



Oregon Home Care Commission (OHCC)
Meeting Minutes
May 7, 2020

Members Present:	Ruth McEwen (Chairperson), Paul Johnson, Mike Volpe, Marsha Wentzell, Gabrielle Guedon
Members Absent:	Randi Moore, Mark King
Others:	Carla Bird, Michelle Scala, Alice Cobb, Joseph Lowe, Mike McCormick
Staff:	Cheryl Miller, Nancy Sodeman, Jenny Cokeley, Roberta Lilly, Yetu Dumbia

Meeting Called to Order

The meeting was called to order at 10:03 AM by Chairperson McEwen.

Introductions

Introductions were made.

Adoption of Agenda

Commissioner Guedon **moved** to approve the agenda. Commissioner Johnson **seconded. Motion carried.**

Approval of Minutes

Commissioner Volpe **moved** to approve the March 2020 minutes as written. Commissioner Guedon **seconded. Motion carried.**

Announcements

Commissioner Guedon shared that the Oregon Self Advocacy Coalition (OSAC) had signed letters with Disabilities Right Oregon (DRO) to ensure equal treatment. She also shared some exciting personal news.

Cheryl Miller, Oregon Home Care Commission Executive Director, stated that Commissioner Moore would be absent.

Public Testimony

Public Testimony #1 from Mr. Avery Horton

If I did not send this to the right people, **you are directed to** forward this email to the right people.

PUBLIC TESTIMONY FOR MAY 2020 OHCC MEETING

You are directed to make sure my testimony is not redacted in any way, shape or form, and is included in entirety in the meeting minutes.

I have been urging the Oregon Home Care Commission (OHCC) and the Department of Human Services (DHS) since 2016 to make the PREVENTING DISEASE TRANSMISSION (PDT) training mandatory before a care provider is allowed to care for someone.

The failure of DHS/OHCC to make PDT mandatory has put every care provider, who has not taken the training, and the people they care for AT RISK!

The outbreak of Coronavirus/COVID-19 has shown this has to be done. I took the COVID-19 training and received my certificate. Everything covered in the COVID-19 training had been covered in the PREVENTING DISEASE TRANSMISSION training.

There is no excuse for this failure of DHS/OHCC.

MAKING PDT MANDATORY MUST BE DONE IMMEDIATELY!

TIME IS OF THE ESSENCE!

Now that the OHCC and DHS has been made aware of their shortcomings and failures in a public meeting, they can not take the position they did not know.

Testimony respectfully submitted by,

Avery T. Horton, Jr.
Home Care Worker,
Citizen, Voter, Taxpayer
State of Oregon
As always, ACTING IN INDIVIDUAL CAPACITY

--
Avery T. Horton, Jr.
520.603.8107

Cheryl Miller, OHCC Executive Director, thanked Mr. Horton for his testimony. Her response is as follows: The State has moved forward with SB 1534 which makes training mandatory for homecare and personal support workers beginning in 2021. The curriculum is being developed through a collaborative effort of community partners, stakeholders, advocacy groups, the union that represents the workforce (SEIU), homecare and personal support workers, and consumers.

The Professional Development Certification (PDC) offered through OHCC requires the Preventing Disease Transmission course. New employee orientation covers standard precautions. The training unit includes training around COVID-19 in their offerings. Additionally, OHCC offers the National COVID-Ready Caregiver Certification course in collaboration with NextStep.

Public Testimony #2 from Mr. Avery Horton

If I did not send this to the right people, **you are directed to** forward this email to the right people.

ADDITIONAL PUBLIC TESTIMONY FOR MAY 2020 OHCC MEETING

You are directed to make sure my testimony is not redacted in any way, shape or form, and is included in entirety in the meeting minutes.

I would like for the OREGON HOME CARE COMMISSION to provide the following information on a monthly report at their monthly meetings:

- (a) Total Number of Active Provider Numbers by type (home care, personal support, etc...);
- (b) Total Number of Active Providers who are currently working;
- (c) Total Number of providers who loss their provider number since the last report;
- (d) Total Number of new providers added since the last report.

Usually, (b) will be less than (a). If it is much less, then obviously the people with active provider numbers who are not working should be contacted as to the reason why.

