

**Note:** The Frequently Asked Questions document from the Employment/DSA Billing Webinar held May 27 is [posted online](#).

May 29, 2020

**To: Employment First stakeholders**

**From: Acacia McGuire Anderson, Statewide Employment First Coordinator**

**Re: [Employment First](#): New training opportunity available**

(Please forward to your local partners & stakeholders)

This message is a reminder about a training service opportunity open for a limited time, as well as a new training module available.

The Career Development Plan (CDP) module has been updated to support employment teams with creating desired outcomes, key steps and implementation strategies. This module clarifies roles and employment definitions. This training counts for two Vocational Rehabilitation CRCs, in addition to two Continuing Education Credits (CECs) through ODDS.

This free training is available through iLearn: <https://go.usa.gov/xvDfB>

As a reminder, the Office of Developmental Disabilities Services (ODDS) has purchased a four-month subscription to the [Open Future Learning](#) (OFL) training service. OFL provides a variety of videos and training modules that are specifically related to topics about intellectual and developmental disabilities. The OFL service is available for free through August 31, 2020.

Currently, the OFL registration limit is 15 staff members per agency. Beginning June 8, ODDS will allow for more staff registrations per agency if there is still capacity. Also, please know ODDS monitors the OFL account. If staff members of agencies are not using their OFL account, ODDS will reach out to the provider to see if the subscription should be deleted to make room for more registrations. Right now, more than 600 registrations have been approved but only 270 staff have opened an account. Agencies should encourage their staff to create an OFL account (using the registration link that was issued to the agency) and then actively participate in the trainings once the account is open. We want to make sure that agencies are taking advantage of this time-limited opportunity. Details are at: <http://www.dhs.state.or.us/policy/spd/transmit/ar/2020/ar20055.pdf>.

Thanks as always for your support in serving people with intellectual and developmental disabilities in Oregon.

Acacia