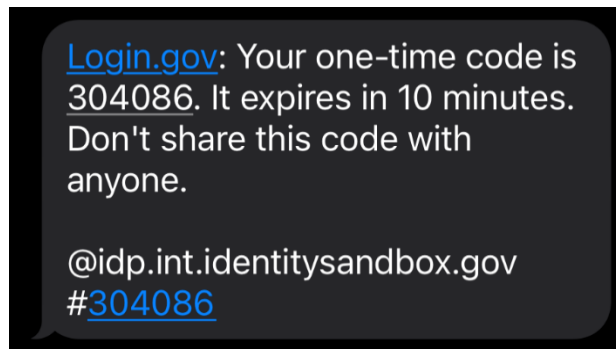
Make this your default phone number?

Send one-time codes to this number by default.

☐ Default phone number



Check your cell phone for a text with the login code, or answer the call to hear the code if you chose phone call.



Enter the code in the Login.gov screen and click **Submit**.

## Enter your one-time code

We sent a text (SMS) with a one-time code to ###-###-####. This code will expire in 10 minutes.

### One-time code

Example: 123456



#####


☒ Remember this browser



Submit

 Send another code

You will be directed to a confirmation page stating that a phone was added to your account. Choose **Skip for now** to proceed to the CDX login.

 A phone was added to your account.



## You've added your first authentication method! Add a second method as a backup.

Adding another authentication method prevents you from getting locked out of your account if you lose one of your methods.

Add another method



[Skip for now](#)

## Backup codes


12c. You can generate a list of backup codes that you can save in case you can't access your mobile device or authenticator app. Backup codes should not be your primary method of authentication.

To generate a list of ten backup codes, click **Continue** to bypass the **Are you sure you want to use backup codes?** message and click on download, print, or copy to save the codes to your computer or create a hard copy. If you use all 10 codes, you can visit Login.gov again to generate another set of 10 codes.

### Are you sure you want to use backup codes?

Backup codes are the least preferred authentication method because the codes can easily be lost. Try a safer option, like an authentication application or a security key.

We'll give you 10 codes that you can download, print, copy or write down. You'll enter one code every time you sign in.



**Continue**

Cancel

### Save these backup codes

If you lose your device, you'll need these codes to sign into Login.gov. Save or print them and put them somewhere safe.

F1K3-REQ3-72CY	04NG-086B-FCZ1
82AT-95SP-QXQT	FYWH-QQAE-WY9K
HE8A-WFEJ-ANKQ	FT48-Q94Y-2MWP
EXD1-8GJE-HW7Y	DAWZ-TCVF-V4W0
WKYQ-44QW-SCFQ	HP99-ZD09-H71J

⚠ Each code can only be used once. We'll give you new codes after you use all ten.

 Download

 Print

 Copy

Select **Agree and Continue** to return to the CDX Login



## Continue to EPA CDX

We'll share your information with **EPA CDX** to connect your account.