It would be nice if the report should month to month changes and this time next year so the number of active providers can be tracked. There is no reason this should not be done.
TIME IS OF THE ESSENCE!

Now that the OHCC and DHS has been made aware of their shortcomings and failures in a public meeting, they can not take the position they did not know.

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Cheryl responded that this would be considered a public records request.

Commissioner McEwen asked if there was anything the Commission needed to act upon in these testimonies. Cheryl answered that mandatory policies typically start with the Training Committee or through the Collective Bargaining process. Topics such as the PDT course will be included in the Carewell SEIU 503 Training that is being developed.

OHCC Budget Update

Carla Bird, APD Fiscal Analyst, introduced Michelle Scala, DHS Fiscal Analyst who will be reporting on OHCC's budget at Commission meetings from now on.

Michelle noted the projected savings of \$286,347 on the March 2020 budget, which will be reduced with the hiring of new employees in the Customer Relations Unit. Cheryl added that DocuSign expenses were forthcoming.

The report indicates that OHCC is 37.5% of the way through the 2019-2021 biennium budget.

OHCC Admin budget – the largest portion of the budget which includes **OHCC staff salaries and wages**: The total expended to date is \$2,022,745 or 23.47% of the admin budget.

OHCC Admin Units – Breakdown of the Admin budget referenced above

The admin units consist of:

- Administration
- Homecare Worker (HCW) Training
- Employer Resource Connection (ERC) HCW
- HCW Registry (Federal Funds [FF]) Match
- HCC Commissioners
- Workforce Development

All the units are at, or under, the targeted 37.5%, with the exceptions of ERC (44.69%), the Registry (189.15%) and HCC Commissioners (50.77%). These overages are offset by savings elsewhere in the budget.

Personal Support Worker (PSW) – Developmental Disability (DD)/Mental Health (MH) budget

The total expended to date is \$138,281 or 49.42%. The PSW – DD/MH units consist of:

- PSW Training – 94.93%
- ERC for PSW – 42.51%
- DD/MH Committee – 0.00%

Traditional Health Workers (THW) budget:

The total expended to date is \$1,076 or 17.93%.

Enhanced and Exceptional Workers budget:

The total expended to date is \$48,098 or 34.96%. Cheryl commented that the expenditures have primarily come from developing the Enhanced and Exceptional certification curriculum and moving that online. Michelle asked if the online trainings would be coded under the admin budget or individual programs. Cheryl responded that this falls under training.

Training Stipends:

The total expended to date is \$293,272. That amount consists of expenditures in the following units:

- PSW – DD (28.76% burn rate)
- PSW – MH (13.84% burn rate)
- HCW (26.68% burn rate)

Carewell Benefits Update

Alice Cobb, Director of Carewell SEIU 503 Benefits Administration, gave the following update:

Carewell SEIU Benefits is the new name for what was formerly known as the Homecare Worker Supplemental & Benefits Trust.

Quarter 1 highlights included:

- New branding and logos for Carewell (bringing together the Supplemental & Benefits Trust and SEIU 503 Training Partnership under the Rise Partnership umbrella).
- A successful open enrollment with 1051 new enrollments, an 8% increase. The use of DocuSign was a very positive addition. Arabic was added to the languages supported.
- A training benefit was developed to help workers navigate the Oregon Saves program.
- A COVID-19, 40-hour Hardship PTO benefit was approved by the Board of Trustees for individuals who had hours worked between March 10 – May 16. They are current on claims.
- An Essential Worker letter was made available to homecare and personal support workers.

Governor's Commission on Senior Services (GCSS) Update

Commissioner McEwen commented on a new procedure in place where the Commissioners are receiving all communications through GCSS on Fridays. The consolidation is making it easier to keep track of information and stay updated.

Oregon Disability Council (ODC) Update

Commissioner King was absent.

Oregon Association of Area Agencies on Aging (O4AD) Update

Commissioner Moore was absent.

Aging and People with Disabilities (APD) Update

Commissioner Johnson reported that APD has been very busy with COVID-19 matters. Over 30 forms and transmittals around COVID-19 have been produced.

Disability Services Advisory Council (DSAC) Update

Joseph Lowe, APD Policy Analyst, shared the following updates:

- The DSAC website page updates have been delayed due to COVID-19 priorities.
- The DSAC Staff Support Quarterly meeting was rescheduled from April to June 18th. The purpose of the meeting is to help strengthen the individual DSACs.
- DSACs are being encouraged to meet remotely.
- Planning for the Americans with Disabilities Act (ADA) 30th anniversary is well under way. The most recent plan is to hold webinars in July and an in-person event in October.
- Joseph is serving on the APD Threat Management Taskforce, whose purpose is to address abuse/neglect issues during the pandemic. The Financial Exploitation and Self Neglect workgroups he serves on are proving to be enlightening.
- Continued work with ABLENet, the Incident Response Team (IRT) for the Human Resources Building, and APD's Service Equity Steering Committee.

APD Quarterly Report

Mike McCormick, APD Interim Director, gave the following updates around COVID-19 and its effect on APD services:

- Large congregate buildings have been the #1 priority due to the high-risk factors.
 - The focus has been on prevention through actions such as visitor restrictions, use of personal protective equipment (PPE), and reducing congregate activities.
 - There are approximately 670 long-term care facilities. 96% of those buildings are COVID-19 free.
 - One facility had their license suspended.
- In-Home Consumer Services:
 - Congregate meal sites are temporarily closed.
 - Additional funding through the CARES Act has allowed Area Associations on Aging (AAAs) and their network to provide home-

delivery for meals more effectively. In addition to the food, it also provides an important human connection.

- There has been an 80% increase in referrals.
- Adult Day Centers are temporarily closed. They are eligible for financial support in the amount of 75% of their revenue, if they:
 - Check in on consumers in their home,
 - Provide assistance with needs in the home, and
 - Do not lay off any staff.
- Data collected on effects COVID-19-related changes have made, show that there has been a 4% decrease in utilization of APD in-home services and a 40% decrease in utilization of Developmental Disabilities in-home services.

At this point in the meeting, DHS Director Fariborz Pakseresht stopped in and thanked the Commissioners and OHCC for their hard work during this pandemic. His comments were gratefully accepted.

- An additional 6.2% increase in Medicaid funds came through the Coronavirus Aid, Relief, and Economic Security (CARES) Act. The CARES Act requires Maintenance of Effort (MOE) which means that no adverse actions can be taken such as:
 - Redetermination of eligibility
 - Requiring an increased pay-in
 - Reduction of services

Mike expressed his support for the MOE stating that it was “the right thing to do.” He summarized that the temporary policies put in place during this pandemic have been to support workers and in-home consumer-employers.

- Oregon’s revenue is heavily dependent on income taxes, so the high unemployment rate during this pandemic has decreased revenue significantly. Increased revenue from the Federal government along with a possible additional stimulus bill will help. Oregon agencies were directed to undertake a budget exercise, identifying potential reductions. Mike noted that it was important to remember that the level of services and eligibility could not be changed. He estimated that any reductions would be fairly modest. One probable change will be a hiring freeze and allowing the rate of attrition to

help offset the revenue loss. He commented that layoffs are a last resort and a furlough would be more likely. Commissioner McEwen asked for clarification of the percentage of potential reductions the agencies were asked to make. Mike answered that an 8.5% reduction of the biennial appropriation was requested, but since there is only a little over a year left to implement it, it feels like a 17% reduction.

- There has been a 23% decrease in Adult Protective Services referrals, which is very concerning. Children's Protective Services is experiencing the same phenomena.
- Commissioner McEwen asked about Emergency Health Care Centers (EHCC). Mike responded that there is a provision in Oregon law (ORS 401.657) that allows the Oregon Health Authority to declare a building an EHCC. Two have been deployed – Laurelhurst Village Rehab in Portland and Pacific Health & Rehab in Tigard. The centers allow hospitalized individuals who have contracted COVID-19 to fully recover before returning to their long-term care facility. It has proven successful and been a good resource.
- Commissioner Volpe asked since visitors are not allowed in care facilities during the pandemic, if there were provisions in place for family visits. Mike answered that the expectations are that virtual visits will take place. The increased availability of PPE is allowing surveyors to start visiting buildings again and the *hope* is that in 1-2 months, restrictions will be loosened with the use of PPE and robust, timely testing.

Senate Bill 1534 Update

Jenny Cokeley, OHCC Special Projects Coordinator, shared the following updates:

- Due to physical-distancing requirements, Carewell SEIU 503 Training offered to provide online orientation for homecare and personal support workers on a temporary basis until APD/AAA offices and OHCC can offer in-person orientation again. Leadership agreed and online orientation will be offered statewide in beginning in late-May. They will begin by offering educational webinars for staff about orientation and the online learning portal, and will pilot in Clackamas, Coos, and Curry Counties for a one to two weeks.

- The internal curriculum review committee continues to review the curriculum for the online training and in-person workshop that makes up core training. There are six online modules and a 4-hour in-person workshop. Revisions are being requested. Carewell's goal is to have the curriculum approved by July 2020.
- Due to physical distancing requirements and the uncertainty of when the stay-at-home order will be lifted statewide, Carewell has proposed delaying implementation of mandatory training by several months. Their proposal is being reviewed by HCC/APD/ODDS leadership and they will respond by May 22, 2020.
- The SB 1534 communication committee has modified the stakeholder presentation for homecare and personal support workers. The presentation for stakeholders has been translated into Spanish, Russian, Vietnamese, Arabic, and Somali.
- The SB 1534 FAQ document and worker letter is close to being finalized.

Commissioner Volpe asked about the plan for future meetings with SB1534 stakeholders. Jenny responded that no dates have been set for those meetings yet. Commissioner Volpe stated that it would be helpful to offer a Zoom-format meeting. Jenny said she would bring that up to the communication committee.

Commissioner Johnson asked if it would be appropriate to attend the online orientation. Jenny and Commissioner McEwen both commented they liked that idea and Jenny said she would check with Carewell and get back to the Commissioners at the next meeting. Cheryl added that Zoom had been requested several weeks previously and that OHCC is waiting for approval.

Jenny presented the PowerPoint "Presentation on Senate Bill 1534 for Homecare and Personal Support Workers." She noted that the information was broken out into a graphic format for easier communication. Commissioner Johnson commented that it looked great and was helpful.

Patrick Van Orden, OHCC Policy Analyst, gave an update on the training review timeline.

- A comprehensive list of changes was sent to Carewell on May 1st.
- Carewell will submit the changes on May 26th.

- Patrick is reviewing the Facilitator Workshop and six (6) online modules currently.
- Collaborative meetings are set to discuss the feedback from the review.

Commissioner Volpe asked how soon an HCW needs to complete the training after they start working. Jenny answered that they have 120 days to complete the core training. They have to complete the orientation before they receive a provider number. For existing workers, they have six (6) months to complete the refresher training. There are discussions taking place around extending the amount of time they have to complete it.

Jenny thanked Patrick for the tremendous amount of work he has done around SB 1534. Cheryl added that SEIU is pleased with the process and Patrick's work on the project. She also thanked Jenny for all her work. Jenny also thanked the Commissioners for their assistance with the curriculum review.

Traditional Health Worker (THW) Committee Update

Yetu Dumbia, Traditional Health Worker Coordinator, gave the following report.

Program Development:

- CCO 2.0 Contract Requirements are delayed due to Covid-19.
- The new due date for the payment grid to be finalized is November 15, 2020.
- The Oregon Health Authority (OHA) is researching the possibility of having THWs provide community contact tracing services for COVID-19.
- OHA is encouraging providers to utilize Telehealth /Telemedicine options.
- There was an OHA/OEI Webinar Training for training organizations on April 23, 2020 explaining and answering questions around temporary online training for THWs.
- The Training and Metric subcommittee developed a new committee charter.
- THW Commission Vacancies Update:
 - Youth Support Specialist Seat, beginning now and ending 2023.
 - Consumer Seat, beginning now and ending 2023.
 - Two ORCHWA-appointed Seats are filled.

Training:

- May 18th there will be a webinar held by the THW Commission for CCOs and community members who are interested in the work. The webinar will cover the scope of practice for each THW worker type.
- Peerpocalypse, a conference hosted by the Mental Health and Addiction Association, is postponed until July 20-23.

- The OHA crisis response team will be holding a COVID-19 webinar training for the THW workforce.

Legislative Sessions

- There is a special legislative session April 2020.
- Temporary online training.
- Extension of THW expiration dates.
- The Background Check Unit has put a hold on the fingerprinting requirement until a later date.
- Potential waiving of continuing education requirements.
- Legislative Concept for 2021 legislation – add an additional category, Tribal Traditional Health Worker, to the current THW worker types.

Yetu requested the Commissioners to take the online poll to share their input on the title options for the Consumer-Commissioner training video. Nancy Sodeman will resend the link to the Commissioners.

Workers' Compensation Update

Kelly Rosenau, OHCC Workers' Compensation and CPR Coordinator, shared the following highlights from the 1/1-3/31/2020 Quarterly Claim Report:

Homecare Workers:

- Claims were up in the 3rd quarter bringing the yearly total to 120, which is similar to last year.
- The average age of injured workers was 52 years old.
- There were no COVID-19 exposure claims so far, but they are prepared if there are some in the future. However, some effects of COVID-19 are being seen in the following ways:
 - Newly injured workers are having difficulty getting in for medical treatment, which is required for filing a claim.
 - Workers who have already filed a claim and need a follow up medical appointment are encountering postponements and/or are unable to obtain a medical release.
- The number one cause of injury was strains/injury by lifting and the number two cause was falls/slips/trips.
- There were eight (8) exposure to disease claims, none of which were COVID-19. Six (6) of those were needle pokes, one (1) pneumonia, and one (1) an eye condition that was denied but is being disputed.

- The one (1) injury listed under 'other' was a fractured knee that occurred as the worker was kneeling down cleaning the refrigerator.
- The number one injured body part was the back.
- Under injured body parts, the entry 'none' refers to a worker who was in a minor car accident and wanted to be checked out. No injury was sustained.
- One injury was reported to the Occupational Safety and Health Administration (OSHA) due to the severity. The 58-year-old slipped and fell on a wheelchair ramp and hit the back of the head. The worker sustained several vertebrae fractures and is in a wheelchair.

Personal Support Workers:

- 14 claims were submitted to SAIF and all were accepted.
- The "consumer-employer also injured" was due to a car accident.
- A total of 39 claims have been filed to date which is exactly the same number as last year at this point.
- No COVID-19 exposure claims were filed.
- Motor vehicle accidents are not as common, but the seriousness of the outcome is often much greater. Car accidents also often include consumer-employers. A new Driver Safety course is being offered to help decrease motor vehicle accidents.
- The number one cause of injury was being injured or struck by a person.
- The most severe claim in the third quarter was a PSW who sustained facial injuries when the consumer-employer threw a rock at that individual. Reconstructive surgery was required.

Employer Resource Connection (ERC) QBR Referral and Quarterly Narrative

Nancy Janes, ERC Coordinator, provided the following updates:

- HASL and Abilitree contractors have resumed providing services to consumer-employers remotely.
- ARC Oregon is providing all APD and Developmental Disabilities services in Eastern Oregon.
- In discussions with Community Action Team (CAT) to provide APD and Intellectual and Developmental Disabilities services in Columbia county.
- The contract with Public Partnerships, LLC (PPL) to provide services in Multnomah county was signed on May 18th.

- The quarterly narrative report highlights the activities of ERC contractors and Nancy encouraged everyone to read the success stories toward the end of the report.

OHCC Training and Registry Update

Roberta Lilly, Training and Registry Manager, shared the following updates:

- **Driver Safety course**
 - A high degree of interactive activities is included to engage online participants.
 - The class will utilize the online Go-To Training format.
 - High quality videos from AAA and ODOT will be included in the training.
 - This course will satisfy 2.5 hours of safety credit towards the PDC.
- **Preventing Disease Transmission course**
 - This course is being offered weekly online.
 - Workers have shared a lot of positive feedback about the class.
 - This course satisfies 2.5 hours of safety credit towards the PDC. This course, along with the Driver Safety course above, would provide all 5 safety credits needed for the PDC.
- **NextStep training**
 - OHCC collaborated with NextStep to offer the National COVID-Ready Caregiver Certification course.
 - All stipends have been processed and sent out.
 - The course was approved for 2.5 hours credit towards the PDC.
 - It was a successful course which will soon be offered again.
- **New online classes**
 - The next courses to be moved online will be Sensory Processing Disorder – Adult and Dementia 101.
 - Both of these classes require few curriculum changes.
 - These courses are three (3) hours in length.
 - These classes will count towards the PDC.
 - The goal is to have the classes online by June.
 - The entire PDC will be available online after these classes are added. New classes will continue to be added.
- **Registry and Referral System (RRS):**
 - RRS has to move completely to a new server for security purposes.

- The changes cannot be made until the move is completed.
- In order to show workers as available for hire, the training unit is temporarily going in and manually marking workers as “completed orientation” so more workers are available during the pandemic.
- **Enhanced and Exceptional Certifications** - the Enhanced Certification curriculum is in the review phase and the Exceptional Certification curriculum is still being developed.
- **Class attendance:**
 - Before classes were canceled in March, 66 had already been held.
 - 496 individuals attended classes in March.
 - 398 individuals attended online classes in April.
 - There was a high (76%) self-registration rate for training in April, thanks to the efforts of the Training Support Team who provided instructions and guidance over the phone and via email.
- **PACE** – the PACE contract with Oregon State University will soon be approved.

Commissioner McEwen suggested working with insurance companies to see if they would offer a discount for workers who complete the Driver Safety course. Several people agreed it was a good idea. Cheryl asked Kelly to contact SAIF. Commissioner Johnson suggested that perhaps ODOT would have a way to certify the course.

Commissioner Wentzell added that at some point in the future, requiring additional insurance should be considered due to the fact that motor vehicle accidents often involve both the worker and consumer-employer. Cheryl noted that a requirement like that would be subject to bargaining.

Executive Director's Report

Cheryl presented the Executive Director's report for March and April 2020.

COVID-19 Related Activities:

- In order to support physical-distancing efforts, in-person trainings were cancelled, and courses are being moved online.
- A Flu Season and COVID-19 Prevention fact sheet was developed in English and translated into six (6) other languages.
- The OHCC Health and Safety webpage was updated with numerous COVID-19 resources with information from OHA, ODDS, the Homecare Worker Supplemental and Benefits Trusts, and the Center for Disease Control (CDC). Information on self-study courses is included and several materials are available in multiple languages. Cheryl pointed out that this page is a great tool for consumer-employers to share with their workers.
- OHCC is utilizing social media and the GovDelivery system to disburse communication widely. An example of its usefulness was shared – when the COVID-19 Certification training became available, it was communicated through these avenues and a high number of registrations were received shortly after. Cheryl reminded meeting participants to 'like' the OHCC Facebook page to receive updates.
- The National COVID-Ready Caregiver Certification course was offered in collaboration with NextStep and a contract was signed to continue offering the course. It is a high-quality training that utilizes many videos from qualified health providers and is accessible via many platforms including desktop, laptop, phone, and tablet.
- A YouTube voucher training was produced to assist workers in completing their vouchers. Cheryl said she would send a link to the Commissioners.
- Online trainings have been posted with the ultimate goal of getting all courses eligible for PDC credit online.
- Certification extensions have been granted. Melanie Ewell, OHCC Customer Relations Certification Analyst, has been working on this project. Currently, the extensions are for an extra 150 days.
- A substantial amount of work has taken place around PPE distribution. Cheryl outlined the current process:
 - The worker submits an online request through SEIU.

- SEIU sends the request to OHCC.
- OHCC verifies that the requestor is a current worker.
- The Area Agencies on Aging (AAAs) and APD local offices are emailed the request, including worker information.
- The local offices either mail the supplies, arrange a pickup time, or offer a hybrid of those two options. Washington and Multnomah counties have been working in collaboration with CDDPs to share support.

Surgical masks have been sent to the offices; gloves and cloth masks are forthcoming. An online inventory of which supplies are available in the different offices is also being developed, so accurate and current information can be shared with workers. Hani Ghamwari, OHCC Customer Relations Coordinator, has been hard at work communicating with all the involved parties.

