



SCI AIC NEWSLETTER

February 2026 edition

2 Mail Room/Superintendents
Office
5 Religious Services
6 Transitions
8 Kitchen/Legal Library
9 Headquarters
10 Lt's Office

2026

Mail Room

Make sure Full name and SID #'s are on all mail and only completely white envelopes may be sent in to you, along with no security features, no postcards or cards.

Otherwise, those envelopes will be returned to sender.

Package authorizations must be approved by the Operations Lieutenant before packages are shipped to the facility. Otherwise, they will be returned to sender. I will not store them and wait until they do get approved.

Lastly, with the implementation of the new blue mailboxes (located at the bottom of the stairs on the way to the chow hall), please make sure that any kytes be placed in the “**OUTGOING MAIL USPS**” box.

Holiday hours – the Mail Room will be closed February, the 16th in observance of President’s Day.

Superintendent’s Office

Creative Spotlight Opportunity

Expression through the arts has been known to help reduce anxiety, stress and blood pressure while improving self-esteem and cognitive function. Many of those in our population shine light on their feelings, thoughts, and emotions through creative expression. Even those who do not create art find themselves looking for it for similar reasons.

Please come share your art with us! Each month, SCI will randomly select one submission to be shared in the AIC Newsletter. Please attach your entry with a kyte expressing your interest to sharing your art with our population. Submissions should be placed in the Recreations Box on the bottom floor. Please do not submit the only copy you have of your work as it may not be returned to you in its original state.

Note: All submissions must still comply with Oregon Administrative Rules and DOC policies. Any submission containing sexually explicit material, sexual acts or behaviors, material that threatens or is detrimental to security, safety, health, good order of all AICs, staff and public, or facilitates criminal activity is prohibited.

Ley de Eliminación de Violaciones en Prisión (Información PREA)

El Departamento Correccional de Oregon (ODOC) tiene cero tolerancias para el abuso sexual, el acoso sexual, y las represalias por denunciar un incidente. Puede informar en persona a cualquier miembro personal a través de una comunicación de AIC (adulto bajo custodia) o a través del sistema de quejas. Puede llamar a la línea directa de PREA, seleccionar el idioma y luego marcar 91 de cualquier teléfono de AIC.

Presentación de un informe PREA anónimo

Si no está seguro de presentar una acusación ante PREA, puede presentar un informe anónimo con una agencia externa.

Puede escribir a:

Governor's Constituent Services Office
900 Court Street NE, Suite 254
Salem, Oregon 97301

Por favor indique al comienzo de su carta, que está presentando una denuncia ante PREA y quiere permanecer anónimo. La Oficina del Gobernador remitirá todas las denuncias anónimas al Coordinador de PREA para garantizar que se complete una investigación basada en la información proporcionada.

Visualización/Anuncios de género opuesto

El personal del género opuesto se anunciará cuando ingresa a una unidad de vivienda, tocando un timbre. Esto debe hacerse cada vez que cambie el statu quo de la supervisión de género en una unidad de vivienda (si ya hay un miembro del personal del sexo opuesto en la unidad, entonces no es necesario volver a anunciar). Cuando escuche el timbre, el personal del sexo opuesto estará ingresando a la unidad de vivienda, así que asegúrese de estar cubierto adecuadamente.

También es importante que se desnude en los lugares apropiados. Si se encuentra en un área de literas, hay cámaras en toda la instalación. Existen áreas designadas para cambiarse, el baño es la única área en la que puede estar sin ropa interior. La visualización de sexo opuesto puede ocurrir incidentalmente cuando el personal realiza controles de celda de rutina. Puede minimizar esto siendo consciente del género de la supervisión en su unidad de vivienda y asegurándose de cubrirse cuando sea posible.

Programa de defensa (apoyo) basado en la comunidad PREA

ODOC se ha asociado con defensores confidenciales basados en la comunidad de víctimas de abuso sexual para brindar servicios a los AIC.

