



SCI AIC NEWSLETTER

November 2025 edition

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2025

Mail Room

Make sure Full name and SID #'s are on all mail and only completely white envelopes may be sent in to you, along with no security features, no postcards or cards.

Otherwise, those envelopes will be returned to sender.

Package authorizations must be approved by the Operations Lieutenant before packages are shipped to the facility. Otherwise, they will be returned to sender. I will not store them and wait until they do get approved.

Lastly, with the implementation of the new blue mailboxes (located at the bottom of the stairs on the way to the chow hall), please make sure that any kytes be placed in the "OUTGOING MAIL USPS" box.

Holiday hours – the Mail Room will be closed Tuesday the 11th in observance of Veterans Day, Thursdays the 27th (Thanksgiving), and Friday the 28th.

Legal Library

Monday-Thursday 6:00am-2:00pm, Friday 5:15am-1:00pm (work crews are a priority this day)

Must submit a legal kyte (we cannot accept regular kytes per policy) and you must fully fill it out, follow the directions and put N/A in the spaces that do not pertain to you. If you do not fill it out correctly and completely, it will be sent back to you without being scheduled and highlighted where corrections are needed.

Legal calls are for attorneys to schedule with you, when they would like to speak to you at their convenience. We do not do call outs to the attorneys. If you would like to get a hold of your attorney, you may handwrite a letter and request that they set up a legal call with you through the legal library here at SCI. Or you may have a family member/friend reach out to the attorney on your behalf and ask them to once again schedule a legal call through the legal library. Most attorneys accept collect calls on the 1st and 3rd Thursday of every month if they are your attorney. If you want to attain one you must handwrite a letter or have a family member/friend reach out.

The Transition Monthly - Road to Success

Transitions Coordinator: April Enomoto-Haole

Transitions Clerks: AJ Morris (2015) & Brad Ballantyne (2108)

Release Counselors: Release counselors are assigned based on the last two of your SID.

Mr. Ekholm: 00 - 39	Ms. Brown: 40 - 59	Ms. Cress: 60 - 99
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What is Road to Success (RTOS)? The Road to Success program helps Adults in Custody prepare for their release by offering transitions services to AIC's who are within 180 days (6 months) or less to their release date. RTOS Consists of five core classes:

1) Employment	2) Tenant Education	3) Money Management
4) Working Effectively w/ your PO	5) Your Family, Your Community, & Your Release	

How does it work? All Adults in Custody will be scheduled to attend an in-person assessment. Here you will be able to sign up for RTOS classes and any other services we have to offer. A release counselor will explain what is going to happen during your final six months of incarceration as well as what will happen on your day of release.

Super Star: If you complete all five-core classes in the RTOS program, you will become a Super Star. You will get an extra Certificate showing that you completed all the classes as well as a letter of reference from Ms. Enomoto. You will also decorate a star that will be displayed in the board in the bottom stairwell going to the dining hall.

Flash drive: If you take the Employment and/or the Tenant Education class(es), upon release, you will receive a flash drive with your Resume and Letter of Explanation on it, as well as many other resources.

Work Source: On day five of the Employment class you will go through a Work Source orientation. You will have access to I-match, The Employment office's website, and be scheduled for a virtual visit with a Work Source case manager.

Transitions continued

Supplemental Nutrition Assistance Program (SNAP a.k.a Food Stamps)

SCI Transitions is not longer assisting with the SNAP Application process. As of November 2024, if you are within 60 days, you will be placed on a callout with the Benefits Coordinator, Ms. Wagner (not the counselor) to complete your SNAP application. Please make sure to watch your callout and show up for this. You will not be rescheduled if you miss it and will need to go to DHS when you release to get on SNAP.

Annual Credit Report

SCI Transitions has developed a working method for you to get your credit report(s) sent to you here at SCI. If you are interested in pulling your Credit Report, please send a kyte to Ms. Enomoto and we will get the application and instructions sent to you.

