

Pete Karpa, Deputy Director

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Revision date: 3/1/17

Topic: 3.14 Supported Employment

Subject: Job Stabilization – determining when employed person with intellectual and/or developmental disability should transfer to extended services

Applies to (check all that apply):

<input checked="" type="checkbox"/>	Vocational Rehabilitation – All Staff
<input type="checkbox"/>	Vocational Rehabilitation – Executive Team
<input type="checkbox"/>	Vocational Rehabilitation - Administration
<input type="checkbox"/>	Vocational Rehabilitation – Branch Managers
<input checked="" type="checkbox"/>	Office of Developmental Disabilities Employment First Staff
<input type="checkbox"/>	Other (please specify)

Message:

Vocational Rehabilitation (VR) services are short term and time limited and based on participant need. Supported employment participants with intellectual/developmental disabilities may require ongoing extended services to increase or maintain their employment. Individuals eligible for waiver-funded services through the Office of Developmental Disabilities Services (ODDS) are eligible to receive extended services (i.e., ongoing job coaching) through waiver funding. **Job Stabilization is the point when transition to extended long-term support services funded by an agency other than Oregon Vocational Rehabilitation can (and ideally should) begin.**

- ◆ Job stabilization has multiple components delineated in the Code of Federal Regulations:
- ◆ The individual has reached the employment outcome in their Individualized Plan for Employment (IPE)
- ◆ The individual has met or made substantial progress toward meeting the hours-per week work goal

- ◆ The individual and the vocational rehabilitation counselor (VRC) consider the employment outcome to be satisfactory and agree that the individual is performing well on their job
- ◆ The employer is satisfied that the individual is performing well on their job
- ◆ And, before transition, extended (i.e., ongoing long-term) services must be available and can provided without an interruption in services

The expectation in federal statutes and Oregon VR policy is that transition to ongoing long-term support provided by ODDS waiver funding take place at or very near the point of job stability.

Implementation Guidance:

The individual and the vocational rehabilitation counselor (VRC) must agree on job stability and case closure. The Services Coordinator or Personal Agent who authorize ongoing long-term support should be aware of these discussions so they can facilitate transition to extended services when stabilization is reached.

The Workforce Innovation and Opportunity Act mandates that in Supported Employment, case closure not happen until 90 days after transfer to other than VR long term support.

References:

Federal Code of Regulations Title 34; Sections:

- 363.4 Authorized activities under a State Supported Employment Services program
- 363.54 When will an individual be considered to have achieved an employment outcome in supported employment
- 363.55 When will the service record of an individual who has achieved an employment outcome be closed?

If you have any questions about this information, contact:

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