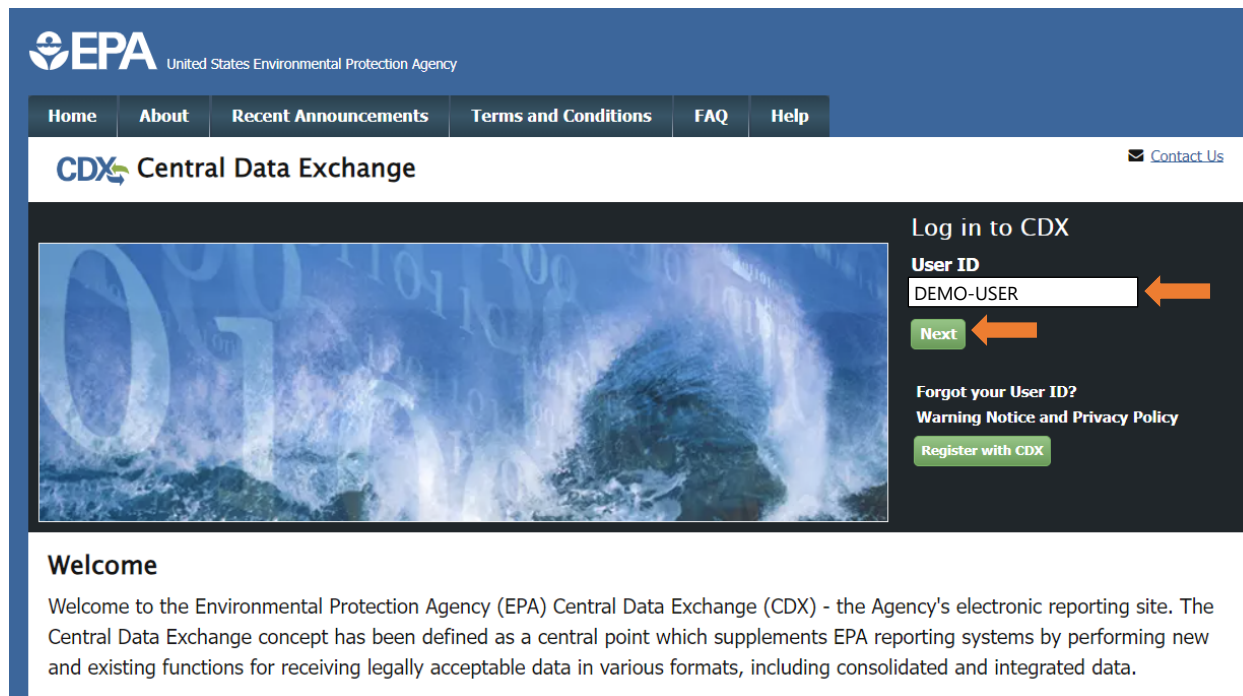
- 
- ✓ **Email addresses on your account**
- demo-user@email.com
- 



**Agree and continue**

## Log into CDX

13. Enter your User ID and click **Next**.



The screenshot shows the EPA Central Data Exchange (CDX) login interface. At the top is the EPA logo and navigation links: Home, About, Recent Announcements, Terms and Conditions, FAQ, and Help. Below this is the CDX logo and a 'Contact Us' link. The main content area features a large image of a waterfall with binary code overlaid. To the right of the image is the 'Log in to CDX' section, which includes a 'User ID' input field containing 'DEMO-USER', a 'Next' button, and links for 'Forgot your User ID?', 'Warning Notice and Privacy Policy', and 'Register with CDX'. An orange arrow points to the 'Next' button. Below the login section is a 'Welcome' message and a paragraph explaining the CDX concept.

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**CDX** Central Data Exchange [Contact Us](#)

**Log in to CDX**

User ID  
DEMO-USER

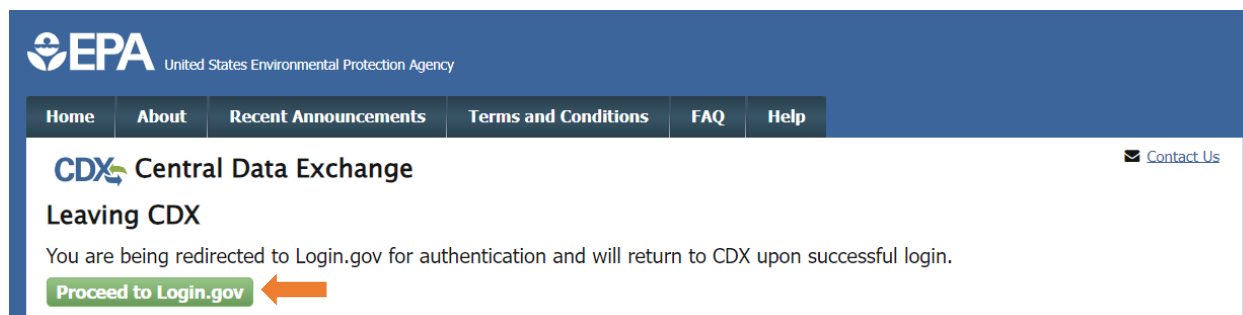
Next

[Forgot your User ID?](#)  
[Warning Notice and Privacy Policy](#)  
[Register with CDX](#)

