



Oregon

Kate Brown, Governor

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CBC- 21-003 (b) - Provider Alert

Date: September 22, 2021

To: All Assisted Living Facilities
All Residential Care Facilities

From: Safety, Oversight and Quality Unit (SOQ)
Office of Aging and People with Disabilities

Subject: **Administrator License Deadline: *Reminder(2)***



As a reminder, the deadline for mandatory licensure for all Community Based Care Facility Administrators is January 1, 2022. All administrators must have a license by January 1, 2022.

If you are currently an administrator, and did not apply by the July 1, 2019, deadline you will need to apply and take a state-prepared Oregon Laws and Rules examination given by the Health Licensing Office.

411-054-0065 Administrator Qualifications and Requirements (2)(c)

(c) By January 1, 2022, all individuals working as an administrator of a residential care or assisted living facility must have obtained this full license.

Here is the link to Administrator licensing website:

[***Oregon Health Authority License Website.***](#)

For licensing qualification questions, please contact our Qualifications Specialist, Derek Fultz, at derek.j.fultz@dhsaha.state.or.us

If you have questions, please contact your licensing team:

Residential Care and Assisted Living Facilities: CBC.team@dhsaha.state.or.us