



# Oregon

Kate Brown, Governor

## Department of Human Services

*Safety, Oversight and Quality*

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September 25, 2020

TO: Residential Care and  
Assisted Living Facilities

FROM: Safety, Oversight and Quality

RE: EMAIL Box for SOQ Residential Care and Assisted Living Facility Transfers

Some of you have been unable to successfully email move-out notices and accompanying information to the SOQ Transfers Email address. We are aware of the issue and working on a solution.

- Effective today - please send all transfer (move-out) notices to:  
[CBC.TEAM@dhsosha.state.or.us](mailto:CBC.TEAM@dhsosha.state.or.us).

We will update you with additional instructions when this email issue has been resolved.

We apologize for any inconvenience this issue has caused and appreciate your continued patience. Thank you.