**Welcome**

Welcome to the Environmental Protection Agency (EPA) Central Data Exchange (CDX) - the Agency's electronic reporting site. The Central Data Exchange concept has been defined as a central point which supplements EPA reporting systems by performing new and existing functions for receiving legally acceptable data in various formats, including consolidated and integrated data.

14. You will be notified that you are leaving CDX for Login.gov. Click on **Proceed to Login.gov**.



The screenshot shows the EPA CDX 'Leaving CDX' page. It features the same EPA logo and navigation links as the previous page. Below the CDX logo and 'Contact Us' link, the heading 'Leaving CDX' is displayed. A message states: 'You are being redirected to Login.gov for authentication and will return to CDX upon successful login.' Below this message is a 'Proceed to Login.gov' button, which is highlighted with an orange arrow.

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**CDX** Central Data Exchange [Contact Us](#)


**Leaving CDX**

You are being redirected to Login.gov for authentication and will return to CDX upon successful login.

[Proceed to Login.gov](#)

15. Enter your email address and password and click **Sign in**.





**EPA CDX Test** is using Login.gov  
to allow you to sign in to your  
account safely and securely.

Sign in

Create an account

### Sign in for existing users

Email address

demo-user@email.com

Password

.....

☐ Show password

Sign in

[Sign in with your government employee ID](#)



16. Enter the one-time code you received via your chosen authentication method and click **Submit**.



## Enter your one-time code

We sent a text (SMS) with a one-time code to ###-###-#### This code will expire in 10 minutes.

One-time code

Example: 123456



#####

☒ Remember this browser



Submit

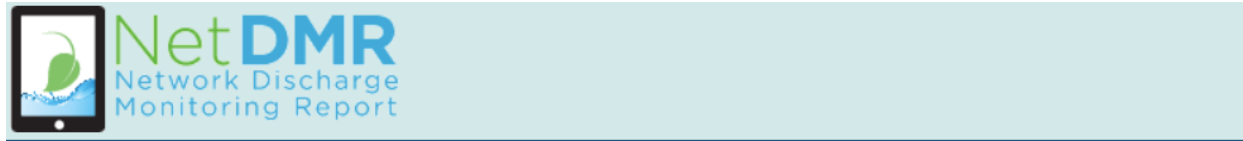
[↶ Send another code](#)

## Access NetDMR

17. This will bring you to the **MyCDX** tab of the Central Data Exchange, where you will find the Program Service **NDMR-OR: NetDMR: Oregon DEQ** and your chosen role. Click on the role hyperlink to proceed.

The screenshot shows the EPA Central Data Exchange (CDX) interface. At the top is the EPA logo and navigation links: Home, About, Recent Announcements, Terms and Conditions, FAQ, and Help. Below this is the 'CDX Central Data Exchange' header with a 'Contact Us' link and a login status 'Logged in as MFREYTESTUSER (Log out)'. The main content area has tabs for 'MyCDX', 'Inbox', 'My Profile', 'Submission History', and 'Payment History'. The 'MyCDX' tab is active, displaying a 'Services' table with columns for Status, Program Service Name, and Role. A single service is listed: 'NDMR-OR: NetDMR: Oregon DEQ' with the role 'Permittee (signature)'. An orange arrow points to this role link. To the right of the table are sections for 'CDX Service Availability' (with a link to see status for all services) and 'News and Updates' (showing no news). At the bottom are buttons for 'Add Program Service' and 'Manage Your Program Services'.

