

<b>Event</b>	SRC Quarterly Meeting
<b>Date and Time:</b>	May 4, 2018
<b>Location:</b>	Hilton Garden Inn, Medford
<b>Attendees:</b>	See attached list

<b>Points Discussed</b>		
	<b>Topic</b>	<b>Highlights</b>
1	Welcome & Attendance Ted Wenk	Ted welcomed members and guests. See attached attendance list.
2	Director's Report Trina Lee	<ul style="list-style-type: none"> <li>• April 20<sup>th</sup> SRC/VR Exec retreat – a big thank you for participating</li> <li>• Workforce Cabinet – we have a seat at the table</li> <li>• Future Ready Oregon – Governor's initiative/priorities: <ul style="list-style-type: none"> <li>○ Expanding apprenticeships in growing industries</li> <li>○ Address current Workforce needs in the construction and housing market</li> <li>○ Create Healthcare training pathway</li> <li>○ Economic Development</li> </ul> </li> <li>• Audit findings from the Secretary of State Audit Will share with SRC when available.</li> <li>• 19/21 Budget Build process and update</li> <li>• Scorecard from the VR QBR in the packets. Invited the group to attend on Wednesday, May 9<sup>th</sup> at 1 p.m. at Roth's in West Salem</li> <li>• Recruitment update <ul style="list-style-type: none"> <li>○ Field Chief – 1<sup>st</sup> round in the next 2 weeks; 2<sup>nd</sup> round TBD (May 22<sup>nd</sup>) <ul style="list-style-type: none"> <li>▪ Inviting SRC involvement in all rounds</li> </ul> </li> <li>○ 2 Branch Managers – Washington county – being recruited for</li> <li>○ Coming soon: <ul style="list-style-type: none"> <li>▪ Regional Manager – Region 1 – Portland Metro area</li> <li>▪ VR Strategic Development Innovation Office (PA4)</li> </ul> </li> </ul> </li> <li>• Deputy Director Update: <ul style="list-style-type: none"> <li>○ Performance Metrics</li> <li>○ Workforce Update</li> <li>○ State Plan Next steps</li> </ul> </li> </ul>

3	Budget Update Judy Barker	<p>The Vocational Rehabilitation expenditures through March 2018 close shows that program is at 36.9% of the budget expended over all the biennium is 37.5% complete. Client service expenditures are at 37.6% for the biennium. While it currently appears that VR will be able to complete the biennium with invoking the order of selection, to do so will result in increasing our maintenance of effort. This increase will be detrimental if the program is not funded at the same level of state general funds in the next biennium. Failure to meet the maintenance of effort will not only result in a potential order of selection but will also result in a maintenance of effort penalty from the federal government. This penalty is dollar for dollar – for each dollar of unmet maintenance of effort the federal dollars will be decreased by one dollar. There is a process for a waiver of maintenance of effort but it requires the ability to show that the Vocational Rehabilitation Program in the state received the same level of cuts as all other agencies in the state and Oregon does not tend to budget this way.</p>
4	Job Placement Contract Lexie Majors	<p>Contracts discussion included information on the Job Placement Advisory Committee (JPAC), the current Job Placement Amendment of 2018, and the Rural Subsidy Pilot Contract. The Blended Services Contract was not able to be discussed due to time constraints so a follow up email will be sent to SRC members for their review.</p> <p>JPAC worked monthly April thru December of 2017 to review over 14 contract changes that were proposed by the Job Placement Workgroup prior to April 2017. There were 14 contract changes that were approved to be amended on this new 2018 – 2020 contract. Some of these changes included: Clarifying definitions (job coaching vs. job retention), referral language for unpaid meet and greet, Job Developer Orientation Training changes, special provision for 50% payment, new service for Job Search Assistance, removed OJT set-up fee, changed Direct Placement fees to allow a portion of the placement fee to be paid at the submission of the Strategy Report, Targeted Vocational Assessments and Community Based Work Assessment will be allowed partial payments for client cancelations (as</p>

approved by VRC), and Added language to clarify if/when a job coach can be used during assessments.

- JPAC was not able to determine the structure for a Rural Subsidy and decided to have a new workgroup created to continue that.
- JPAC is scheduled to continue quarterly meetings. At these meetings they will continue to review things such as the Rural Subsidy Workgroup progress, potential training needs brought on by the Job Placement Amendment, and continue to look into establishing a Job Placement Assessment to be administered to stakeholders around the state.

The current Job Placement Amendment is scheduled to be approved by DOJ May 15<sup>th</sup>. Once DOJ approval has been obtained the addendum will be posted in ORPIN and the amendments for current contractors (who have all of their documentation submitted) can start being processed. Contract amendments will allow for the provision of the new services as soon as they are fully executed with the new contract language. All contractors who want to maintain their contract must have their contract executed prior to September 30<sup>th</sup>, 2018.

The Rural Subsidy Pilot Contract is a tentative contract meant to be in addition to the Job Placement Contract. This contract would start as a pilot project to gather data to verify whether or not VR clients would benefit from job placement providers being offered a subsidy for them providing job development services in more rural areas. It is still in the planning stages. The workgroup has made progress identifying three locations of interest being Eastern Oregon, Central Oregon, and South Coast. Specific counties in each of these areas have been researched to determine the greatest need for Job Developers (JDs), the availability of pulling from nearby JDs, the distance as which they would have to travel, and the presumed rate which would be adequate to encourage JDs to outreach past their normal boundaries. It was decided that the subsidy would likely need to include both mileage as well as an hourly rate paid for travel beyond a specified distance until they reach the requested destination/boundary. Additional travel within the requested destination/boundary would be the responsibility of the JD with the intention that their milestone payments would cover this cost.

