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Oct. 22, 2021

To: ODDS Employment and DSA Providers
From: Lilia Teninty, Director, Office of Developmental Disabilities Services (ODDS)
Subject: Reminder of COVID-19 reporting requirements

This is a reminder of COVID-19 reporting requirements for employment and day support activities (DSA) providers.

It is important that the Office of Developmental Disabilities Services (ODDS) have information on positive cases to inform policy and connect with partners including local public health to assist with support. We also need this information to ensure the health and safety of people with intellectual and developmental disabilities.

It is required for employment and DSA providers to follow notification procedures outlined in the [ODDS Scenarios Tool](#). [Transmittal AR 20-099](#) requires the use of the ODDS COVID-19 reporting form, which is linked from the [ODDS Scenarios Tool](#). The actions an agency must take when an individual in services, direct support staff, or employment professional have or may have COVID-19 are found in the scenarios document. Send notification within 24 hours to ODDS at: ODDS.FieldLiaison@dhsosha.state.or.us. The reporting form is online: <https://www.oregon.gov/dhs/SENIORS-DISABILITIES/DD/ODDS%20Resource%20Library/ODDS-COVID-Reporting-Form.docx>.

Following this policy and immediately reporting COVID-19 cases to ODDS and case management entities and connecting with local public health authorities is critical to our pandemic response efforts.

Sincerely,

A handwritten signature in black ink, appearing to read "Lilia". The signature is fluid and cursive, with a large loop at the beginning.

Lilia Teninty
Director
Office of Developmental Disabilities Services

Previous ODDS Director's Messages are available at
[http://www.oregon.gov/DHS/SENIORS-
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