18. Click on **Continue to NetDMR**.



### Welcome

Welcome to the **Oregon DEQ (TEST)** Installation of NetDMR! NetDMR is a web-based application that allows National Pollutant Discharge Elimination System (NPDES) Permittee Users to enter and electronically submit Discharge Monitoring Report (DMR) data through the Central Data Exchange (CDX) to EPA. All facilities required to provide DMR data as part of their NPDES permit will need to do so electronically using NetDMR as of December 21, 2016. If you are interested in learning more about NetDMR please check out the NetDMR Support [https://usepa.servicenowservices.com/oeca\\_icis?id=netdmr\\_homepage](https://usepa.servicenowservices.com/oeca_icis?id=netdmr_homepage)

### Access NetDMR

 [Continue to NetDMR](#)

## Request access to your permit

### Locate your permit and choose a role

19. In the upper left corner of the NetDMR home screen, click on **Request Access**.




20. Enter your EPA permit ID, which is in the format OR00##### and can be found on the cover page of your permit. **Be sure to press Enter or Tab** on your keyboard to display the facility name and the roles available to you.

### Request Access to Permits and Associated DMRs

Enter the ID for the permit whose DMRs you would like to access and press the Tab button on your keyboard to see the roles that you can request. Repeat this process for each permit you would like to request access to. You can make one or more access requests from this page.

Only users with the Permittee (signature) role in CDX can request Signatory roles.

<b>Permit ID:</b>	<input type="text" value="OR0000000"/>	 Be sure to <b>press Tab</b> once you have typed in your permit ID
<b>Facility Name:</b>		
<b>Role:</b>	<input type="text" value="Select One ▼"/>	
<p>Note: The Signatory Role will also automatically be given the Permit Administrator, Edit, and View Roles.</p>		
<input type="button" value="Add Request"/>		

21. Confirm that the Facility Name that appears is correct, and select a role:

- The **Signatory** role allows you to sign and submit DMRs
- The **Permit Administrator** role can fill out and save DMRs but cannot submit them.

Once you have selected a role, click **Add Request**.

### Request Access to Permits and Associated DMRs

Enter the ID for the permit whose DMRs you would like to access and click the Update button to see the roles that you can request. Repeat this process for each permit you would like to request access to. You can make one or more access requests from this page.

Only users with the Permittee (signature) role in CDX can request Signatory roles.

Permit ID:

OR0000000

Update

Facility Name:

→ FACILITY NAME

Role:

→

Select One

Select One

Signatory

Permit Administrator

Add Request

will also automatically be given the Permit  
View Roles.

22. The request will appear under Access Requests. Click **Submit**.

### Access Requests

A summary of the current access requests is presented below.

<u>Permit ID</u>	Facility Name	Requested Role	Remove Access Request
OR0000000	FACILITY NAME	Signatory	

→ 




Submit

## Sign the subscriber agreement

23. Select whether your employer's relationship to the permitted facility is Parent, Facility, or Other, and specify whether you are a Responsible Official or authorized by a Responsible Official. Click **Submit**.

### Additional Information Required

Please provide additional information associated with the Signatory role.

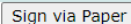
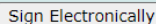

Permit ID	Requested Role	Additional Information
OR0000000	Signatory	<p>What is your employer's relationship to the facility or facilities?*: </p> <p> <input type="radio"/> I am a Responsible Official and have the authority to enter into this Agreement for the Permittee under the applicable standards.           <input type="radio"/> I am authorized by the person below, who is a Responsible Official, and does have the authority to enter into this Agreement for the Permittee under the applicable standards. The following fields are required.         </p> <p>Responsible Official Name: <input type="text"/></p> <p>Responsible Official Title: <input type="text"/></p> <p>Responsible Official Phone Number: <input type="text"/></p> <p>Responsible Official Email Address: <input type="text"/></p> <p>Confirm Responsible Official Email Address: <input type="text"/></p> <p style="text-align: right;">   </p>

24. You have the option to sign via paper or sign electronically:

- **Sign electronically (Step 24a)** if you indicated that you are the Responsible Official, or if you indicated that you are authorized by a Responsible Official who has a NetDMR account and can log in to approve your request. Be sure that the email address you entered for the Responsible Official is the same as the one they used for NetDMR registration.
- **Sign via paper (Step 24b)** if you indicated that you are authorized by a Responsible Official but they do not have a NetDMR account, or if you do not know the email address with which they registered.