Los AIC en ODOC que han pasado por abuso sexual pueden comunicarse con un defensor comunitario seleccionando un idioma, ingresando su PIN de AIC, luego presionando 0*711 sistemas telefónicos. También pueden solicitar una llamada privada a través del Gerente de Cumplimiento de PREA en la instalación. Los defensores brindan a las víctimas de abuso sexual información sobre sus opciones, recursos, y apoyo emocional. No hay ningún cargo por las llamadas a los defensores.

La línea de crisis de defensa basada en la comunidad es para personas que necesitan ayuda acerca de los problemas relacionados con el abuso sexual y no debe usarse para otros fines.

Las llamadas telefónicas y el correo con los centros de defensa basados en la comunidad se consideran comunicaciones privilegiadas y se manejarán de manera similar a las llamadas legales/correo oficial. Todas las llamadas de defensa no son monitoreadas ni grabadas.

Los defensores brindan apoyo confidencial e intervención en crisis, le informaran sobre la investigación y el proceso del examen médico, lo educaran sobre cómo curarse del abuso sexual y ofrecen recursos y referencias.

Los defensores no le dirán qué hacer, no se comunicarán con la institución a menos de que usted les solicite que lo hagan y firmen un comunicado. No le brindarán asesoramiento legal.

Los centros de defensa basados en la comunidad brindaran apoyo en caso de abuso sexual a personas de todos los géneros. Los defensores comunitarios no informarán a nadie a menos de que usted les solicite que lo hagan y si usted firma una divulgación de información.

La sede internacional de Just Detención (Just Detention International Headquarters) es un recurso de defensa nacional y se puede contactar en:

3325 Wilshire Blvd., Suite 340
Los Angeles, CA 90010

Si tiene cualquier pregunta sobre PREA, puede preguntarle a un miembro del personal, escribir al Gerente de Cumplimiento de PREA en su institución, o puede escribir a:

E. Sage, PREA Coordinator
Oregon Department of Corrections
2575 Center St.NE
Salem, Oregon 97301

Prison Rape Elimination Act (PREA Information)

The Oregon Department of Corrections (ODOC) has a zero tolerance policy for sexual abuse, sexual harassment and for retaliation for reporting an incident. You may report in person to any staff, through an AIC communication, through the grievance system, by calling the PREA hotline by making a language selection, then dialing 91 from any AIC phone.

Filing an Anonymous PREA Report

If you are uneasy about filing a PREA allegation, you may file an anonymous report with an outside agency.

You may write to:

Governor's Constituent Services Office
900 Court Street NE, Suite 254
Salem, Oregon 97301

Please indicate in the beginning of your letter you are filing a PREA allegation and you are requesting to remain anonymous. The Governor's Office will refer all anonymous allegations to the DOC PREA Coordinator to assure an investigation is completed based off the information that is provided.

Opposite Gender Viewing/Announcements

Opposite gender staff announcement themselves when entering a housing unit by ringing a bell. This must be done any time the status quo of the gender supervision on a housing unit changes (if there is already an opposite gender staff on the unit then there is not needed to re-announce). When you hear the doorbell, opposite gender staff will be entering the housing unit so please make sure you are covered up appropriately.

It is also important you undress in the appropriate locations. If you are located in a bunk area, there are cameras throughout the facility so the designated changing/bathroom areas are the only areas you should be without undergarments. Opposite gender viewing may happen

incidentally when staff are conducting routine cell checks. You can minimize this by keeping aware of the gender of supervision in your housing unit and ensuring you cover up when possible.

Community-Based PREA Advocacy (Support) Program

ODOC has partnered with community based, confidential advocates of sexual abuse victims to provide services to AICs.

AICs at ODOC who have experienced sexual abuse may reach a community-based advocate by making a language selection, entering your AIC PIN, then press 0*711 AIC telephone systems, or may request a private call through the PREA Compliance Manager at the facility. Advocates provide victims of sexual abuse information about their options, resources, information and emotional support. There is no charge for calls to advocates.

