

PEN PACK REQUEST

Date:

Agency/Person Requesting:

Address:

Phone Number:

Fax Number:

INMATE INFORMATION

SID Number:

Name:

Date of Birth:

Date Needed:

Are certified copies needed? Yes No

Additional Information:

Send to:

OISC Information Request Specialist
Oregon Department of Corrections
24499 SW Grahams Ferry Road
Wilsonville, OR 97070-5670

Email: OISCINFO@doc.state.or.us
Phone: (503) 570-6919, Fax: (503) 570-6902

Note: Pen Packs typically include facesheets (first and last), court/sentence orders or judgments, discharge of parole, revocation recommendations and violation and structured sanctions. If other documents are needed, please specify in request.

Prints can be obtained from:

Oregon State Police CJIS/CCH Records 3565 Trelstad Ave.SE
Salem OR 97317
Phone (503) 378-3070