### Confirm Access Requests to a Permit and Associated DMRs

The table below contains the access requests that you have entered.

Permit ID	Facility Name	Requested Role	Additional Information
OR0000000	FACILITY NAME	Signatory	<p>What is your employer's relationship to the facility or facilities?: <input type="text" value="Facility"/></p> <p> <input checked="" type="radio"/> I am a Responsible Official and have the authority to enter into this Agreement for the Permittee under the applicable standards.           <input type="radio"/> I am authorized by the person below, who is a Responsible Official, and does have the authority to enter into this Agreement for the Permittee under the applicable standards. The following fields are required.         </p> <p>Responsible Official Name: <input type="text"/></p> <p>Responsible Official Title: <input type="text"/></p> <p>Responsible Official Phone Number: <input type="text"/></p> <p>Responsible Official Email Address: <input type="text"/></p> <p style="text-align: right;">    </p>

## 24a. Sign electronically

After choosing Sign Electronically, you will see the message below, with a window below that message that contains an electronic copy of the subscriber agreement for your review. Click on **Sign Electronically**.

Please sign the Subscriber Agreement(s) by clicking the 'Sign Electronically' button below.

If you are a **Responsible Official**, your request will be sent directly to the Regulatory Authority via email. If you are a **Duly Authorized Representative**, your Responsible Official must access NetDMR to approve your request before it is sent to the Regulatory Authority.

Your status will be Pending until your request is approved by the Regulatory Authority. Thank you for choosing to sign your Subscriber Agreement electronically.

Sign Electronically

Cancel

A certification statement will appear as a pop-up. Click on **Accept**.

I certify under penalty of law that this submission was prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gather and evaluate the information submitted. Based on my inquiry of the person or persons who manage the system, or those directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations. By selecting 'Accept', I agree that:

1. I am
2. I have not violated any term in my Electronic Signature Agreement.
3. I am otherwise without any reason to believe that the confidentiality of my password has been compromised now or at any time prior to this submission.
4. I have the authority to submit this data on behalf of the listed facilities.
5. This action constitutes an electronic signature equivalent to my written signature.
6. I understand that this attestation of fact pertains to the implementation, oversight, and enforcement of a federal environmental program and must be true to the best of my knowledge.



Accept

Decline

A confirmation message appears stating that your subscriber agreement was successfully signed. Your request will go to Oregon DEQ to be approved by NetDMR Support staff or the responsible official.



### Request Access to a Permit and Associated DMRs

Signing of the Subscriber Agreement(s) was successful.  
Your access request(s) have been submitted for approval.

## 24b. Sign via Paper

After choosing Sign via Paper, you will see the message below indicating you need to print, sign, and mail the subscriber agreement to DEQ.

You have chosen to sign a hard copy of your Subscriber Agreement. Your request will be in Pending status until you print and sign the paper Subscriber Agreement(s), and mail it to your Regulatory Authority for the request to be processed. To print additional copies, go to My Account.



To view your subscriber agreement, at the upper left corner of your screen, click on **My Account**.



