



OAR 291-131

MAIL (AIC)

PUBLIC RULE HEARING AUGUST 26, 2025

OAR 291-131 MAIL (AIC)

REGISTER TO TESTIFY

Per OAR 137-001-0030 Conduct of Rulemaking Hearings, name, address, and affiliation (if any) is required information before any person presents testimony.

- **FOR:** Only for those interested in testifying today but have not yet registered
- **DEADLINE:** Before we begin calling presenters to speak in the formal hearing
- **HOW TO REGISTER:** Email name, address and affiliation (if any) to DOC.RulesCoordinator@doc.oregon.gov

DEPARTMENT OF CORRECTIONS ADMINISTRATIVE RULES WEBPAGE

www.oregon.gov/doc/rules-and-policies

- Current Permanent Rules (Under OAR 291 on the Secretary of State's website)
- Proposed Rulemaking
- Recently Adopted Rules (includes permanent and temporary adoptions)
- Rulemaking Calendar

VIRTUAL MEETING PROTOCOLS

- Raise your hand to ask a question or provide a comment:
 - Click the Raise icon at the top of your screen
- Participants will be called in the order in which hands are raised.
- Keep your microphone muted unless it is your turn to speak.
- Be respectful of each other and DOC representatives.
- Each presenter will be provided 3 minutes to testify and notified when 30 seconds remain.



Questions?

PUBLIC RULE HEARING

PURPOSE: To take public comment on proposed changes to the rules governing the sending, receipt, and processing of adult in custody mail, OAR 291-131 Mail (AIC), in Department of Corrections facilities.

Reminders:

- This meeting is recorded.
- No responses to questions will be made at this time.
- Keep your microphone muted unless it is your turn to speak.

BACKGROUND

In July 2025, the Department of Corrections adopted temporary amendments to its administrative rules on mail.

These rules are currently under temporary adoption through December 29, 2025.

NEED FOR THE RULES

To remove unnecessary restrictions and clarify for the public and AICs what is (and is not) permitted in incoming mail.

SUMMARY OF CHANGES

- Remove the “20-pound” weight restriction on envelopes; and
- Provide clarification for:
 - Refused Mail and Rejected Mail;
 - Business Cards and certain kinds of Writing Materials;
 - Single, Postage-Paid Return Envelope for Legal Mail and Official Mail; and
 - Rules relating to legal mail and official mail.

WRITTEN COMMENTS

- All comments must be RECEIVED by the Rules Coordinator by the close of the comment period on **September 19, 2025, at 12:00 PM (noon)** or they will not be reviewed or considered.

- Submit written material via:

Mail

Rules Coordinator
3723 Fairview Industrial Drive SE
Salem, Oregon 97302

Email: DOC.RulesCoordinator@doc.oregon.gov

Online form:

www.oregon.gov/doc/rules-and-policies/Pages/Submit-a-Comment.aspx

ORAL COMMENTS

Commenters have a 3-minute time limit.

Please state your Name and Affiliation.

At the 30-second notification, please wrap up your comments.

Please submit a summary of your comments or your talking points to the Rules Coordinator (much appreciated!)

THANK YOU!

DOC.RulesCoordinator@doc.oregon.gov

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