Information/Complaint Received Requiring an Investigation

Identify Appropriate Entity to Initiate Investigation

Human Resources
- Labor Relations
- Workplace Sexual Harassment per policy 20.6.1
- Collective Bargaining Agreement Grievances
- Employment Issues
- Discrimination
- Hostile Work Environment

Function Unit Manager
- Employee Conflict
- Employee Performance Issues
- Employee Misconduct (Non-Criminal)
- All Operational Issues
- Initial PREA Complaints

State Police
- Felony Assaults
- Deadly Use of Force
- Inmate Deaths
- Bomb Threats/ Suspicious Packages
- Sexual Assaults
- Official Misconduct
- Custodial Sexual Misconduct

Office of Inspector General
- Employee Misconduct (Criminal)
- Intro of Contraband, cases of Weapons, Controlled Substances, or Cell Phones
- Fugitive apprehension
- Assist outside law enforcement agencies with investigations

Internal Audit
- Purchase Schemes
- Sales Schemes
- Invoice Kickbacks
- Payroll Schemes
- Assets/Revenue (Irregularity)
- Misuse of Inventory/Assets
- Internal Control

Investigation
- Refer to Functional Manager and/or Take Appropriate Action

Consult
- Take Appropriate Action in Consultation with Human Resources

Investigation
- Refer to Functional Unit Manager

Audit
- Consult other investigative entities and/or Executive Staff as necessary

Report Findings