



Oregon

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NF-22-007 – Provider Alert

Date: January 24, 2022

To: All Nursing Facilities and NF Staffing Coordinators

From: Safety, Oversight and Quality Unit,
Office of Aging and People with Disabilities

Subject: **2022 CNA Staffing Template**



Please share this information with the person(s) responsible for the completion and e-mailing of the Nursing Assistant Staffing Quarterly Report to the DHS, APD Safety, Oversight and Quality Unit.

The [2022 CNA Staffing Report Template](#) has been posted online for your convenience. The temporary CNA staffing ratio rule revised on August 24th, 2021 reverted to the ratios detailed in OAR 411-086-0100(5)(c)(C) effective January 3rd. Those ratios are reflected below and have been updated in the 2022 template:

- DAY SHIFT: 1 certified nursing assistant per 7.0 residents.
- EVENING SHIFT: 1 certified nursing assistant per 9.5 residents.
- NIGHT SHIFT: 1 certified nursing assistant per 17 residents.

Please note the correct e-mail address for submitting the NA Staffing report is: DHS.NAstaffing@state.or.us

If you have licensing questions, please contact Nursing Facility Licensing at: NF.licensing@dhsosha.state.or.us

*****ATTENTION*** NURSING FACILITY PROVIDERS:**

ePOC Practice Tip:

Facility Administration - ASPEN Web: e POC (electronic Plan of Correction) is the centralized worksite for completing all steps in CMS & State survey POC processing including:

- *Receiving and reviewing Statements of Deficiencies (SODs),*
- *Formulating POCs,*
- *Submitting POCs and if desired,*

- *Attaching supporting Informal Dispute Resolution request & documents.*

Register and maintain an active ePOC account to efficiently access your surveys, and at no cost to your facility. ePOC registration passwords are effective for 90 days and must be renewed timely to maintain an active ePOC account. As an active ePOC user, you will receive notifications of pending password expiration with renewal instructions. It may also be advantageous to have multiple ePOC registrants for your facility to ensure an active ePOC account is maintained at all times. For ePOC assistance and/or questions contact QTSO (<https://www.qtso.com>).