Oregon Health Plan (OHP)

SCI Transitions does not assist in the OHP Process. Benefits Coordinator Ms. Wagner (not the counselor), handles the OHP process. You may or may not be placed on a callout for OHP. As you get closer to release, make sure to watch your callouts. If you miss your OHP callout, you will not be rescheduled. If you are not placed on a callout, your OHP benefits should be restarted already. If you would like to verify that your OHP benefits have been taken care of, please send a kyte to your Release Counselor.

SSI/SSD

(Please be advised, SCI Transitions does not participate in the Social Security Pre-Release Process)

If you were on SSI or SSD before you became incarcerated, all you need to do is take your letter of incarceration and your release paperwork to the Social Security office and they will restart your benefits. If you are new to the Social Security process, unfortunately, you will have to go through the normal process that everyone else does when they first enter the Social Security system. For more information on the SSI/SSD process, please send a kyte to the Benefits Coordinator, Ms. Kammerer.

Letter of Incarceration

Other than your release paperwork, the Letter of Incarceration is probably one of the most important documents you can receive in DOC. This document will prove that you were indeed incarcerated for a period. This document will help you in the community in many ways including, but not limited to: Employment, Housing, IRS, Credit Repair, SSI/SSD, etc. This list goes on. This is a very important document to get. You do not get one automatically. Make sure, before you release; send a kyte to Records to get a letter of incarceration. Do this ***before*** you release, as it is very difficult to get your hands on one after you release. Do not send a kyte to SCI Transitions for one; you will be referred to Records.



A	P	N	I	K	P	M	U	P	N	D	W	L	B	Q	B	A	W	I	C	F
K	U	F	T	N	S	P	X	B	O	X	D	I	O	X	O	S	L	D	H	B
C	U	T	E	Q	R	S	R	F	V	L	E	J	J	L	T	T	Z	Z	S	J
B	Z	W	U	W	U	E	X	Y	E	L	D	H	A	L	L	O	W	E	E	N
V	H	C	O	M	D	N	Y	Q	M	X	I	P	G	T	A	K	F	P	B	V
M	D	O	N	I	N	S	M	K	B	P	R	P	H	S	X	V	J	J	D	K
E	S	R	C	H	X	G	F	T	E	W	Y	S	K	E	R	Y	G	L	S	N
D	W	N	M	X	Y	R	O	U	R	N	A	U	Z	V	E	Y	N	J	O	S
G	E	U	D	O	E	A	L	N	A	U	H	G	R	R	Q	R	I	R	R	O
G	A	C	R	N	T	K	E	T	Q	B	S	N	Z	A	K	R	V	E	A	K
V	T	O	A	I	P	E	F	S	E	B	Z	Z	H	H	C	E	I	Q	N	J
I	E	P	H	U	S	P	K	E	Y	G	B	M	B	S	E	B	G	U	G	E
Q	R	I	C	Q	I	S	B	H	B	G	A	X	M	L	T	N	S	Z	E	K
G	B	A	R	E	R	N	K	C	V	O	L	I	P	U	O	A	K	M	F	F
M	T	C	O	D	C	B	H	J	Y	W	N	A	L	V	D	R	N	P	R	V
F	W	O	R	C	E	R	A	C	S	F	M	F	V	O	N	C	A	R	T	S
Z	D	R	M	F	H	R	K	H	U	F	O	E	I	I	F	E	H	M	E	Z
V	M	N	H	L	M	R	U	W	Z	Q	Y	V	L	R	T	U	T	V	O	F
I	E	H	M	I	G	R	A	T	I	O	N	D	U	P	E	S	A	N	B	S
D	R	U	O	G	H	L	L	L	A	B	T	O	O	F	P	E	E	L	R	Z
R	E	W	O	L	F	N	U	S	P	T	H	Q	Q	Q	L	A	V	F	I	X

ACORN
APPLE
AUTUMN
BONFIRE
CHESTNUT
CIDER
CORNUCOPIA
CRANBERRY
CRISP

FESTIVAL
FOLIAGE
FOOTBALL
GOURD
HALLOWEEN
HARVEST
HAYRIDE
LEAVES
MAPLE

NOVEMBER
ORANGE
ORCHARD
PUMPKIN
RAKE
SCARECROW
SQUASH
SUNFLOWER
SWEATER

