



ASSESSOR ELIGIBILITY QUESTIONNAIRE

Department of Revenue Use Only	
Date Received _____	
<input type="checkbox"/> Approved	<input type="checkbox"/> Denied
X _____	
Signature/Title	

This questionnaire is used to establish your eligibility as a candidate for election, re-election, or appointment to the office of county assessor (see ORS 204.016 on page 4). You must submit this questionnaire in time for the Department of Revenue to determine your eligibility and to notify the appropriate county clerk's office prior to the filing deadline. Please complete this questionnaire and return it to the address shown below.

Name _____			
Street Address _____	City _____	State _____	ZIP Code _____

	YES (✓)	NO (✓)
1. Are you a qualified elector under the Oregon Constitution? (See qualifications of electors below) (Not applicable for appointed assessors)		
2. Have you been a resident of the county in which you are seeking election to the office of county assessor for a period of one year preceding the election? (Not applicable for appointed assessors)		
3. Are you a registered appraiser under ORS 308.010?		
4. Are you an appraiser trainee under ORS 308.015?		
5. Have you been previously certified by the Department of Revenue as eligible to run for the office of county assessor?*(Not applicable for appointed assessors)		
6. In what county will you be appointed to or be a candidate for the office of county assessor? _____		
7. Calendar year in which either election or appointment is sought. _____		

*If you answered "Yes" to question 5, **you do not need to complete** the rest of this questionnaire.
Sign and date this questionnaire on page 3 and return it to the Department of Revenue at the address below.

If you have **not previously been certified** by the Department of Revenue, complete pages 2 and 3 of this questionnaire.
Sign, date, and return it to the Department of Revenue at the address shown below.

Qualifications of Electors—from the Oregon Constitution, Article II, Section 2

- (1) Every citizen of the United States is entitled to vote in all elections not otherwise provided for by this constitution if such citizen:
- (a) Is 18 years of age or older;
 - (b) Has resided in this state during the six months immediately preceding the elections, except that provision may be made by law to permit a person who had resided in this state less than 30 days immediately preceding the election, but who is otherwise qualified under this subsection, to vote in the election for candidates for nomination or election for President or Vice President of the United States or elector of President or Vice President of the United States; and
 - (c) Is registered prior to the election in the manner provided by law.

Return your completed questionnaire to:

**Continuing Education
Property Tax Division
Oregon Department of Revenue
PO Box 14380
Salem OR 97309-5075**

Have you had two years of full-time employment in the office of a county assessor?

Yes **If “Yes,” complete Part I;** then sign, date, and return this questionnaire to the Department of Revenue.

No **If “No,” complete Part II;** then sign, date, and return this questionnaire to the Department of Revenue.

PART I (complete only if you answered “yes” above)

Location of County Assessor’s Office	Dates of Employment	Your Title	Name of Supervisor

PART II (complete only if you answered “no” above)

Candidates for county assessor who have **not** had two years of full-time experience in a county assessor’s office must have at least two years of office and accounting experience, including experience in office management. Please complete the following sections **in detail**.

Employer’s Name and Address _____ _____	Dates of Employment _____ _____
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Your Title	Supervisor’s Name
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Description of Accounting Duties

Description of Management Duties

PART II (continued)

Employer's Name and Address _____ _____	Dates of Employment
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Your Title	Supervisor's Name
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Description of Accounting Duties

Description of Management Duties

Employer's Name and Address _____ _____	Dates of Employment
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Your Title	Supervisor's Name
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Description of Accounting Duties

Description of Management Duties

Signature X	Date
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OREGON REVISED STATUTES

Election of County Officer; County Judge Pro Tem

204.005 Election of county officers. The following county officers shall be elected at the primary election or general election, as provided in ORS 249.088:

- (1) A sheriff.
- (2) A county clerk.
- (3) A county assessor.
- (4) A county treasurer.
- (5) A county surveyor.

(6) A county commissioner to succeed any commissioner whose term of office expires the following January.

(7) In any county where there is a vacancy from any cause in the office of county commissioner, an additional commissioner to fill the vacancy. [Subsection (2) enacted as 1953 c.477 §2; subsection (3) enacted as 1959 c.174 §3; 1959 c.628 §1; 1961 c.571 §3; subsection (4) enacted as 1963 c.386 §2; 1965 c.221 §21; 1969 c.532 §3; 1971 c.88 §4; 1983 c.327 §4; 2005 c.797 §29]

204.010 Terms of office of county officers. (1) Except as provided in subsection (2) of this section, the term of office of each officer mentioned in ORS 204.005 is four years.

(2) When two or more county commissioners are elected for one county at a general election and one of them is elected to fill a vacancy, as provided in ORS 204.005 (7), one of them shall hold office for two years and the others four years. [Amended by 1983 c.327 §13; 1983 c.350 §16; 2005 c.797 §59]

204.016 Qualifications for county offices generally; additional qualifications for surveyor and assessor. (1) A person is not eligible to any office listed in ORS 204.005 unless the person is a citizen

of the United States, an elector under the Oregon Constitution and a resident of the county wherein the person is elected for the period of one year next preceding election, except that in counties of less than 25,000 population the requirement of residency in the county wherein the person is elected does not apply to the county surveyor.

(2) A person is not eligible to be a candidate for election or appointment to the office of county surveyor unless registered under the laws of this state as a registered professional land surveyor.

(3) A person is not eligible to be a candidate for election or appointment to the office of county assessor unless:

(a) The person has qualified as a registered appraiser or is an appraiser trainee under ORS 308.015 and if an appraiser trainee, notwithstanding ORS 308.015, becomes a registered appraiser within two years after taking office; and

(b) The person either has two years of office and accounting experience, including experience in office management activities, or has two years of full-time employment in the office of a county assessor.

(4) The Department of Revenue shall prepare applications and questionnaires, and obtain information it may deem necessary to determine that a candidate for the office of county assessor has met the requirements of this section, and shall furnish to applicants suitable certificates evidencing satisfactory compliance with the required qualifications. [1957 c.555 §2 (enacted in lieu of 204.015); 1973 c.538 §1; 1975 c.780 §18; 1981 c.113 §1; 1983 c.327 §14; 1983 c.659 §1; 1993 c.270 §2; 2003 c.345 §1; 2005 c.22 §154]