

Policy Transmittal Developmental Disabilities Services



Authorized signature

Number:
Issue date:

Topic: Developmental Disabilities

Due date:

Transmitting (check the box that best applies):

- New policy
 Policy change
 Policy clarification
 Executive letter
 Administrative Rule
 Manual update
 Other:

Applies to (check all that apply):

- | | |
|--|--|
| <input type="checkbox"/> All DHS employees | <input type="checkbox"/> County Mental Health Directors |
| <input type="checkbox"/> Area Agencies on Aging: {Select type} | <input type="checkbox"/> Health Services |
| <input type="checkbox"/> Aging and People with Disabilities | <input checked="" type="checkbox"/> Office of Developmental Disabilities Services (ODDS) |
| <input type="checkbox"/> Self Sufficiency Programs | <input checked="" type="checkbox"/> ODDS Children’s Intensive In Home Services |
| <input checked="" type="checkbox"/> County DD program managers | <input checked="" type="checkbox"/> Stabilization and Crisis Unit (SACU) |
| <input checked="" type="checkbox"/> Support Service Brokerage Directors | <input type="checkbox"/> Other (please specify): |
| <input checked="" type="checkbox"/> ODDS Children’s Residential Services | |
| <input type="checkbox"/> Child Welfare Programs | |

Policy/rule title:	Billable Services for Relief Care in a Camp Setting		
Policy/rule number(s):		Release number:	
Effective date:		Expiration date:	
References:			
Web address:			

Discussion/interpretation:

This transmittal is to clarify:

- What services providers can and cannot bill for in a camp setting that is funded as Relief Care.
- What services providers can and cannot charge individuals and families to participate.

This guidance does not apply to community camps that are not ODDS providers.

Implementation/transition instructions:

Who is eligible?

1. A person who is eligible for and receiving K Plan services may access services from certified provider organizations that provide Relief Care services in a camp setting.
2. A child who is eligible for and receives General Fund Family Support Services (DD150) may access attendant or Relief Care services in a camp setting.

What is covered under Medicaid/ODDS funded attendant and relief care?

- [Relief Care](#) is daily ADL/IADL and health-related support in the absence of hourly attendant care.
- Providers are responsible to provide relief care around the clock in an overnight camp setting.
- Daily relief care may be authorized when an individual has been assessed as having ADL/IADL support needs that are intermittent or occur at unpredictable times and the typical support to meet those needs is unavailable.

What fees can be charged to individuals and families?

In a camp setting, if the person chooses to participate in an activity such as bowling, boating, whitewater rafting or museum visits, for example, it may be appropriate to charge the person/family to access *those activities*. Additionally, a Relief Care provider operating as a “camp” may charge for meals provided during the camper’s day.

What is NOT an allowable expense in a camp setting?

- Charging individuals to access a Medicaid service, in this case Relief Care, is prohibited. For this reason, enrollment processing fees, registration fees, and application fees are not permitted.
- Fees for administrative duties integral to providing the Medicaid service are prohibited. Processing referrals, reviewing health histories, communicating with parents/caregivers before campers arrive, and billing activities are all included in the provider’s relief care rate and should not be charged separately or charged to individuals.

Frequently Asked Questions (FAQ’s)

1. Can children receive hourly attendant care during the same time as daily relief care in a camp setting?

Relief Care is a daily service and no other ADL/IADL service can be provided concurrently. Hourly attendant care may overlap with daily relief when the hourly

care is to meet 2:1 support needs for specific activities that are less than 24 hours.

2. How are 2:1 needs met during relief care provided at camp?

2:1 supports during Relief Care are available by exception only, whether in a camp or other setting. Please refer to the exceptions [Worker's Guide](#) for those details.

Training/communication plan:

Field/stakeholder review: Yes No

If yes, reviewed by:

If you have any questions about this policy, contact:

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