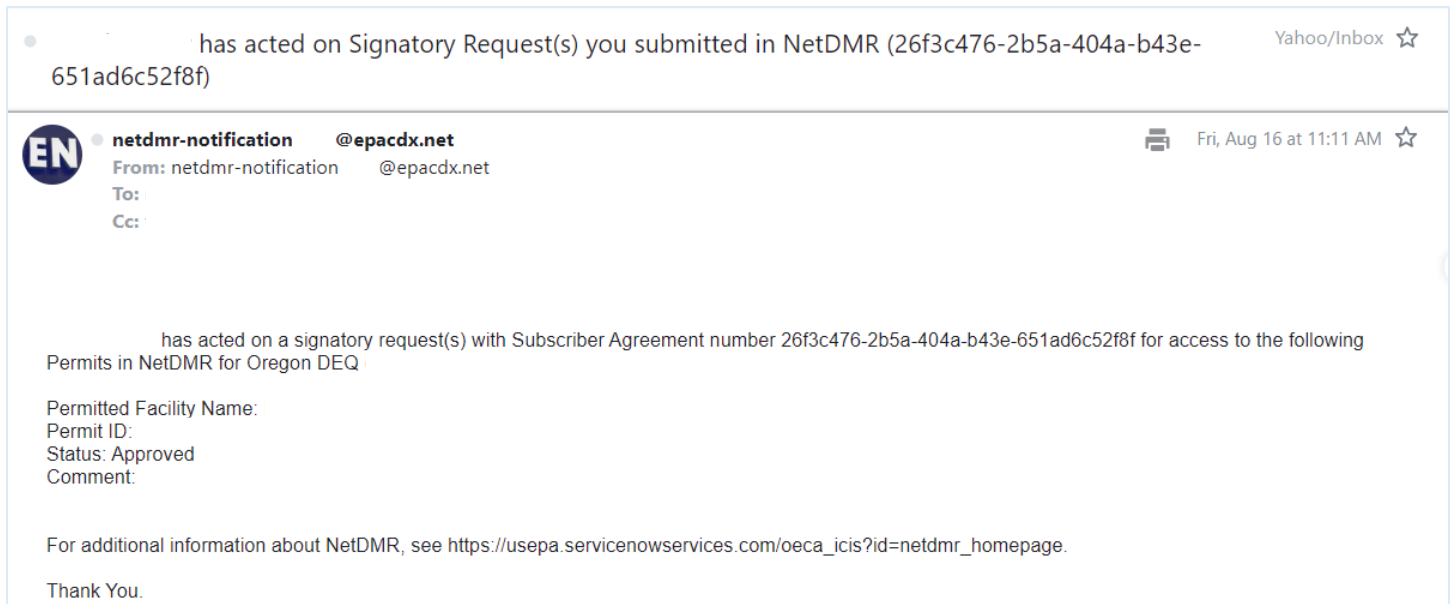
Scroll down to the **My Permits** section to find the subscriber agreement associated with your request. Click on the printer icon to open a printable copy of the agreement for you to sign and mail to DEQ at the addressed indicated on the agreement.

### My Permits

Click any underlined column title to sort the table rows in ascending or descending order by the information in that column. If you click View All or View Partial, the table will be displayed with the default sort order applied.

