



Oregon

Kate Brown, Governor

Department of Human Services
Office of Licensing & Regulatory Oversight
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June 27, 2016



To Child Caring Agencies:

Senate Bill 1515, which passed during the 2016 legislative session, requires DHS to notify specific parties when certain events concerning child caring agencies occur, such as reports or findings of abuses, violations or deficiencies. In order to comply with the notification requirements in the new law, DHS must update and maintain contact information for key individuals within each agency as well as the contact information for government entities that contract with agencies for care or other services provided to children. Please complete and return the attached form to the e-mail address indicated on the form no later than Friday, July 1, 2016. If, after submission of the completed form, there is a need to update the information provided, you may simply contact your assigned Licensing Coordinator at the DHS Children's Care Licensing Unit with the updated information. Please also contact your assigned Coordinator or myself with any questions about this memo or the attached form. Here are our e-mail addresses and phone numbers:

Tom Heidt, Licensing Coordinator: tom.heidt@state.or.us, 503-373-2062

Holly Ivey, Licensing Coordinator: holly.r.ivey@state.or.us, 503-373-0215

Aubrey Roach, Licensing Coordinator: aubrey.roach@state.or.us, 503-373-2147

Harry Gilmore, Manager: harry.gilmore@state.or.us, 503-373-0217

Thank you for your Assistance,

Harry Gilmore, Manager
DHS Children's Care Licensing Unit

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