

Department of Human Services – Runaway and Homeless Youth Program
Roles and Responsibilities

Role	Responsibilities	Objectives
Policy & Legislation	<ul style="list-style-type: none"> • DHS policy updates <ul style="list-style-type: none"> ○ SSP updates <ul style="list-style-type: none"> ▪ RHY ▪ SNAP ○ Safety, Oversight and Quality Unit updates • Budget planning for DHS • Review pertinent legislation assigned to SSP • Yearly report to Legislature 	<ul style="list-style-type: none"> • Ensure that Policy & Practice is clear and consistent to ensure RHY needs are being appropriately met • Work with the Safety, Oversight and Quality Unit for analyzing, clarifying, and modifying RHY licensing standards, as needed.
Provision of Foundational Services	<ul style="list-style-type: none"> • Creation and management of grant opportunities <ol style="list-style-type: none"> a. Street Outreach Services b. Drop-In Services c. Shelter Services d. Transitional Living Program Services e. Job Development / Employment f. Opportunities for pilots, as available • Consistent and ongoing auditing and technical assistance to DHS-contracted grantees • State RHY system data collection • Assessment of gaps in RHY services statewide 	<ul style="list-style-type: none"> • Continue / Create grants and/or pilot with local entities • Update reporting requirements for consistency • Create/streamline State RHY data collection • Creation of Auditing tool
Alignment of Funding & Services	<ul style="list-style-type: none"> • Relationship building with entities who are, or may be, providing RHY funding opportunities • Participation in appropriate workgroups / steering committees to assist with alignment of RHY principles and addressing gaps. • New funding / collaboration opportunities with other agencies, in areas where services are currently lacking or not yet available. • Creating opportunities and assisting with collaboration between SSP program areas and community providers • Statewide Grant opportunities 	<ul style="list-style-type: none"> • Plan for informing current and potential RHY entities about available funding and service opportunities. • Develop and provide information on SSP collaboration opportunities for RHY and providers. • Deliver information to appropriate parties

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Agency Cross-Collaboration	<ul style="list-style-type: none"> • Homeless Youth Advisory Council (HYAC) Co-chair • Involved with cross-sector agency planning at federal, state, and local level • Connecting agencies with each other as appropriate • Facilitate process to bring agencies and local planning bodies (i.e. Continuums of Care, etc.) together to address youth issues. 	<ul style="list-style-type: none"> • Assist with HYAC agenda, topics, and information disbursement • Elicit feedback from HYAC & other providers • Document creation to showcase unified voice • Oregon RHY Conference in collaboration with Oregon Alliance of Children’s Programs • TA opportunities for new programs • Collaboration on AWAHA State Peer Collective
Program Visibility	<ul style="list-style-type: none"> • Strategic Planning updates and prioritization • Website creation and updating • Training participant and Conference presenter • Information dissemination 	<ul style="list-style-type: none"> • Strategic Plan updates in conjunction with HYAC • Website creation and modification • Listserv • Social Media consideration
Child Welfare Transitions Planning	<ul style="list-style-type: none"> • Transition Age Youth planning and services for former foster youth 	<ul style="list-style-type: none"> • Ongoing partnership with Child Welfare
Statewide RHY Youth Board	<ul style="list-style-type: none"> • Creation of statewide youth board to advise on issues young people experience while displaced from home 	<ul style="list-style-type: none"> • Board management • Payment processing • Engagement with RHY programs and lived-experience youth and young people • Documentation creation and policy / procedure development • Ongoing meetings with young people and mentors/supporters • Role within HYAC • Development and administration of ongoing summit gathering(s)