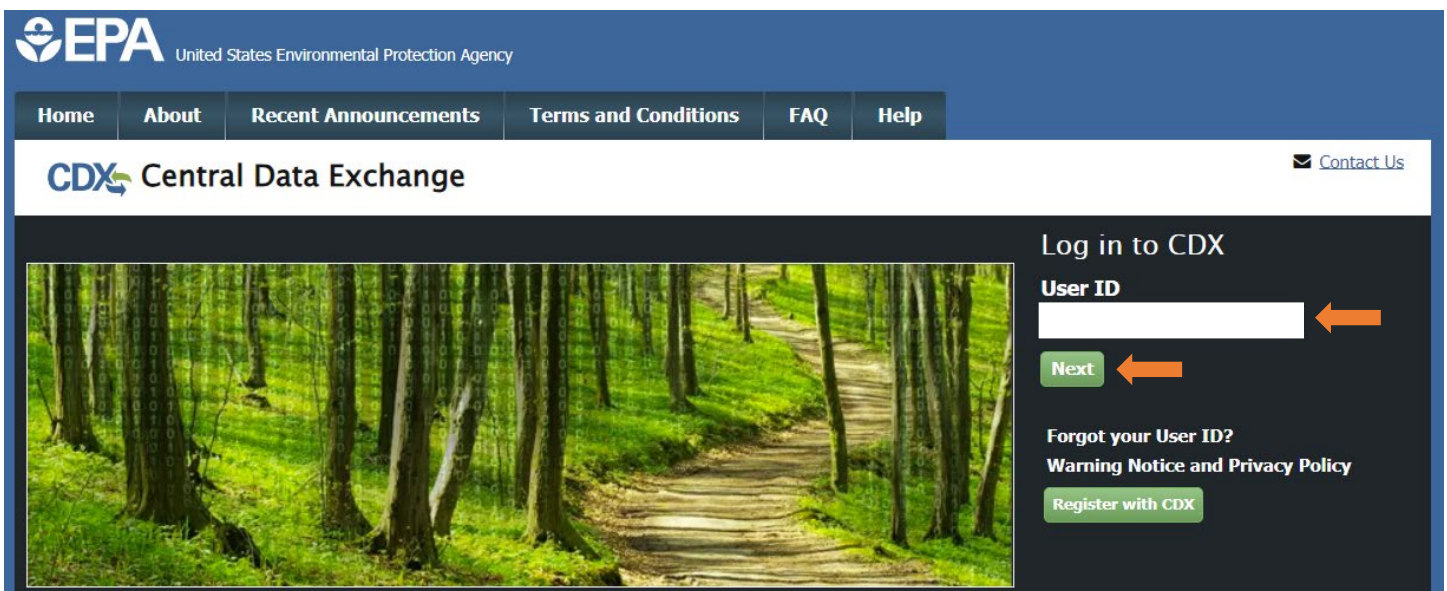
 <a href="#">View All</a>							
<u>Permit ID</u>	<u>Access Rights</u>	<u>Access Status</u>	<u>Subscriber Agreement</u>	<u>Responsible Official Email</u>	<u>Process</u>	<u>Request Date</u>	<u>Update Date</u>
OR0000000	Signatory	Pending	 b40e4460-7fbd-4e69-a902-b4795ac5064a		Paper	08/16/24 02:46 PM	08/16/24 02:46 PM

25. Once approved, you will receive an email from netdmr-notification@epacdx.net indicating whether your access request was approved or denied.



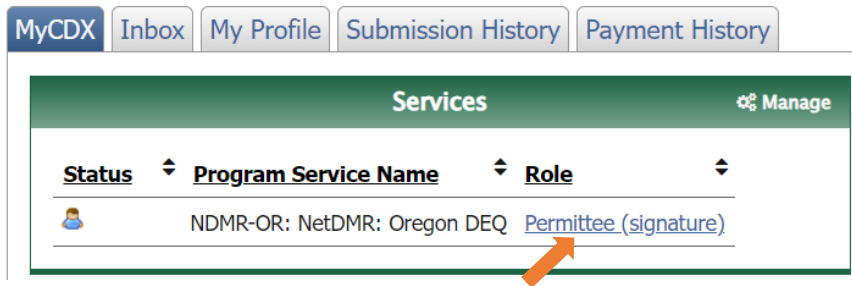
## Confirm permit access

26. To confirm you have access to your permit, [log into CDX](#) and proceed to Login.gov for multi-factor identification.





Click on your NetDMR role.



The screenshot shows a navigation bar with tabs: MyCDX, Inbox, My Profile, Submission History, and Payment History. Below is a table titled 'Services' with a 'Manage' icon. The table has columns: Status, Program Service Name, and Role. A single row is visible with a user icon in the Status column, 'NDMR-OR: NetDMR: Oregon DEQ' in the Program Service Name column, and a link 'Permittee (signature)' in the Role column. An orange arrow points to this link.

Status	Program Service Name	Role
	NDMR-OR: NetDMR: Oregon DEQ	<a href="#">Permittee (signature)</a>

Click **Continue to NetDMR**.

