

## Long-Term Care Referral Registry Provider Alert

Policy updates, rule clarifications, and announcements

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**Date:** October 25, 2018  
**To:** Long-Term Care Referral Agents  
**From:** Safety, Oversight and Quality  
**Topic:** **Long-Term Care Referral Agent Registration Deadline for Completion is January 1, 2019**

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This informational alert is to remind Oregon long-term care referral agents who have not yet completed the registration process of the January 1, 2019 registration deadline. Referral agents must complete the registration process with the Oregon Department of Human Services by January 1, 2019.

If you are a referral agent providing Oregon clients with long-term care referrals and you have not submitted a registration application, please do so today. The registration process can take up to 60-days or longer to complete and the registration deadline is rapidly approaching! Failure to complete the registration process by the January 1, 2019 deadline could result in a civil penalty.

We are happy to help you with any questions about the deadline or the registration process. Long-term care referral agent program information is located on the long-term care referral agent website FAQ (frequently asked questions) page at: <https://ltcr.oregon.gov/Home/FAQ>. Registration process questions can also be sent via email to: [LTCR.Info@dhsosha.state.or.us](mailto:LTCR.Info@dhsosha.state.or.us).

We encourage long-term care referral agents to share this information with other long-term care referral agents who have not completed the registration process.

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