		<ul style="list-style-type: none"> <li>- One setback has been regarding what to do about the need for Job Coaches (JCs) once the JDs assist with placements. It would be a hardship for VR to assume the cost of providing the same subsidy rates for JCs when they would likely need to travel on a more regular basis to these rural locations to assist the clients at their daily job. The workgroup has many ideas and are currently working on following leads to alleviate this problem while still working out the details of the contract. Some ideas include: connecting with ODDS as soon as possible to provide JCs, increase outreach to the local areas for JCs (look into PSW's, family, Teachers/Instructional Assistants, Park and Rec. Staff, and volunteers), and when possible utilize On-The-Job Trainings.</li> </ul>
5	Employer Partner Recognition,	<p>Lynne Carter, Theo Walston (VR) and Penny Wellbaum (YTP) presented an employment partner award to Jennifer Perry, College Dreams. This award goes to partners who have provided noteworthy rehabilitation and employment services resulting in quality, lasting job placements for VR consumers.</p> <p>On behalf of Oregon Commission for the Blind, Jane Hagle(VRC) presented an employer award to the Medford School District 549C – Special Education Department. Mary Tucker accepted the award on their behalf. Employer awards are presented to employers who have hired multiple VR consumers in the last year or gone the extra mile to carve a custom job and have demonstrated commitment to diversity and inclusion through several activities with VR.</p>
6	Public Input	Amber Robles from Living Opportunities expressed her appreciation for the Southern Oregon VR staff and the amazing collaboration that takes place in their area.
7	Local Office Update Matt Balkwill and Staff	<p>Matt Balkwill, Southern Oregon VR Branch Manager introduced his staff and some of their area partners: Columbia Care, Living Opportunities, Transition Network, Three Rivers School District, Medford Chamber of Commerce and Options of S. Oregon.</p> <p>The local office update focused on three priority objectives: supporting an accelerating customer experience, implementing youth programs and creating a better engagement model. The presentation was interactive, with both VR staff and area partners sharing the work they do in the Southern Oregon region. It was an outstanding</p>

		presentation that showcased the strong partnership between VR and many local organizations who assist individuals with disabilities to find and maintain employment.
	HASL Center for Independent Living	Randy Samuelson, Executive Director of the S. Oregon Center for Independent Living (HASL) shared about their work in the Rogue Valley. HASL is a state Center for Independent Living (CIL) and is consumer -driven by demand, need, and desire for representation by and for people with disabilities and seniors. Their sole governing mission is to maximize the quality of life for people with disabilities and seniors by promoting a philosophy of self-respect and self-determination through equal access and equal opportunity. It is achieved through HASL’s provision of peer mentoring, advocacy, information and referral and independent living skills training.
8	Policy Update Jeanne Barter, Robin Brandt	Jeanne noted that Ann Balzell and Joe Miller have been working on the subminimum wage work throughout the state and getting a contract in place by July 2018. The committee has also worked on the LEAN policy process. Robin noted that VR has a long list of Oregon Administrative Rules (OARs) that will need to be completed this year. The committee provided a summary of monthly topics reviewed for the current calendar year and a summary for 2017. SRC Policy Committee members and VR staff were thanked for their hard work and contributions.
9	Transition Committee Clayton Rees	The new Transition Committee has had a few conference calls and feel that the committee is making significant progress. Clayton shared about a webinar that focused on a study done on “VR Counselor Transition Practices in High-Performing States”. Oregon was included in this study that was conducted in 2012. Clayton will send the study to Rhoda to distribute.  Clayton noted that expanding Transition statewide will cause a large increase in caseloads. Collaborating and working with partners to get them involved and engaged in the transition process on the front end is important so we can have better transition outcomes.
10	Strategic Planning Follow Up	From discussion at the Strategic Planning Session, the Program Strategies and Budget Committee has been divided into two committees: Budget and State Plan. Let Rhoda know which committee you would like to serve on.

		The Executive Committee will begin work to draft a mission statement for review and input from all council members.
11	Consent Agenda	Clayton Rees motioned to approve the February 2018 quarterly meeting minutes. Charles Richards seconded. Motion passed with one abstention. Ted Wenk asked for volunteers to assist the Program Effectiveness Committee in reviewing the Secretary of State Audit. Ted also asked for volunteers to assist the Program Effectiveness Committee in reviewing 2017 Impartial Hearing Officer (IHO) determinations. Trina noted they hope to have the recruitment completed for the SRC Coordinator position before the August quarterly meeting.  Meeting Adjourned.

**May 4, 2018 – SRC Quarterly Meeting Attendees**

**SRC Members:**

David Abramowitz, Jeanne Barter, Susie Calhoun, Lynne Carter, Roberta Dunn, Elisha Kirsch, Trina Lee, Crystal McMahon, Todd Nell, Steve Paysinger, Kim Poage, Clayton Rees, Charles Richards, Sally Simich, Ted Wenk, Lynn Wiles

**VR Staff:**

Emily Armstrong, Matt Balkwill, Judy Barker, Robin Brandt, Josue Delgado, Angela Ewing, Adrienne Fitzgerald, Michael Gregory, Brad Haller, Rhoda Hunter, Kristi Hyman, Kari Kingsolver, Lexie Majors, Joe Miller, Judy Rudy, Theo Walston, Dan Wilson

**Guests:**

LC Baker, Kristi Bonham, Cindy Cameron, Shawnnell Fuentes, Jane Hagle, Alexis Hodel, Charlotte Hodel, Jeff Houston, Gwen Lema, Deb Mattargue, Zoe Ann Northcutt, Jennifer Perry, Austin Pickett, Judi Richards, Amber Robles, Randy Samuleson, Cydney Smith, Vanessa Stanton, Mary Tucker, Penny Wellbaum, Madonna Werthman