The community-based advocacy crisis line is for individuals needing assistance coping with sexual abuse related issues and should not be used for other purposes.

Telephone calls and mail with community-based advocacy centers is considered privileged communication and will be handled similar to legal calls/official mail. All advocacy calls are not monitored or recorded.

Advocates provide confidential support and crisis intervention, inform you about the investigation and medical examination process, educate you about healing from sexual abuse and offer resources and referrals

Advocates will not tell you what to do, communicate with the institution unless you request them to do so and sign a release and will not provide legal advice.

Community-based advocacy centers provide sexual abuse support to people of all genders. Community-based advocates will not report unless you request them to do so and if you sign a release of information.

Just Detention International Headquarters is a national advocacy resource and can be reached at:

3325 Wilshire Blvd., Suite 340

Los Angeles, CA 90010

If you have any other questions regarding PREA, you may ask any staff member, write the PREA Compliance Manager at your institution, or you may write:

E. Sage, PREA Coordinator

Oregon Department of Corrections

2575 Center St.NE

Salem, Oregon 97301

Religious Services

Malachi Dads

Malachi Dads is a 12-week program that is designed for incarcerated men. It provides practical Biblical advice for life, marriage, and parenting, by showing Adults In Custody how to become

Christ-followers and how to grow in their faith as men. It teaches men how to be loving fathers, good husbands and honorable Christian leaders who are reliable, honest, and willing to do the right thing. The goal of this program is to help restore families, relationships, and to develop godly character that will impact others, especially those we love and care about.

If you are interested in attending this class, send a kyte to the chapel and you will be placed on a waiting list. Class size is limited to 16 AICs.

The next class is scheduled to start Saturday, January 17. It takes place from 12:30 PM – 2:30 PM and will meet every week in the chapel.

Spanish Service

- El Señor Ibañez, un nuevo voluntario, que vendra el 6 de Enero tendra servicio en español. Todo los Martes a las 6 pm todos son bienvenidos.
- Mr. Ibanez, a new volunteer, is starting a weekly service in Spanish. The first service will be Tuesday, January 6 at 6 pm in the chapel. All are welcome to attend.

The Transition Monthly - Road to Success

Transitions Coordinator: April Enomoto-Haole

Transitions Clerks: AJ Morris (2015) & Brad Ballantyne (2108)

Release Counselors: Release counselors are assigned based on the last two of your SID.

Mr. Ekholm: 00 - 39	Ms. Brown: 40 - 59	Ms. Cress: 60 - 99
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What is Road to Success (RTOS)? The Road to Success program helps Adults in Custody prepare for their release by offering transitions services to AIC's who are within 180 days (6 months) or less to their release date. RTOS Consists of five core classes:

1) Employment	2) Tenant Education	3) Money Management
4) Working Effectively w/ your PO	5) Your Family, Your Community, & Your Release	

Flash drive: If you take the Employment and/or the Tenant Education class(es), upon release, you will receive a flash drive with your Resume and Letter of Explanation on it, as well as many other resources.

Work Source: On day five of the Employment class you will go through a Work Source orientation. You will have access to I-match, The Employment office's website, and be scheduled for a virtual visit with a Work Source case manager.

Supplemental Nutrition Assistance Program (SNAP AKA Food Stamps)

SCI Transitions is no longer assisting with the SNAP Application process. As of November 2024, if you are within 60 days, you will be placed on a callout with the Benefits Coordinator, Ms. Wagner (not the counselor) to complete your SNAP application. Please make sure to watch your callout

and show up for this. You will not be rescheduled if you miss it and will need to go to DHS when you release to get on SNAP.

Transitions Continued

Annual Credit Report

SCI Transitions has developed a working method for you to get your credit report(s) sent to you here at SCI. If you are interested in pulling your Credit Report, please send a kyte to Ms. Enomoto and we will get the application and instructions sent to you.

