

Policy Transmittal

Select originating program



Lilia Teninty
Authorized signature

Number:
Issue date:

Topic: Developmental Disabilities

Due date:

Transmitting (check the box that best applies):

- New policy
 Policy change
 Policy clarification
 Executive letter
 Administrative Rule
 Manual update
 Other: Workers Guide

Applies to (check all that apply):

- | | |
|--|---|
| <input type="checkbox"/> All DHS employees | <input type="checkbox"/> County Mental Health Directors |
| <input type="checkbox"/> Area Agencies on Aging: {Select type} | <input type="checkbox"/> Health Services |
| <input type="checkbox"/> Aging and People with Disabilities | <input checked="" type="checkbox"/> Office of Developmental Disabilities Services (ODDS) |
| <input type="checkbox"/> Self Sufficiency Programs | <input checked="" type="checkbox"/> ODDS Children's Intensive In Home Services |
| <input checked="" type="checkbox"/> County DD program managers | <input type="checkbox"/> Stabilization and Crisis Unit (SACU) |
| <input type="checkbox"/> Support Service Brokerage Directors | <input checked="" type="checkbox"/> Other (<i>please specify</i>): CDDP Service Coordinators, DRCs, Residential Specialists |
| <input checked="" type="checkbox"/> ODDS Children's Residential Services | |
| <input type="checkbox"/> Child Welfare Programs | |

Policy/rule title:	Guide for Host Home Services		
Policy/rule number(s):	OAR 411-348	Release number:	
Effective date:		Expiration date:	
References:			
Web address:			

Discussion/interpretation:

Office of Developmental Disabilities Services is implementing Host Homes Residential services for children. Host Homes, a residential community based licensed home, provides intensive services for children with intellectual and developmental disabilities.

This workers guide is designed to help create clear and consistent guidance for Host Home referral, placement and case management processes.

Training/communication plan:

Transmittal and Worker’s Guide will be reviewed with DRCs and Residential Specialist during the next monthly Residential Unit Meeting and weekly DRC meeting.

This transmittal will be discussed during the next Monthly Transmittal Review. These meetings are held the second Wednesday of every month at 2 pm using the TEAMS platform. The link to participate is here: [Join Microsoft Teams Meeting](#), or you can call [971-277-2343](tel:971-277-2343) using conference ID: 403 980 561# to hear only the audio portion of the meeting. Please send questions in advance to ODDS.Questions@dhsoha.state.or.us

Field/stakeholder review: Yes No

If yes, reviewed by: Met with CDDP Managers during May Host Homes Collaboration Meetings, Posted to the Engagement and Innovation page

If you have any questions about this policy, contact:

Contact(s): Lisa Catherwood, Host Home Coordinator	
Phone: 971-283-0981	Fax:
Email: Lisa.M.Catherwood@dhsoha.state.or.us	