



Oregon

Kate Brown, Governor

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**CBC-22-040 – Provider Alert**

Date: October 28, 2022  
To: All Assisted Living, Memory and Residential Care Facilities  
From: Office of Aging and People with Disabilities –  
Strategic Initiatives Unit  
Subject: Distressed Provider Relief Fund- Limited Additional Funds Available



**Summary:** Information about the Distressed Provider Relief Fund as described in [Oregon Administrative Rule 411-029](#).

**Purpose:**

The Aging and People with Disabilities (APD) division is making additional funding available through the Distressed Provider Relief Fund for Community Based Care (CBC) facilities. The legislature authorized this additional appropriation to provide a financial assistance grant to CBCs that are experiencing financial hardships and contemplating closure.

The purpose of this grant is to maintain access to facility-based care for communities where incomes are lower than average for the state and are in rural areas.

**Eligible Providers:**

Community Based Care Providers experiencing financial hardship. Adult Foster Homes are not included as their needs are different.

**Prioritization:**

Priority will be given to facilities that are:

- Predominantly in rural or frontier communities as designated by the Oregon Office of Rural Health.
- Serve communities where incomes are below the state average.
- High occupancy of individuals who receive Medicaid as of June 30, 2022.

Additional prioritization will be given to facilities:

- At risk for closure which would create or exacerbate a lack of access to care, particularly for beneficiaries that have low income and receive Medicaid in the area.
- Taking steps to address their fiscal challenges, such as accessing reserve funds, qualified for the Medicaid wage add-on provided by ODHS and employed strategies to boost census and recruit and retain permanent staff.
- That can demonstrate the potential for viability in the future.
- That submitted applications and met criteria during the initial funding period.

### **Applications:**

Applications should be submitted via [this Provider Relief Fund portal](#) link and will be accepted until November 11, 2022, at 5:00 p.m. PST.

Applications should include Statements of Need and financial records and shall include each of the following:

- (1) Written statement of how a potential closure of the facility would create a lack of access to care, particularly for beneficiaries who have low incomes and receive Medicaid in the area;
- (2) Written statement of steps taken to address current financial hardships, such as accessing reserve funds, being approved for the Enhanced Wage Add-on Program (OAR 411-027-0160), employed strategies to increase facility census, and recruiting and retaining permanent staff;
- (3) Written statement demonstrating how the facility plans to be financially sustainable in the future; and
- (4) Written statement of an amount that the facility is requesting to assist the facility out of financial hardship.
- (5) Submission of federal income tax return for 2020 or written statement of why applicant is exempt from filing federal tax returns.
- (6) Total expenses for 2022 (January-September) and total revenue for 2022 (January-September).
- (7) Total expenses for 2021 and total revenue for 2021.

Application forms must include a working trial balance, income statement, and cash flow statement from individual facility and corporate parent corporation, if applicable. These documents can be combined in the

application form or submitted as separate documents, at the time of submission.

**Grant Approval Communication:**

APD will notify all facilities, in writing, whether approved or not approved before December 30, 2022.

Once approved, APD will issue payment within thirty (30) days of written approval.

**Questions:**

If you have questions about this program or the application process, contact Regan Sheeley at [regan.sheeley@dhsoha.state.or.us](mailto:regan.sheeley@dhsoha.state.or.us); or by phone at 503-383-5482.

If you have other questions, please contact your licensing team:  
[CBC.team@dhsoha.state.or.us](mailto:CBC.team@dhsoha.state.or.us)

ODHS website: [www.oregon.gov/DHS/](http://www.oregon.gov/DHS/)