



Regulated Subsidy Child Care

Health and Safety Review Checklist

Remove this cover and insert under each set for writing board

Regulated Subsidy Child Care Health and Safety Review Checklist	<input type="checkbox"/> New <input type="checkbox"/> Annual <input type="checkbox"/> Reevaluation	
	Date:	Licensing Specialist:

Provider Name	Provider Phone Number	
Provider Address (Street Address, City, Zip)		
Email Address	DHS Number	RS Number

Requirements
414-180-0015 Health, 414-180-0020 Sanitation, and 414-180-0025 Safety

In Compliance	Not In Compliance	Discussed Only	Rule Number	Requirement
_____	_____	_____	0015(10)	First aid supplies and a chart or handbook of first aid instructions shall be maintained in one identified place and kept out of reach of children.
_____	_____	_____	0015(11)	The first aid supplies shall include: band aids, adhesive tape, sterile gauze pads, soap or sealed antiseptic towelettes or solution to be used as a wound cleaning agent, a solution for disinfecting after a blood spill, and a sanitary temperature taking device.
_____	_____	_____	0015(31)	Prescription and non-prescription medications must be properly labeled and stored.
_____	_____	_____	0015(32)	Non-prescription medications and topical substances must be labeled with the child's name;
_____	_____	_____	0015(33)	Prescription medications must be in the original container and labeled with child's name, name of drug, dosage, directions for administering and physician's name; and
_____	_____	_____	0015(34)	Medications requiring refrigeration must be kept in a separate, tightly covered container, marked "medication", in the refrigerator.
_____	_____	_____	0035(2)	Foods stored and maintained at proper temperature.
_____	_____	_____	0025(5)	Children shall be protected from fire and safety hazards. Providers must have the following protections in place:
_____	_____	_____		<ul style="list-style-type: none"> ▶ All exposed electrical outlets in rooms used by preschool or younger children must have hard-to-remove protective caps or safety devices installed when the outlet is not in use; ▶ A stable barrier shall be installed to prevent children from falling into hazards, including, but not limited to: fireplaces, heaters and woodstoves that are in use when child care children are present. DHS rules require that any gate or barrier in use will not pose a risk or hazard to any child care child; ▶ A secure barrier shall be placed at the top and/or bottom of all stairways accessible to infants and toddlers. DHS rules require that any gate or barrier in use will not pose a risk or hazard to any child care child; ▶ A working smoke detector on each floor and in any area where children nap;
_____	_____	_____		

In Compliance	Not In Compliance	Discussed Only	Rule Number	Requirement
_____	_____	_____		<ul style="list-style-type: none"> ▶ Firearms, BB guns, pellet guns, and ammunition kept under lock. Ammunition stored and locked separately. Firearms, BB guns, and pellet guns must remain unloaded;
_____	_____	_____		<ul style="list-style-type: none"> ▶ Cleaning supplies, paints, matches, lighters and any plastic bags large enough to fit over a child's head kept under child-safety lock;
_____	_____	_____		<ul style="list-style-type: none"> ▶ Other potentially dangerous items such as medicine, drugs, sharp knives, and poisonous and toxic materials kept under child-safety lock;
_____	_____	_____		<ul style="list-style-type: none"> ▶ If preschool or younger children in care, poisonous plants kept out of reach of children; and
_____	_____	_____		<ul style="list-style-type: none"> ▶ All clear glass panels in doors clearly marked at child level.
_____	_____	_____	0015(4)	Infants shall have a crib, portable crib or playpen with a clean, non-absorbent mattress. All cribs must comply with current Consumer Product Safety Commission (CPSC) standards. There shall be no items in the crib with the infant (e.g. toys, pillows or stuffed animals).
_____	_____	_____	0025(12)(A)	Each floor level used by a child has two useable exits to the outdoors (a sliding glass door or window that can be used to evacuate the children is considered a usable exit). If a second floor is used for child care, the provider must have a written plan for evacuating occupants in the event of an emergency.
_____	_____	_____	0025(12)(a)(B)	The home has a working telephone or telephone service in operating condition.
_____	_____	_____	0025(12)(a)(C)	Emergency telephone numbers for fire, ambulance, police and poison control and the home address must be posted in a visible location.
_____	_____	_____	0015(2)	There must be at least one flush toilet and one hand-washing sink available to children.
_____	_____	_____	0020(5)	Diaper changing surfaces must be either: <ul style="list-style-type: none"> ▶ non-absorbent and easily disinfected; or ▶ disposed of after each use; or ▶ laundered after each use.
_____	_____	_____	0015(25)	Any animal in the home shall be in good health and a friendly companion for children in care.
_____	_____	_____	0015(26)	Dogs & cats vaccinated according to a licensed veterinarian's recommendations.
_____	_____	_____	0015(28)	Animal litter boxes shall not be located in areas accessible to children or areas used for food storage or food preparation.
_____	_____	_____	0015(29)	Exotic animals, including, but not limited to: reptiles (e.g. lizards, turtles, snakes) amphibians, monkeys, hook-beaked birds, baby chicks and ferrets are prohibited unless they are housed in and remain in a tank or other container which precludes any direct contact by children. Educational programs that include prohibited animals and are run by zoos, museums and other professional animal handlers are permitted.
_____	_____	_____	0025(1)	The room temperature must be at least 68°F during the hours the child care business is conducted.
_____	_____	_____	0025(2)	Rooms child care children predominantly occupy must have a combination of natural and artificial lighting.

