

**Oregon  
Professional Athletic Team  
Annual Reconciliation Tax Report**

**2019**

<b>Office use only</b>
Date received

Business name and address	Oregon business identification number (BIN)
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- Read the instructions on the back before completing this report.
- Don't send W-2s and 1099s. The Oregon Department of Revenue may request certain employers to file W-2 or 1099 forms at a later date to reconcile their account.

Employee name	Social Security number	Oregon resident? Yes/No	Annual wages	Number of duty days in Oregon	Number of duty days for the year	Oregon withholding
1						
2						
3						
4						
5						
6						
7						
8						
9						
10						
11						
12						
13						
14						
15						
16						
17						
18						
19						
20						

Continue listing on back if necessary...

Total subject wages.....

**Important: You must file this report with the Oregon Department of Revenue by April 15, 2020**

Under penalties for false swearing, I declare that I have examined this report, including any accompanying schedules and statements and to the best of my knowledge and belief it is true, correct, and complete.

Signature <b>X</b>	Date
Print name	Title
	Phone

Employee name	Social Security number	Oregon resident? Yes/No	Annual wages	Number of duty days in Oregon	Number of duty days for the year	Oregon withholding
21						
22						
23						
24						
25						
26						
27						
28						
29						
30						

### Instructions

#### Filing requirements

All professional athletic teams transacting business in the state of Oregon are required to file Form PA, *Oregon Professional Athletic Team Annual Reconciliation Tax Report*. The reporting period is January 1 through December 31, the form is due on April 15 of the following year.

All professional athletic teams who fail to file Form PA may be charged a penalty.

#### How to amend Form PA

To amend your Form PA, make a copy of the original Form PA. Make the necessary changes on the copy. Write "Amended" at the top of the form and send it to the address listed on this form.

#### How to fill out Form PA

Write your business name, address, and Oregon business identification number (BIN) in the spaces shown.

In the columns provided, enter all members' and employees' names and Social Security numbers that received compensation of **\$50,000 or more** in a tax year.

In the next column, indicate if the member or employee is an Oregon resident with a "Yes" or "No."

For reporting annual wages, include wages earned from January 1 through December 31.

List only the number of duty days in Oregon for each member or employee.

Then, list the number of duty days for each member or employee for the entire year.

In the last column, indicate the amount of Oregon state withholding for each member or employee for the year.

Indicate the total subject wages for all employees or members in the box.

If the number of lines provided is insufficient to report all members and employees, attach a separate sheet of paper listing the same information as requested on the form.

Sign and date your completed Form PA. Print your name and phone number. Mail Form PA to:

**Oregon Department of Revenue**  
**PO Box 14260**  
**Salem OR 97309-5060**

#### Do you have questions or need help?

[www.oregon.gov/dor](http://www.oregon.gov/dor)  
 503-378-4988 or 800-356-4222  
[questions.dor@oregon.gov](mailto:questions.dor@oregon.gov)

Contact us for ADA accommodations or assistance in other languages.