Oregon Health Plan (OHP)

SCI Transitions does not assist in the OHP Process. Benefits Coordinator Ms. Wagner (not the counselor) handles the OHP process. You may or may not be placed on a callout for OHP. As you get closer to release, make sure to watch your callouts. If you miss your OHP callout, you will not be rescheduled. If you are not placed on a callout, your OHP benefits should be restarted already. If you would like to verify that your OHP benefits have been taken care of, please send a kyte to your Release Counselor.

SSI/SSD

(Please be advised, SCI Transitions does not participate in the Social Security Pre-Release Process)

If you were on SSI or SSD before you became incarcerated, all you need to do is take your letter of incarceration and your release paperwork to the Social Security office and they will restart your benefits. If you are new to the Social Security process, unfortunately, you will have to go through the normal process that everyone else does when they first enter the Social Security system. For more information on the SSI/SSD process, please send a kyte to the Benefits Coordinator, Ms. Kammere.

Proof of Incarceration Packet

Other than your release paperwork, the Proof of Incarceration Packet is an important collection of documents you can receive from DOC. These documents will prove that you were incarcerated for a period. They will help you obtain a Proof of Identity affidavit. In the community, this packet may assist you with the DMV, VA, Child Support and SSA as well. Additionally, these documents may potentially assist you in the community with Employment, Housing, IRS, Credit Repair, SSI/SSD, etc. These are important documents to obtain, and they are not automatically issued. Prior to your release, send a kyte to the LIO (Ms. Good) to get your Proof of Incarceration Packet. Do this before your release, as it may be difficult to quickly obtain the packet down the road. Please do not send a kyte to SCI Transitions for these requests.

Please Note: Public Records Requests cannot provide “Letters of Incarceration”. Public Records Requests cannot create new documents and therefore are unable to create the document many AICs have requested called the “Letter of Incarceration”. We can only provide the Proof of

Incarceration Packet.

Kitchen

PLEASE REMEMBER THE FOLLOWING INFORMATION WHEN ORDERING A CAKE

Birthday person must be an approved visitor-You risk being denied if the visitor is not approved.

Order MUST be turned in at least 2 weeks ahead-This is the time necessary to process the paperwork and finances.

Cake order is for the month of your family's birthday-Kyte Ms Green for special visiting circumstances.

Funds will be deducted from your account prior to delivery-Make sure you have the funds available to complete order-No Refunds will be offered.

Have CD28 completed and signed-Must be signed and stamped-You risk a delayed order if not complete.

Limit 1 cake per visiting.

ALL visiting rules apply.

ALL cakes are 2 layers with a center of buttercream frosting

Cake flavor choices are Chocolate or Vanilla

Your choice of buttercream frosting color

Option of having birthday person's name on cake

Option of including the age of birthday person on cake

Order will include plates and plasticware

Legal Library

We now have 2 phone booths up and running down in the 1 east hallway across from the law library and chaplains' office. Phone Booth A has the web ex equipment for video hearings as well as a phone for professional calls. Phone Booth B has a phone for legal phone calls with attorneys. If you have a call, please come down at least 5 mins early and check in with the library coordinator to be let into a booth and if the library is closed, please check in with the OIC or another staff member as anybody can let you into the booths.



Headquarters

VICTIM SERVICES PROGRAMS RESPONSIBILITY LETTER BANK

The Responsibility Letter Bank is a structured letter writing process that provides adults in custody (AIC) with the opportunity to demonstrate responsibility for their crimes and express remorse for the harm they may have caused.

The program provides crime victims/survivors with the choice to receive information in a safe manner.

