



Oregon

John A. Kitzhaber, MD, Governor

Department of Human Services
Aging and People with Disabilities
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Relative Adult Foster Home to Home Care Worker Orientations

The Department of Human Services, Aging and People with Disabilities and the Oregon Home Care Commission are hosting special orientations for any current Relative Adult Foster Home provider that would like to become a homecare worker and continue to serve their family member.

This orientation will provide you an overview of the Consumer-Employed-Provider program. We will cover the differences between this program and the Relative Adult Foster Home program. We will also discuss what you need to know to become an effective homecare worker.

There will be time for you to complete the necessary paperwork to become a homecare worker, including:

- A homecare worker application
- A new background check form, if the one you have is not current
- Form I-9 (Employment Eligibility Verification)
- Form W-4 (Employee's Withholding Allowance Certificate)
- Client-Employed In Home Provider Enrollment form
- Client-Employer's Right to Confidentiality form
- Direct Deposit form (optional)

Please bring the following with you:

- Photo ID (i.e. driver's license)
- Social Security Card

This orientation will count as your mandatory orientation. The orientation is free but you must register to attend. Space is limited and registration will be "first come-first served." The orientation schedule is attached.

**To register, please call:
Toll-free: 877-867-0077, option #2**

Date	Sessions Choose one session	Address
6/13/2013	9:00 - 11:00 am 1:00 - 3:00 pm	Chemeketa CC Campus Bldg. Woodburn DHS Training Center 120 E. Lincoln St., Suite 230 2nd Floor Woodburn, OR 97071
6/14/2013	8:30 -10:30 am 11:00 am - 1:00 pm 2:00 - 4:00 pm	Aging and Disability Services Office Sharon Kelly Room A&B 600 NE 8th Street, 2nd Floor Gresham, OR 97030
6/21/2013	8:30 -10:30 am 11:00 am - 1:00 pm 2:00 - 4:00 pm	Washington Street Conf. Center 102 SW Washington St. Room 103 Hillsboro, OR 97124 <i>This is underneath the parking structure on the corner of 1st and Washington</i>
6/21/2013	9:00 - 11:00 am 1:00 - 3:00 pm	Aging and People with Disabilities Conference Room 221 Molalla Ave, Ste 104 Oregon City, OR 97045
6/24/2013	8:30 -10:30 am 11:00 am - 1:00 pm 2:00 - 4:00 pm	Senior and Disabled Services Lane Council of Governments 1015 Willamette Street Eugene, OR 97401
6/24/2013	8:30 -10:30 am 11:00 am - 1:00 pm 2:00 - 4:00 pm	Senior and Disability Services Office 2166 NW Vine St. Large Conf. Rm Grants Pass, OR 97526
6/25/2013	10:30-12:30 am 1:30-3:30 pm	Department of Human Services 1300 NW Wall St., Lewis & Clark Room Bend OR 97701
6/27/2013	8:30 -10:30 am 11:00 am - 1:00 pm 2:00 - 4:00 pm	DHS Self Sufficiency Office 3420 Cherry Avenue Cherry Ave. Large Conf. Rm 100 Keizer, OR 97303

Please remember you must pre-register. Space is limited.