



Oregon

Kate Brown, Governor

Department of Human Services

Safety, Oversight, and Quality

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CBC-22-042 Provider Alert

November 1, 2022

TO: Residential Care Facilities



FROM: Safety, Oversight, and Quality

RE: Discharge Incentive Payment Program: Corrected

This alert is to advise Residential Care Facilities (RCF) of a new, short-term program (six months). Due to ongoing hospital and (skilled) nursing facility (SNF/NF) capacity concerns, the Oregon Legislature approved the Oregon Department of Human Services (ODHS) and Oregon Health Authority (OHA) providing a discharge incentive of \$5,000 to any Residential Care Facility (RCF) that admits a new individual to their facility directly from a hospital or (skilled) nursing facility (SNF/NF) between Nov. 1, 2022 - Apr. 30, 2023. Incentive payments are also available to Adult Foster Homes (AFH) and qualifying In-Home Care Agencies. Incentive payments are independent of the provider's regular rate, whether Medicaid or private pay. The program is being coordinated out of APD Central Office. Please see below for criteria to qualify for this incentive.

Incentive Criteria

- The incentive is applicable for any individual admitted directly from a hospital or SNF/NF to an RCF for residency between 11/01/2022 - 04/30/2023.
- The individual must be discharging directly from a hospital or SNF/NF from an admitted status (individuals boarded or seen in the emergency department are not eligible).
- The RCF must screen the individual in the hospital or SNF/NF to ensure they can meet the individual's care needs.
- The RCF must not have a restriction on the license for admissions to qualify for the incentive payment.
- The RCF must follow all other licensing, compliance and program requirements as defined in administrative rules.
- The individual cannot have lived at a Licensee's facility prior to his/her admission to the hospital or SNF/NF from which they are now discharging. The

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Incentive Criteria (continued)

- If an involuntarily move-out notice is given, the RCF must provide a copy of the notice to the SOQ Policy Analyst by emailing: soq.transfers@odhsoha.oregon.gov and email a copy to APD at: hcbs.oregon@odhsoha.oregon.gov. The RCF must include the reason for involuntary discharge. In this case, the RCF will not be eligible to receive the second payment.
- If an individual voluntarily moves to another setting or passes away prior to 90 days from the date of admission, the RCF must notify APD by emailing: hcbs.oregon@odhsoha.oregon.gov and include the reason the individual is no longer living there. The RCF may still receive the second payment.
- If the individual moves out of the RCF prior to 90 days because his/her needs were not being met, or if it is later determined that the RCF staff did not meet the individual's needs, the RCF must refund/return the second incentive payment.
- If Adult Protective Services (APS) becomes involved due to a failure on the part of the RCF toward this individual, and APS confirms or substantiates that failure, the RCF must refund/return the incentive payment(s).
- Discharge incentive payments are for RCFs licensed by the Oregon Department of Human Services and are applicable for all individuals, regardless of payer source (e.g., Medicaid, privately paid, etc.).
- Assisted Living Facilities (ALF) do not qualify for this program.

Payments

Payment requests must be made using the approved form(s) and emailed to APD at: hcbs.oregon@odhsoha.oregon.gov

Initial (or first) Payment - \$2,000

- The RCF has 30 days from the date the individual discharged from the hospital or SNF/NF to request the first payment. [Example: We can refer to the attached resource, "Discharge Incentive Payment Program Date Calculator" to see the date by which the provider must submit the request for payment. If the individual discharged on 11/01/22 (Column A), and the provider has 30 days after that, this provider must request their first payment by 12/01/22 (Column B).]
- Upon receipt of that request, APD will confirm the consumer and provider meet the above criteria. Within 10 days of receiving an appropriate request, APD will ask the Office of Financial Services (OFS) to issue a payment.

Subsequent (or second) Payment - \$3,000

- The RCF has 30 days from the 90th day after discharging from the hospital or SNF/NF to request the second payment. [Using the above example and the same attachment, where the individual discharged from the hospital on 11/01/22 (Column A), we locate 90 days from discharge, which is 01/30/23 (Column C). The provider has 30 days after that 90th day to request the second payment, or by 03/01/23 (Column D).]
- When the individual has been with the RCF for 90 days, the RCF may request the second payment.
- Upon receipt of that request, APD will confirm the consumer and provider meet the above criteria. Within 10 days of receiving an appropriate request, APD will ask the Office of Financial Services (OFS) to issue a payment.

The number of providers participating with this incentive program is large, so allow time for payments to process. If you have not received payment within 30 days, notify APD by emailing: hcbs.oregon@odhsoha.oregon.gov

Application Instructions

- Fill out the Discharge Incentive Payment Form that accompanies this Provider Alert and submit it by emailing it to: hcbs.oregon@odhsoha.oregon.gov

For questions, please contact: hcbs.oregon@odhsoha.oregon.gov

September 2022 Legislative Budget Note directing this work:

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Oregon Department of Human Services
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The second strategy proposed by ODHS is a discharge incentive payment to providers to take clients from hospitals. This strategy was implemented from January 2022 to March 2022, ODHS provided a \$10,000 incentive to Adult Foster Homes (AFH) that could accept discharged patients from hospitals. During the two-month operational period of this incentive, 264 placements were made. Many of the individuals were discharged on hospice and/or had very complex medical conditions. As a result, 41% of placements did not remain in the AFH beyond 90 days. ODHS is proposing to expand the placement options beyond AFH's to including foster homes under the ODHS Office of Developmental Disabilities Services and OHA's Health Services Division, as well as residential care facilities and in-home care agencies. With this proposal, the incentive payment is reduced from \$10,000 to \$5,000. The program is estimated to last six months with a cost of \$4.2 million General Fund, \$6 million total funds. According to ODHS, the prior AFH incentive payment allowed providers to serve individuals with higher acuity. Providers were able to use the incentive payments to hire staff to serve the higher acuity individuals for the period of time the individual had higher needs.

Additional Documents

- [Discharge Incentive Part 1 \(fillable pdf\)](#)
- [Discharge Incentive Part 1 \(fillable word\)](#)
- [Discharge Incentive Part 2 \(fillable pdf\)](#)
- [Discharge Incentive Part 2 \(fillable word\)](#)
- [Discharge incentive form instructions](#)
- [Discharge date calculator](#)