- ◆ AIC's may initiate the process by applying to participate in the program
- ◆ Crime victims/survivors may inquire with Victim Services to find if they have a letter available for them
- ◆ Victims are not contacted about the availability of a letter if they have not registered with the Bank through Victim Services
- ◆ Victims decide whether or not they wish to receive a responsibility letter and whether or not the AIC is informed that the victim received or read the letter
- ◆ Participation does not constitute permission for the AIC to make additional contact
- ◆ Victims may choose to respond to a responsibility letter through the program, however, further correspondence requires the approval to participate in the FDP
- ◆ Letters will be reviewed by the Victim Services Program for appropriateness
- ◆ Accepted AIC letters will be deposited in the Responsibility Letter Bank

maintained by Victim Services

- ◆ Letters are voluntary and will not affect an AICs good time, release date, or post-prison conditions

To request additional information about the Responsibility Letter Bank, please contact Victim Services at:

DOC Headquarters
Victim Services- Responsibility Letter Bank
3723 Fairview Industrial Drive SE Suite 200
Salem, OR 97302-4975

Leutenants Office

As we continue through the changing seasons and spring is just around the corner, please ensure we are practicing clean hygiene and keeping our areas clean.

Please take a few minutes to:

- Wipe down areas.
- Dispose of food containers and garbage properly.
- Keep common areas tidy after use.
- Make use of the cleaning supplies.
- If you're feeling unwell, please take care of yourself and be mindful of others.



Financial Services

Informational Briefing

Adult in Custody (AIC) 2026 Tax Information

The Department of Corrections (DOC) will not provide federal or state tax forms to AICs.

- AICs may write or call the Internal Revenue Service (IRS) or Oregon Department of Revenue to request tax forms.
- AICs may elect to reach out to their friends and family to request they send tax forms in through the mail. All incoming mail is subject to the Departments rule on mail, 291-131-0025.
- DOC staff / legal assistants are not authorized to provide tax advice or status updates on filings to AICs.
- AICs may appoint a qualified and trusted person as their power of attorney (POA) to assist with the tax filing process. POA forms can be obtained by submitting a Library Request form (CD1714).
- DOC will only issue 1099 (MISC/INT) to AICs who meet specific IRS minimum requirements.
 - ✓ 1099 MISC issued to AICs who have received \$600 or more in PRAS for the tax year.
 - ✓ 1099 INT issued to AICs who have accrued \$10 or more in interest for the tax year.

**State and Federal
taxes due date:
April 15th, 2026**

AICs will need to use their own pre-addressed postage paid envelope for tax correspondence and filings.

Oregon Department of Treasury Tax Forms Requests	Internal Revenue Service Tax Forms Requests
Department of Revenue P.O. Box 14999 Salem, OR 800-356-4222	Department of Treasury Internal Revenue Service Ogden, UT 84201-0002 800-829-3676

Questions?

AICs may submit an AIC Communication form to Business Services (electronic communication option preferred & available on the tablet). Friends and Family may submit questions to dldoctrustinfo@doc.oregon.gov.

FS AIC Info Briefing November 2026

February Facts!

H	S	A	R	G	I	D	R	A	M	S	D	Y	T
S	I	S	E	D	M	A	R	Y	Y	E	L	A	A
H	N	O	T	G	N	I	H	S	A	W	A	D	S
R	H	W	I	N	T	E	R	R	D	P	V	S	H
O	P	I	S	C	E	S	R	E	M	D	I	T	W
V	S	U	I	R	A	U	Q	A	O	N	N	N	E
E	L	E	A	P	Y	E	A	R	D	T	R	E	D
T	I	N	O	T	S	Y	H	T	E	M	A	D	N
U	J	P	T	E	L	O	I	V	E	E	C	I	E
E	U	D	E	S	O	R	M	I	R	P	O	S	S
S	L	N	S	N	T	R	S	L	F	Y	T	E	D
D	I	L	E	N	T	E	N	F	A	S	T	R	A
A	A	U	G	N	I	R	P	S	N	A	H	P	Y
Y	N	A	Y	N	A	I	R	O	G	E	R	G	I

AMETHYST
 SPRING
 JULIAN
 MARDI GRAS
 SHROVE TUESDAY
 LENTEN FAST
 FREEDOM DAY
 ASH WEDNESDAY
 PISCES
 PRESIDENT'S DAY
 GREGORIAN
 WINTER
 AQUARIUS
 WASHINGTON
 CARNIVAL
 PRIMROSE
 MARY
 LEAP YEAR
 VIOLET