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_____	_____	_____	0025(3)	Floors free of splinters, large unsealed cracks, sliding rugs and other hazards.
_____	_____	_____	0025(12)(a)(D)	The building, grounds, water supply, and toys, equipment and furniture used by children must be maintained in a hazard-free condition.
_____	_____	_____		Pools, ponds and other hazards have a barrier to protect child care children. (DHS OAR 461-165-0180(7)(o)(D))
_____	_____	_____	0025(12)(a)(E)	Broken toys, furniture and equipment removed from areas accessible to children.
_____	_____	_____	0020(4)	Clean toys, equipment and furniture used by children when soiled.
_____	_____	_____	0020(6)	The building, grounds, any toy, equipment and furniture are maintained in a clean, sanitary manner.
_____	_____	_____	0020(7)	All garbage, solid waste, and refuse must be disposed of regularly, in a safe and sanitary manner.
_____	_____	_____	0020(8)	The home has safe drinking water.
				<ul style="list-style-type: none"> ▶ For well water: <ul style="list-style-type: none"> <input type="checkbox"/> Provider has written documentation that the water has been tested and is safe to drink; or <input type="checkbox"/> By signing, _____ states that the well has been tested and the water is safe to drink; or <input type="checkbox"/> Only bottled water will be used.

Provider Records to be Reviewed:

In Compliance	Not In Compliance	Rule Number	Requirement
_____	_____	0025(15)	<p>The provider has a written plan for evacuating and removing the children to a safe location in an emergency. The plan must be posted in the child care home, familiar to children and caregivers, and practiced at least every other month and must include:</p> <ul style="list-style-type: none"> ▶ Procedures for notifying parents or other adults responsible for the children, of the relocation; ▶ Procedures to address the needs of individual children, including those with special needs; and ▶ An acceptable method to ensure that all children in attendance are accounted for.
_____	_____	0045(b)	Daily attendance records, including dates each child attended and arrival and departure times for each day. Times shall be recorded as the child care children arrive and depart.
_____	_____	0015(30)	Prescription & non-prescriptions medications shall only be given if the provider has written authorization from the parent.

Provider's child(ren):

Name

Birth Month and Year

Reviewed with Provider:

Discussed Only	Rule Number	
_____	0025(14)	The provider is responsible for the children in care. At all times the provider must: <ul style="list-style-type: none"> ▶ within sight or sound of all children; ▶ aware of what each child is doing; and ▶ near enough to children to respond when needed;
_____	0025(19)	The provider must take precautions to protect children from traffic.
_____	0015(12)(b)	A provider shall not admit or retain in care, except with the written approval of the local health office, a child who:
_____	0015(12)(b)(A)	Is diagnosed as having or being a carrier of a child care restrictable disease, as defined in Oregon Health Authority administrative rule; or
_____	0015(12)(c)	A child, who, after being admitted into child care, shows signs of illness, as defined in this rule, whenever possible will be separated from the other children, and the parent(s) notified and asked to remove child from the provider's home as soon as possible.
_____	0015(12)(d)	If a child has minor cold symptoms that do not impair his/her normal functioning, the child may remain in the provider's home and the parent(s) notified when they pick up their child.
_____	0015(13)	Section 12 of this rule does not apply when the provider is caring for children from the same family and no other unrelated child care children are present, except that the provider shall notify the parent if a child who, after being admitted into child care, shows signs of illness.
_____	0015(14)	Parents must be notified if their child is exposed to an outbreak of a communicable disease.
_____	0015(36)	Sunscreen may be used with parental authorization under the following conditions: <ul style="list-style-type: none"> ▶ Providers must reapply sunscreen every two hours while the child care children are exposed to the sun; ▶ Providers shall use a sunscreen with an SPF of 15 or higher and must be labeled as "Broad Spectrum". ▶ Providers shall not use aerosol sunscreens on child care children; ▶ Sunscreen shall not be used on child care children younger than six months;
_____	0015(35)	Parents must be informed daily of any medications given to their child or any injuries their child has had.
_____	0045(2)	Injuries to a child which require attention from a licensed health care professional, such as a physician, EMT or nurse, must be reported to OCC within seven days.
_____	0015(8)	Infants must be laid on their backs on a flat surface for sleeping.
_____	0015(7)	If an infant uses a blanket, the blanket may not cover the infant's head or face.
_____	0035(3)	Infants must be held or sitting up for bottle feeding. Propping of bottles is prohibited.
_____	0015(9)	Children shall not be laid down with a bottle for sleeping.
_____	0035(1)	Meals and snacks must be based on the guidelines of the USDA Child Care Food Program.

