

Nov. 15, 2019

To: Employment First stakeholders

From: Acacia McGuire Anderson, Statewide Employment First Coordinator

Re: Employment First: New resources for providers related to rule changes

(Please forward to your local partners & stakeholders)

There have been some new additions to resources for providers that I wanted to highlight.

As you know, we released updates to Oregon Administrative Rule (OAR) 411-345 beginning November 1, 2019.

The [transmittal](#) on the new Oregon Administrative Rules (OAR) is posted. There is a [powerpoint](#) on the OAR changes related to employment and day services. This presentation is an overview of major changes that went into effect on Nov. 1, 2019.

Additionally, based on the rule changes that involve provider notices in the event of an involuntary reduction, suspension, transfer, or termination of an employment or DSA service, ODDS has created an [employment and day support activities \(DSA\) exit map](#). This process map has clickable links to access forms and guide the process in the event that an Employment or DSA provider needs to give formal notice or written notification due to a non-renewal of an Individual Support Plan (ISP) or Service Agreement.

There is also a [checklist](#) for items that a provider must have in place before starting employment or DSA services. This checklist is based on the employment OAR and should provide easy access to information for both case management entities and providers.

All of the three items listed above are on the Employment First I/DD Policy page, under the heading "Provider Requirements."

Here are a few other new items added to the I/DD Policy page I want to bring to your attention:

- Video on the Statewide Release of Information (form 3010) and Referral for Employment Services (form 4130): <https://youtu.be/DSkmAwq40EM>

- Worker's Guide on Maximizing Hours:
<https://www.oregon.gov/DHS/EMPLOYMENT/EMPLOYMENT-FIRST/Policy/Worker-Guide-20%20hours-11-1-19.pdf>

As always, I encourage people to subscribe to the Employment First email list to stay updated, as well as subscribe for notifications to updates to the Employment First web page by hitting the Subscribe button:

<https://www.oregon.gov/DHS/EMPLOYMENT/EMPLOYMENT-FIRST/Pages/policy.aspx>

Thank you,

Acacia