DHS
Oregon Department
of Human Services

Oregon Developmental Disability Services

STATUS REPORT

Office of Developmental Disability Services

Date: April 7, 2015
Project Owners: Lilia Teninty and Don Erickson
Steering Team Members: Lea Ann Stutheit, Chelas Kronenberg, Bruce Baker, Darlene O'Keeffe, Acacia McGuire, Brenda Autry, Jana McLellan
Cross Program Team Leads: Marilee Bell, Kristine Duffy, Julie Harrison, Joli Schroader, Mike Parr, Brent Watkins, Brenda Autry, Dana Hittle, Renee Shippey, Tracy Wilder, Jeannette Baxter

Overall project status:

Oct 14	Nov 14	Dec 14	Jan 15	Feb 15	Mar 15	Apr 15	May 15	Jun 15	Jul 15	Aug 15	Sept 15	Oct 15
G	G	G	G	G	G	G						

(Overall project status determined by averaging the status of the strategies and work streams that are listed below.)

Transmittals:

- Plan Of Care Updates
- Roll-Over for CDDP
- Roll-Over for Brokerages
- Roll-Over for Providers

Work stream Updates

Work stream/Lead	Current Status	Status Update	Upcoming Major Milestones
CMS Compliance *Strategy Lead: Joli Schroader*	**Green**	*Previous Status: Green / Trending: ↔* **Accomplishments in the last 2 weeks?** • Comp and Supports waivers' 372 report approved on 3/24/15 **Activities planned for next 2 weeks?** • Ongoing work with HCBS global transition plan • Ongoing work on quality management collaboration process with QM team • Ongoing weekly meeting with ODDS to discuss upcoming waiver amendments • Phone call with CMS 4-6-2015 to discuss remaining 0117 and 0375 waivers question.	• Negotiate CMS approval of 0117, 0375 waivers
Functional Needs Assessment (FNAT) *Strategy Lead: Kristine Duffy*	**Green**	*Previous Status: Green / Trending Yellow: ↔* **Accomplishments in last two weeks?** • CNA Version C testing (2nd test) sent to CDDPs • ReBAR has begun conducting ANAs for individuals in 24Hour residential (DD50) with upcoming ISPs. **Activities planned in next two weeks?** • Revised ANA/CAN vsn C transmittal to be routed for review • Final testing on ANA planned for April 2nd- -8th with beta test versions to be posted on staff tools page for optional use by April 16th	• Plan for ANAs and or SNAPs being conducted by June 2015 for individuals in Foster Care (DD58)

str	Work stream/Lead	Current Status	Status Update	Upcoming Major Milestones
	Individual Support Plan (ISP) *Strategy Lead: Marilee Bell*	Green	**Previous Status: Green / Trending:** ←→ **Accomplishments in last two weeks?** • Regional meetings complete **Activities planned for next two weeks:** • Compiling questions raised in trainings and preparing responses for vetting by ODDS staff. • Contract extension for continued training through December, 2015 being executed • Vetting of policy transmittal regarding ISP timelines	• Statewide implementation – Begin planning in April, 2015 for those plans that are due in June. If all team members are trained in the new ISP, the new ISP can be used immediately with SC/PA approval. . Use of the new ISP will follow a statewide roll out based on when new plans are due. Anticipate statewide use of the new ISP by June, 2016 for those individuals receiving K/waiver services.
	Plan of Care (POC) *Strategy Lead: Julie Harrison*	Yellow	**Previous Status: Green / Yellow:** ←→ **Accomplishments in last two weeks:** • **No updates** *Activities planned for next two weeks:* **Communication under development:** 1. Collaborative distribution/publishing of POC Implementation timelines (DHS, SEIU, HCC, CDDPs and Brokerages) 2. Notices of 30 and 90 Day PSW PEA and CHC expirations 3. Planning mtgs scheduled re: transition of CIIS to eXPRS/POC 4. Presently recruiting the DD Technical Triage unit (as part of ITBSU) 5. Workgroup established, including provider agencies, to complete development of document import (spreadsheet upload) for POC.	
	Quality Improvement *Strategy Lead: Brent Watkins*	Green	**Previous Status: Green / Trending:** ←→ **Accomplishments in last two weeks?** • Yamhill County CDDP and Inclusion Inc. draft reports sent to those entities • Report Collaboration SharePoint side now functional and documents are being uploaded • Community Pathways Brokerage field review on March 26th **Activities planned for next two weeks:** • Final mapping sessions for initial SharePoint audit automation process • Columbia County CDDP field review scheduled for April 13th – 14th • Finalizing additional online QA Field Review tool modifications • Release Clatsop County CDDP final report	• Post developed QA tools and resources on DD QA page: http://www.oregon.gov/dhs/DD/Pages/quality-assurance.aspx • Completion date of audit process mapping has been amended— likely completion now end of April • Refining field review process, including, pre and post review process

str	Work stream/Lead	Current Status	Status Update	Upcoming Major Milestones
	Training *Strategy Lead: Marilee Bell*	**Green**	***Previous Status: Green / Trending:*** ↔ **Accomplishments in last two weeks?** • ODDS vetting of core competencies complete **Activities planned for next two weeks:** • Loading of modules in test environment for further review prior to movement into the Learning Center environment • Strategies discussed for roll out ol Core competencies, incuding transfer of all materials and responsiblities for maintance to ODDS.	**Core Competency**: • Policy discussions on Core competency implementation and roll out occurring in early April. • Coordinator/Personal Agent conference rescheduled for August 4th and 5th , 2015
	Contracts Administration: *Lead: Renee Shippey*	**Green**	***Previous Status: Green / Trending:*** ↔ **Accomplishments in last two weeks?** • All initial draft changes to CDDP 15-19 agreement have been approved • 3rd draft of 15-19 CDDP template has been submitted to Counties for review • All Service elements have been submitted to OC&P for preparation to send to DOJ • **Activities planned for next two weeks:** • Begin drafting brokerage 15-17 template and County responses to 3rd draft of CDDP Agreement	• Send 15-17 Service Elements to OC&P for DOJ review • Prepare 3rd draft of 15-17 Contract template for County staff and DOJ to review
	Service Access: *Lead/Jeanette Baxter*	**Green**	***Previous Status: Green / Trending:*** ↔ **Accomplishments in last two weeks?** • Complaint Form Verbaige Changes complete • Complaint Website Verbaige Changes Complete **Activities planned for next two weeks:** • Vet Complaint Form and Website Verbaige through DD Council	• *Complaint Form by 4/15* • *Complaint Website by 4/15*
	Stabilization and Crisis Unit: *Lead/Tracy Wilder*	**Green** **Green**	***Previous Status: Green / Trending:*** ↔ ***Accomplishments in last two weeks?*** • *Successffully planned and coordinated with community partners to develop training and transition plan(s) for two (2) clients to step down into community placements, while four (4) clients stepped down into lesser restrictive homes within SACU, preparing to step down into community placements.* ***Activities planned for next two weeks:*** • Analyzing the acuity levels and stability of current clients to determine appropriate next steps, i.e., step down internally from locked home to unlock home, step down to community placement, etc. Developing strategic plan and appropriate next steps. • Coordinating with community partners and staff to prepare for eight (8) clients to step down into community placement settings. Developing training plans for community homes.	• Development of metrics tracking client entries, exits, and length of stay • Continued development of action plans to decrease length of client stay and increase the number of client exits. • Implementation of new software program that will allow the agency to better track client activities.

Risk Log

Risk	Impact	Mitigation	Responsible Party	Date Completed

OREGON DEPARTMENT OF HUMAN SERVICES