



## **What is this payment?**

Oregon Department of Human Services (ODHS) is issuing a one-time supplemental payment to license exempt family providers who have been providing care during the pandemic. The money is being made available from federal Coronavirus Relief Funds.

## **Am I qualified to receive this supplemental payment?**

To be eligible, child care providers must meet the following criteria as of November 13, 2020:

- Be license-exempt family providers - also known as Family, Friend and Neighbor providers
- Are currently listed in an active status and approved status with ODHS
- Received payment for child care provided in the months of April, May, June, July, August, September, October or November of 2020 by November 13th.

## **Do I need to apply to receive the payment?**

No application is required for this payment. Qualified providers will be issued the payment automatically on between December 4 and December 10, 2020.

## **How much money will providers receive?**

A letter was mailed 11/30 stating the base payment amount would be \$2,090 and for providers who did not receive any emergency child care grant payments through the Department of Education, Early Learning Division would receive an additional \$465 for a total of \$2,555. ODHS adjusted the payment amounts due to fewer providers qualifying than what was originally anticipated. The base amount was increased to \$2312 with the additional amount increasing to \$530 for a total of \$2842.

## **Why did I receive a letter if I have not been providing child care since before April 2020?**

The initial list included some providers who stopped providing child care prior to the pandemic. Their situations were reviewed and found that they did not have eligible child care related expenses. These providers were notified separately that they would not qualify for the payment.

## **Why are these payments being issued?**

The payments are being issued to help support providers who incurred costs due to providing child care between April 1, 2020 and December 30, 2020. Costs may include rent or mortgage, utilities, insurance, food, supplies, etc.

## **I am a licensed provider through the Department of Education, Office of Child Care (OCC). Am I eligible to receive this payment?**

No. The Department of Education, Office of Child Care received \$33.1 million in funding for licensed providers as well as requesting agencies and recorded programs. Therefore, licensed providers are not eligible for this supplemental payment. For more information

regarding these payments go to: <https://oregonearlylearning.com/COVID-19-Resources/Grants>.

**I provided child care until March of 2020. Do I qualify for a supplemental payment?**

No. Payments are being issued to providers who have been actively providing child care since the COVID-19 State of Emergency began. Since many providers stopped providing care at the beginning of the pandemic in mid-March, child care provided in March was not considered for these supplemental payments.

**When will the payment be issued?**

An automatic payment will be issued to all qualifying providers on December 4, 2020.

**How will the payments be received?**

You will receive this payment in the same manner you receive regular monthly payments for ODHS child care. Providers who receive payments through direct deposit will receive this payment as direct deposit. Providers who receive payments as a physical check will receive this payment as a physical check.

**Do I need to cash the check by a certain time?**

Funds can be used for expenses that occurred between April 1 – December 30, 2020. Providers who received a physical check will have until March 30, 2021 to cash their check. ODHS is encouraging providers to cash the checks by December 31, 2020.

**Is this payment taxable?**

Payments may be subject to tax. Please consult your tax authority.

**Will this payment be included on my 1099 at the end of the year?**

Yes. These payments will be included on the 1099 tax forms for 2020. 1099 forms are issued at the end of January each year.

**What is the source of the supplemental payment funding?**

The supplemental payment is funded by the federal Coronavirus Relief Fund.

**I do not want to receive this payment. How do I decline?**

Contact the Direct Pay Unit (DPU) right away at 800-699-9074 or [CustomerService.DPU@dhsosha.state.or.us](mailto:CustomerService.DPU@dhsosha.state.or.us).

**I did not receive a payment. Who do I contact to make sure this is correct?**

Qualifying providers were mailed a letter on November 30, 2020, and, for providers who have an email on file, an email was sent on December 1, 2020. If you did not receive a communication regarding the payment and did not receive a check or direct deposit and believe you should have qualified for the payment, please contact DPU at 800-699-9074 or [CustomerService.DPU@dhsosha.state.or.us](mailto:CustomerService.DPU@dhsosha.state.or.us).