



# Oregon

Kate Brown, Governor

## Department of Human Services

*Safety, Oversight, and Quality*

*PO Box 14530, Salem, OR 97309*

*3406 Cherry Ave NE, Salem, OR 97303*

*Phone: (503) 373-2227*

*Fax (503) 378-8966*

December 4, 2018,

**TO:** Community Based Care:  
Assisted Living, Residential Care,  
Memory Care Facilities



**FROM:** Safety, Oversight and Quality

**RE:** Delay in issuing payment

Due to a systems issue, there has been a one-day delay in mailing checks to the following Community Based Care providers:

- Adult Foster Home
- Assisted Living Facility
- Specialized Living Facility
- Residential Care Facility and Memory Care

Those with Electronic Funds Transfer (EFT) will see NO delay in their payments.

The physical checks have been mailed today and no other providers have been impacted.

We highly recommend that you consider applying for EFT. The direct deposit form, MSC 0189, is on the DHS Forms page and includes instructions for providers. Please click the link below to access the form:

[https://aix-xweb1p.state.or.us/es\\_xweb/FORMS/](https://aix-xweb1p.state.or.us/es_xweb/FORMS/)

For questions please email us at [CBC.Team@state.or.us](mailto:CBC.Team@state.or.us)