

Form OR-MTR

Oregon Marijuana Tax Registration Form Instructions

Page 1 of 1, 150-610-002-1
(Rev. 04-20-22)



Who must register

Only individuals or firms selling recreational marijuana need to file a Form OR-MTR. Medical marijuana dispensaries that become licensed marijuana retailers with the Oregon Liquor and Cannabis Commission (OLCC), must complete a new Form OR-MTR.

Other locations in Oregon

If you have more than one place of business selling recreational marijuana in Oregon, complete a separate Form OR-MTR for each location.

Recreational marijuana sales start date

Insert the date (mm/dd/yyyy) your medical marijuana dispensary or licensed marijuana retailer began or plans to begin selling recreational marijuana products.

Federal employer identification number (FEIN)

If you don't have a FEIN, leave this field blank.

Retailer license number

If your business has an assigned license number from the OLCC, insert that number here. If your business doesn't have an OLCC-issued license number, leave this field blank.

Legal business name

This is the legal name of the business that was issued an FEIN by the IRS. This name should include the entity designation as well such as INC, CORP, LLC, LLP, etc.

Doing business as

If applicable, this is the trade name of the entity selling marijuana items if different than the legal business name.

Physical address

This is the physical address of the location in which the business is selling recreational marijuana products.

Payroll Information

Please enter the business identification number (BIN) of the business. If you do not have a BIN, but need to register for one, you will need to file a *Combined Employers Registration form*. You can also register for a BIN online with the Oregon Secretary of State.

Additional owner/officer information

List information on additional owners, officers, partners, etc., on a separate sheet and attach it to this registration form.

If the license is owned by another business entity, please include information related to that business entity.

Submit your form

Mail to: Oregon Department of Revenue
PO Box 14630
Salem OR 97309-5050

Or **email to:** marijuanatax.dor@dor.oregon.gov

Or **fax to:** 503-945-8772

Do you have questions or need help?

www.oregon.gov/dor
503-378-4988 or 800-356-4222
questions.dor@dor.oregon.gov

Contact us for ADA accommodations or assistance in other languages.