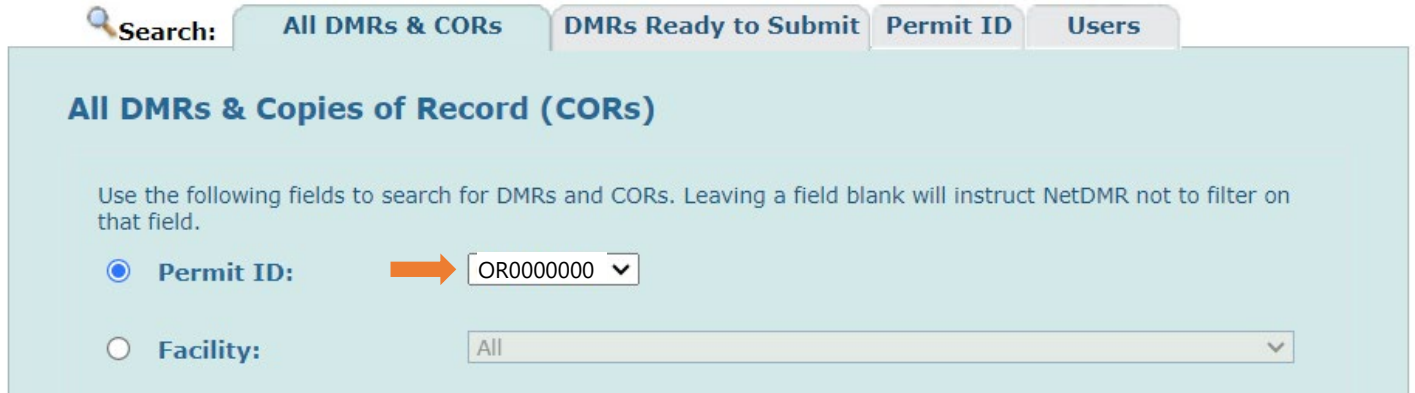
## Welcome

Welcome to the **Oregon DEQ (TEST)** Installation of NetDMR! NetDMR is a web-based application that allows National Pollutant Discharge Elimination System (NPDES) Permittee Users to enter and electronically submit Discharge Monitoring Report (DMR) data through the Central Data Exchange (CDX) to EPA. All facilities required to provide DMR data as part of their NPDES permit will need to do so electronically using NetDMR as of December 21, 2016. If you are interested in learning more about NetDMR please check out the NetDMR Support [https://usepa.servicenowservices.com/oeca\\_icis?id=netdmr\\_homepage](https://usepa.servicenowservices.com/oeca_icis?id=netdmr_homepage)

## Access NetDMR

 [Continue to NetDMR](#)

27. On the **All DMRs & CORs** tab, check that your Permit ID is listed in the dropdown menu.



The screenshot shows a search interface with tabs: All DMRs & CORs, DMRs Ready to Submit, Permit ID, and Users. Below the tabs is a section titled 'All DMRs & Copies of Record (CORs)' with instructions: 'Use the following fields to search for DMRs and CORs. Leaving a field blank will instruct NetDMR not to filter on that field.' There are two search fields: 'Permit ID:' with a radio button and a dropdown menu showing 'OR0000000', and 'Facility:' with a radio button and a dropdown menu showing 'All'. An orange arrow points to the 'Permit ID' dropdown.

**Congratulations!** You have successfully entered NetDMR and connected to your permit. You can begin the process of submitting electronic DMRs. Please review the NetDMR User's Guide for instructions to complete and submit DMRs. If you need additional assistance, please contact the NetDMR Support Team.

**NetDMR Support Team**  
NetDMRSupport@deq.oregon.gov  
(503) 229-6400

## Non-discrimination statement

DEQ does not discriminate on the basis of race, color, national origin, disability, age, sex, religion, sexual orientation, gender identity, or marital status in the administration of its programs and activities. Visit DEQ's [Civil Rights and Environmental Justice page](#).