



Child Welfare Division Foster Care Program

<https://www.oregon.gov/dhs/CHILDREN/FOSTERPARENT/Pages/Training.aspx>

Dear Resource (Foster) Parents,

You may have already seen the messages from the Department of Administrative Services informing you of the upcoming changes to iLearn Oregon – the current learning management system used to register for trainings. This message is for Resource Parents who have an iLearn Oregon account.

As of June 2021, iLearn Oregon will be replaced by Workday Learning, the new learning management system the agency will utilize moving forward. However, if you are a Resource (Foster) Parent, you **will not** be utilizing the Workday Learning system.

The Child Welfare Division is amid building a system that will allow us to engage potential resource families from their initial inquiry through the certification process as well as manage all trainings for current and future resource parents. This system will allow our agency to engage with you better, increase support and increase communication whether it is providing resources or sharing training opportunities.

As with any change comes a transitional period. What this means to you:

- If you have an iLearn Oregon account, your transcript, a record of all the trainings you have taken, **WILL NOT** be transferred into the Workday Learning system.
- You will need to access your iLearn Oregon account and save a copy for your records or provide that copy to your Certifier to be placed into your case file by May 31, 2021. See attached for step-by-step instructions to access your transcripts.
- Anticipate a few more emails coming through to provide information on how to access and register for future trainings. Updated links and training information will also be available on the [Resource Parent Training](#) web page.

If you have any questions, please contact us at Resource.FamilyTraining@dhs.oha.state.or.us.

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iLearn to Smartsheet Transition: Training Registration FAQs (for resource families)

Q: I'm a resource parent and want to sign up for training. Where do I go to register?

A: To register for Foundations training, please go to the [Resource Parent and Relative Resource Parent Foundations Training](#) webpage.

To register for ongoing training opportunities, please go to the [Ongoing Resource Parent Live Online Training Opportunities](#) webpage.

Q: I used to register for training through iLearn Oregon. Why is there a new training registration process?

A: As of June 15, 2021, iLearn Oregon will be replaced by Workday Learning, the new learning management system (LMS) the agency will utilize moving forward. Resource parents will not be utilizing the Workday Learning system. Instead, the Child Welfare Division is building a system that will allow for engagement with potential resource families from their initial inquiry through the certification process as well as manage all trainings for current and future resource parents. This system will allow our agency to engage with you better, increase support and increase communication whether it is providing resources or sharing training opportunities. The new system is not yet ready and a stopgap measure (Smartsheet forms) has been identified to help manage registration in the meantime.

Q: What if I have already registered for an upcoming training through iLearn?

A: If you were already registered in iLearn for an upcoming training, your registration will automatically transfer. You do not need to re-register for the training using the new process.



Q: Will I need to create an account to register for trainings?

A: No. Unlike iLearn, where an account is required to search and register for trainings, the new training registration process uses an online form via Smartsheet and does not require an account to register for trainings.

Q: Once I have registered for a training, am I automatically guaranteed a spot?

A: No. You will receive an additional email within 48 business hours, which will confirm your spot or inform you the class is full and that you have been placed on the waitlist.

Q: Who can I contact if I have questions about or need assistance registering for trainings

A: You may contact Resource.FamilyTraining@dhsosha.state.or.us with any questions and assistance related to Foundations or Ongoing Training registration.

RESOURCES:

[How-To Guide for Resource Families: Registering for Ongoing Training Opportunities](#)

[Resource Parent Training webpage](#)