

OFRA CALENDAR FOR SCHEDULED WORK - 2019

SEMI-ANNUAL FORECAST ¹

- DATA Actuals
- Preliminaries
- Schedule CFAC & FPAC Mtgs
- Confirm annual timeline ¹
- Verify/correct committee membership
- Begin forecast development
- Hold advisory committee meetings
- Finalize biennial caseload average tables
- OFRA performance survey
- Publish statewide report
- Publish regional report
- MID-CYCLE MEETINGS
- Forecast Policy Advisory Committee
- CFAC Mtg Schedule
- Final # to Agency Budget

Odd Years	
Spring	Fall
Oct	May
Nov-Jan	Jun-Aug
Prior Dec	Aug
Fall	-
Nov	Aug
Dec-Jan	Sep
Feb/Mar	Oct
Mar	Nov
Apr	Nov
May	Dec
June*	Jan*
Summer	Winter
July, Dec	
Mar	Nov

JANUARY						
S	M	T	W	T	F	S
		H	2	3	4	5
6	7	8	9	10	11	12
13	16	15	16	17	18	19
20	H	22	23	24	25	26
27	28	29	30	31		

FEBRUARY - forecast meetings						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	H	19	20	21	22	23
24	25	26	27	28		

MARCH - forecast meetings						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

APRIL						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

MAY						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	H	28	29	30	31	

JUNE (approx mid-cycle)						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7*	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

MONTHLY REPORTS

- Update ICS data ²
- Create caseload reports
- Issue Monthly Variance Rpts

JULY						
S	M	T	W	T	F	S
	1	2	3	H	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

AUGUST						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

SEPTEMBER						
S	M	T	W	T	F	S
1	H	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

ANNUAL REPORTS

- Client Service Overlap Charts (egg charts) May
- Forecast Methodology & Glossary As needed
- Forecast Accuracy Tracking Report Summer
- Policy Timelines Summer
- Legislative Fact Sheets Not in odd years

OCTOBER - forecast meetings						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

NOVEMBER						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	H	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	H	H	30

DECEMBER (approx mid-cycle)						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	H	26	27	28
29	30	31				

MISCELLANEOUS ITEMS

- Support Legislative Analyses Jan-Jun
- ICS Annual Data Cleanup Nov/Dec
- Update employment data in ICS Quarterly
- Update OFRA QBR Scorecard Mar, Jun, Sep, Dec

Color Codes

Weekends & Holidays
FORECAST COMMITTEE MEETINGS
<i>Italicized = preliminary dates</i>

LEGISLATIVE DAYS

Session>Jan 22-Jun 30

DAS Econ Forecast

Prelim mtg/Release
 Feb 1 / Feb 15
 May 10 / May 22
 Aug 16 / Aug 28
 Nov 1 / Nov 13

SFMA MONTH-END CLOSE

Jan	11	July	12
Feb	15	Aug	16
Mar	15	Sep	13
Apr	12	Oct	11
May	17	Nov	15
Jun	14	Dec	13

¹ Forecast timing: Budget submission timing depends on the Legislature. 10-2018: Decision to establish a static Spring Forecast date (#s by the 4th Friday of March) and a flexible Fall Forecast (meetings to be held according to this schedule (even year August/odd year October

^{1b} UPDATED-2018: Following the guidance of the DHS & OHA Budget Directors, it was determined that the Spring Forecast cycle will be initiated in late fall in preparation for CFAC meetings to be held in mid-January and early February.

² If the 5th is a working day, the monthly ICS data update can start the next working day; otherwise, work must wait for the 2nd working day. Also SS data is not available until the 4th working day of the month.