Discussed Only	Rule Number	
_____	0020(2)	All caregivers and children must wash their hands with soap and warm, running water: before handling food, before assisting with feeding, before and after eating, after diapering, after using the toilet, after assisting someone with toileting, after nose wiping, after playing outside, and after touching an animal or handling pet toys.
_____	0020(3)	Hand sanitizers shall not replace hand washing. If hand sanitizers are present in the home, they shall be kept out of children’s reach and shall not be used on children.
_____	0030(1)(a)	The following behaviors by caregivers are prohibited: any form of corporal punishment, including, but not limited to: hitting, spanking, slapping, beating, shaking, pinching or other measures that produce physical pain, or threatening to use any form of corporal punishment.
_____	0015(15) -(17)	No person shall smoke or carry any lighted smoking instrument, including an e-cigarette or vaporizer in the child care home or within ten feet of any entrance, exit, or window that opens or any ventilation intake that serves an enclosed area, during child care hours or when child care children are present. No person shall use smokeless tobacco in the child care home during child care hours or when child care children are present. No person shall smoke, carry any lighted smoking instrument, including an e-cigarette, or vaporizer or use smokeless tobacco in motor vehicles while child care children are passengers.
_____	0015(18) & (19)	No one shall consume alcohol on the child care home premises during child care hours or when child care children are present. No one shall be under the influence of alcohol on the child care premises during child care hours or when child care children are present. Controlled substances (except lawfully prescribed and over-the-counter medications), marijuana (including medical marijuana, marijuana edibles, and other products containing marijuana), marijuana plants, derivatives, and associated paraphernalia may not be on the premises during child care operational hours or anytime child care children are present. (DHS OAR 461-165-0180(7)(o)(L)) You may not hold a medical marijuana card; or distribute; grow, or use marijuana (including medical marijuana) or any controlled substance (except lawfully prescribed and over-the-counter medications). (DHS OAR 461-165-0180(7)(t))
_____	0015(22)	Child care providers and any individual supervising, transporting, preparing meals, or otherwise working in proximity of child care children and those completing daily attendance and billing records shall not be under the influence.
_____	0040(2)	Child care children shall not be exposed to more than two hours of screen time per day. All media exposure must be developmentally and age appropriate. Screen time is defined as time spent using a device such as a computer, television, or a game console.
_____	0055(3)	The provider must allow parents or legal guardians of child care children access to the child care home during the hours their child(ren) are in care. DHS requires the access to be immediate. (OAR 461-165-0180(7)(a))
_____	0025(16)	If a caregiver is transporting children, the caregiver must have a valid driver's license and proof of appropriate insurance.
_____	0025(17)	The number of children transported must not exceed the number of seat belts or child safety systems available in the vehicle.
_____	0025(18)	Car seats are to be used for transportation only. Children who arrive at the provider’s home asleep in a car seat may remain in the car seat until the child awakens.
_____	0085(2)	The provider or substitute must allow a representative from the Office of Child Care access to the child care home any time child care children are present. You must notify DHS if you become a certified foster parent. (OAR 461-165-0180(7)(a)) You must inform the parent of the need to obtain immunizations for a child and have a completed, up-to-date Oregon shot record called the “Certificate of Immunization Status” (CIS) form on file for each child in care. (DHS OAR 461-165-0180(7)(m)) Have you asked the parents for the form(s)?

Information Provided On:

- Prevention and control of infectious diseases/immunizations
 - SIDS and use of Safe Sleep Practices
 - Administration of Medication
 - Prevention/response to Food Allergies
 - Building and Physical Premises Safety
 - Prevention of Shaken Baby Syndrome and Abusive Head Trauma
 - Emergency Preparedness and Response Planning
 - Storage of Hazardous Materials and Bio contaminants
 - Precautions in Transporting Children
 - Nutrition and Physical Activity
 - Other:
-

On-site review determination #1

Date: _____ PASS NOT PASS PASS REVIEW BUT OTHER NON-COMPLIANCE

Signature – Provider Date Signature – Licensing Specialist Date

On-site review determination #2

Date: _____ PASS NOT PASS PASS REVIEW BUT OTHER NON-COMPLIANCE

Signature – Provider Date Signature – Licensing Specialist Date

On-site review determination #3

Date: _____ PASS NOT PASS PASS REVIEW BUT OTHER NON-COMPLIANCE

Signature – Provider Date Signature – Licensing Specialist Date

NOTE: If you do not pass the first health and safety review, it is your responsibility to contact the licensing specialist when all corrections are made. The second health and safety review must be completed within 30 days of the first review or your application will be denied.

Comments:

