

# OHCC Training Committee Meeting Summary

June 24<sup>th</sup>, 2020

550 Capitol St., Salem, OR 97301

## Remote attendees

- Rebecca Hill, Creating Opportunities; Committee Chair
- Marsha Wentzel, OHCC Commissioner
- Roberta Lilly, OHCC Training Manager
- Denise Frechin, OHCC Administrative Specialist
- Lindsay Vanderworker, APD Program Analyst
- Traci Lerner, APD Policy Analyst
- Joanna Walker, OHCC Office Specialist
- Yetu Dumbia, OHCC Program Coordinator
- Pam Saepharn, HCW Coordinator-Multnomah County
- Rachel Hansen, SEIU Workforce Development Coordinator
- Hani Ghamrawi, OHCC Operations and Policy Analyst

## June 2020 Agenda

Approved

## May meeting summary

Approved

## Training report

The committee reviewed the training report and attendance is low due to social distancing and the in-person classes are not available due to social distancing requirements. The total number of courses available in May included the three core courses and three safety-type courses. In May the total attendees equal 255. iLearnOregon is still available for the on-demand PDC core courses. Rebecca Hill asked about slots available for the COVID-19 course. Denise Frechin reported that there are still openings and explained the registration process, which includes receiving an email from OHCC that will direct the students to the website.

## Review of CPR/First Aid policy

Roberta Lilly presented the current CPR/First Aid policy for committee review. The committee reviewed the CPR/First Aid OHCC approval process and agreed to make the following recommendations to the DD/MH Committee and the Commissioners:

- Remove the requirement that the worker must have employment in the current month or one of the previous three months.
- Review the change in policy in six months to see how many workers are impacted by the change.

Other changes to the process were discussed, such as an online application through SurveyGizmo. We discussed the extension of the CPR/FA cards due to social distancing and there were questions about future training opportunities. Roberta provided an update on an on-demand course with a virtual demonstration of skills (required for PDC). This course is under review.

### **Communication module**

A new communication module is being developed; the draft module will be presented next month to this committee. This module will be about one or two hours long and may be part of another course.

### **Registry changes**

Roberta Lilly updated the committee on the progress of the OHCC Registry changes. Before the changes can be implemented, the Registry will need to be moved to a new server. The test Registry is already moved and the Registry itself will move soon.

### **In-person training**

There is no date available yet for in-person classes to begin; however, preparation is starting for returning to the classroom. All required protocols will be in place for the classroom including distancing and face masks. Once the classes are scheduled, OHCC will ensure that they are publicized through OHCC's Facebook account and other means.