- On April 29, two new employees were hired to the Customer Relations Unit. Abdirizak (Ahmed) Musa and Miguel Cordova were put to work right away on developing a spreadsheet connecting Community Developmental Disabilities Programs and brokerages to their local offices.

Collective Bargaining Agreement (CBA) Implementation – Labor/Management Activities:

- The Referral and Retention Benefit Workgroup is meeting the third Thursday of each month from 10:00 AM – noon. There were 35 participants at the last meeting.
- Additionally, the following CBA meetings are ongoing:
 - Overpayment Workgroup
 - Late Payment Workgroup
 - ADA Workgroup
 - Worker Safety Workgroup

Routine Labor/Management Activities:

- The April Joint Issues Committee meeting was cancelled as all raised questions were resolved before the meeting date.
- Meeting monthly with Joe Espinoza, the Labor Relations Director. Multiple letters of agreement have been worked on.
- Monthly meeting with the Member Resource Center, OHCC's Customer Relations Unit, OHCC Executive Director and DHS Labor Relations Director.

There were approximately 25 late payment complaints/grievances that will be eligible for the late payment fee.

Routine Monthly Meetings:

- There is a weekly meeting with ODDS, APD, OHCC, and SEIU to stay current on COVID-19 related topics such as PPE distribution and to work collaboratively.
- Senate Bill 1534 meetings and communication.
- Pre-meetings with Rachel Hansen, SEIU, and Patrick to discuss Referral and Retention Benefit workgroup meetings.
- Multiple meetings on PPE distribution and management.

Q&A:

- Commissioner McEwen stated that she would like the Commissioners to send letters of thanks to Rosa in the Governor's office and Fariborz for their support and responsiveness during this Coronavirus pandemic. Commissioner Wentzell made a motion to write and deliver the thank you letters. Commissioner Volpe seconded the motion. Motion passed. Commissioner McEwen will draft the letters and then send to Nancy S.
- Commissioner Wentzell asked for a list of OHCC staff contact information including cell phone numbers. Nancy S. will send that to Commissioners.
- Commissioner McEwen mentioned that the Aging and Disability Resource Center (ADRC) has experienced a 32% increase in calls and has established itself as a valuable resource.
- Commissioner Wentzell asked if it was possible to get an extension on the Provider Time Capture project. The answer is not known but it was reported that the Request for Proposals review process is underway, and the team is working to get one accepted soon.
- Commissioner Johnson asked if there was a way to get curriculum to Commissioners further in advance to when they are called to vote on it. Cheryl noted that all Commissioners are welcome to attend the review meetings and that in fact, they are welcome at all workgroup meetings.
- Commissioner Volpe asked if there have been any changes to how long it takes for new HCWs to get provider numbers and background checks. Cheryl responded that the process has sped up and new temporary policies are in place that extend background renewal periods and suspend fingerprint requirements until later.

- Commissioner Volpe inquired how long it takes for someone to obtain a provider number. Cheryl answered that it's not an exact number of days, but it should happen fairly quickly. There was a transmittal released that allows for preliminary hiring as well; Cheryl will send that to Commissioners.

Adjournment

The meeting was adjourned at 1:18 PM by Chair McEwen.

2020 Attendance Record												
Name	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Guedon	E	U	P		P							
Johnson	I	I	I		P							
King	E	P	P		U							
McEwen	I	I	I		P							
Moore	I	I	E		E							
Volpe	I	I	I		P							
Wentzell	I	I	I		P							
E=Excused, U=Unexcused, I=In-Person, P=Phone, effective 3/1/18												

Attachments:

- Agenda, May 7, 2020
- Minutes, March 5, 2020
- Home Care Commission Budget Report 19-21 Biennium, March 2020
- Carewell SEIU Q1 Report
- DSAC Updates
- SB 1534 Update
- SB 1534 Presentation for Homecare and Personal Support Workers
- HCW and PSW Quarter 3 Workers' Compensation Reports
- Training Reports
- Workers' Compensation Quarterly Report – HCWs and PSWs
- DD/MH Meeting Minutes
- THWC April Report
- ERC Quarterly QBR – Quarter 1
- ERC Quarterly Narrative Report
- Executive Report, May 2020