Policy Transmittal
Aging and People with Disabilities

Ann McQueen
Authorized signature

Number: APD-PT-20-116
Issue date: 12/14/2020

Topic: Other
Due date: 12/14/2020

Transmitting (check the box that best applies):
☐ New policy  ☒ Policy change  ☐ Policy clarification  ☐ Executive letter
☐ Administrative Rule  ☐ Manual update  ☐ Other:

Applies to (check all that apply):
☐ All DHS employees  ☐ County Mental Health Directors
☒ Area Agencies on Aging: Types A and B  ☐ Health Services
☐ Aging and People with Disabilities  ☐ Office of Developmental Disabilities Services (ODDS)
☐ Self Sufficiency Programs  ☐ ODDS Children’s Intensive In Home Services
☐ County DD program managers  ☐ Stabilization and Crisis Unit (SACU)
☐ Support Service Brokerage Directors  ☐ Other (please specify):
☐ ODDS Children’s Residential Services
☐ Child Welfare Programs

Policy/rule title: Updated Service Definitions for Reporting OAA Services in GetCare
Policy/rule number(s): Release number:
Effective date: November 2020 Expiration date:
References:
Web address:

Discussion/interpretation:
Oregon DHS APD’s Community Services & Supports Unit has updated the Service Definitions used to report Older Americans Act services in the GetCare system. These changes were made to align with the Administration for Community Living’s updated definitions, and to support the recent transfer of reporting from Oregon ACCESS to GetCare.

DHS 0079 (01.19)
Implementation/transition instructions:
AAAs should use the updated *Oregon State Program Performance Report Service & Data Element Definitions* in reporting services in GetCare. The document is available in the GetCare Help Library and on the [CSSU AAA Business website](#) (at the bottom of the page under Miscellaneous Guidance). **Table 2 lists the updated GetCare service definitions.**

Also saved on the CSSU AAA Business website is the *Oregon OA to GetCare Service Map* that shows how previous service names used in Oregon ACCESS are now to be recorded in GetCare.

**Training/communication plan:**
A recorded GetCare training is available on the [CSSU Training website](#).

**Local/branch action required:** Yes

**Central office action required:**

**Field/stakeholder review:** □ Yes ☒ No

*If yes, reviewed by:*

**Filing instructions:**

*If you have any questions about this policy, contact:*

<table>
<thead>
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